

# PREA Facility Audit Report: Final

**Name of Facility:** Truckee Substation Detention Facility

**Facility Type:** Lockups

**Date Interim Report Submitted:** 12/19/2021

**Date Final Report Submitted:** 06/22/2022

Auditor Certification	
The contents of this report are accurate to the best of my knowledge.	<input checked="" type="checkbox"/>
No conflict of interest exists with respect to my ability to conduct an audit of the agency under review.	<input checked="" type="checkbox"/>
I have not included in the final report any personally identifiable information (PII) about any inmate/resident/detainee or staff member, except where the names of administrative personnel are specifically requested in the report template.	<input checked="" type="checkbox"/>
<b>Auditor Full Name as Signed:</b> Rick Winistorfer	<b>Date of Signature:</b> 06/22/2022

AUDITOR INFORMATION	
<b>Auditor name:</b>	Winistorfer, Rick
<b>Email:</b>	rwinistorfer@yahoo.com
<b>Start Date of On-Site Audit:</b>	11/04/2021
<b>End Date of On-Site Audit:</b>	11/04/2021

FACILITY INFORMATION	
<b>Facility name:</b>	Truckee Substation Detention Facility
<b>Facility physical address:</b>	950 Maidu Avenue, Nevada City, Nevada - 95959
<b>Facility mailing address:</b>	PO Box 699, Truckee, California - 96160

Primary Contact	
<b>Name:</b>	Zsa Zsa Wied
<b>Email Address:</b>	zsazsa.wied@co.nevada.ca.us
<b>Telephone Number:</b>	5302651291

Sheriff/Chief/Director	
<b>Name:</b>	Shannan Moon
<b>Email Address:</b>	Shannan Moon
<b>Telephone Number:</b>	530-265-1383

Facility PREA Compliance Manager	
<b>Name:</b>	
<b>Email Address:</b>	
<b>Telephone Number:</b>	

Facility Characteristics	
<b>Designed facility capacity:</b>	12
<b>Current population of facility:</b>	1
<b>Average daily population for the past 12 months:</b>	2
<b>Has the facility been over capacity at any point in the past 12 months?</b>	No
<b>Which population(s) does the facility hold?</b>	Both females and males
<b>Age range of population:</b>	19-75
<b>Facility security levels/detainee custody levels:</b>	Minimum, Medium, Maximum
<b>Does the facility hold juveniles or youthful detainees?</b>	No
<b>Number of staff currently employed at the facility who may have contact with detainees:</b>	12
<b>Number of individual contractors who have contact with detainees, currently authorized to enter the facility:</b>	0
<b>Number of volunteers who have contact with detainees, currently authorized to enter the facility:</b>	0

AGENCY INFORMATION	
<b>Name of agency:</b>	Nevada County Sheriff's Office
<b>Governing authority or parent agency (if applicable):</b>	
<b>Physical Address:</b>	950 Maidu Ave, Nevada City, California - 95959
<b>Mailing Address:</b>	
<b>Telephone number:</b>	5302651291

Agency Chief Executive Officer Information:	
<b>Name:</b>	Shannan Moon
<b>Email Address:</b>	shannan.moon@co.nevada.ca.us
<b>Telephone Number:</b>	5302651383

**Agency-Wide PREA Coordinator Information**

<b>Name:</b>	Zsa Zsa Wied	<b>Email Address:</b>	zsazsa.wied@co.nevada.ca.us
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**SUMMARY OF AUDIT FINDINGS**

The OAS automatically populates the number and list of Standards exceeded, the number of Standards met, and the number and list of Standards not met.

Auditor Note: In general, no standards should be found to be "Not Applicable" or "NA." A compliance determination must be made for each standard. In rare instances where an auditor determines that a standard is not applicable, the auditor should select "Meets Standard" and include a comprehensive discussion as to why the standard is not applicable to the facility being audited.

**Number of standards exceeded:**

0

**Number of standards met:**

35

**Number of standards not met:**

0

# POST-AUDIT REPORTING INFORMATION

## GENERAL AUDIT INFORMATION

### On-site Audit Dates

1. Start date of the onsite portion of the audit:	2021-11-04
2. End date of the onsite portion of the audit:	2021-11-04

### Outreach

10. Did you attempt to communicate with community-based organization(s) or victim advocates who provide services to this facility and/or who may have insight into relevant conditions in the facility?	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. Identify the community-based organization(s) or victim advocates with whom you communicated:	Just Detention International (JDI) Community Beyond Violence

## AUDITED FACILITY INFORMATION

14. Designated facility capacity:	12
15. Average daily population for the past 12 months:	2
16. Number of inmate/resident/detainee housing units:	1
17. Does the facility ever hold youthful inmates or youthful/juvenile detainees?	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Not Applicable for the facility type audited (i.e., Community Confinement Facility or Juvenile Facility)

### Audited Facility Population Characteristics on Day One of the Onsite Portion of the Audit

#### Inmates/Residents/Detainees Population Characteristics on Day One of the Onsite Portion of the Audit

36. Enter the total number of inmates/residents/detainees in the facility as of the first day of onsite portion of the audit:	1
38. Enter the total number of inmates/residents/detainees with a physical disability in the facility as of the first day of the onsite portion of the audit:	0
39. Enter the total number of inmates/residents/detainees with a cognitive or functional disability (including intellectual disability, psychiatric disability, or speech disability) in the facility as of the first day of the onsite portion of the audit:	0
40. Enter the total number of inmates/residents/detainees who are Blind or have low vision (visually impaired) in the facility as of the first day of the onsite portion of the audit:	0

41. Enter the total number of inmates/residents/detainees who are Deaf or hard-of-hearing in the facility as of the first day of the onsite portion of the audit:	0
42. Enter the total number of inmates/residents/detainees who are Limited English Proficient (LEP) in the facility as of the first day of the onsite portion of the audit:	0
43. Enter the total number of inmates/residents/detainees who identify as lesbian, gay, or bisexual in the facility as of the first day of the onsite portion of the audit:	0
44. Enter the total number of inmates/residents/detainees who identify as transgender or intersex in the facility as of the first day of the onsite portion of the audit:	0
45. Enter the total number of inmates/residents/detainees who reported sexual abuse in the facility as of the first day of the onsite portion of the audit:	0
46. Enter the total number of inmates/residents/detainees who disclosed prior sexual victimization during risk screening in the facility as of the first day of the onsite portion of the audit:	0
47. Enter the total number of inmates/residents/detainees who were ever placed in segregated housing/isolation for risk of sexual victimization in the facility as of the first day of the onsite portion of the audit:	0
48. Provide any additional comments regarding the population characteristics of inmates/residents/detainees in the facility as of the first day of the onsite portion of the audit (e.g., groups not tracked, issues with identifying certain populations):	No text provided.
<b>Staff, Volunteers, and Contractors Population Characteristics on Day One of the Onsite Portion of the Audit</b>	
49. Enter the total number of STAFF, including both full- and part-time staff, employed by the facility as of the first day of the onsite portion of the audit:	8
50. Enter the total number of VOLUNTEERS assigned to the facility as of the first day of the onsite portion of the audit who have contact with inmates/residents/detainees:	109
51. Enter the total number of CONTRACTORS assigned to the facility as of the first day of the onsite portion of the audit who have contact with inmates/residents/detainees:	19
52. Provide any additional comments regarding the population characteristics of staff, volunteers, and contractors who were in the facility as of the first day of the onsite portion of the audit:	No text provided.
<b>INTERVIEWS</b>	
<b>Inmate/Resident/Detainee Interviews</b>	
<b>Random Inmate/Resident/Detainee Interviews</b>	

53. Enter the total number of RANDOM INMATES/RESIDENTS/DETAINEES who were interviewed:	1
54. Select which characteristics you considered when you selected RANDOM INMATE/RESIDENT/DETAINEE interviewees: (select all that apply)	<input type="checkbox"/> Age <input type="checkbox"/> Race <input type="checkbox"/> Ethnicity (e.g., Hispanic, Non-Hispanic) <input type="checkbox"/> Length of time in the facility <input type="checkbox"/> Housing assignment <input type="checkbox"/> Gender <input checked="" type="checkbox"/> Other <input type="checkbox"/> None
If "Other," describe:	Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.
55. How did you ensure your sample of RANDOM INMATE/RESIDENT/DETAINEE interviewees was geographically diverse?	Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.
56. Were you able to conduct the minimum number of random inmate/resident/detainee interviews?	<input type="radio"/> Yes <input checked="" type="radio"/> No
a. Explain why it was not possible to conduct the minimum number of random inmate/resident/detainee interviews:	Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.
57. Provide any additional comments regarding selecting or interviewing random inmates/residents/detainees (e.g., any populations you oversampled, barriers to completing interviews, barriers to ensuring representation):	Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.
<b>Targeted Inmate/Resident/Detainee Interviews</b>	
58. Enter the total number of TARGETED INMATES/RESIDENTS/DETAINEES who were interviewed:	0
<p>As stated in the PREA Auditor Handbook, the breakdown of targeted interviews is intended to guide auditors in interviewing the appropriate cross-section of inmates/residents/detainees who are the most vulnerable to sexual abuse and sexual harassment. When completing questions regarding targeted inmate/resident/detainee interviews below, remember that an interview with one inmate/resident/detainee may satisfy multiple targeted interview requirements. These questions are asking about the number of interviews conducted using the targeted inmate/resident/detainee protocols. For example, if an auditor interviews an inmate who has a physical disability, is being held in segregated housing due to risk of sexual victimization, and disclosed prior sexual victimization, that interview would be included in the totals for each of those questions. Therefore, in most cases, the sum of all the following responses to the targeted inmate/resident/detainee interview categories will exceed the total number of targeted inmates/residents/detainees who were interviewed. If a particular targeted population is not applicable in the audited facility, enter "0".</p>	
60. Enter the total number of interviews conducted with inmates/residents/detainees with a physical disability using the "Disabled and Limited English Proficient Inmates" protocol:	0

<p>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p>61. Enter the total number of interviews conducted with inmates/residents/detainees with a cognitive or functional disability (including intellectual disability, psychiatric disability, or speech disability) using the "Disabled and Limited English Proficient Inmates" protocol:</p>	<p>0</p>
<p>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p>62. Enter the total number of interviews conducted with inmates/residents/detainees who are Blind or have low vision (i.e., visually impaired) using the "Disabled and Limited English Proficient Inmates" protocol:</p>	<p>0</p>
<p>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p>63. Enter the total number of interviews conducted with inmates/residents/detainees who are Deaf or hard-of-hearing using the "Disabled and Limited English Proficient Inmates" protocol:</p>	<p>0</p>

<p><b>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</b></p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p><b>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</b></p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p><b>64. Enter the total number of interviews conducted with inmates/residents/detainees who are Limited English Proficient (LEP) using the "Disabled and Limited English Proficient Inmates" protocol:</b></p>	<p>0</p>
<p><b>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</b></p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p><b>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</b></p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p><b>65. Enter the total number of interviews conducted with inmates/residents/detainees who identify as lesbian, gay, or bisexual using the "Transgender and Intersex Inmates; Gay, Lesbian, and Bisexual Inmates" protocol:</b></p>	<p>0</p>
<p><b>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</b></p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p><b>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</b></p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p><b>66. Enter the total number of interviews conducted with inmates/residents/detainees who identify as transgender or intersex using the "Transgender and Intersex Inmates; Gay, Lesbian, and Bisexual Inmates" protocol:</b></p>	<p>0</p>

<p>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p>67. Enter the total number of interviews conducted with inmates/residents/detainees who reported sexual abuse in this facility using the "Inmates who Reported a Sexual Abuse" protocol:</p>	<p>0</p>
<p>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p>68. Enter the total number of interviews conducted with inmates/residents/detainees who disclosed prior sexual victimization during risk screening using the "Inmates who Disclosed Sexual Victimization during Risk Screening" protocol:</p>	<p>0</p>
<p>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p>69. Enter the total number of interviews conducted with inmates/residents/detainees who are or were ever placed in segregated housing/isolation for risk of sexual victimization using the "Inmates Placed in Segregated Housing (for Risk of Sexual Victimization/Who Allege to have Suffered Sexual Abuse)" protocol:</p>	<p>0</p>

<p>a. Select why you were unable to conduct at least the minimum required number of targeted inmates/residents/detainees in this category:</p>	<p><input checked="" type="checkbox"/> Facility said there were "none here" during the onsite portion of the audit and/or the facility was unable to provide a list of these inmates/residents/detainees.</p> <p><input type="checkbox"/> The inmates/residents/detainees in this targeted category declined to be interviewed.</p>
<p>b. Discuss your corroboration strategies to determine if this population exists in the audited facility (e.g., based on information obtained from the PAQ; documentation reviewed onsite; and discussions with staff and other inmates/residents/detainees).</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit. No segregated housing at TKE.</p>
<p>70. Provide any additional comments regarding selecting or interviewing targeted inmates/residents/detainees (e.g., any populations you oversampled, barriers to completing interviews):</p>	<p>Only inmate housed at TKE was one (1) male trustee. No other offenders were housed at the facility during the period of the audit.</p>
<p><b>Staff, Volunteer, and Contractor Interviews</b></p>	
<p><b>Random Staff Interviews</b></p>	
<p>71. Enter the total number of RANDOM STAFF who were interviewed:</p>	<p>2</p>
<p>72. Select which characteristics you considered when you selected RANDOM STAFF interviewees: (select all that apply)</p>	<p><input type="checkbox"/> Length of tenure in the facility</p> <p><input checked="" type="checkbox"/> Shift assignment</p> <p><input type="checkbox"/> Work assignment</p> <p><input type="checkbox"/> Rank (or equivalent)</p> <p><input type="checkbox"/> Other (e.g., gender, race, ethnicity, languages spoken)</p> <p><input type="checkbox"/> None</p>
<p>If "Other," describe:</p>	<p>Only two staff (2) staff per shift, interviewed one (1) staff from the day shift, and one (1) staff from the night shift.</p>
<p>73. Were you able to conduct the minimum number of RANDOM STAFF interviews?</p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p>74. Provide any additional comments regarding selecting or interviewing random staff (e.g., any populations you oversampled, barriers to completing interviews, barriers to ensuring representation):</p>	<p>No text provided.</p>
<p><b>Specialized Staff, Volunteers, and Contractor Interviews</b></p>	
<p>Staff in some facilities may be responsible for more than one of the specialized staff duties. Therefore, more than one interview protocol may apply to an interview with a single staff member and that information would satisfy multiple specialized staff interview requirements.</p>	
<p>75. Enter the total number of staff in a SPECIALIZED STAFF role who were interviewed (excluding volunteers and contractors):</p>	<p>0</p>

<p><b>76. Were you able to interview the Agency Head?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p><b>77. Were you able to interview the Warden/Facility Director/Superintendent or their designee?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p><b>78. Were you able to interview the PREA Coordinator?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p><b>79. Were you able to interview the PREA Compliance Manager?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input type="radio"/> NA (NA if the agency is a single facility agency or is otherwise not required to have a PREA Compliance Manager per the Standards)</p>

