

# CALWORKS EMPLOYMENT SERVICES WELFARE-TO-WORK PROGRAM

The Employment Services Welfare-To-Work (WTW) Program is a comprehensive Employment and Training Program designed to promote self-sufficiency. CalWORKs recipients are assessed to determine the best course or action, whether it is immediate placement into a job, placement into an education or training program, or both.

CalWORKs recipients who are not exempt must participate in the Welfare-to-Work Program. All Welfare-to-Work participants receive an orientation to the program and appraisal of their education and employment background, followed by the development of a WTW plan designed to assist individuals with obtaining employment. WTW participants may be eligible to supportive services such as child care and transportation services.

## PARTICIPATION REQUIREMENTS:

Unless exempt, CalWORKs recipients must participate in the WTW Program for a minimum number of hours each week:

Number of Work Eligible Adults in the Family Assistance Unit (AU)	Required Weekly Participation Hours
Single adult with a child under 6 years old	20
Single adult with no children under 6 years old	30
Two parent families	35

## WHO IS ELIGIBLE FOR WELFARE-TO-WORK SERVICES?

The CalWORKs Welfare-to-Work Program is open to anyone receiving CalWORKs cash aid. Anyone receiving CalWORKs cash aid must participate in the Welfare-to-Work program unless that person is exempt. Individuals are exempt when they have a good reason for not participating, such as being ill or incapacitated or are caring for an incapacitated person.

## WHAT DO I HAVE TO DO IF I'M IN THE WELFARE-TO-WORK PROGRAM?

When you apply for CalWORKs cash aid, we will determine if you meet a Welfare-to-Work requirement. If you do, then we will assess your education and work history. You may be scheduled for CalWORKs Connect or Job Readiness where you will learn basic job search skills, resume writing, Consumer Credit information, and other topics related to preparing you for the job market. You may also have a more in-depth assessment to help you remove any barriers that may be preventing you from finding and keeping a job.