

## **TRANSIT SERVICES COMMISSION**

### Minutes of Meeting

Wednesday, December 18, 2019

The scheduled November 20, 2019 meeting of the Transit Services Commission, Western Nevada County, was held on Wednesday, December 18, 2019 in the Board of Supervisors Chambers at the Nevada County Eric Rood Government Center, 950 Maidu Avenue, Nevada City, CA 95959

The November 20, 2019, held on Wednesday, December 18, 2019, meeting of the Transit Services Commission (TSC) was opened by Vice Chair Ann Guerra.

**Call to Order:** Vice Chair, Ann Guerra called the meeting to order at 8:31 AM.

**1. Pledge of Allegiance** was led by Vice Chair, Ann Guerra.

**2. Roll Call:**

**Commissioners Present:**

Ann Guerra, Vice Chair / Member-at-Large

Joe Heckel, Member-at-Large

Jan Arbuckle, Council Member, City of Grass Valley

Duane Strawser, Council Member, City of Nevada City

Ed Scofield, County Representative, District 2, Nevada County Board of Supervisors

Sue Hoek, County Representative, District 4, Nevada County Board of Supervisors

**Commissioners Absent:**

Terri Andersen, Chair / Member-at-Large was absent.

**Staff Present:**

Robin Van Valkenburgh, Transit Services Manager

Kim Williamson, Public Works Administrative Assistant I

**3. PUBLIC COMMENT: There were no public comments.**

**4. SPECIAL PUBLIC HEARING:** Transit Manager, Robin VanValkenburgh stated that the twenty-five percent increase is needed due to expenses having increased every year to a point that Gold Country Stage is currently not complying with the state farebox standards of a minimum ten percent return. There is also the new bus route to N. San Juan and other route and schedule changes that the public is requesting. Also discussed was the idea that increasing the price of monthly passes should happen incrementally. There were public comments on the proposed twenty-five percent monthly pass price increase. It was discussed that the proposed increase would affect the elderly and those on disability and would put an additional burden on an already stressed society. The public hearing was closed at 8:56 AM.

**CONSENT ITEMS:**

**5. Approve Minutes of the September 18, 2019 Commission Meeting (Pages 1—3):**

Vice Chair Ann Guerra called for a motion to approve the minutes of September 18, 2019 Commission meeting. A motion was made by Commissioner Sue Hoek to approve the minutes and the motion was seconded by Commissioner Joe Heckel. **On a roll call vote, the motion was passed unanimously.**

**ACTION ITEMS:**

**6. Approval of Fare Increase for Gold Country Stage Monthly Passes and Setting the Date of Implementation of January 25, 2020 for February Pass Sales (Pages 4 – 12):**

A motion was made by Commissioner Ed Scofield, to discuss at a future meeting the pass increase issue after a new committee was suggested to be set up to look at ways to increase fares without doing so all at once. The motion was seconded by Commissioner Jan Arbuckle. **On a roll call vote, the motion was passed unanimously.**

**7. Approval of Proposed 2020 Transit Services Commission Meeting Dates: (Pages 13-14)**

Commissioner Jan Arbuckle made a motion to accept the Transit Services Commission calendar for the 2020 meeting dates. Commissioner Ed Scofield seconded the motion. **On a roll call vote, the motion was passed unanimously.**

## **INFORMATIONAL ITEMS:**

### **8. Manager's Report (Pages 15 – 16)**

The Manager's Report was **unanimously accepted**.

### **9. Gold Country Stage Operations Report (Pages 17 - 26):**

The Gold Country Stage Operations Report was **unanimously accepted**.

### **10. Gold Country Lift Operations Report (Pages 27 - 30):**

The Gold Country Lift Operations Report was **unanimously accepted**.

### **11. Presentation by Heather Heckler from Connecting Point/211: Travel Training**

A Travel Training presentation with handouts presented by Heather Heckler from Connecting Point/211.

### **12. Commissioner Comments and Announcements**

Commissioner Jan Arbuckle mentioned the meeting is consistently going over the allotted time slot, it will be discussed during the January 2020 meeting. **There were no further comments or announcements.**

### **13. Adjournment**

There were no further comments or questions, Vice Chair Ann Guerra called for a motion to adjourn the meeting. Commissioner Duane Strawser made a motion to adjourn and Commissioner Joe Heckel seconded the motion. **On a roll call vote the motion passed unanimously, the meeting adjourned at 9:44 AM.**

Respectfully submitted by: Elizabeth Nielsen, Accounting Technician, Nevada County Public Works Department.