<p><b>80. Select which SPECIALIZED STAFF roles were interviewed as part of this audit from the list below: (select all that apply)</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Agency contract administrator</li> <li><input checked="" type="checkbox"/> Intermediate or higher-level facility staff responsible for conducting and documenting unannounced rounds to identify and deter staff sexual abuse and sexual harassment</li> <li><input type="checkbox"/> Line staff who supervise youthful inmates (if applicable)</li> <li><input type="checkbox"/> Education and program staff who work with youthful inmates (if applicable)</li> <li><input checked="" type="checkbox"/> Medical staff</li> <li><input checked="" type="checkbox"/> Mental health staff</li> <li><input type="checkbox"/> Non-medical staff involved in cross-gender strip or visual searches</li> <li><input checked="" type="checkbox"/> Administrative (human resources) staff</li> <li><input checked="" type="checkbox"/> Sexual Assault Forensic Examiner (SAFE) or Sexual Assault Nurse Examiner (SANE) staff</li> <li><input checked="" type="checkbox"/> Investigative staff responsible for conducting administrative investigations</li> <li><input checked="" type="checkbox"/> Investigative staff responsible for conducting criminal investigations</li> <li><input checked="" type="checkbox"/> Staff who perform screening for risk of victimization and abusiveness</li> <li><input checked="" type="checkbox"/> Staff who supervise inmates in segregated housing/residents in isolation</li> <li><input checked="" type="checkbox"/> Staff on the sexual abuse incident review team</li> <li><input type="checkbox"/> Designated staff member charged with monitoring retaliation</li> <li><input checked="" type="checkbox"/> First responders, both security and non-security staff</li> <li><input checked="" type="checkbox"/> Intake staff</li> <li><input type="checkbox"/> Other</li> </ul>
<p><b>81. Did you interview VOLUNTEERS who may have contact with inmates/residents/detainees in this facility?</b></p>	<ul style="list-style-type: none"> <li><input checked="" type="radio"/> Yes</li> <li><input type="radio"/> No</li> </ul>
<p><b>a. Enter the total number of VOLUNTEERS who were interviewed:</b></p>	<p>2</p>

<p><b>b. Select which specialized VOLUNTEER role(s) were interviewed as part of this audit from the list below: (select all that apply)</b></p>	<p><input type="checkbox"/> Education/programming</p> <p><input type="checkbox"/> Medical/dental</p> <p><input type="checkbox"/> Mental health/counseling</p> <p><input type="checkbox"/> Religious</p> <p><input checked="" type="checkbox"/> Other</p>
<p><b>82. Did you interview CONTRACTORS who may have contact with inmates/residents/detainees in this facility?</b></p>	<p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p>
<p><b>a. Enter the total number of CONTRACTORS who were interviewed:</b></p>	<p>No text provided.</p>
<p><b>83. Provide any additional comments regarding selecting or interviewing specialized staff.</b></p>	<p>No text provided.</p>

## SITE REVIEW AND DOCUMENTATION SAMPLING

### Site Review

PREA Standard 115.401 (h) states, "The auditor shall have access to, and shall observe, all areas of the audited facilities." In order to meet the requirements in this Standard, the site review portion of the onsite audit must include a thorough examination of the entire facility. The site review is not a casual tour of the facility. It is an active, inquiring process that includes talking with staff and inmates to determine whether, and the extent to which, the audited facility's practices demonstrate compliance with the Standards. Note: As you are conducting the site review, you must document your tests of critical functions, important information gathered through observations, and any issues identified with facility practices. The information you collect through the site review is a crucial part of the evidence you will analyze as part of your compliance determinations and will be needed to complete your audit report, including the Post-Audit Reporting Information.

<p><b>84. Did you have access to all areas of the facility?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
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### Was the site review an active, inquiring process that included the following:

<p><b>85. Observations of all facility practices in accordance with the site review component of the audit instrument (e.g., signage, supervision practices, cross-gender viewing and searches)?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p><b>86. Tests of all critical functions in the facility in accordance with the site review component of the audit instrument (e.g., risk screening process, access to outside emotional support services, interpretation services)?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p><b>87. Informal conversations with inmates/residents/detainees during the site review (encouraged, not required)?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p><b>88. Informal conversations with staff during the site review (encouraged, not required)?</b></p>	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>

89. Provide any additional comments regarding the site review (e.g., access to areas in the facility, observations, tests of critical functions, or informal conversations).	No text provided.
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**Documentation Sampling**

Where there is a collection of records to review-such as staff, contractor, and volunteer training records; background check records; supervisory rounds logs; risk screening and intake processing records; inmate education records; medical files; and investigative files-auditors must self-select for review a representative sample of each type of record.

90. In addition to the proof documentation selected by the agency or facility and provided to you, did you also conduct an auditor-selected sampling of documentation?	<input checked="" type="radio"/> Yes <input type="radio"/> No
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91. Provide any additional comments regarding selecting additional documentation (e.g., any documentation you oversampled, barriers to selecting additional documentation, etc.).	No text provided.
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**SEXUAL ABUSE AND SEXUAL HARASSMENT ALLEGATIONS AND INVESTIGATIONS IN THIS FACILITY**

**Sexual Abuse and Sexual Harassment Allegations and Investigations Overview**

Remember the number of allegations should be based on a review of all sources of allegations (e.g., hotline, third-party, grievances) and should not be based solely on the number of investigations conducted. Note: For question brevity, we use the term "inmate" in the following questions. Auditors should provide information on inmate, resident, or detainee sexual abuse allegations and investigations, as applicable to the facility type being audited.

92. Total number of SEXUAL ABUSE allegations and investigations overview during the 12 months preceding the audit, by incident type:

	# of sexual abuse allegations	# of criminal investigations	# of administrative investigations	# of allegations that had both criminal and administrative investigations
Inmate-on-inmate sexual abuse	0	0	0	0
Staff-on-inmate sexual abuse	0	0	0	0
<b>Total</b>	0	0	0	0

93. Total number of SEXUAL HARASSMENT allegations and investigations overview during the 12 months preceding the audit, by incident type:

	# of sexual harassment allegations	# of criminal investigations	# of administrative investigations	# of allegations that had both criminal and administrative investigations
<b>Inmate-on-inmate sexual harassment</b>	0	0	0	0
<b>Staff-on-inmate sexual harassment</b>	0	0	0	0
<b>Total</b>	0	0	0	0

## Sexual Abuse and Sexual Harassment Investigation Outcomes

### Sexual Abuse Investigation Outcomes

Note: these counts should reflect where the investigation is currently (i.e., if a criminal investigation was referred for prosecution and resulted in a conviction, that investigation outcome should only appear in the count for "convicted.") Do not double count. Additionally, for question brevity, we use the term "inmate" in the following questions. Auditors should provide information on inmate, resident, and detainee sexual abuse investigation files, as applicable to the facility type being audited.

94. Criminal SEXUAL ABUSE investigation outcomes during the 12 months preceding the audit:

	Ongoing	Referred for Prosecution	Indicted/Court Case Filed	Convicted/Adjudicated	Acquitted
<b>Inmate-on-inmate sexual abuse</b>	0	0	0	0	0
<b>Staff-on-inmate sexual abuse</b>	0	0	0	0	0
<b>Total</b>	0	0	0	0	0

95. Administrative SEXUAL ABUSE investigation outcomes during the 12 months preceding the audit:

	Ongoing	Unfounded	Unsubstantiated	Substantiated
<b>Inmate-on-inmate sexual abuse</b>	0	0	0	0
<b>Staff-on-inmate sexual abuse</b>	0	0	0	0
<b>Total</b>	0	0	0	0

### Sexual Harassment Investigation Outcomes

Note: these counts should reflect where the investigation is currently. Do not double count. Additionally, for question brevity, we use the term "inmate" in the following questions. Auditors should provide information on inmate, resident, and detainee sexual harassment investigation files, as applicable to the facility type being audited.

96. Criminal SEXUAL HARASSMENT investigation outcomes during the 12 months preceding the audit:

	Ongoing	Referred for Prosecution	Indicted/Court Case Filed	Convicted/Adjudicated	Acquitted
Inmate-on-inmate sexual harassment	0	0	0	0	0
Staff-on-inmate sexual harassment	0	0	0	0	0
<b>Total</b>	0	0	0	0	0

97. Administrative SEXUAL HARASSMENT investigation outcomes during the 12 months preceding the audit:

	Ongoing	Unfounded	Unsubstantiated	Substantiated
Inmate-on-inmate sexual harassment	0	0	0	0
Staff-on-inmate sexual harassment	0	0	0	0
<b>Total</b>	0	0	0	0

**Sexual Abuse and Sexual Harassment Investigation Files Selected for Review**

**Sexual Abuse Investigation Files Selected for Review**

98. Enter the total number of SEXUAL ABUSE investigation files reviewed/sampled:	0
a. Explain why you were unable to review any sexual abuse investigation files:	No incidents of Sexual Abuse at TKE during review period.
99. Did your selection of SEXUAL ABUSE investigation files include a cross-section of criminal and/or administrative investigations by findings/outcomes?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any sexual abuse investigation files)

**Inmate-on-inmate sexual abuse investigation files**

100. Enter the total number of INMATE-ON-INMATE SEXUAL ABUSE investigation files reviewed/sampled:	0
101. Did your sample of INMATE-ON-INMATE SEXUAL ABUSE investigation files include criminal investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any inmate-on-inmate sexual abuse investigation files)
102. Did your sample of INMATE-ON-INMATE SEXUAL ABUSE investigation files include administrative investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any inmate-on-inmate sexual abuse investigation files)

Staff-on-inmate sexual abuse investigation files	
103. Enter the total number of STAFF-ON-INMATE SEXUAL ABUSE investigation files reviewed/sampled:	0
104. Did your sample of STAFF-ON-INMATE SEXUAL ABUSE investigation files include criminal investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any staff-on-inmate sexual abuse investigation files)
105. Did your sample of STAFF-ON-INMATE SEXUAL ABUSE investigation files include administrative investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any staff-on-inmate sexual abuse investigation files)
Sexual Harassment Investigation Files Selected for Review	
106. Enter the total number of SEXUAL HARASSMENT investigation files reviewed/sampled:	0
a. Explain why you were unable to review any sexual harassment investigation files:	No incidents of Sexual Harassment at TKE during review period.
107. Did your selection of SEXUAL HARASSMENT investigation files include a cross-section of criminal and/or administrative investigations by findings/outcomes?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any sexual harassment investigation files)
Inmate-on-inmate sexual harassment investigation files	
108. Enter the total number of INMATE-ON-INMATE SEXUAL HARASSMENT investigation files reviewed/sampled:	0
109. Did your sample of INMATE-ON-INMATE SEXUAL HARASSMENT files include criminal investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any inmate-on-inmate sexual harassment investigation files)
110. Did your sample of INMATE-ON-INMATE SEXUAL HARASSMENT investigation files include administrative investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any inmate-on-inmate sexual harassment investigation files)
Staff-on-inmate sexual harassment investigation files	

111. Enter the total number of STAFF-ON-INMATE SEXUAL HARASSMENT investigation files reviewed/sampled:	0
112. Did your sample of STAFF-ON-INMATE SEXUAL HARASSMENT investigation files include criminal investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any staff-on-inmate sexual harassment investigation files)
113. Did your sample of STAFF-ON-INMATE SEXUAL HARASSMENT investigation files include administrative investigations?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA (NA if you were unable to review any staff-on-inmate sexual harassment investigation files)
114. Provide any additional comments regarding selecting and reviewing sexual abuse and sexual harassment investigation files.	No incidents of Sexual Abuse or Sexual Harassment at TKE during review period.

## SUPPORT STAFF INFORMATION

### DOJ-certified PREA Auditors Support Staff

115. Did you receive assistance from any DOJ-CERTIFIED PREA AUDITORS at any point during this audit? REMEMBER: the audit includes all activities from the pre-onsite through the post-onsite phases to the submission of the final report. Make sure you respond accordingly.	<input type="radio"/> Yes <input checked="" type="radio"/> No
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### Non-certified Support Staff

116. Did you receive assistance from any NON-CERTIFIED SUPPORT STAFF at any point during this audit? REMEMBER: the audit includes all activities from the pre-onsite through the post-onsite phases to the submission of the final report. Make sure you respond accordingly.	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. Enter the TOTAL NUMBER OF NON-CERTIFIED SUPPORT who provided assistance at any point during this audit:	1

## AUDITING ARRANGEMENTS AND COMPENSATION

121. Who paid you to conduct this audit?	<input type="radio"/> The audited facility or its parent agency <input type="radio"/> My state/territory or county government employer (if you audit as part of a consortium or circular auditing arrangement, select this option) <input checked="" type="radio"/> A third-party auditing entity (e.g., accreditation body, consulting firm) <input type="radio"/> Other
Identify the name of the third-party auditing entity	Correctional Consulting Services, LLC

**Standards****Auditor Overall Determination Definitions**

- Exceeds Standard  
(Substantially exceeds requirement of standard)
- Meets Standard  
(substantial compliance; complies in all material ways with the stand for the relevant review period)
- Does Not Meet Standard  
(requires corrective actions)

**Auditor Discussion Instructions**

Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.

