

Nevada County

CLERK-RECORDER'S OFFICE



Natalie Adona
Clerk-Recorder/Registrar of Voters

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FICTITIOUS BUSINESS NAME STATEMENTS

The purpose of filing a fictitious business name statement is to make available to the public the identities of people doing business for profit in the State of California.

The requirements of filing a fictitious business name statement are outlined in Sections 17900 – 17930 of the Business and Professions Code. The following is general information on fictitious business name statements. Please consult with the Business and Professions code for more in-depth information.

Who needs to file a Fictitious Business Name Statement?

Every person doing business for profit under a fictitious business name must file a fictitious business name statement within 40 days of commencement of business.

Fictitious Business Name Statement vs. Business License

A fictitious business name statement is not the same thing as a business license. The County of Nevada does not require a business license. There are two incorporated cities in Nevada County which do require a business license; they are Grass Valley and Nevada City. If you are conducting business within either of the above named cities you will need to contact that city hall (Grass Valley 274-4300, Nevada City 265-2496). There are some instances when you will need to file both a fictitious business name statement with the County and a business license with a city.

Land Use Compatibility: It is the responsibility of the filer to ensure that the proposed business and its locations are consistent with those uses allowed by the County Zoning Ordinance, including obtaining the appropriate land use permits required for the business, if applicable. Please check with the Planning department (530)265-1222 prior to commencing business activities.

Fictitious Business Name Statement Information

- A fictitious business name must be filed with the Clerk-Recorder in the county housing your principle place of business.
- It is recommended that you search the fictitious business names index to determine if a particular business name is currently registered.
- Be certain the information in the statement is correct and complete before filing it. You cannot make changes to the statement once it has been filed.
- The residence address must be listed under each registrant - PO Boxes are not acceptable.
- Fictitious business name statements are public record including residence address. Anyone can purchase copies of the statement.
- All original filings and new filings with a change in facts from the previous filing must be published in a newspaper of general circulation in the county in which the place of business is located. The first publication must begin within thirty days of the date the statement was filed.
- The statement is valid for five years from the date it is filed.

Filing a Fictitious Business Name Statement

Statements may be filed in person or by mail.

To File By Mail: forms are available online at www.mynevadacounty.com/recorder. Complete the form print, sign, and mail to the Clerk-Recorder's office with proper fees. If you cannot access the form online you may call our office and one will be mailed to you.