

TRANSIT SERVICES COMMISSION

Minutes of Meeting

Wednesday July 24, 2019

A regular meeting of the Transit Services Commission, Western Nevada County, was held on Wednesday, July 24, 2019 in the Board of Supervisors Chamber at the Nevada County Eric Rood Government Center, 950 Maidu Avenue, Nevada City, CA 95959

The July 24, 2019 meeting of the Transit Services Commission (TSC) was opened by Chair, Terri Andersen.

Call to Order: Chair, Terri Andersen called the meeting to order at 8:32 AM.

1. Pledge of Allegiance was led by Chair, Terri Andersen.

2. Roll Call:

Commissioners Present:

Terri Andersen, Chair / Member-at-Large

Ann Guerra, Vice Chair / Member-at-Large

Joe Heckel, Member-at-Large

Jan Arbuckle, Council Member, Grass Valley City Council

Valerie Moberg, Councilmember, City of Nevada City

Ed Scofield, County Representative, District 2, Nevada County Board of Supervisors

Sue Hoek, County Representative, District 4, Nevada County Board of Supervisors

Commissioners Absent:

Duane Strawser, Councilmember, City of Nevada City

Staff Present:

Robin Van Valkenburgh, Transit Services Manager

Elizabeth Nielsen, Accounting Technician

3. PUBLIC COMMENT: There were no public comments.

CONSENT ITEMS:

4. Approve Minutes of the May 15, 2019 Commission Meeting:

Chair Terri Andersen called for a motion to approve the minutes of May 15, 2019. A motion was made by Commissioner Ed Scofield and seconded by Commissioner Jan Arbuckle. **On a roll call vote, due to being absent on the May 14, 2019 meeting, there were recusals from Commissioner Sue Hoek, Commissioner Joe Heckel and Commissioner Valerie Moberg and four Ayes from the remaining commissioners and the motion was passed by the majority.**

ACTION ITEMS:

5. Approve the Paratransit Vehicle Fleet Procurement (Pages 4 – 5):

Commissioner Sue Hoek motioned to approve the procurement of Paratransit vehicles. Commissioner Joe Heckel seconded the motion. **On a roll call vote, the motion was passed unanimously.**

6. Approve the Procurement of Swiftly Transit Technology (Pages 6 - 28):

Commissioner Ann Guerra motioned to approve the procurement of Swiftly Transit Technology Software. Commissioner Valerie Moberg seconded the motion. **On a roll call vote, the motion was passed unanimously.**

7. Approve the Annual Paratransit Services Contract Amendment (Pages 29 - 32)

Commissioner Ann Guerra motioned to approve the Paratransit Services contract amendment for FY2019/20. Commissioner Joe Heckel seconded the motion. **On a roll call vote, the motion was passed unanimously.**

INFORMATIONAL ITEMS:

8. Manager's Report (Pages 33-34):

The Manager's Report was **unanimously accepted**.

9. Gold Country Stage Operations Report (Pages 35-46):

The Gold Country Stage Operations Report was **unanimously accepted**.

10. Gold Country Lift Operations Report (Pages 47-51):

The Gold Country Lift Operations Report was **unanimously accepted**.

11. Commissioner Comments and Announcements:

There was a comment by Commissioner Ed Scofield. **There were no further comments or announcements.**

12. Adjournment:

There were no further comments or questions, Chair Terri Andersen called for a motion to adjourn the meeting. Commissioner Jan Arbuckle made a motion to adjourn, Commissioner Ann Guerra seconded the motion. **On a roll call vote the motion passed unanimously, the meeting adjourned at 9:34 AM.**

Respectfully submitted by: Elizabeth Nielsen, Accounting Technician, Nevada County Public Works Department.