

May 31, 2017

What is the Community Advisory Group (CAG), how was it formed, and what is the group's objective?

CAG Objective: Provide recommendations to the Nevada County Board of Supervisors to develop a permanent and long-term Cannabis ordinance in early 2018. The County and the CAG seek to ensure, and to reassure the public, that the CAG's efforts to provide recommendations to the Board of Supervisors for long-term Cannabis regulations is representative of the community at large and demonstrates in good faith an inclusive and participatory process with applicable stakeholders. Nevada County contracted with MIG as a consultant during this process to provide facilitation services for the CAG to ensure a fair and equitable process for advising the Board of Supervisors.

Background: On December 16, 2016, Nevada County issued a Request for Proposals (RFP) to identify a contractor to form and facilitate a stakeholder process with a CAG. The Board recognized that the regulation of Cannabis is a controversial issue to the Nevada County community, with both proponents and opponents of Cannabis-related activities. In order to ensure an inclusive and participatory process, the County sought the services of a skilled and experienced consultant and facilitator to advise and assist the Board in forming the CAG, facilitating meetings, and documenting and reporting the discussion that will lead to a recommendations for the Board. By the submission deadline of January 17, 2017, sixteen proposals were received. Through a rigorous screening and interview process during February 2017, MIG was selected. MIG's contract was approved by the Board on April 11, 2017. MIG's contract approval containing their scope of work can be reviewed at:

<http://nevco.legistar.com/gateway.aspx?m=l&id=/matter.aspx?key=3989>

Once under contract, MIG and staff immediately began work on the CAG process by developing an application process and criteria for selection by the Board. On April 21, 2017 the County released the application to serve on the CAG. The Board met on April 25, 2017 and approved the resolution establishing selection criteria for use by MIG to review applications to serve on the CAG. The Board directed MIG to return to the Board with proposed recommendations for CAG members. The CAG selection criteria can be reviewed at:

<http://nevco.legistar.com/gateway.aspx?m=l&id=/matter.aspx?key=4031>

The application period closed May 2, 2017 at 5pm and 51 applications were received. All applications were reviewed and considered by MIG. On May 9, 2017, MIG presented a list of recommended CAG members to the Board with Board selecting 16 CAG members. The CAG selections can be reviewed

at: <https://nevco.legistar.com/LegislationDetail.aspx?ID=3035015&GUID=F8682998-2600-4166-B5B9-DA01F7E18904>

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The first CAG meeting occurred on May 23, 2017 with a significant amount of administrative material shared with the CAG members. Those meeting documents are available below:

- [CAG Organizational Framework](#)
- [Nevada County Cannabis Timeline](#)
- [Meeting PowerPoint](#)
- [Summary of Small Group Discussions](#)
- [Community Comment Card](#)
 - Instructions: Please turn in your comments by email to cagmeetingcomments@migcom.com. Comment cards and email comments received within 48 hours of the CAG meeting will be summarized and included in the summary for that meeting. Those received after 48 hours following the CAG meeting will be summarized and included in the next meeting summary.
- [CAG Meeting Schedule](#)

More Background: Staff has also gathered some additional documentation for more information.

- The County is trying to provide all relevant information on the [Cannabis Conversation](#) site:
 - [Cannabis Interim Ordinance](#) (table version for easy reading)
 - [Cannabis Interim Ordinance](#) (PDF original)
 - [Nevada County Cannabis Press Releases and Supporting Documents](#)
 - From that press release / document page:
 - [Cannabis Regulation Subcommittee PR](#)
 - More information on the RFP [Request for Proposals \(RFP\) for Consulting and Facilitation Services for CAG](#)

On the Board website is a [Document Search Tool](#) which helps sort through Board Meeting Agendas, Summary, and Summary Minutes. Meetings in 2017 would use the verbiage “cannabis” in documents verses “marijuana” in 2016 or earlier. Here are some BOS Minutes that provide additional information:

- [November 8th, 2016: SR 16-0950](#)
- [April 12th 2016: Public Comment](#)
- [July 26th, 2016: SR 16-0661](#)
- [June 14th, 2016: Public Comment](#)