115.111	<b>Zero tolerance of sexual abuse and sexual harassment</b>
	<p data-bbox="240 147 738 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 273 1449 362">Nevada County Sheriff's Office (NCSO) Policy 606 mandates that the Truckee Lockup facility has a zero-tolerance policy towards all forms of sexual abuse and sexual harassment. Truckee Lockup facility must provide a safe and secure environment for detainees.</p> <p data-bbox="240 398 1484 488">NCSO Policy outlines the facility's approach to preventing, detecting, and responding to sexual abuse and sexual harassment. Coordinated Response was also reviewed showing the required protocols that are to be taken by staff following an allegation of sexual abuse and/or harassment.</p> <p data-bbox="240 524 1449 613">The NCSO policy is designed to minimize incidents of sexual abuse, sexual harassment, or any other form of sexual misconduct that impact staff, detainees, volunteers, or contractors. Each of the documents reviewed were consistent with PREA standards.</p> <p data-bbox="240 649 935 676">The NCSO has a detailed list of definitions, as required per provision.</p> <p data-bbox="240 712 1490 801">According to the NCSO Organizational Chart, the PREA Coordinator falls under the Corrections Sheriff Jail Commander. The PREA coordinator indicated that she has sufficient time and authority to develop, implement, and oversee agency efforts to comply with PREA standards in all NCSO facilities.</p> <p data-bbox="240 837 1497 891">According to the Truckee Lockup facility Organizational Chart the designated PREA Compliance Manager (PCM) falls directly under the Lieutenant (PREA Coordinator).</p> <p data-bbox="240 927 1493 1048">During the interview with the PCM, she indicated that she has sufficient time and authority to coordinate the facility's efforts to comply with the PREA standards. She was knowledgeable with regards to specific policy surrounding the PREA standards. It is evident that she is extremely knowledgeable with the Department's expectations, and is able to implement them into her daily responsibilities.</p> <p data-bbox="240 1084 1449 1137">The PREA Coordinator advised she ensures that the facility has all of the tools and guidance they need to meet all of the requirements of the PREA standards.</p> <p data-bbox="240 1173 1471 1227">The NCSO has developed a zero tolerance stance towards sexual abuse and sexual harassment, staff and detainees were extremely knowledgeable of the PREA standards and zero tolerance policy</p> <p data-bbox="240 1263 363 1290"><b>Conclusion:</b></p> <p data-bbox="240 1326 1481 1415">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding zero tolerance of sexual abuse and sexual harassment. No recommendations or corrective actions are required.</p>

<b>115.112</b>	<b>Contracting with other entities for the confinement of detainees</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<b>Auditor Discussion</b>
	<p>115.112(a) and 115.112(b) – N/A - Agency does not contract for the confinement of detainees.</p> <p>Interview with the Agency Contract Administrator, he indicates that he would be responsible for monitoring contract compliance; however, at this time the agency does not contract for the confinement of its detainees.</p> <p>Conclusion:</p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding contracting with other entities for confinement of detainees. No recommendations or corrective actions are required.</p>

115.113	<b>Supervision and monitoring</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 271 1445 360">Current policy ensures the facility continues to develop, document, and make its best effort to follow a staffing plan that provides for adequate levels of staffing, and when applicable, utilize video monitoring to protect detainees against sexual abuse.</p> <p data-bbox="240 394 1489 488">The staffing plan, dated 08/10/2021, was reviewed by the auditor, and conforms with the direction and allocations as directed by policy. In calculating adequate staffing levels and determining the need for video monitoring, the facility will utilize the PREA staffing analysis in accordance with the following considerations:</p> <ol data-bbox="276 539 1434 902" style="list-style-type: none"> <li>1. Generally accepted detention and correctional practices;</li> <li>2. Any judicial findings of inadequacy; findings of inadequacy from federal investigative agencies; or from internal or external oversight bodies;</li> <li>3. All components of the facility's physical plant (including "blind-spots" or areas where staff or detainees may be isolated);</li> <li>4. Composition of the detainee population;</li> <li>5. Number and placement of supervisory staff;</li> <li>6. Institution programs occurring on a particular shift;</li> <li>7. Any applicable State or local laws, regulations or standards;</li> <li>8. Prevalence of substantiated and unsubstantiated incidents of sexual abuse; and any other relevant factors;</li> <li>9. Any other relevant factors</li> </ol> <p data-bbox="240 931 1489 992">The staffing plan is reviewed annually in collaboration with the facility Jail Commander, the PREA Coordinator, the PCM, and additional staff, as necessary. There have been no staffing plan deviations over the past 12 months.</p> <p data-bbox="240 1021 1441 1081">The facility provided a staffing plan and daily staff rosters clearly indicating appropriate staffing levels. A staffing analysis review was also provided to the auditor. The staffing plan complies with all 4 criteria of the standard, and each provision.</p> <p data-bbox="240 1088 1489 1182">The leadership team conducts an annual staffing analysis, including a review of existing posts, video monitoring, and other monitoring technologies at the facility. During the interview with the Jail Commander, he reported that given minimum staffing requirements, there is never an instance where the Truckee sub-station does not maintain its staffing requirements.</p> <p data-bbox="240 1211 1484 1341">The plans that were provided were comprehensive and addressed each of the bullet items required according to Provision (a). On an annual basis, quality assurance audits are conducted to ensure compliance with the established staffing model. The staffing plan was predicated upon an average daily detainee population of 12. On the first day of the audit, the detainee population was 1.</p> <p data-bbox="240 1370 1382 1431">A staffing plan review board is convened at least once annually for the review and assessment of the staffing plan, deployment of video monitoring system, and resources available to ensure adherence to the staffing plan.</p> <p data-bbox="240 1460 1489 1588">The annual staffing plan review board analyzes the most common reasons for any deviation from the staffing plan and propose corrective actions or alternatives. Because the facility requires two staff to maintain operational status, in the event that one/or both positions become vacant for any given shift, staff diversion from the Wayne Brown Correctional Facility (WBCF) will occur. It has been documented that in the past 12 months, there have been no deviations from the staffing plan.</p> <p data-bbox="240 1617 1477 1783">The Truckee Lockup facility has minimum staffing requirements, as there are only two positions on each shift. In the event that a mandatory position is vacant for whatever reason, that position is filled with overtime staff or staff redirected from a WBCF position. The Auditor reviewed randomly chosen rosters over a twelve-month period. During this review period, there were various instances when voluntarily overtime, or staff diversions were utilized to cover any vacant position. As indicated in the documentation, normal unit operations occurred and were uninterrupted.</p> <p data-bbox="240 1812 1473 2007">According to NCSO &amp; Truckee Lockup facility policy, it is the responsibility of the facility for providing direction to reflect the practice of having intermediate level and high-level-supervisors conduct and document unannounced visits at Truckee Lockup to identify and deter staff and detainee sexual abuse and sexual harassment. Staff at the Truckee Lockup receive their supervisory direction from the Staff Sergeant or assigned shift supervisor at WBCF. The facility provided examples of both their logbooks and the electronic logbooks documenting unannounced rounds by staff on each shift to the auditor both in the pre-audit paperwork and during the Onsite Audit Phase.</p> <p data-bbox="240 2036 1477 2130">Staffing plan includes the facility's deployment of video monitoring systems and monitoring technologies. Truckee Lockup Facility includes cameras in all sections, hallways, booking area and vehicle sallyport. The cameras all record and the video footage is kept on the hard drive for 1 year. Staffing plan discusses resources the facility has available to commit to ensure</p>

adherence to the staffing plan.

Discussions with the Jail Commander indicated that the continued utilization, implementation and replacement of outdated cameras and equipment has been a significant topic during their staffing plans within this audit cycle.

During the interviews with both the Jail Commander and the PCM indicated that they regularly conduct random reviews of the staffing levels, how they affect any detainee programming, any classification considerations, as well as any changes or modifications required of the video monitoring. They will also review for other concerns which include; physical plant configuration, internal or external oversight bodies, detainee population configuration, placement of supervisor staff, line-staff needs, and any prevalence of substantiated or unsubstantiated incidents of sexual abuse.

Additionally, the Jail Commander indicated that during his regular executive staff meetings, staffing plan compliance and any deviations from the staffing plan are frequently discussed. In addition, the jail commander advised that the NCSO is currently in the process of recruiting for the newly developed Sergeants position that had been established at the Truckee Sub-station.

During the informal interviews and discussions with staff, the staff stated that supervisors conduct unannounced tours of the facility, and will document them in the logbook. This was validated by the auditor through a review of the logs during the facility tour.

During the interview with the PREA Coordinator, she also confirmed that the staffing plan is reviewed annually which includes video monitoring, and resources available to commit to the staffing plan.

Interviews with higher level staff indicate that they will visit Truckee Lockup facility on a regular, and consistent basis, and are documented in the appropriate log(s). In addition, it should be noted that the NCSO is currently in the process of recruiting for the newly developed Sergeants position that had been established at the Truckee Sub-station.

Interview with security staff indicates that any vulnerable detainees are transported to Wayne Brown Detention Facility and are not held at the Truckee Lockup facility. Pending transport, vulnerable detainees are maintained in a separate holding area. Truckee Lockup facility does not house youthful offenders.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard for supervision and monitoring. No recommendations or corrective actions are required.

<b>115.114</b>	<b>Juveniles and youthful detainees</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<b>Auditor Discussion</b>
	<p>This facility does not accept youthful detainees into confinement.</p> <p>Staff and detainee interviews confirm youthful detainees are not housed at the facility. Staff indicated per policy; youthful detainees are never housed at Truckee Lockup facility .</p> <p>During the site visit, the auditor did not observe any youthful detainees housed at the facility</p>

115.115	<b>Limits to cross-gender viewing and searches</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="240 208 451 235"><b>Auditor Discussion</b></p> <p data-bbox="240 271 1458 362">Existing NCSO/Truckee Lockup facility policy covers the procedures for appropriate searches and is compliant with the mandates of this standard. Strip searches and visual body cavity searches shall be conducted by staff of the same gender and in a private place which prevents the search from being observed by those not assisting in the search.</p> <p data-bbox="240 396 1449 454">NCSO policy also advises that cross gender searches, including cross gender frisk, strip, or body cavity searches are not authorized in the Truckee Lockup facility.</p> <p data-bbox="240 488 507 512">In the past twelve months:</p> <ul data-bbox="280 566 1452 658" style="list-style-type: none"> <li>• The number of cross-gender visual body cavity searches of detainees: 0</li> <li>• The number of cross-gender visual body cavity searches of detainees that did not involve exigent circumstances or were performed by non-medical staff: 0</li> </ul> <p data-bbox="240 689 1481 813">Physical body cavity searches (conducted by physician after obtaining a search warrant) and strip searches for persons who are arrested and held in custody on fresh felony warrants, parole violations, detainees who are arrested for infractions or misdemeanor pre-arraignment detainees will be documented in the JMS system. Strip and visual body cavity searches will be conducted by a deputy of the same sex as the inmate.</p> <p data-bbox="240 846 1484 969">Further policy states that the facility staff shall not search or physically examine a transgender or intersex detainee for the sole purpose of determining the detainee's genital status. If the detainee's genital status is unknown, it may be determined during conversations with the detainee, by reviewing medical records, or, if necessary, by learning that information as part of a broader medical examination conducted in private by a medical practitioner.</p> <p data-bbox="240 1003 1453 1097">According to existing NCSO policy, except in exigent circumstances, strip searches and body cavity searches must be conducted, in private, by staff of the same sex as the detainee being searched. Truckee Lockup facility policy requires the facility staff to document all cross-gender strip searches and cross-gender visual body cavity searches.</p> <p data-bbox="240 1128 1433 1187">NCSO policy allows a detainee to shower and perform bodily functions without non-medical staff of the opposite gender viewing them, except in exigent circumstances.</p> <p data-bbox="240 1220 1461 1312">In those instances when a female staff member enters a housing area, they are required to announce, "female on the tier". Policy and procedure requires staff of the opposite gender to announce their presence when entering a detainee housing area in accordance.</p> <p data-bbox="240 1346 1484 1438">Interview with random sample of 1 inmate and 3 staff indicate detainees have the ability to shower, toilet and perform bodily functions without being viewed by staff of the opposite sex. During facility review, auditor observed the single shower located between security doors which does not provide for cross-gender viewing.</p> <p data-bbox="240 1469 1490 1592">Cameras in hallways do not provide viewing during toileting. There are solid barriers welded to cell bars which does not allow cross-gender viewing during toileting when staff enter the holding area. There are two holding areas for men and one for women. Both areas are separated by a wall a door, and a hallway. Housing for the two trustees are at the end of a different hallway and is located in a dorm room. No detainees were housed in either the male or female areas during the onsite visit.</p> <p data-bbox="240 1603 1461 1695">No detainees were housed in either the male or female areas during the onsite visit. One (1) trustee was available during the visit and indicated that staff announce as they enter the hallway area prior to reaching the male and female holding areas.</p> <p data-bbox="240 1727 1493 1852">During the interviews with staff regarding the requirement for cross gender announcements, all staff consistently reported that opposite gender staff announcements are made when entering the housing areas. However, it is standard operating procedures at the Truckee Lockup facility, that staff of the opposite gender do not enter the opposite genders housing area, unless there are exigent circumstances, and only after providing the proper gender announcement.</p> <p data-bbox="240 1883 1457 1942">In addition, there are posters outside housing unit doors that remind cross-gender staff to announce their presence before entering the housing unit/module of detainees of the opposite gender.</p> <p data-bbox="240 1973 1477 2134">NCSO policy requires staff to be cognizant when searching transgender and intersex detainees, and shall conduct searches in a respectful, and least intrusive manner as possible. detainees are not searched for the sole purpose of identifying/verifying their gender. The facility has integrated training specific to transgender and intersex searches. Policy clearly stipulates that under no circumstances shall a detainee search be conducted solely for the purpose of determining a detainee's genital status.</p>

Policy indicates that the NCSO shall train security staff in how to conduct cross-gender pat-down searches and searches of transgender and intersex detainees, in a professional and respectful manner, and in the least intrusive manner possible, consistent with security needs. Shift supervisors also provide on-going training periodically.

NCSO provided training logs to demonstrate all of the facility staff (100%) have been trained on search procedures. The training curriculum that is utilized for the training was also provided to this auditor for review. Each participant signed their acknowledgement of associated training materials. Training topics included the NCSO's zero tolerance policy, characteristics, and signs of potential victims of sexual abuse and harassment, security checks, contraband, as well as appropriate search techniques.

During staff interviews, staff advised that they are trained on how to conduct cross-gender pat-down searches and searches of transgender detainees. Staff reported they receive a refresher course on an annual basis.

The Truckee Lockup facility is designated as both a male and female confinement facility.

During interviews with the PREA Compliance Manager and higher-level facility staff it was reported that no cross-gender strip searches have been conducted at the facility within the past 12 months.

All staff interviewed were questioned about cross gender search practices. Each of these staff recalled having the training specific to this and reported that cross gender strip searches or cross gender body cavity searches do not occur at Truckee Lockup facility. In addition, the interviewed staff indicated specifically that no searches are conducted for the sole purpose of identifying the genital status.

The detainee that was interviewed confirmed that female staff do not conduct cross gender strip searches or cross gender body cavity searches.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard to limits to cross-gender viewing and searches. No recommendations or corrective actions are required.

