

## **TRANSIT SERVICES COMMISSION**

### Minutes of Meeting

Wednesday, September 18, 2019

A regular meeting of the Transit Services Commission, Western Nevada County, was held on Wednesday, September 18, 2019 in the Board of Supervisors Chambers at the Nevada County Eric Rood Government Center, 950 Maidu Avenue, Nevada City, CA 95959

The September 18, 2019 meeting of the Transit Services Commission (TSC) was opened by Chair, Terri Andersen.

**Call to Order:** Chair, Terri Andersen called the meeting to order at 8:32 AM.

**1. Pledge of Allegiance** was led by Chair, Terri Andersen.

**2. Roll Call:**

**Commissioners Present:**

Terri Andersen, Chair / Member-at-Large

Ann Guerra, Vice Chair / Member-at-Large

Joe Heckel, Member-at-Large

Jan Arbuckle, Council Member, City of Grass Valley

Duane Strawser, Council Member, City of Nevada City

Ed Scofield, County Representative, District 2, Nevada County Board of Supervisors

Sue Hoek, County Representative, District 4, Nevada County Board of Supervisors

**Commissioners Absent:**

No Commissioners were absent.

**Staff Present:**

Robin Van Valkenburgh, Transit Services Manager

Elizabeth Nielsen, Accounting Technician

**3. PUBLIC COMMENT: There were no public comments.**

**CONSENT ITEMS:**

**4. Approve Minutes of the July 24, 2019 Commission Meeting:**

Chair Terri Andersen called for a motion to approve the minutes of July 24, 2019 Commission meeting. A motion was made by Commissioner Duane Strawser to approve the minutes and the motion was seconded by Commissioner Ed Scofield. **On a roll call vote, the motion was passed unanimously.**

**ACTION ITEMS:**

**5. Initiation of Fare Modification Discussion (Pages 4 – 8):**

**Recommendation:** Set Public Hearing Date

Chair Terri Andersen called for a motion to set the public hearing date for November 20, 2019. Commissioner Jan Arbuckle motioned to set the public hearing date and Commissioner Joe Heckel seconded the motion. **On a roll call vote, the motion was passed unanimously.**

**INFORMATIONAL ITEMS:**

**6. Proposed Expansion of Service: Dial-A-Ride (DAR) Zone Service (Pages 9 - 12)**

**Recommendation:** Information Only

The information on the expansion of service was **unanimously accepted.**

**7. Manager's Report (Pages 13 - 14)**

The Manager's Report was **unanimously accepted.**

**8. Gold Country Stage Operations Report (Pages 15 - 24):**

The Gold Country Stage Operations Report was **unanimously accepted.**

**9. Gold Country Lift Operations Report (Pages 25 - 27):**

The Gold Country Lift Operations Report was **unanimously accepted**.

**10. Commissioner Comments and Announcements:**

Commissioner Jan Arbuckle stated she would not be available to attend the November 20, 2019 Transit Commission Meeting. **There were no further comments or announcements.**

**11. Adjournment:**

There were no further comments or questions, Chair Terri Andersen called for a motion to adjourn the meeting. Commissioner Duane Strawser made a motion to adjourn and Commissioner Jan Arbuckle seconded the motion. **On a roll call vote the motion passed unanimously, the meeting adjourned at 9:34 AM.**

Respectfully submitted by: Elizabeth Nielsen, Accounting Technician, Nevada County Public Works Department.