



## COMMUNITY DEVELOPMENT AGENCY BUILDING DEPARTMENT

PO Box 599002, 950 Maidu Ave Ste 170, Nevada City, CA 95959  
Phone: (530) 265-1222 Email: [buildingdept@nvadacountyca.gov](mailto:buildingdept@nvadacountyca.gov)  
Web: [nevadacountyca.gov/1114](http://nevadacountyca.gov/1114)

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### Roofing Inspection Guidelines

New roofing shall not be installed without first obtaining a building permit from the Building Department. Once the building permit is obtained and construction is started, **two (2) building inspections** are required for roofing permits as follows:

#### 1<sup>st</sup> Inspection - Roof In-Progress Inspection

Roofing assembly (sheathing, underlayment, flashing, roofing material, etc) applied with a minimum of 15% and maximum of 60% completed.

- During this inspection the building inspector will inspect (but not limited to) the following:
  - Underlayment
  - Flashing: Where valley flashing is installed, the flashing shall be not less than 24” wide @ 26g., installed over minimum 72lb mineral surfaced no-perforated cap sheeting complying with ASTM D3909 and at least 36in wide running the full length. (CRC R337.5.3)
  - Utility Penetrations
  - Roof Deck Material/Fasteners
  - Dry-Rot Repair
  - Roof Deck is Structurally Sound
  - Crickets shall be install on ridge side of chimney that are wider than 30” inches. (CRC R903.2.2)
  - Roofing Meets Minimum Class A Fire Classification/Assembly Standards
  - All Tear-Off Material has Been Taken to McCourtney Road Transfer Station (Waste Receipts)
  - “Cool Roofing” Requirements are met per Energy Code
  - Verification of Smoke & Carbon Monoxide Alarm Placement (Dwellings) or Signed Affidavit
- A Ladder shall be setup and secured onsite at this inspection per Occupational Safety and Health Administration (OSHA) standards.

#### 2<sup>nd</sup> Inspection - Final Building Inspection

- Scheduled once the roof is complete
- During this inspection the building inspector will inspect (but not limited to) the following:
  - Completed flashing
  - Exposed fasteners are properly sealed
  - Exposed wood to elements shall be painted
  - Gutters, gutter guards and downspouts shall be installed
  - All vent caps are installed correctly
  - Verification of Smoke & Carbon Monoxide Alarm Placement (Dwellings) or Signed Affidavit (*if not completed at In-Progress Roof Inspection*)
- A Ladder shall be setup onsite at this inspection per Occupational Safety and Health Administration (OSHA) standards.

*(A ladder is not required onsite for this inspection IF the roof slope is over 5 inches vertical in 12 inches horizontal, less than 2 stories in height and easily viewable from the ground)*

Schedule inspections online at <https://permits.mynevadacounty.com>

- Roof In-Progress Inspection Scheduled as “Roof In-Progress”
- Roof Final Scheduled as “Building Final”