115.116	<b>Detainees with disabilities and detainees who are limited English proficient</b>
	<p data-bbox="242 145 738 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="242 210 451 239"><b>Auditor Discussion</b></p> <p data-bbox="242 271 1477 398">The facility ensures that detainees with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment. It provides detainee education in formats accessible to all detainees, orally, visually or in writing, including those who are limited english proficient, deaf, blind or visually impaired, intellectually impaired or with psychiatric disabilities, and/or physically disabled.</p> <p data-bbox="242 430 1394 521">The information shall include the Departments zero-tolerance stance, self-protection methods (situation avoidance), prevention and intervention, reporting of sexual abuse, treatment and counseling, protection against retaliation, and consequences of false allegations.</p> <p data-bbox="242 553 1485 680">The NCSO has staff who can be utilized as translators. In addition, the Language Line Services, Inc. is the NCSO's supplier for phone service interpreting to those detainees who are limited English proficient. Brochures are available in both English and Spanish. Truckee Lockup facility had prominent PREA signs throughout the facility in English as well as Spanish. In addition to English, the PREA Orientation Handbook is also available in Spanish as well.</p> <p data-bbox="242 712 1485 840">The auditor was provided written documents, training materials, as well as PREA brochures, which are provided in both English and Spanish to the detainee population. Brochures such as "Don't Touch Me", as well as the Washington University "Ending the Silence" magazines that are used with detainees who have difficulty understanding their PREA rights or detainees who are developmentally disabled.</p> <p data-bbox="242 871 1497 929">During the tour, the Auditor also observed that the PREA posters were prominently displayed in each housing unit, work area, as well as numerous areas throughout the facility in both English and Spanish.</p> <p data-bbox="242 960 1465 1088">NCSO policy indicates that staff shall not rely on detainee interpreters, detainees readers, or other types of detainee assistants except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise the detainee's safety, the performance of first-response duties described within this plan, or the investigation of the detainee's allegations.</p> <p data-bbox="242 1120 1445 1279">Interview with facility staff and PREA Coordinator indicated that disabled detainees are transported to Wayne Brown Detention Facility for housing. During the interview with the Sheriff, she shared that the department ensures that training materials are provided in different formats; written, video, English, Spanish, etc. Interview with intake staff indicates they determine if detainees have little or no reading abilities during the intake and screening process by having them read a standard narrative at the intake desk.</p> <p data-bbox="242 1310 1433 1368">During the interview with the PCM, she indicated that there have not been any instances in the past twelve (12) months where interpreter services were utilized or required.</p> <p data-bbox="242 1400 1490 1559">There was only one (1) detainee (trustee) at the facility when the auditor was on-site, he had no disability or learning disabilities that precluded him from understanding the materials that were provided to him. The detainee confirmed receiving and understanding the information regarding sexual abuse and sexual harassment. Interviews with inmates who were housed at WBCF, and identified as LEP indicated there are many staff who speak Spanish, and can interpret effectively. Inmates/detainees are also aware of the Language Line services for contract interpreters.</p> <p data-bbox="242 1590 1490 1718">Of the three custody staff who were interviewed by the auditor, each indicated that in the event translation was required, they would either try to find another staff member to provide translation, and would then advise the shift commander for further direction. Each of the staff members advised that they would not solicit the assistance of a detainee translator, nor would they utilize one past the initial introductions.</p> <p data-bbox="242 1749 363 1778"><b>Conclusion:</b></p> <p data-bbox="242 1809 1481 1901">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard for detainees with disabilities and detainees who are limited English proficient. No recommendations or corrective actions are required.</p>

115.117	<b>Hiring and promotion decisions</b>
	<p data-bbox="240 147 738 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 273 1493 434">NCSO policy requires that an the department/facility shall not hire or promote anyone into a position who may have contact with detainees, and shall not enlist the services of any contractor that may have contact with detainees, that have engaged in sexual abuse of detainees in an institutional setting, has been convicted of engaging in sexual activity in the community facilitated by force, the threat of force, or coercion, or has been civilly or administratively adjudicated to have engaged in such activity. During the interview with the Human Resources (HR) Director, she confirmed this practice was in place.</p> <p data-bbox="240 461 1469 524">The Truckee Lockup facility does not employ or promote anyone who may have contact with detainees, and shall not enlist the services of any contractor who may have contact with detainees, who:</p> <ul data-bbox="280 573 1474 770" style="list-style-type: none"> <li>• Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 u.s.c. 1997);</li> <li>• Has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse; or</li> <li>• Has been civilly or administratively adjudicated to have engaged in in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse.</li> </ul> <p data-bbox="240 797 1493 958">NCSO policy requires that Truckee Lockup facility must consider any incidents of sexual harassment in determining whether to hire or promote anyone, or to enlist the services of any contractor, who may have contact with detainees. During the interview with the HR Director, she reported that the facility does consider prior incidents of sexual harassment/sexual abuse when determining whether to promote or hire anyone. She could not recall that this has occurred, and that if it had it would be discussed with administration.</p> <p data-bbox="240 985 1485 1048">Before hiring new employees, who may have contact with inmates, the Nevada County Sheriff's Office policy indicates that it shall:</p> <ol data-bbox="272 1097 1417 1232" style="list-style-type: none"> <li>1. Perform a criminal background check; and</li> <li>2. Consistent with Federal, State, and local law, make its best efforts to contact all prior institutional employees for imitation on substantiated allegations of sexual abuse or any resignation during a pending investigation of an allegation of sexual abuse.</li> </ol> <p data-bbox="240 1258 1485 1388">NCSO policy requires that prior to hiring new contractors who may have contact with detainees, the facility performs criminal record background checks for all newly hired employees who may have contact with detainees, all employees who have contact with detainees who are considered for promotion, contractors who may have contact with detainees, and volunteers who may have contact with detainees.</p> <p data-bbox="240 1415 1481 1612">The Auditor reviewed a random sampling of staff and contactor files. The Auditor reviewed a total of seventeen (17) files of those NCSO individuals, both staff and contractor, who were either hired or promoted within the past 12 months, including existing staff, who had been with NCSO for over five (5) years. Each of the files reviewed contained all items required by the standard, which included PREA documentation and Criminal History Check information. The Auditor was also able to verify that all files reviewed contained all items required by standard, including the PREA documentation and verification of the completed criminal history checks.</p> <p data-bbox="240 1639 1441 1738">In the preceding 12 months there were no (0) individuals hired who may have contact with detainees who had a criminal background check completed. In the preceding 12 months, there were no (0) contracts for services where criminal background record checks were conducted on all staff covered in the contract who might have contact with detainees.</p> <p data-bbox="240 1765 1445 1863">The Auditor also conducted a review of the requested personnel files (which included those individuals who were newly hired) and verified that each of the files contained all items required by standard, including the PREA documentation and verification of the completed criminal history checks.</p> <p data-bbox="240 1890 1489 2123">The Human Resources Director was interviewed regarding the hiring practices of the NCSO indicated that a potential hire is required to fill out all personnel documents, which requires the disclosure of the standards required items. In addition, the HR Director further stated that the NCSO takes a highly active and aggressive stance with the requirements of the PREA standards. She further indicated that each employee has a duty to inform of arrests as a condition of their employment, which requires that any arrest activity must be reported through the respective employee's reporting structure. Additionally, any information on substantiated allegations of sexual abuse or sexual harassment involving a former employee must be provided upon request.</p>

NCSO policy requires the facility to conduct criminal background checks at least every five years of current employees and contractors who may have contact with detainees. In lieu of conducting background checks every five (5) years, as required by provision, the HR Director further advised that the NCSO has implemented a real time arrest notification process with the California Department of Justice, which sends immediate notification of arrests by NCSO personnel.

NCSO policy requires the facility to ask all applicants and employees who may have contact with detainees directly about previous misconduct. Prior institutional employers of each candidate, including new hires and promotional candidates, and contract employee candidates, are also contacted for information on substantiated allegations of sexual abuse of a detainee or any resignation during a pending investigation of an allegation of sexual abuse of a detainee.

During the interview with the HR Director, she indicated that omissions regarding misconduct, or the provision of materially false information, are grounds for termination. The facility is also required to provide information on substantiated allegations of sexual abuse or sexual harassment involving a former employee upon receiving a request from an institutional employer for whom such employee has applied to work. She further reported NCSO has a universal form that is utilized request information regarding misconduct on a potential hire.

#### Conclusion

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard for hiring and promotion decisions. No recommendations or corrective actions are required.

115.118	<b>Upgrades to facilities and technologies</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="229 192 1509 255"><b>Auditor Discussion</b></p> <p data-bbox="229 255 1509 367">The NCSO Sheriff is required to approve any major changes in construction, and she considers the best interest of staff and detainees. Truckee Lockup facility is NOT currently undergoing modifications. The Sheriff reported prior to the start of the construction any changes or modifications are approved by her office.</p> <p data-bbox="229 367 1509 479">During any design and construction process, all security measures and blind spots were considered, with all electronic monitoring cameras/technologies being incorporated into the project from its inception.</p> <p data-bbox="229 479 1509 591">NCSO policy requires when a facility is installing or updating a video monitoring system, the facility considers how the technology may enhance the facility's ability to protect detainees from sexual abuse.</p> <p data-bbox="229 591 1509 703">During the site review of the facility, the auditor was informed that there are fifteen (15) cameras distributed the facility. In addition, the shift commander from WBCF has the capability of monitoring the Truckee Lockup facility cameras, as well.</p> <p data-bbox="229 703 1509 815">During the interview with the Sheriff, the auditor was advised any new construction is vetted for approval. All modifications are implemented are conducted in accordance with PREA standards. Video monitoring technology at the facility is reviewed annually and updated as needed. Cameras are positioned in a manner to eliminate blind spots.</p> <p data-bbox="229 815 1509 927">During the interview with the Sheriff, the auditor confirmed there have not been any expansions or modifications that have occurred in the facility since the last PREA audit. The auditor was advised that the facility also considers any blind spots when installing new or updating video monitoring technology. The primary goal is to ensure staff can view any areas of concern within the facility.</p> <p data-bbox="229 927 1509 990"><b>Conclusion</b></p> <p data-bbox="229 990 1509 1081">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard to upgrades to facilities and technology. No recommendations or corrective actions are required.</p>

115.121	<b>Evidence protocol and forensic medical examinations</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 271 1485 465">The NCSO policy was designed to outline the policy and procedures for investigating and documenting incidents of sexual assault. Agency is responsible for conducting both administrative and criminal sex abuse investigations. The policy further identifies the agency's commitment to assist sexual assault victims in a supportive manner and to conduct timely and diligent investigations, enhancing probability of a successful prosecution, as well as outlining the procedures that investigators must follow including the Forensic Medical Examination, sexual assault evidence kit, crime scene examination, evidence collection, and the interview process.</p> <p data-bbox="240 499 1485 656">In addition to criminal sexual abuse investigations, the NCSO is also responsible for conducting administrative sexual abuse investigations. The Coordinated Response to Sexual Abuse and Sexual Harassment policy outlines the response by staff at the facility from the initial report to the closing of the investigation. The Administrative Sergeant from NCSO administration is responsible for conducting the criminal investigation, and follows a uniform evidence protocol that has been established by the Sheriff's Office.</p> <p data-bbox="240 689 1485 752">Upon learning of an allegation that an inmate was sexually abused at the Truckee Lockup facility staff are required to secure the scene until the investigator(s) arrive. It is Truckee Lockup facility staff's responsibility to:</p> <ol data-bbox="276 801 1457 1128" style="list-style-type: none"> <li>1. Separate the alleged victim and abuser;</li> <li>2. Preserve and protect any crime scene until the appropriate steps can be taken to collect any evidence;</li> <li>3. If the abuse occurred within a time that still allows for the collection of physical evidence, request that the alleged victim not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking or eating;</li> <li>4. Attempt to obtain the identity of the suspect and any possible witnesses, but do not interview the victim further;</li> <li>5. If the abuse occurred within a time period that still allows for collection of physical evidence, ensure that the alleged abuser does not take any actions that could destroy physical evidence including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking or eating;</li> <li>6. Do not attempt to interrogate the alleged suspect unless circumstances make it unavoidable.</li> </ol> <p data-bbox="240 1162 1485 1252">During the interview with Investigator(s), he outlined the procedures they follow to conduct the investigations, obtain, and preserve evidence, collection of evidence by appropriate medical personnel and perform the follow-up services that are to be provided to victims. A copy of the Evidence Procedures was provided to the auditor, and clearly follow established protocols.</p> <p data-bbox="240 1285 1485 1442">NCSO policy requires that the facility offer all victims of sexual abuse access to forensic medical examinations without financial cost, when evidentiarily or medically appropriate. Such examinations are conducted by Sexual Assault Forensic Examiners (SAFE) or Sexual Assault Nurse Examiners (SANE) at the Sutter Hospital located in Roseville, CA. The SANE nurse who was interviewed confirmed to the auditor that the off-site forensic medical exam is performed by a certified SANE at no cost to the detainee.</p> <p data-bbox="240 1476 1485 1568">The facility has MOU's with a community Rape Crisis Center, Sexual Assault/Domestic Violence Center, to provide victim advocacy services for the detainee population. A copy of the signed MOU was provided to the auditor with the pre-audit material. A representative from the Rape Crisis Center was also contacted for a telephonic interview.</p> <p data-bbox="240 1601 1485 1691">Upon notification of a sexual assault, the investigator/facility medical staff will consider the amount of elapsed time and shall request a forensic medical examination of the victim if the sexual assault occurred within 72 hours of report the assault to the investigator.</p> <p data-bbox="240 1724 1485 1814">In the past twelve months there have not been any forensic medical exams conducted, nor were any performed by either SANE/SAFEs, or by a qualified medical practitioner. During interviews, staff were well informed on the procedure for forensic examinations and victim advocacy services.</p> <p data-bbox="240 1848 1485 2004">The Auditor conducted a telephonic interview with the SAFE/SANE representative. She confirmed that the exams are provided at no cost to the detainee, and that all forensic services are provided when the detainee is presented at the hospital for follow-up. She indicated that trained forensic nurses (SAFE/SANE) are always available 24 hours a day, 7 days a week. She further stated that during the exam process, a victim advocate is also made available to assist with any questions and to ensure that follow-up counseling is provided before, during, and after the examination as needed for the victim.</p> <p data-bbox="240 2038 1485 2128">According to the signed MOU between NCSO and the Sexual Assault / Domestic Violence Center, the organization provides advocacy services to accompany and support the detainee victim through the forensic medical examination process and investigatory interviews. The auditor was provided a copy of the signed MOU. The advocates provide emotional support,</p>

crisis intervention, information, and referrals upon request from NCSO. This process was also confirmed through interviews with the PREA Compliance Manager.

115.121(f-h): This subsection is not applicable. The Agency is responsible for investigating allegations of sexual abuse through the use of trained supervisory staff.

During the interview with the PCM, she indicated that victim advocacy services are offered through contract and are built into the forensic examination process. The PCM further stated that all requirements of PREA have been incorporated into the contract. During the examination, the detainee meets the victim advocate and arrangements are made to provide any necessary counseling services. Any follow-up counseling will be coordinated in collaboration with mental health services staff located at the facility.

In the instance when a detainee reports sexual abuse while housed at the Truckee Lockup facility, staff would provide them immediate assistance. In the instance of a reported sexual assault, staff would immediately contact their supervisor who would ensure that the detainee was immediately taken to the appropriate medical staff and received all the treatment services that they are required, including counseling services.

During the interviews with staff, the auditor confirmed all staff knew and understood the agency's protocol for obtaining usable physical evidence if a detainee alleges sexual abuse. Every staff member interviewed was able to articulate the basic preservation of evidence component of both victim and assailant. They were also able to explain their responsibilities up to the point where they will transfer responsibility to either the trained investigator or medical staff.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard to evidence protocols and forensic medical examinations. No recommendations or corrective actions are required.

