



**NEVADA COUNTY AIRPORT COMMISSION
MEETING MINUTES**

Thursday, June 13, 2019 at 8:30 a.m.

Airport Terminal Conference Room
13082 John Bauer Avenue
Grass Valley, CA 95945

Commission Members:

Terry Lowell, Chairman
Rich Stahlman, Vice-Chair
Jeff Wilson, Commissioner
Hollie Grimaldi Flores, Commissioner
Dave King, Commissioner

Commissioners Absent: Terry Lowell and Jeff Wilson

Staff Present:

Kevin Edwards, Airport Manager
Steve Monaghan, Chief Information Officer
Elise Strickler, Administrative Services Officer

- I. **Call to Order and Pledge of Allegiance was given.** Meeting called to order at 8:35 a.m.
- II. **Approve Minutes of April 11, 2019 Commission Meeting**
Quorum was not available. Minutes from April 11, 2019 meeting were not approved.
- III. **Public Comment (for items not on the agenda)**
Public Present: Loren Williams, Barry Mingst, Mark Machado, Stew Carson, Tony Rivera
Public- Barry Mingst asked commission to review policy regarding use of hangars. If the hangars should be used only for airplanes or can they be used as self-storage? How will this be regulated? Will be added to the agenda of the next commission meeting.
Loren revisited several items:
 - a. His desire for the development of this property to be added to the ALP.
 - b. He would like addressed if there will be an issue regarding the terminology between a taxi lane and taxi way that is listed on his property's easement document.
 - c. Loren requested that the deeded easement be added to the next ALP or master plan update. Would like the easement on the ALP prior to committing to development. He would also like an easement from the other end of the airport near the Loma Rica development for access.Commission supports development in general but would need more information before they could formally support the specific project presented by Loren.
- IV. **Commissioner Comments (for items not on the agenda)**
Hollie spoke with Heidi Hall regarding the Airport budget and use of fund balance and the concern regarding the use. Steve replied that all use of fund balance was for capital improvements or unanticipated repairs that were reviewed with the board during the budget discussions. Hollie

also spoke with Mayor Swarthout of Grass Valley regarding the noise notification/easement on the properties being developed. Conveyed that the Airport Commission would like the support of GV City Council in ensuring these notifications/easements remain on the property deeds. Kevin also spoke with the Developer about the noise notification/easement and they agree with Kevin that the item remain on the Deeds.

V. **Budget Update: Kevin Edwards**

The projected FY 18/19 fund balance is looking to be \$61,000 which is an improvement from the last commission meeting. There has been an increase in fuel sales that have reflected positively on the fund balance.

VI. **Sierra Mountain Hangar Update: Kevin Edwards**

Received a bid for architectural services for the reconstruction of the hangar interior. This was sent to the insurance for approval, and there is a meeting scheduled today to discuss the scope and costs. Once approved the architectural services will draw up the plans that could take 4-6 weeks. There is a meeting this afternoon with the architect to review the project scope. Once the county receives the plans, we will solicit bids for the construction. It could be 3 months before construction begins. We looked into temporary occupancy; however, code requires a 2-hour firewall before that could happen.

Commissioner Dave King called in to the meeting during this item.

VII. **Erosion issues on the private property north of the airport property: Kevin Edwards**

Mead & Hunt Engineering design report dated January 2011 discusses the detention basin construction for a 10-year event with an 8.15-inch hole and a weir wall that will convey a 25-year event. The SCO report analyzed the detention basin and showed that the existing basin does not limit the peak flow rates to pre-development conditions. The report discusses the reason being the weir wall and the amount collected before running off, however the report states it is our understanding that there is no lower orifice. It was verified that there is an 8-inch hole in the weir wall. SCO Planning and Balance Hydraulics were contacted to re-calculate the data based on this new information. Additionally, Mead & Hunt report state that "flattening the existing slopes" and "regrading and stabilization of the disturbed open areas will yield a 60-80% reduction in annual erosion volumes for those areas." The new soil deposits from NID last year and the additional deposits this upcoming September should reduce the amount of flow.

Kevin walked the Airport detention basin with the Director of Public Works to review the work that had been completed and confirm understanding from the reports.

Loren expressed concern about fixing the erosion damage on his property if the problem will arise again. Loren requested the County pay for part of the repairs. Kevin will send the contact information to Loren if he wishes to file a claim regarding the erosion damage.

Commissioners stated that they cannot accept or reject responsibility for a claim filed and that Loren should follow the County process if he desires to do so.

VIII. **Loma Rica Ranch development: Kevin Edwards**

As requested by the Commission last meeting, I attended the City Council meeting concerning the Loma Rica Development and requested that avigation easements be in place for each deed. I also stated my concern of noise complaints and that when the development is completed and HOA's are established that I would be more than happy to come and discuss any noise issues that might be able to be reduced. The developer had no issues with the easements and the council stated that they fully support the airport and Cal FIRE, and that they would do everything that they can to ensure the airport remains a viable asset to the county. Kevin asked for avigation easements on all of the deeds for the Loma Rica Ranch Development properties.

IX. **Fencing on private property: Kevin Edwards**

Cal FIRE and the USFS are still concerned that the deer are still getting on the airfield do to the low fencing in these areas. The USFS asked me to get a quote on materials to see if it might be possible for them to fund the materials. Cal FIRE has stated they would supply the labor to complete the fence if we get the materials. The cheapest way is to use some of the existing material and use post extensions to get the fence to the proper height. I met with the Airport Advisory Council to discuss raising the fence height on the RTTF properties. The main issue is the gates associated with each property. The advisory committee agreed that the residents should pay for their own gates. I contacted a local contractor to price out the materials. Kevin reached out for a quote on materials and received one for \$4,500 and including labor the total would be around \$10,000. Cal Fire may provide the labor to put up the fence. This amount and labor does not account for the gates. The homeowners were going to take care of their own gates if the county does the fence.

X. **Air Show / Brew fest: Kevin Edwards**

The Airshow will be on July 20 from 8am-5pm. The Brewfest will be on ramp 4 and will be from 2-5pm. There will be a large variety of aircraft from old warbirds to local planes. There are currently 30 vendors of which 9 are food. Asking for support to take to the BOS. Hollie motioned to support the airshow and for Kevin to take the item to the BOS and Dave seconded the motion. Passed unanimously.

XI. Next Meeting: Thursday, August 8, 2019 @ 8:30am in the Airport Terminal

XII. Meeting adjourned at 9:22 a.m.



Elise Strickler

