

**Local Agency Formation Commission (LAFCo)  
Agenda for a Regular Meeting**

**Thursday, May 21, 2020 ... 9:30 a.m.**

LAFCo Office at 950 Maidu Avenue, Nevada City, CA

**Attend Meeting by Conference Call:**

**Dial 425-436-6362  
(access code is 29014)**

**Attend Meeting by Internet:**

<https://zoom.us/j/95909431585>

**(Meeting link will be activated by 9:15 a.m. on May 21)**

*The Commission may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will normally be heard at the time noted, but the Commission may interrupt or defer discussion in order to deal with other matters.*

*Agenda materials submitted for the Commission's attention at least 72 hours before the meeting are available for review at the LAFCo office and are posted online, accessible via link from the LAFCo website: <https://www.mynevadacounty.com/907/Local-Agency-Formation-Commission-LAFCo>*

SPECIAL NOTICE Pursuant to the Governor's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Nevada LAFCo will be holding the May 21, 2020 LAFCo meeting entirely by teleconference. There will be no physical meeting place where the meeting will occur. Members of the Commission, staff and the public will attend the meeting via teleconference and will participate in the meeting to the same extent as if they were present. Comments from the public on the agenda items will be accepted either at the appropriate time on the teleconference or via email (Deborah.gilcrest@co.nevada.ca.us) or phone (530-265-7180). If submitted by email, the comments will be read to the Commission during the meeting. All meetings conducted under these circumstances will be audio recorded and placed on the LAFCo website for public access and accountability. The Commission appreciates the public's adaptation and patience during this crisis and will endeavor to refrain from placing non-essential items, or matters of significant public interest on the agenda until such time greater public participation can be reasonably accommodated.

**1. Call to Order/Flag Salute/Roll Call**

Commissioners

Richard Anderson (County)  
Kurt Grundel (Districts), **Chair**  
Anna Klovstad (Cities)  
Dan Miller (County)  
Erin Ruark-Minett (Cities)  
Josh Susman (Public)  
Nick Wilcox (Districts), **Vice-Chair**

Alternates

Ben Aguilar (Cities)  
Ed Beckenbach (Districts)  
Sue Hoek (County)  
Gloria Glenn (Public)

Staff

SR Jones, Executive Officer  
Scott Browne, Legal Counsel  
Deborah Gilcrest, Clerk to the Commission

**2. Public Comment**

At this time, members of the public may address the Commission on any matter not on the agenda. Testimony related to an item on the agenda should be presented at the time that item is considered.

### 3. **Consent Calendar**

These items are expected to be routine and noncontroversial. The Commission will act upon them at one time without discussion. Any Commission member, staff member or interested party may request that an item be removed from **the consent calendar for discussion**.

#### 3.1. [Draft Minutes of March 19, 2020](#)

### 4. **Public Hearings 9:30 a.m. or as soon thereafter as possible**

#### 4.1. [LAFCo Fiscal Year 2020-2021 Work Program and Budget](#)

The Commission will hold a public hearing on the proposed LAFCo Work Program and Budget for 2020-2021. After considering testimony from members of the public and others, the Commission may adopt the final budget and work program as proposed or as amended.

#### 4.2. [Sphere of Influence Review and Update: Nevada County Resource Conservation District](#)

The Commission will consider the Sphere of Influence Plan for the Nevada County Resource Conservation District. This agency provides resource conservation services within its jurisdiction, which includes the entire County of Nevada (both incorporated and unincorporated areas) as well as a large portion of western Sierra County. The Commission will also make a determination regarding compliance of this action with the California Environmental Quality Act of 1970, as amended. The Commission will consider oral and written testimony by any interested person or affected agency as well as the report of the Executive Officer. At this hearing the Commission may approve or disapprove the recommended sphere of influence with or without amendment, wholly, partially, or conditionally, or may continue its consideration with or without amendment, as a whole, in part, or upon such conditions as the Commission may determine.

[Staff Report](#)

[RCD Sphere Update – 2020](#)

### 5. **CALAFCO Matters**

Commission will hear an update about various issues at the California Association of LAFCos

### 6. **Announcements (Informational Items Only)**

Pursuant to Government Code Section 54954.2, Commission and staff members may make brief announcements or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

### 7. [Executive Officer's Activity Report](#)

#### Public Comment

Members of the public may address the Commission regarding items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act or California Open Meeting Law)
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual's testimony may be limited to 3 minutes. Time to address the Commission will be allocated on the basis of the number of requests received.

### Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to three minutes. A person may provide a written statement in lieu of or to supplement any oral statement made during a public hearing.

### Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair accessible.

### Disclosure and Disqualification Requirements

A LAFCo Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if the Commissioner has received, within the last twelve months, \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes an application, or an agent (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCo proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding. This can be done in advance (in writing) or at the beginning of the hearing either orally or in writing.

The law also prohibits an applicant or other participant from making a contribution of \$250 or more to a LAFCO Commissioner while a proceeding is pending or for three months afterward.

Any person or group that contributes or expends \$1,000 or more in support of or in opposition to a proposal before Nevada LAFCo, during either the application and hearing stage or the protest hearing stage, must disclose such contributions and expenditures through the County Elections Office, 950 Maidu Avenue, Nevada City, CA 95959.