115.122	<p><b>Policies to ensure referrals of allegations for investigations</b></p> <p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>In the past 12 months the number of allegations of sexual abuse and sexual harassment that have been received:</p> <ul style="list-style-type: none"> <li>• Administrative investigations:       0</li> <li>• Criminal investigations:                0</li> </ul> <p>There were no allegations received during the past 12 months.</p> <p>NCSO policy indicates that investigations shall be initiated as prescribed in policy. All allegations of misconduct or criminal activity received, shall be reviewed and a determination made as to how the allegation / investigation will be handled. The information is used to determine if it should be conducted by an investigator at the Truckee Lockup facility / WBCF, or the Administrative Sergeant, or if would be more appropriately handled through a different investigative process. Investigative staff were interviewed and confirmed this practice. The Department has legal authority to conduct both administrative and criminal investigations.</p> <p>A review of NCSO policy indicates that their department is the primary investigative and law enforcement entity, capable of conducting these investigations. Their office is capable of serving as an independent office capable of conducting the investigations in accordance with those professional standards that relate to the fields of investigation in a government environment, and certain regulations and policies of the NCSO.</p> <p>The agency's policy regarding the referral of allegations of sexual abuse or sexual harassment for criminal investigation is published on the agency website:</p> <p><a href="https://www.mynevadacounty.com/DocumentCenter/View/38767/606-Prison-Rape-Elimination-Act">https://www.mynevadacounty.com/DocumentCenter/View/38767/606-Prison-Rape-Elimination-Act</a></p> <p>The departmental website provides access to numerous methods for the public to report Sexual Abuse or sexual Harassment, such methods include telephone contact and email address information.</p> <p>115.122(c-e): is not applicable. Truckee Lockup facility / NCSO is responsible for conducting their own investigations.</p> <p>During the interview with the Sheriff, the auditor was advised criminal sexual abuse or sexual harassment criminal investigations are completed by trained staff from the NCSO. The NCSO ensures their agents and Investigators receive proper training.</p> <p><b>Conclusion</b></p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard to policies to ensure referrals of allegations for investigations. No recommendations or corrective actions are required.</p>
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115.131	<b>Employee and volunteer training</b>
	<p data-bbox="240 147 738 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 273 1476 362">Following a review of the NCSO policy, as well as associated PREA training curriculum confirm that NCSO has policies and training in place to ensure that all employees and volunteers who may have contact with detainees, and have received the appropriate training on:</p> <ol data-bbox="272 421 1453 846" style="list-style-type: none"> <li>1. It's zero-tolerance policy for sexual abuse and sexual harassment;</li> <li>2. How to fulfill their responsibilities under agency sexual abuse and sexual harassment prevention, detection, investigation, response and prosecution of the policies and procedures;</li> <li>3. An offenders "right" to be free from sexual abuse and sexual harassment, and sexual misconduct;</li> <li>4. The right of detainees and employees to be free from retaliation for reporting sexual abuse and sexual harassment, and sexual misconduct;</li> <li>5. The dynamics of sexual abuse, sexual harassment, and sexual misconduct in confinement;</li> <li>6. The common reactions of sexual abuse, sexual harassment, and sexual misconduct victims;</li> <li>7. How to detect and respond to sign of threatened and actual sexual abuse;</li> <li>8. How to avoid inappropriate relationships with detainees;</li> <li>9. How to communicate effectively and professionally with detainees, including lesbian, gay, bisexual, transgender, intersex, or gender nonconforming detainees, and;</li> <li>10. How to comply with relevant laws related to mandatory reporting of sexual abuse to outside authorities.</li> </ol> <p data-bbox="240 878 1476 936">The Department's curriculum and training materials were reviewed by the Auditor. All training materials provided include all required elements required according to PREA Standards.</p> <p data-bbox="240 967 1430 1057">The Auditor reviewed twenty (20) random staff training files from staff at NCSO, which included the current staff at the Truckee Lockup facility. Each reviewed file contained all relevant documentation to reflect that staff had met their initial PREA requirements.</p> <p data-bbox="240 1088 1476 1146">Each of the staff members interviewed recalled attending the initial PREA training when they were hired, and each indicated that they receive annual PREA refresher training, as well as additional in-service trainings.</p> <p data-bbox="240 1178 1476 1236">According NCSO policy, training is tailored to both genders of detainees at the facility. Prior to the onsite portion of the audit Truckee Lockup facility, lesson plans and numerous training logs were provided to the auditor for review.</p> <p data-bbox="240 1267 1485 1326">Of the 8 staff presently assigned to the Truckee Lock-up, the auditor reviewed documentation that reflected 100% of the staff have received the PREA training specific to the detainee population in the past twelve (12) months.</p> <p data-bbox="240 1357 1476 1482">The facility provides employees with refresher training annually to ensure that all employees know the facility's current sexual abuse and sexual harassment policies and procedures. During the on-site portion of the audit, an additional random sample of employees' and contractors' training files were reviewed. According to training files reviewed, it was verified that staff are receiving annual PREA training.</p> <p data-bbox="240 1514 1461 1572">The auditor reviewed the PREA PowerPoint Presentation and acknowledgement sheets used for staff training. The auditor also confirmed the PowerPoint training consisted of all the information listed above.</p> <p data-bbox="240 1603 1492 1662">The facility documents through an employee signature that they understand the training they have received. All files indicated by an employee signature that they are completing the PREA training as required.</p> <p data-bbox="240 1693 1246 1729">During the interviews with random staff, all staff confirmed that they received training in the following:</p> <ul data-bbox="280 1783 1476 2141" style="list-style-type: none"> <li>• Agency's zero-tolerance policy for sexual abuse and sexual harassment;</li> <li>• How to fulfill our responsibilities regarding sexual abuse and sexual harassment prevention, detection, reporting, and response, per agency policies and procedures; detainees' right to be free from sexual abuse and sexual harassment;</li> <li>• The right of detainees and employees to be free from retaliation for reporting sexual abuse and sexual harassment;</li> <li>• The dynamics of sexual abuse and sexual harassment in confinement; The common reactions of sexual abuse and sexual harassment victims;</li> <li>• How to detect and respond to signs of threatened and actual sexual abuse; How to avoid inappropriate relationships with detainees;</li> <li>• How to communicate effectively and professionally with detainees, including lesbian, gay, bisexual, transgender, intersex, or gender non-conforming detainees, and</li> <li>• How to comply with relevant laws related to mandatory reporting of sexual abuse to outside authorities.</li> </ul>

The Truckee Lockup facility staff that were interviewed advised they received classroom training for PREA, initially and on a regular and consistent basis.

Conclusion

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard for employee training to employee training. No recommendations or corrective action is required.

115.132	<b>Detainee, contractor, and inmate worker notification of the agency's zero-tolerance policy</b>
	<p data-bbox="240 147 738 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 273 1484 398">According to NCSO policy, information about the facility's policy and procedure regarding sexual abuse/harassment is included in each facility's orientation program and is provided in a manner that is clearly understood by the detainee. During the intake process, detainees receive information explaining the agency's zero-tolerance policy regarding sexual and sexual harassment and how to report incidents or suspicions of sexual abuse/harassment.</p> <p data-bbox="240 434 1468 524">According to NCSO and Truckee Lockup facility policy, the facility ensures all volunteers and contractors who may have contact with detainees have received appropriate training mandated by the PREA standards. The NCSO provided lesson plans and training logs with the pre-audit paperwork. Additional documentation items were provided during the on-site visit.</p> <p data-bbox="240 560 1476 712">According to the provided Pre-Audit Questionnaire (PAQ), the agency has trained 100% of its 109 volunteers/contractors in agency policies and procedures regarding sexual abuse/harassment prevention, detection, and response. As a result of the COVID situation, there had not been any volunteers in the facility since March 2020; however, during the on-site portion volunteers had just returned to work in the facility. Volunteers/contractors are required to be provided refresher training every two (2) years to maintain their approval status.</p> <p data-bbox="240 748 1481 900">While on-site at the Truckee Lockup facility there were no volunteers or contractors on-site; however, two (2) volunteers and one (1) contractor were interviewed while at WBCF, each recalled that the level of training was specific to their roles/responsibilities in the facility. When the auditor questioned each one about their knowledge of PREA, each was able to identify what PREA was, and what their role/responsibility was in the event that they were confronted with a situation of Sexual Abuse / Sexual Harassment.</p> <p data-bbox="240 936 1492 1160">The NCSO provided a copy of the volunteer and contractor PowerPoint presentation, as well as the brochures that are taught for new volunteers and contractors. The information provided covers the facility's zero-tolerance policy regarding sexual abuse and sexual harassment and informed how to report such incidents. Following the training, the individual signs the form to acknowledge as a volunteer, contract provider, or person with intermittent contact with detainees, they are aware of the department's zero-tolerance policy regarding sexual abuse and sexual harassment, and know how to report such incidents. They are required to also acknowledge that they understand the information presented regarding this topic and shall report any instance which violates the NCSO Detainee Sexual Assault Policy.</p> <p data-bbox="240 1196 1452 1254">The level and type of training pertains to agency policies and procedures regarding sexual abuse/harassment prevention, detection, and response is consistent with their responsibilities.</p> <p data-bbox="240 1290 1484 1415">All of the volunteers and contractors who have contact with detainees have been notified of the agency's zero-tolerance policy regarding sexual abuse/harassment, and informed how to report such incidents. The facility maintains documentation confirming that volunteers/contractors understand the training they have received. All individuals sign an acknowledgment of training form following each training session.</p> <p data-bbox="240 1451 363 1473"><b>Conclusion:</b></p> <p data-bbox="240 1509 1481 1599">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding the requirements for volunteer and contractor training. No recommendations or corrective action is required.</p>

<b>115.134</b>	<b>Specialized training: Investigations</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="229 192 1509 255"><b>Auditor Discussion</b></p> <p data-bbox="229 255 1509 456">NCSO policy requires that investigators are trained in conducting sexual abuse investigations in confinement settings. The policy requires that the specialized training investigative staff receives meets PREA standards. Training is obtained through NIC online training. In addition to the sexual assault investigations training, the investigators are also required to receive in-service training that specifically relates to sexual assault within custodial facilities, as well as any modifications to the PREA standards</p> <p data-bbox="229 456 1509 703">Each of the NCSO investigators has completed the training specific to conducting sexual abuse investigations in a confinement setting and are required to attend annual re-certification training. One (1) of the investigators was interviewed, and provided a copy of his training certificates. There is also additional training that includes techniques for interviewing sexual abuse victims, proper use of Miranda and Garrity warnings, sexual abuse evidence collection in confinement settings, as well as the criteria and evidence required to substantiate a case for administrative action or prosecution referral. The NCSO maintains documentation that investigators have completed the required specialized training in conducting sexual abuse investigations. This information was confirmed through the interviews with the investigator(s).</p> <p data-bbox="229 703 1509 792">The agency also maintains copies of the documentation that the investigators have completed the required specialized training in conducting sexual abuse investigations. Copies of the training logs were also provided with pre-audit materials.</p> <p data-bbox="229 792 1509 860">115.134 (d) is not-applicable.</p> <p data-bbox="229 860 1509 927">Conclusion:</p> <p data-bbox="229 927 1509 1001">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard for specialized training: investigations. No recommendations or corrective action is required.</p>

115.141	<b>Screening for risk of victimization and abusiveness</b>
	<p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>The NCSO has established internal classification procedures for screening detainees for risk of sexual abuse victimization or sexual abusiveness towards other detainees. All detainees shall be screened during the booking process, Truckee Lockup facility staff complete the same objective risk assessment used when initially booking individuals into the main facility, WBCF.</p> <p>Detainees do not reside in the Truckee Lockup facility for longer than 72 hours. In the event where a detainee has been identified at being at risk by other detainees, they will be housed at one of the other holding cells that are at Truckee Lockup facility. In the event that housing cannot be accomplished safely, than one of two options will occur; the detainee will be released on bail, or they will be transferred to WBCF for appropriate housing arrangements.</p> <p>In the event that the detainee is expected to remain in custody longer than 72 hours, the offender will be transferred to the WBCF facility in Nevada City, CA. where the offender will be subject to the established classification process at the facility. Any inmate transferred from the Truckee Lockup facility to Wayne Brown Correctional Facility will have a new risk assessment completed.</p> <p>The Auditor reviewed the PAQ which indicated that within the past 12 months, 100% of 387 detainees were screened for the risk of sexual victimization or risk of sexually abusing other detainees within 72 hours of their entry into the Truckee Detention facility.</p> <p>The initial screening assessment that staff complete includes:</p> <ul style="list-style-type: none"> <li>• The age of the detainee;</li> <li>• The physical build of the detainee;</li> <li>• Mental, physical, or developmental disability;</li> <li>• Previously been incarcerated;</li> <li>• Criminal history (non-violent vs. violent);</li> <li>• Perceived to be or is gay, lesbian, bisexual, transgender, intersex, or gender nonconforming;</li> <li>• Previous sexual victimization;</li> <li>• Detainee's own perception of vulnerability;</li> <li>• Detained solely for civil immigration purposes;</li> <li>• History of sexually abusive behavior;</li> <li>• Prior acts of sexual abuse; and</li> <li>• History of prior institutional violence or sexual abuse.</li> </ul> <p>Of the Forty-Four (44) Inmates who were interviewed at WBCF, as well as the one (1) inmate (trustee) interviewed at the Truckee Lockup facility, were interviewed relative to this provision, each recalled being asked these questions when they went through the intake process in booking, either at WBCF or Truckee Lockup facility.</p> <p>The auditor reviewed the screening instrument and verified that the instrument assesses all of the ten (10) required factors.</p> <p>A review of the seventeen (17) inmate screening records possessed all initial screening assessments conducted using the objective screening instrument identified as the risk assessment questionnaire. Each of the initial assessments and reassessments, were completed by staff and consistent with provision.</p> <p><b>Conclusion:</b></p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard that addresses screening for risk of sexual victimization and abusiveness. No recommendations or corrective action is required.</p>

