

9070-41710-21-002

RECORDS - SUPERVISORS

This five-day program has been developed for records supervisors and managers to help them prevent situations which could result in department or personal liability and to improve their supervisory skills. Topics include: Procedures and Strategies for preventing liability, Laws and recent court decisions affecting personal liability in law enforcement, Personnel management strategies for reducing employee turnover, sick leave abuse and work-related disabilities, Areas of potential liability and Techniques for managing effectively, building trust and dealing with negativity.

CPT: Yes

Plan: IV. Travel and per diem reimbursement

Cost: Non-Reimbursable Tuition: \$517.00

To register, contact the presenter:

GOVERNMENT TRAINING AGENCY

Start Date: 02/28/2022

End Date: 03/04/2022

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GOVERNMENT TRAINING
AGENCY
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