

TRANSIT SERVICES COMMISSION

Minutes of Meeting

Wednesday March 20, 2019

A regular meeting of the Transit Services Commission, Western Nevada County, was held on Wednesday, March 20, 2019 in the Board of Supervisors Chamber at the Nevada County Eric Rood Government Center, 950 Maidu Avenue, Nevada City, CA 95959

The March 20, 2019 meeting of the Transit Services Commission (TSC) was opened by the Chair, Terri Andersen.

Call to Order: Chair Terri Andersen called the meeting to order at 8:30 AM.

1. Pledge of Allegiance was led by Terri Andersen

2. Roll Call:

Commissioners Present:

Terri Andersen, Chair / Member-at-Large

Ann Guerra, Vice Chair / Member-at-Large

Joe Heckel, Member-at-Large

Jan Arbuckle, Council Member, Grass Valley City Council

Duane Strawser, Councilmember, City of Nevada City

Ed Scofield, County Representative, District 2, Nevada County Board of Supervisors

Sue Hoek, County Representative, District 4, Nevada County Board of Supervisors

Commissioners Absent:

Howard Levine, Councilmember, Grass Valley City Council

Valerie Moberg, Councilmember, City of Nevada City

Dan Miller, County Representative, District 3, Nevada County Board of Supervisors

Staff Present:

Robin Van Valkenburgh, Transit Services Manager

Elizabeth Nielsen, Accounting Technician

3. PUBLIC COMMENT: There was a public comment from Rhea Williamson from the North San Juan Action Committee Team letting the commission know that the North San Juan Business Community is forming a Business Association to attract more businesses, the Community Center promotes such activities as the Cherry Festival and the Farmers Market. There is also the North Columbia Schoolhouse events and the 2nd Saturday's activities at the Malakoff Diggins State Historic Park in North Columbia. Better transportation is needed for the residents of the immediate area and the Team is appreciative for the ongoing discussions of the North San Juan transit service. **There were no further public comments.**

CONSENT ITEMS:

4. Approve Minutes of the January 16, 2019 Commission Meeting:

Chair Terri Andersen called for a motion to approve the minutes of January 16, 2019. A motion was made by Commissioner Duane Strawser and seconded by Commissioner Ed Scofield. **On a roll call vote, the motion was passed by a majority with one abstention.**

ACTION ITEMS:

5. Approve the Draft Fiscal Year 2019-20 Transit Services Division Budget (Pages 4-29):

Commissioner Jan Arbuckle motioned to approve the Draft Fiscal Year 2019-20 Transit Services Division Budget, Commissioner Joe Heckel seconded the motion. **On a roll call vote, the motion was passed unanimously.**

6. Approve the Submittal of the FY 2018-19 Low Carbon Transit Operations Program Grant Application (Pages 30-32):

The FY 2018-19 Low Carbon Transit Operations Program Grant Application will include \$30,000.00 for the Low Carbon Free Fares Program and \$128,384.00 for a Low Income Fare Subsidy Program for a total allocation of \$158,384.00. Commissioner Sue Hoek motioned to approve the submittal of the FY 2018-19 Low Carbon Transit Operations Program Grant Application. The motion was seconded by Commissioner Ann Guerra. **On a roll call vote, the motion was passed unanimously.**

INFORMATIONAL ITEMS:

7. Manager's Report (Pages 33-34):

The Manager's Report was **unanimously accepted**.

8. Gold Country Stage Operations Report (Pages 35-42):

The Gold Country Stage Operations Report was **unanimously accepted**.

9. Gold Country Lift Operations Report (Pages 43-47):

The Gold Country Lift Operations Report was **unanimously accepted**.

10. Commissioner Comments and Announcements:

There was a comment by Commissioner Duane Strawser to Robin VanValkenburgh, Transit Manager that the reports are in line with what has been seen in the public business community for the past year and especially February, and to keep up the good work. **There were no further comments or announcements.**

11. Adjournment:

Chair Terri Andersen called for a motion to adjourn the meeting. Commissioner Jan Arbuckle made a motion to adjourn, Commissioner Ann Guerra seconded the motion. **On a roll call vote the motion passed unanimously, the meeting adjourned at 9:32 AM.**

Respectfully submitted by: Elizabeth Nielsen, Accounting Technician, Nevada County Public Works Department, Transit Services Division.