115.151	<b>Detainee reporting</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="240 208 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 271 1490 465">NCSO policy provides multiple methods for a detainee to privately report allegations of sexual abuse and sexual harassment, retaliation by other detainees or staff for reporting sexual abuse and sexual harassment, and staff neglect or violation of responsibilities that may have contributed to such incidents. Such allegations may be reported verbally to any staff member, in writing using a facility grievance form, or utilizing the detainee payphones contacting toll-free the PREA Hot-line number, the Domestic Violence Sexual Assault Coalition (Community Beyond Violence), the National Sexual Assault Hotline, or the California Attorney General's Office. All calls are toll-free and are not on a recorded line.</p> <p data-bbox="240 499 1477 622">All of the previously identified references are located in the Inmate Handbook, which is provided to each detainee at booking. These handbooks are available in both English &amp; Spanish. In the event that a detainee feels they are being pressured for sexual favors or to violate any institutional rule, the handbook provides the appropriate direction and guidance to the detainees.</p> <p data-bbox="240 656 1485 745">Detainee phones located at the Truckee Lockup facility have the Helpline instructions posted in a conspicuous location near each phone in the housing wings, and have a pre-recorded message advising the detainee caller prior to their ability to make personal calls.</p> <p data-bbox="240 779 1490 869">During the site review, it was observed by the auditor that PREA signs were displayed, in both English and Spanish, near the phones, on bulletin boards, and in housing units advising detainees of the multiple ways to report. The auditor tested the help line in several housing units. The introduction to the phone servicing system advises of the prompts of making a PREA call.</p> <p data-bbox="240 902 1485 992">Of the thirty-one (31) random and thirteen (13) targeted Inmates interviewed at WBCF, and the one (1) detainee (trustee) at Truckee Lockup facility , each reported that they were aware of the numerous methods to report incidents of sexual abuse or sexual harassment.</p> <p data-bbox="240 1025 1490 1182">During the formal and informal interviews at Truckee Lockup facility, each staff member interviewed indicated that they would accept a report from the detainee and provide it to their supervisor for further direction. They also shared that detainees could report several different ways which includes telling a staff member, telling their family, submitting it in writing on a grievance form, or utilizing the telephone process(s). Staff who were interviewed stated that if the detainees reported sexual abuse or harassment, they would immediately contact their supervisor and then document it in a report.</p> <p data-bbox="240 1216 1485 1305">The NCSO provides a way for detainees to report abuse or harassment to a public or private entity or office that is not part of the agency, and is able to receive and immediately forward detainee's reports of sexual abuse and sexual harassment to the facility's officials, allowing the detainee to remain anonymous upon request.</p> <p data-bbox="240 1339 1485 1395">Allegations of sexual abuse or sexual harassment reported through the third-party hotline will remain confidential and may remain anonymous as the request of the reporting party. The calls are referred to the NCSO PREA Coordinator for follow-up.</p> <p data-bbox="240 1429 1465 1552">During interviews with staff, they indicated they were aware of the process's, and feel comfortable reporting allegations privately to their supervisor, or to the PREA Compliance Manager. Staff further advised that in addition to the posters, and training that they receive, they are also in possession of a small pocket card that provides them with the PREA processes and procedures to follow in the event of a report of Sexual Abuse or Sexual Harassment.</p> <p data-bbox="240 1585 1490 1709">The detainee at the Truckee Detention facility who was interviewed was able to identify the various methods that they could use to report sexual abuse or sexual harassment that had either happened to them, or to someone else, and that they did not need to provide their name if they did not wish to. Each detainee was also able to articulate that they would also be able to contact friends or family outside if they needed to contact someone about an incident that occurred at the facility.</p> <p data-bbox="240 1742 1465 1832">According to NCSO policy, staff shall immediately report any knowledge, suspicion, or information regarding an incident of sexual abuse or harassment, whether it is regarding a detainee or another staff member. Staff are required to report any information to a supervisor, and promptly document any report of sexual abuse or harassment.</p> <p data-bbox="240 1865 1465 1955">Each of the staff interviewed at either WBCF or the Truckee Lockup facility (formal, informal, and random) indicated that if they received a complaint of Sexual Abuse or Sexual Harassment, whether it is made verbally, in writing, anonymously, or from a third party, they would ensure to document the report, and relay the information to the immediate supervisor.</p> <p data-bbox="240 1989 1465 2112">Staff, detainee family members, or others may report incidents or suspected incidents of sexual abuse and sexual harassment of detainees by also calling the toll free third-party hotlines identified, in addition staff may also privately report sexual abuse and sexual harassment of detainees to Human Resources. These calls will be referred to the NCSO PREA Coordinator.</p>

During the interviews with staff, every staff member further advised that there are several methods for them to privately report sexual abuse of detainees.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets Standard regarding detainee reporting. No recommendations or corrective action is required.

115.154	<b>Third-party reporting</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="240 210 453 237"><b>Auditor Discussion</b></p> <p data-bbox="240 271 1493 398">Third party reporting information is readily available to all detainees through the orientation manual provided upon intake. In addition, the agency's website which outlines how a third party can report allegations of sexual abuse and sexual harassment is easily accessible. The website provides a telephone number and an email address to report an allegation of sexual abuse or sexual harassment.</p> <p data-bbox="240 432 1485 656">According to NCSO policy, staff, detainee family members, or others can report privately allegations of sexual abuse and sexual harassment, any retaliation by other detainees or staff for reporting sexual harassment or sexual abuse, any staff neglect or violation of responsibilities that may have contributed to report incidents in the following ways: Confidential hotline; the toll-free number for Community Beyond Violence posted near all inmate telephones; Inmate phone system; Verbal complaints; Written complaints; The inmate kiosk system; Written notes or letters to staff or administrators; Letters to the PREA Coordinator; Inmate grievance form; Nevada county website. All employees are required to accept any reports made verbally, in writing, anonymously, and from third parties and shall promptly document any verbal reports.</p> <p data-bbox="240 689 1430 748">Allegations of sexual abuse or sexual harassment reported through the third-party hotline shall be confidential and may remain anonymous at the request of the reporting party. These calls are all referred to the NCSO PREA Coordinator.</p> <p data-bbox="240 781 363 804"><b>Conclusion:</b></p> <p data-bbox="240 837 1477 896">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding third-party reporting. No recommendations or corrective action is required.</p>

115.161	<b>Staff and agency reporting duties</b>
	<p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>According to NCSO policy, all staff members shall immediately report any knowledge, suspicion, or information regarding an incident of sexual abuse or sexual harassment that occurred, whether or not it is a NCSO facility, retaliation against detainees or staff who reported an incident, and any staff neglect or violation of responsibilities that may have contributed to an incident or retaliation.</p> <p>Staff can report to a supervisor or the PREA Compliance Manager. Staff shall not reveal any information related to sexual abuse reports to anyone other than to the extent necessary to provide treatment and investigative decisions.</p> <p>Unless otherwise precluded by federal, state, or local law, as well as the initiation of services, medical and mental health practitioners shall be required to report sexual abuse and to inform detainees of the practitioner's duty to report, as well as the limitations of confidentiality.</p> <p>Identified during the interviews with the three (3) staff at the Truckee Lockup facility, as well as the ten (10) random staff and twenty-three (23) specialized staff at WBCF, each of the staff interviewed were aware of this requirement, and were able to explain how they would immediately report an allegation of sexual abuse in a manner compliant to the policy. They further indicated that the information they received from the victim should remain confidential, with them only notifying staff that had a need to know, such as their supervisor and medical staff. Interviews with the random and specialized staff at all levels of the facility indicated that all PREA related allegations/reports go to the PCM and to the investigative staff.</p> <p>If the alleged victim is under the age of 18 or considered a vulnerable adult under a state or local vulnerable persons statute, the facility shall report the allegation to the designated state or local services agency under applicable mandatory reporting laws. This provision (d) is not applicable.</p> <p>The auditor interviewed the Jail Commander who indicated that they do not have anyone under the age of 18 housed at Truckee Lockup facility, nor are they responsible to house juvenile detainees. However, he indicated that in the event that they did have a youthful detainee, the facility would report any abuse allegation to the appropriate agency, as required by law, and that any allegations of sexual abuse or harassment would be reported to both the PCM and the designated institutional investigator.</p> <p>During the interviews with the medical and mental health staff, confirmed that they were also aware of this requirement, and were able to explain how they would immediately report an allegation of sexual abuse. They were also able to articulate their understanding of the policy, and their rights and obligations, and that even though there was a consent waiver signed, they are required to advise the detainee of the limitations of confidentiality prior to the initiation of services.</p> <p>During interviews with the Jail Commander, the PREA Coordinator, and the PREA Compliance Manager, the auditor was informed that youthful detainees are housed at the Nevada County Juvenile Hall. For verification purposes, NCSO provided an age analysis to the auditor with the age of each detainee being housed at the facility, in addition during interviews staff confirmed that juvenile offenders are not housed at Truckee Lockup facility .</p> <p>Conclusion:</p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding staff and agency reporting duties. No recommendations or corrective action is required.</p>

115.162	<b>Agency protection duties</b>
	<p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>NCSO policy requires staff to take immediate action once an allegation of sexual abuse or sexual harassment is reported. Policy further outlines staff responsibilities if they learn a detainee is at immediate substantial risk of sexual abuse. The file review process, which is conducted weekly by Classification Staff, is utilized to ensure the least restrictive housing is appropriately implemented.</p> <p>During the past 12 months:</p> <ul style="list-style-type: none"> <li>• The number of times the agency or facility determined that a detainee was subject to substantial risk of imminent sexual abuse was: 0</li> <li>• If the agency or facility made such determinations in the past 12 months, the average amount of time that passed before taking action was: 0</li> <li>• The longest period of time elapsed before taking action was: 0</li> </ul> <p>The auditor reviewed numerous offender files, each reflected that these reviews were being conducted as identified. Each file met compliance with all standards, as required.</p> <p>During the interview with the Sheriff, she advised that the agency takes immediate action in order to protect the detainee. This is done by placement in investigative status, removing the detainee from general housing and placing them into temporary housing during the investigation.</p> <p>Policy and practice ensure that investigations are timely and thorough. A review committee will be convened to review housing, job changes, transfers, and permanent placement into separate housing, are several of the intervention strategies designed to separate the victim from the predator. Through the investigation process and committee review, responsible parties, if known, are held accountable for their action.</p> <p>During the interview with the Jail Commander, he stated that if he received an allegation, he would take immediate action to protect the detainee. This may require that they move the detainee into temporary housing until the investigation can be concluded.</p> <p>During random staff interviews, all staff indicated that if they received an allegation from a detainee, they would immediately separate the victim and suspect, preserve any evidence, and contact their supervisor. Staff also indicated that they would determine if the detainee or suspect required medical or psychological attention. After dealing with any immediate issues, all custody staff interviewed indicated that they would make sure that all evidence protocols were followed such as not allowing the victim to shower, utilizing the restroom facilities, ensure the appropriate collection of physical evidence, obtaining any video, identifying witnesses, and documenting all items into the report.</p> <p>Conclusion:</p> <p>Based upon the review and analysis of all available evidence Truckee Lockup facility , the auditor has determined that Truckee Lockup facility meets standard regarding agency protection duties. No recommendations or corrective action is required.</p>

115.163	<p><b>Reporting to other confinement facilities</b></p> <p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>NCSO policy requires that if the Truckee Lockup facility receives a report that a detainee has been a victim of sexual abuse or harassment while incarcerated at another facility or under the supervision of another facility, Truckee Lockup facility is responsible to adhere to the following protocols: As soon as possible, but no later than 72 hours of receiving the report, the Jail Commander shall notify the head of the office/facility where the alleged abuse occurred.</p> <p>The Jail Commander was able to elaborate on the procedures in place when the Truckee Lockup facility receives an allegation from another facility/agency. He is provided updates from the investigators and PCM throughout the investigation.</p> <p>The PREA Compliance Manager is required to maintain the appropriate documentation that reflects that the Jail Commander has provided such notification. Incident reports, logs, emails, etc., which will serve as sufficient documentation for the purposes of this standard.</p> <p>In the past 12 months:</p> <ul style="list-style-type: none"> <li>• The number of allegations the facility received that a detainee was abused while confined at another facility: 0</li> <li>• The number of allegations of sexual abuse the facility received from other facilities: 0</li> </ul> <p>During the interview with the Jail Commander, the auditor was advised that if another agency or a facility within another agency refers allegations of sexual abuse or sexual harassment that occurred within another facility, the designated point of contact would be the Jail Commander of that facility.</p> <p>During an interview with the Jail Commander, the auditor confirmed that when Truckee Lockup facility receives an allegation from another facility or agency that an incident of sexual abuse or sexual harassment occurred at Truckee Lockup facility, then the NCSO would initiate an investigation. He further stated that he will also make notifications up his chain of command, and that all of this must occur within the first 72 hours following receipt of the information</p> <p><b>Conclusion</b></p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding reporting to other confinement facilities. No recommendations or corrective action is required.</p>
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115.164	<b>Staff first responder duties</b>
	<p data-bbox="240 147 738 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 273 1493 362">According to policy, the Truckee Lockup facility utilizes a coordinated response plan, a written plan that establishes reports of sexual abuse and sexual harassment after learning of an allegation that a detainee was sexually abused. According to the plan, the first staff responder shall:</p> <ol data-bbox="276 421 1493 878" style="list-style-type: none"> <li>1. Contact the Sergeant or Officer in Charge;</li> <li>2. Separate the alleged victim and assailant, and ensure there is no physical, verbal or visual contact between the victim and suspect, whenever possible;</li> <li>3. Request medical assistance as appropriate;</li> <li>4. Establish a crime scene to preserve and protect any evidence until steps can be taken to collect any evidence;</li> <li>5. If time period allows request that the alleged victim, and the alleged abuser, not take any actions that could destroy physical evidence (washing, brushing teeth, changing clothes, etc.)</li> <li>6. If the alleged sexual assault is reported or discovered more than 72 hours after the incident, secure the alleged crime scene (if feasible), placed the alleged suspect (if identified) into administrative segregation. A medical opinion shall be obtained to determine whether the victim is to be taken for a forensic examination. In addition, the victim should be asked if he/she retained any evidence of the assault.</li> <li>7. Attempt to obtain the identity of the suspect and any possible witnesses, but do not interview the victim further. Secure any witnesses.</li> <li>8. Do not attempt to interrogate the alleged suspect unless circumstances make it unavoidable.</li> </ol> <p data-bbox="240 913 1477 1034">Medical and mental health staff are not available at the Truckee Lockup facility; however, across the parking lot from the Truckee Lockup facility is the Tahoe Forest Hospital &amp; Emergency Room. In the event that medical intervention is required, treatment can be immediately provided by direct oversight of hospital medical staff. The nature and scope of treatment is determined by medical and mental health practitioners in accordance with NCSO policies.</p> <p data-bbox="240 1070 1374 1124">First responder duties are outlined on their PREA First Responder Cards as well as the PREA Incident Response Procedures.</p> <p data-bbox="240 1160 1465 1317">The auditor reviewed the PREA training curriculum which reflected that all staff, volunteers, and contractors receive this essential training which provides the first responder responsibilities, and obligations of any staff, volunteer, or contractor, whoever receives the information first. As a First Responder, these employees are trained to take the appropriate steps to isolate and contain the situation, secure the scene, separate the alleged victim from the suspect, remove uninvolved detainees, and relay observations.</p> <p data-bbox="240 1352 1485 1442">According to NCSO policy, if the first staff responder is not a security staff member, the responder will be required to request that the alleged victim not take any actions that could destroy physical evidence, follow the steps listed above, and notify a security staff member.</p> <p data-bbox="240 1478 619 1505">In the past 12 months, the number of:</p> <ul data-bbox="280 1554 1493 1783" style="list-style-type: none"> <li>• Allegations that a detainee was sexually abused: 0</li> <li>• Instances where Truckee Lockup facility security staff separated the alleged victim and abuser: 0</li> <li>• Allegations where staff were notified within a time period that still allowed for the collection of physical evidence: 0</li> <li>• Times the staff member to respond to the report preserved and protected any crime scene until appropriate steps could be taken to collect any evidence: 0</li> <li>• Requests for the alleged victim not take any actions that could destroy physical evidence: 0</li> <li>• Instances when the alleged abuser was instructed not take any actions that could destroy physical evidence: 0</li> </ul> <p data-bbox="240 1818 1398 1872">During the interview with the Jail Commander, he indicated that first responder staff have been trained on the PREA processes and participate in regular on-going training, conducted to ensure competency and compliance.</p> <p data-bbox="240 1908 1477 1998">During the interview with the shift commander, he advised that in order to ensure that he completes all required items, he utilizes a checklist. A copy of this checklist was reviewed and reflected all of the required notifications in one column, and all of the required procedures in another column, as well as a corresponding date/time completion.</p> <p data-bbox="240 2033 1493 2154">During interviews with non-custody staff first responders, all indicated that they would first notify custody staff, while also directing the alleged victim to not destroy evidence and would secure the scene as best as they could. They all further stated that all information they obtained would be kept confidential except for the staff that needed to know. They further advised that they were trained in the PREA process at Orientation and during In-Service Trainings, reminding them of their actions</p>

and the importance of both the immediate and long-term PREA process.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding staff first responder duties. No recommendations or corrective action is required.

