

Nevada County

CLERK-RECORDER'S OFFICE



950 Maidu Ave Suite 210, Nevada City, CA 95959 • Recorder (530) 265-1221 • Fax (530) 265-9842
 Website: www.nevadacountyca.gov/recorder Email: nc.recorder@nevadacountyca.gov

APPLICATION FOR MARRIAGE CERTIFICATE

IF A SEARCH RESULTS IN NO RECORD FOUND, THE CUSTOMER WILL BE CHARGED THE COST OF THE SEARCH AND A CERTIFICATE OF NO RECORD WILL BE ISSUED. (PURSUANT TO GOVERNMENT CODE 27369 AND HEALTH & SAFETY CODE 103650).

NOTE: If the marriage license was **not issued in Nevada County**, the Nevada County Clerk-Recorder will not have the marriage certificate. Please order the marriage certificate from the County Clerk of the County or State where the license was issued.

**Authorized Certified Copy:
Complete Section 1 and 2**

(For Name Change on Driver's License, Passport and Insurance, Etc.)

(Mail orders MUST be notarized-see back of form)

**Informational Certified Copy:
Complete Section 1**

NOT For Name Change

(Public only)

SECTION 1: COMPLETE FOR BOTH PUBLIC OR CONFIDENTIAL COPY

NAMES OF BOTH PARTIES TO THE MARRIAGE

| | | |
|-------------------|----------------------------------|--|
| First Name | Middle Name | Last Name as listed on Marriage Application |
| First Name | Middle Name | Last Name as listed on Marriage Application |
| Date of Marriage: | County where License was Issued: | Number of Copies: x \$19.00 per copy+ \$3.00 S&H |

Name of Person Requesting Record: (Your Name)

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-mail: (optional) _____ Fax: _____

Today's Date: _____ Driver's License/ID: _____

SECTION 2: COMPLETE FOR AUTHORIZED CERTIFIED COPY

Relationship to Name on Certificate for Public Certificate:

- Self **(One of the parties to the marriage)**
- Parent/Legal Guardian/Grandparent/Grandchild
- Child/Sibling
- Spouse/Domestic Partner
- Attorney of Record
- Law Enforcement/Government Agency
- Authorized by way of Court Order

To Receive a Confidential Certificate I am:

- Self **(One of the parties to the marriage)**
- Authorized by way of Court Order

I, **the undersigned applicant**, declare under penalty of perjury under the laws of the State of California that I am an authorized person, as defined in California Health and Safety Code Section 103526(c) and am eligible to receive a certified copy of the marriage record identified on this application form.

Sworn on this date _____, 20____ in _____
 (City, State)

Signature _____

DATE: _____ BK/PG: _____ CERT# _____ CLERK INITIALS: _____

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of _____)

County of _____)

On _____, before me, _____, Notary Public
(INSERT NOTARY NAME)

personally appeared _____ who proved to me on the basis of satisfactory evidence, to be the person whose name is subscribed to the within instrument & acknowledged to me that he/she/their executed the same in his/her authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(NOTARY SEAL)

NOTARY SIGNATURE

INSTRUCTIONS

1. As of January 1, 2010, **ONLY** individuals who are authorized by Health and Safety Code Section 103526 can obtain a Certified Copy of a Non-Confidential Marriage Record. (Page 1 of the application identifies the individuals who are authorized to make the request.) All others may receive a Certified Informational Copy which will be marked, "Informational, Not a Valid Document to Establish Identity." Certified copies of confidential marriage certificates are only available to the parties of that confidential marriage. **Informational copies are not available for confidential marriage certificates.**

2. Complete the first page of this form and provide your signature where indicated. Provide all the information you have available to identify the record of the registrant under **Section 1**.

3. SWORN STATEMENT:

In order to obtain an Authorized Certified Copy you **MUST** complete the sworn statement on the front of this application and sign the statement under penalty of perjury.

If the application is being submitted by mail or fax, your signature on the Sworn Statement **must be acknowledged by a Notary Public.** (To locate a Notary Public, see your local yellow pages.)

Any member of a law enforcement agency or a representative of a state or local government agency, as provided by law, who orders a copy of a record to which subdivision (a) applies in conducting official business is required to complete the Sworn Statement, however, they may not be required to have their signature on the Sworn Statement acknowledged by a Notary Public.

If the application is being submitted in person at the Nevada County Recorder Office, the Sworn Statement must be signed by you in the presence of a clerk, and your signature does not have to be acknowledged by a Notary Public.

A Sworn Statement does not need to be provided if you are requesting a Certified Informational Copy of a Non-Confidential (public) marriage record.

4. Submit \$17.00 for **each** certified copy requested. If no record of the marriage is found, the \$17.00 fee will be retained for searching the record (as required by Health & Safety Code 103650) and a Certificate of No Public Record, or a letter confirming the existence of a confidential marriage will be issued to the applicant.