

TRANSIT SERVICES COMMISSION

Minutes of Meeting

Wednesday May 15, 2019

A regular meeting of the Transit Services Commission, Western Nevada County, was held on Wednesday, May 15, 2019 in the Board of Supervisors Chamber at the Nevada County Eric Rood Government Center, 950 Maidu Avenue, Nevada City, CA 95959

The May 15, 2019 meeting of the Transit Services Commission (TSC) was opened by Chair, Terri Andersen.

Call to Order: Chair Terri Andersen called the meeting to order at 8:30 AM.

1. Pledge of Allegiance was led by Terri Andersen

2. Roll Call:

Commissioners Present:

Terri Andersen, Chair / Member-at-Large

Ann Guerra, Vice Chair / Member-at-Large

Jan Arbuckle, Council Member, Grass Valley City Council

Ed Scofield, County Representative, District 2, Nevada County Board of Supervisors

Commissioners Absent:

Duane Strawser, Councilmember, City of Nevada City

Joe Heckel, Member-at-Large

Sue Hoek, County Representative, District 4, Nevada County Board of Supervisors

Staff Present:

Robin Van Valkenburgh, Transit Services Manager

Elizabeth Nielsen, Accounting Technician

3. PUBLIC COMMENT: There were no public comments.

CONSENT ITEMS:

4. Approve Minutes of the March 20, 2019 Commission Meeting:

Chair Terri Andersen called for a motion to approve the minutes of March 20, 2019. A motion was made by Commissioner Jan Arbuckle and seconded by Commissioner Ann Guerra. **On a roll call vote, the motion was passed unanimously.**

ACTION ITEMS:

5. Approve the Purchase of an ADA Accessible 2019 Hybrid Ford V350 Transit Van (Pages 4-6):

Commissioner Ed Scofield motioned to approve the purchase of an ADA Accessible 2019 Hybrid Ford V350 transit van. Commissioner Jan Arbuckle seconded the motion. **On a roll call vote, the motion was passed unanimously.**

6. Approve the Implementation of a Two Year Pilot of Fixed Route Bus Service to the San Juan Ridge Beginning July 8, 2019 (Pages 7-15):

Commissioner Jan Arbuckle motioned to approve the implementation of the proposed Two Year Pilot of Fixed Route Bus Service to the North San Juan – San Juan Ridge areas. The motion was seconded by Commissioner Ed Scofield. **On a roll call vote, the motion was passed unanimously.**

INFORMATIONAL ITEMS:

7. Manager's Report (Pages 16-17):

The Manager's Report was **unanimously accepted**.

8. Gold Country Stage Operations Report (Pages 18-27):

The Gold Country Stage Operations Report was **unanimously accepted**.

9. Gold Country Lift Operations Report (Pages 28-32):

The Gold Country Lift Operations Report was **unanimously accepted**.

10. Draft Route 5 FY 2019-20 Contract Renewal (pages 33-36):

The Draft Rout 5 Contract Renewal was **unanimously accepted**.

Commissioner Comments and Announcements:

There was a comment by Commissioner Ed Scofield . **There were no further comments or announcements.**

11. Adjournment:

There were no further comments or questions, Chair Terri Andersen called for a motion to adjourn the meeting. Commissioner Jan Arbuckle made a motion to adjourn, Commissioner Ann Guerra seconded the motion. **On a roll call vote the motion passed unanimously, the meeting adjourned at 9:20 AM.**

Respectfully submitted by: Elizabeth Nielsen, Accounting Technician, Nevada County Public Works Department