115.165	<b>Coordinated response</b>
	<p data-bbox="240 147 738 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="240 210 451 237"><b>Auditor Discussion</b></p> <p data-bbox="240 273 1481 465">The NCSO utilizes the Coordinated Response as a written plan to establish reports of sexual abuse and sexual harassment. The procedures further identified in this policy provides a systematic notification and response process following a reported sexual abuse incident, and further advises that the first staff member having knowledge of the incident shall immediately report the allegation to a security supervisor. The security supervisor is then required to provide notification and response procedures by first notifying the highest-ranking security supervisor on duty, and then following the established notification protocols.</p> <p data-bbox="240 501 1465 591">The PREA Checklist is completed for each PREA report, which is usually initiated by the booking staff. For administrative reports or reports otherwise not reported through the Shift Supervisor, the PREA Checklist shall be initiated and completed by the PCM.</p> <p data-bbox="240 627 1465 680">The response plan ensures that victims receive immediate protection and immediate and on-going medical and behavioral health care and support services as well as to ensure that investigators are allowed to obtain useable evidence.</p> <p data-bbox="240 716 1474 770">Any detainee who alleges that they have been the victim of sexual abuse is offered immediate protection from the assailant. NCSO staff shall not make judgments or assumptions about the credibility of a victim, suspect, or witness of sexual abuse.</p> <p data-bbox="240 806 619 833">In the past 12 months, the number of:</p> <ul data-bbox="282 887 1474 1048" style="list-style-type: none"> <li>• Victims transferred from the lockup to a jail, prison, or medical facility as a result of an allegation of sexual abuse: 0</li> <li>• Victims transferred as a result of an allegation of sexual abuse where the agency informed the receiving facility of the incident and the victim's potential need for medical or social services: 0</li> <li>• Victims transferred as a result of an allegation of sexual abuse who requested the agency not inform the receiving facility: 0</li> </ul> <p data-bbox="240 1075 1474 1200">The auditor was provided a copy of the PREA Checklist Forms. The forms are used in the facility's coordinated response once an allegation of sexual abuse or sexual harassment is received. It is a checklist that is a checks and balances to make sure all parties are notified, and all protocols are followed according to PREA Standards. The forms were reviewed by the auditor, and determined that they were in compliance with the requirements of the PREA standards.</p> <p data-bbox="240 1236 651 1263">The coordinated response indicates that:</p> <ol data-bbox="276 1317 1481 2141" style="list-style-type: none"> <li>1. All allegations of sexual abuse, including third-parties and anonymous reports shall be reported to the facility commander or his designee.</li> <li>2. The shift sergeant or Officer In Charge (OIC) at Wayne Brown Detention facility shall be notified immediately.</li> <li>3. If there is an immediate medical emergency, the inmate is to be immediately taken to Tahoe Forest Hospital.</li> <li>4. Forensic medical examinations shall be offered for all victims of sexual abuse where evidentiarily or medically appropriate.</li> <li>5. If any life-threatening injuries exist, response may include the need to request emergency transportation (i.e., ambulance). When the call is made to request an ambulance, it is critical to inform the fire/rescue dispatcher that the injured inmate is a victim of sexual assault. <ol data-bbox="339 1612 1449 1738" style="list-style-type: none"> <li>1. Medical staff shall be cognizant to maintain intact any physical evidence which may be found on the victim's person or clothing.</li> <li>2. Follow-up testing for pregnancy, sexually transmitted infections/diseases and HIV will be offered as clinically indicated.</li> </ol> </li> <li>6. If there is no immediate emergency the inmate will be transported to Wayne Brown Correctional Facility for medical assessment.</li> <li>7. The inmate shall be assigned a custody escort who shall remain with the victim for the entire process, whenever possible. <ol data-bbox="339 1881 1391 2007" style="list-style-type: none"> <li>1. Gender preference should be considered when assigning a custody escort to the victim. The custody escort will ensure effective communication (i.e., complexity of the issues, language barriers, and literacy).</li> <li>2. The escort shall not be present in the examination room during the sexual assault examination, unless requested by the victim or hospital staff, or ordered by the Facility Commander.</li> </ol> </li> <li>8. At the time the victim is sent to the hospital, the Facility Commander is required to contact the rape crisis center to request a victim sexual assault advocate be dispatched to the hospital.</li> <li>9. As requested by the victim, the victim advocate, qualified agency staff member, or qualified community-based organization staff member shall accompany and support the victim through the forensic medical examination process</li> </ol>

and investigatory interviews and shall provide emotional support, crisis intervention, information and referrals.

During the interview with the Jail Commander, he stated that the coordinated response has been identified in the provided policies. He further indicated that all staff have to do is follow the Sexual Abuse Investigation Checklist, which will provide them with the requirements and expectations, and who they are required to contact. He further indicated that training is provided regularly to staff through In-Service Training, On- the-Job training, and through shift briefings.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding coordinate response. No recommendations or corrective action is required.

115.166	<b>Preservation of ability to protect detainees from contact with abusers</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p><b>Auditor Discussion</b></p> <p>The NCSO entered into a renewed collective bargaining agreements in 2019, 2020, and 2021 for correctional staff, managers and supervisors, which were included with the PAQ. The 3 jail contracts: Deputy Sheriff's Association (7/1/19 to 6/30/22), General Employees Unit Local 39 (7/1/21 to 6/30/24), Sheriff's Management Association for safety supervisory and management employees (7/1/20 to 6/30/22).</p> <p>Following a review of all three contracts verified that there are no limits on the agency's ability to remove alleged staff sexual abusers from contact with any detainees pending the outcome of an investigation or of a determination of whether and to what extent discipline is warranted.</p> <p>115.66 (b): This subsection is not applicable.</p> <p>During the interview with the Sheriff, the auditor was advised the NCSO/Truckee Lockup facility has updated and current contracts, as reviewed.</p> <p>Conclusion:</p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding the preservation of ability to protect detainees from contact with abusers. No recommendations or corrective action is required.</p>

115.167	<b>Agency protection against retaliation</b>
	<p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>According to NCSO policy all detainees and staff who report sexual abuse, sexual harassment, or sexual misconduct, or who cooperate with sexual abuse, sexual harassment sexual misconduct investigations shall be protected from retaliation.</p> <p>The policy indicates that the Jail Commander or the authorized designee shall assign a supervisor to monitor, for at least 90 days, the conduct and treatment of detainees or staff who report sexual abuse, sexual harassment, or sexual misconduct as well as detainees who were reported to have suffered sexual abuse, to determine if there is any possible retaliation. The assigned supervisor should consider detainee disciplinary reports, housing or program changes, negative staff performance reviews, or reassignment of staff members. Monitoring may continue beyond 90 days, if needed. detainee monitoring shall also include periodic status checks.</p> <p>The Jail Commander or his designee have been identified as the individual(s) who are required to monitor for incidents of retaliation, During the on-site portion of the audit, in addition to discovering that the retaliation monitor (Jail Commander) was unaware of his responsibilities, there was not anyone who had been identified as the individual(s) responsible for monitoring, nor were there were processes or procedures to accomplish what was documented in the NCSO policy.</p> <p>The policy language further stated that the Jail Commander should take reasonable steps to limit the number of people with access to the names of individuals being monitored and should make reasonable efforts to ensure the staff members who pose a threat of retaliation are not entrusted with monitoring responsibilities. This policy language is to broad regarding who is responsible, along with their specific roles and responsibilities.</p> <p>Policy language indicated that the facility employs multiple protection measures, such as housing changes or transfers for victims or abusers, removal of alleged staff or detainee abusers from contact with victims, and emotional support services for detainees or staff who fear retaliation for reporting sexual abuse or sexual harassment or for cooperating with investigations.</p> <p>During the interview with the Sheriff, she advised that there are policies in place that have been designed to prevent and monitor retaliation against detainees and staff.</p> <p>During the interview with the Jail Commander, he reinforced that retaliation will not be tolerated in his facility, and that the staff have been trained to understand that inmates are able to speak out without fear of retaliation. He further stated that if retaliation does occur, those staff members participating in the retaliation will go through an investigation, which includes the disciplinary process, if necessary.</p> <p>In the past 12 months, the number of times an incident of retaliation occurred: 0</p> <p>The obligation to monitor shall terminate only if the allegation is determined to be unfounded.</p> <p>In the past 12 months the facility had three (3) substantiated allegations of sexual abuse, in each instance there was no documentation indicating that retaliation monitoring was offered, or initiated.</p> <p>During the Interviews with both the Sheriff and the Jail Commander, they advised that if there is evidence of retaliation, the administration will take appropriate action immediately. They advised that these actions can include work and housing assignment changes, unit transfers, no inmate contact position, or mental health for inmates. The administration evaluates each situation and ensures immediate action is taken to prevent retaliation.</p> <p><b>Conclusion:</b></p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility does not meet standard for agency protection against retaliation. Corrective action is required.</p> <p><b>Corrective Action:</b></p> <ul style="list-style-type: none"> <li>• Identify staff, other than command staff, responsible for conducting retaliation monitoring at WBCF or the Truckee Lockup facility.</li> <li>• Development of monitoring mechanisms, processes, or procedures on how retaliation monitoring is conducted at WBCF or the Truckee Lockup facility.</li> <li>• Development of monitoring and tracking forms.</li> <li>• Train designated staff regarding associated duties.</li> </ul> <p>Auditor will conduct a 60-day status review on 2/17/22 to determine if corrective actions have been implemented and are institutionalized. Corrective action recommendations must be implemented by the end of the 180-day Corrective Action</p>

Period: 6/17/22

Corrective Action - COMPLETED

PREA policy was updated to reflect all requirements as required by standard. NCSO PREA policy 606.11 mandates that retaliation against any employee or inmate for reporting or cooperating with a sexual abuse investigation is prohibited, and that retaliation in any form is categorized as employee misconduct. The policy also includes protection measures that allow for housing changes for inmate victims and abusers, it also addresses the removal of alleged staff of inmate abusers from contact with the victims. The policy further includes a component that includes for the emotional support services for both inmates and staff who fear retaliation for reporting sexual abuse or sexual harassment for cooperating with investigations.

Further, per NCSO PREA policy 606.11, it is mandated that the facility commander ensures that the conduct and treatment of inmates or staff who have reported sexual abuse or have cooperated with the investigation is monitored for any changes that suggest retaliation for at least ninety (90) days following their report or cooperation. Policy further allows for an additional period of extended monitoring of up to an additional ninety (90) days, for a total of 180 days. In addition, NCSO further developed and implemented a monitoring system and plan that is facilitated by classification personnel, utilizing a monitoring document that ensures that all interactions with the monitoring party are documented during the period of observation.

During the corrective action period an incident occurred that necessitated a period of retaliation monitoring. Copies of all documentation was supplied to the auditor. A review of all documentation reflects that staff followed all processes and completed all required monitoring documents in accordance with the updated policy, as required.

Auditor has determined that the Agency meets compliance with standard 115.67.

115.171	<b>Criminal and administrative agency investigations</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="240 208 451 235"><b>Auditor Discussion</b></p> <p data-bbox="240 271 1414 331">It is the policy of the NCSO to assist sexual assault victims in a supportive manner, and to conduct timely and diligent investigations enhancing the probability of a successful prosecution.</p> <p data-bbox="240 360 1490 555">According to NCSO policy, investigations of sexual abuse, threatened sexual abuse, and sexual harassment shall be conducted promptly, thoroughly, and objectively for all allegations, including third-party and anonymous reports. NCSO policy also identifies that investigations, whether criminal or administrative shall include, at a minimum, interviews with alleged victims, suspected perpetrators, and witnesses; a review of prior complaints and reports of sexual abuse involving the alleged perpetrator; review of video surveillance where available; and any evidence, including physical evidence, which shall be collected in accordance with the uniform evidence protocols.</p> <p data-bbox="240 584 1378 645">The NCSO conducts its own criminal and administrative investigations into allegations of sexual abuse and sexual harassment. It does so promptly, thoroughly, and objectively.</p> <p data-bbox="240 674 1490 801">Utilizing a checklist, the auditor reviewed each investigative file looking for detainee rights, safety and security of the detainee, provable objectiveness, direct or circumstantial evidence, witness statement, effective communications, as well as other established guidelines. Through the review of these file reviews, investigative staff have shown that each case followed objective protocols, and that investigators treat each allegation on a case-by-case basis.</p> <p data-bbox="240 831 1485 1025">The facility's investigators receive specialized training in sexual abuse investigations. They receive training specific to the allegations of sexual abuse. Such investigations shall only be conducted by investigators who have received special training in sexual abuse investigations pursuant to this plan. Investigators receive additional training related to their roles, which includes interviewing sexual abuse victims, conducting sexual abuse investigations in a confined setting, investigation and evidence collection for detainee sexual offenses, sexual harassment, and custodial sexual misconduct. The required training has been documented and verified through the employee signature on various sign-in sheets.</p> <p data-bbox="240 1055 1490 1153">During the interview with Investigator, he confirmed attending these training sessions, as well as numerous other inter-agency trainings. The auditor also reviewed the Investigators training records, verifying his attendance and participation at all required trainings.</p> <p data-bbox="240 1182 1449 1243">The Investigator gathers and preserves direct and circumstantial evidence. Staff document in a written report a thorough description of physical and documentary evidence. Substantiated allegations are referred for prosecution.</p> <p data-bbox="240 1272 1485 1467">During the on-site portion, the WBCF/Truckee Lockup facility investigator was interviewed, and advised that he has attended the departments required investigation training, and will seek input from the District Attorney's Office when determining whether an investigation should be pursued as an administrative or criminal matter. During the interviews, the investigators were able to give examples of the burden of proof and preponderance for administrative cases, as well as the standard that relates to no higher than preponderance of evidence which is used when determining that allegations of sexual abuse or sexual harassment are substantiated.</p> <p data-bbox="240 1496 1497 1624">When the quality of evidence supports criminal prosecution, investigators will conduct compelled interviews only after consulting with prosecutors as to whether compelled interviews may be an obstacle for subsequent criminal prosecution. This was confirmed during interviews with the investigative staff, who advised that they would consult with prosecutors before conducting compelled interviews.</p> <p data-bbox="240 1653 1485 1751">NCSO policy indicates that the credibility to the alleged victim, suspect, or witness is assessed on an individual basis, and is not determined by the person's status as detainee or staff. The facility does not require a detainee who alleges sexual abuse to submit to a polygraph examination as a condition for proceeding with the investigation of such an allegation.</p> <p data-bbox="240 1780 1490 2011">During interviews with investigative staff, it was evident that only the facts of that case are taken into consideration when referencing the credibility of an alleged victim, assailant, or witness and that they shall be assessed on an individual basis and not on the status as a detainee or staff member. They also indicated that he does not follow any different protocols when he receives third-party or anonymous reports of sexual abuse or sexual harassment, he will conduct all of the investigations very similarly in that he just follows the facts of the case, following all leads to conclusion. Also, investigative staff confirmed that when a detainee who alleges sexual abuse shall not be required to submit to a polygraph examination or other truth-telling device as a condition for proceeding with the investigation of the allegation.</p> <p data-bbox="240 2040 1469 2139">NCSO administrative investigations include the effort to determine whether staff actions or failures to act contributed to the abuse. It is required to be documented in written reports that include a description of the physical and testimonial evidence, the reasoning behind the credibility assessments, and investigative facts and findings.</p>

Through interviews with staff, the Jail Commander and the PCM, it was confirmed that investigative staff will evaluate if policy was followed; did they provide a safe and secure environment; and are any changes needing to be made.

According to NCSO policy, criminal investigations are documented in a written report that contains a thorough description of physical, testimonial, and documentary evidence and attached copies of all documentary evidence where feasible. The investigative staff reported that he follows the procedures in the Investigations Protocols for documenting the report. All supporting documentation becomes part of the full investigation, which is utilized for any further review or referral.

Investigative staff reported that once the investigation is completed, the cases are presented for prosecution.

NCSO policy addresses retention requirements as they relate to crimes records management system. The policy further identifies that the Records Department maintains all written reports pertaining to criminal and administrative investigations of alleged sexual assault, sexual harassment, or sexual misconduct must be retained as long as the alleged abuse is incarcerated or employed by the agency, plus five (5) years.

The investigators were able to reflect that they are thorough in their research, and diligent in their efforts to gather facts and come to a logical and unbiased conclusion. Pertinent information was listed in all reports and evidence/exhibits were appropriately listed and easily obtainable. They are familiar with Miranda and Garrity Warnings and explained the difference in both when questioned.

According to NCSO policy, the departure of the alleged abuser or victim from the employment or control of the facility shall not provide a basis for terminating an investigation. The investigative staff reported they continue with the case and make arrangements with local authorities if a staff member departs.

The auditor was advised that the facility had no allegations the had been received within the past 12 months.

115.171 (k & l) are not applicable.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding criminal and administrative agency investigations. No recommendations or corrective action is required.

115.172	<b>Evidentiary standard for administrative investigations</b>
	<p data-bbox="242 145 742 174"><b>Auditor Overall Determination:</b> Meets Standard</p> <p data-bbox="242 208 454 237"><b>Auditor Discussion</b></p> <p data-bbox="242 271 1401 398">According to NCSO policy, based on the preponderance of evidence contained in the investigative report, the Jail Commander or Sheriff shall review the investigation including facts, evidence, and any other pertinent information to determine whether the allegations (incident being investigated) have been substantiated by a preponderance of the evidence.</p> <p data-bbox="242 432 1417 495">According to NCSO policy, no standard higher than the preponderance of evidence shall be imposed in determining if allegations of sexual abuse or sexual harassment are substantiated.</p> <p data-bbox="242 521 1469 649">The investigators were able to articulate that they were thorough in their research and diligent in their efforts to gather facts and come to a logical and unbiased conclusion. Pertinent information will be listed in all reports and evidence/exhibits were appropriately listed and easily obtainable, and that a preponderance of evidence will be used in determining whether the allegation was substantiated.</p> <p data-bbox="242 678 1406 741">During the interview with the Investigator, he indicated that during an investigation, all available evidence is collected (physical, interviews, etc.), and submitted for review and consideration.</p> <p data-bbox="242 768 363 797">Conclusion:</p> <p data-bbox="242 824 1481 920">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding the evidentiary standard for administrative investigations. No recommendations or corrective action is required.</p>

115.176	<p><b>Disciplinary sanctions for staff</b></p> <p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>According to NCSO policy, all incidents of detainee sexual abuse or sexual harassment shall be investigated, disciplined, and referred for prosecution when warranted. In keeping with the NCSO's zero tolerance policy, perpetrators of sexual abuse shall be disciplined and/or referred for prosecution.</p> <p>The presumptive disciplinary sanction for staff who have engaged in sexual abuse of a detainee is termination.</p> <p>In the past 12 months:</p> <ul style="list-style-type: none"> <li>• The number of staff from the facility who have violated agency sexual abuse or sexual harassment policies is: 0</li> <li>• The number of those staff from the facility who have been terminated (or resigned prior to termination) for violating agency sexual abuse or sexual harassment policies is: 0</li> </ul> <p>The NCSO has a zero tolerance for sexual misconduct, sexual abuse, and sexual harassment of detainees. An employee is prohibited from subjecting another employee, detainee, or other individual to harassment or retaliation for reporting or cooperative with an investigation of alleged sexual misconduct with detainees.</p> <p>In the past 12 months:</p> <ul style="list-style-type: none"> <li>• The number of staff from the facility who have been disciplined, short of termination, for violation of the agencies sexual abuse or sexual harassment policies is: 0</li> <li>• The number of staff from the facility have been reported to law enforcement or licensing boards following their termination for violating agency sexual abuse or sexual harassment policies is: 0</li> </ul> <p>According to the NCSO, disciplinary sanctions for violations policies relating to sexual abuse or sexual harassment, which do not involve actual sexual abuse, shall be commensurate with the nature and circumstances of the acts committed, the staff member's disciplinary history, and the sanctions imposed for comparable offenses by other staff with similar histories.</p> <p><b>Conclusion:</b></p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding disciplinary sanctions for staff. No recommendations or corrective action is required.</p>
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115.177	<b>Corrective action for contractors and volunteers</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p><b>Auditor Discussion</b></p> <p>The NCSO has zero tolerance for sexual misconduct, sexual abuse, and sexual harassment of detainees. An employee is prohibited from subjecting another employee, detainee, or other individual to harassment or retaliation for reporting or cooperating with an investigation of alleged sexual misconduct with detainees.</p> <p>According to the policy, an individual who commits an act of sexual misconduct with a detainee will not be allowed to continue to perform services for the NCSO, and will be denied access to the NCSO premises.</p> <p>NCSO policy further states any contractor or volunteer who engages in sexual abuse shall be prohibited from contact with detainees, and shall be reported to applicable law enforcement agencies, unless the activity was clearly not criminal, and to relevant licensing bodies.</p> <p>At the initiation of the allegation the contractor/volunteer is denied entry into the facility. The Truckee Lockup facility then takes appropriate remedial measures and considers whether to prohibit further contact with detainees in the case of any other violation of agency sexual abuse or sexual harassment policies by a contractor or volunteer.</p> <p>Interviews conducted with the Jail Commander and HR Staff, indicated that in the past 12 months there have been no contractors or volunteers reported to law enforcement for engaging in sexual abuse of detainees at Truckee Lockup facility .</p> <p>During the interview with the Jail Commander regarding any misconduct relating to contractors or volunteers. He advised that when an issue is brought to his attention, he will immediately refer the matter for follow-up. During this time, the contractor or volunteer is not allowed access into the facility pending investigation and review of this matter.</p> <p><b>Conclusion:</b></p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding Corrective Action for Contractors and Volunteers. No recommendations or corrective action is required.</p>

115.178	<b>Referral for prosecution for detainee-on-detainee sexual abuse</b>
	<p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>According to NCSO policy, all incidents of detainee sexual abuse or sexual harassment shall be investigated, disciplined, and referred for prosecution when warranted. In keeping with the Department's zero tolerance policy, perpetrators of sexual abuse shall be disciplined and/or referred for prosecution.</p> <p>NCSO policy indicates that detainees are subject to disciplinary actions according to the formal disciplinary process, following an administrative finding that the detainee engaged in detainee-on detainee sexual abuse, or following a criminal finding of guilt for detainee-on-detainee sexual abuse.</p> <p>In the past 12 months:</p> <ul style="list-style-type: none"> <li>• The number of administrative findings of Detainee-on-Detainee sexual abuse that have occurred at the facility is: 0</li> <li>• The number of the allegations above that were referred to the appropriate prosecuting authority: 0</li> </ul> <p>Truckee Lockup facility policy indicates that actions will be commensurate with the nature and circumstances of the abuse committed, the detainee's disciplinary history, and the actions imposed for comparable offenses by other detainees with similar histories.</p> <p>According to NCSO policy, a detainee may be disciplined for sexual contact with staff only if it is determined the staff member did not consent to the contact.</p> <p>According to policy, the facility may discipline a detainee for sexual conduct with staff only upon a finding that the staff member did not consent to such contact. Also, a report made in good faith based upon a reasonable belief that the alleged abuse occurred, does not constitute falsely reporting an incident, even if an investigation does not establish evidence sufficient to substantiate the allegation. This was confirmed through interviews with investigative staff.</p> <p>NCSO policy indicates that the facility shall consider whether to require the offending detainee to participate in therapy, counseling, or other interventions designed to address and correct underlying reasons or motivations for abuse as a condition of access to programming and other benefits.</p> <p>According to NCSO policy, sexual misconduct between detainees is prohibited, and shall result in disciplinary sanctions in accordance with the NCSO Disciplinary Rules and Procedures for detainees. However, sexual misconduct between detainees shall not constitute sexual abuse if it is determined the activity is consensual.</p> <p>The auditor interviewed the Jail Commander regarding disciplinary sanctions for detainees. He advised that detainee discipline is based on the level of the violation, and penalties are imposed comparable to other detainees' penalties. He further indicated that the penalties might include placement in restricted housing, and possible prosecution. If the detainee has a mental health history, mental health staff will be involved to assist in determining appropriate sanctions.</p> <p>During the interview with the Jail Commander, the auditor was advised that if the sexual act were consensual, the detainees would face the following disciplinary sanctions: disciplinary segregation, loss of privileges, extra duty, and loss of good time. If the sexual act were non-consensual, the detainee would face criminal charges.</p> <p><b>Conclusion:</b></p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standards regarding disciplinary sanctions for detainees. No recommendations or corrective action is required.</p>

115.182	<p><b>Access to emergency medical and mental health services</b></p> <p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>NCSO policy requires that all detainees who present complaints of sexual assault/ abuse will be immediately evaluated, examined, and appropriately referred for required services. When inmates are incarcerated at WBCF, nursing staff may obtain a brief history. A physical examination should be performed in all cases of sexual assault, regardless of the length of time which may have elapsed between the time of the assault and the examination.</p> <p>Because the Truckee Lockup facility is a temporary holding facility, detainees who will remain in custody for an extended period of time, will be transferred to WBCF, and processed according to WBCF intake procedures.</p> <p>When detainees are being held at the Truckee Lockup facility, because of the close proximity of the Tahoe Forest Hospital &amp; Emergency Room (across the parking lot), staff can escort or make arrangements for the detainee to be taken to the hospital for immediate treatment if necessary. However, in the event that a Sexual Assault occurs and a Sexual Assault Examination is required, the detainee will be transported by NCSO staff to Sutter Roseville Medical Center for the procedure.</p> <p>According NCSO policy, if a report of abuse is made, correctional staff first responders shall take preliminary steps to protect the victim, and immediately notify the appropriate on-duty supervisor.</p> <p>NCSO policy includes the timeliness of emergency medical treatment and crisis intervention services, the steps taken by first responders to protect the victim, the timely access to emergency contraception and sexually transmitted infection prophylaxis, and that the victim bears no financial cost for treatment of services, regardless of whether the victim discloses the name of the abuser or fails to cooperate with any investigation arising out of the incident.</p> <p>According to the NCSO policy, treatment services shall be provided to the detainee victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising from the incident.</p> <p>Interview with the Sheriff indicated that any inmate/detainee under her responsibility receive timely, unimpeded access to emergency medical treatment to the community level of care. In the event a situation is presented, her staff have been trained to react and respond immediately.</p> <p>Conclusion:</p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding access to emergency medical and mental health services. No recommendations or corrective action is required.</p>
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**Auditor Overall Determination:** Meets Standard

**Auditor Discussion**

NCSO completes a sexual abuse incident review form upon the conclusion of any investigation that has been determined to be substantiated or unsubstantiated, within 30 days of the conclusion of the investigation. The agency has developed a sexual abuse incident review form which ensures all components required by the standard are reviewed.

A review of randomly selected investigation files indicated the incident reviews are being conducted at the conclusion of substantiated or unsubstantiated sexual abuse investigations as required by the standard. The forms are completed on an electronic database and easy to reference.

In the past twelve (12) months, there were no cases from the Truckee Lockup facility scheduled for the review committee.

The review team consists of upper-level management, the PREA Compliance Coordinator, the compliance officer, as well as medical and mental health staff. During interviews with the PREA Compliance Coordinator and mental health staff, it was understood that both disciplines participate in the Sexual Abuse Incident Review Team meetings. They understood the reasoning behind the team meeting.

The Auditor's interview with the Jail Commander confirmed his understanding relating to the composition of the committee, and his willingness to consider and incorporate any recommendations of the committee into Truckee Lockup facility operations.

In the event that an incident occurred at Truckee Lockup facility, a PREA Incident Review Board would convened within thirty (30) days of the conclusion of every sexual abuse investigation, unless the allegation has been determined to be unfounded.

In the past 12 months:

- The number of criminal and/or administrative investigations of alleged sexual abuse completed at the facility, excluding any "unfounded" incidents is: 0
- The number of criminal and/or administrative investigations of alleged sexual abuse completed at the facility, which were followed by a sexual abuse incident review within 30 days, excluding any "unfounded" incidents is: 0

Following a review of those cases submitted from WBCF, numerous factors were included in the summary of findings. All of the cases reviewed by this auditor were in compliance with NCSO policy and PREA requirements. The cases were thorough and answered all relevant questions.

Items that are required to be considered according to NCSO policy and PREA guidelines are:

1. Consider whether the allegation or investigation indicates a need to change policy or practice to prevent, detect; or respond to sexual abuse or sexual misconduct.;
2. Consider whether the allegation was motivated by race; ethnicity; gender identity; lesbian; gay; bisexual; transgender, or intersex identification, status, or perceived status; gang affiliation; or was motivated or other group dynamics at the facility;
3. Examine the area of the facility where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse;
4. Assess the adequacy of staffing levels in that area during different shifts;
5. Assess whether monitoring technology should be deployed or augmented to supplement supervision by staff; and
6. The Truckee Lockup facility PREA Incident Review Board shall prepare a report of its findings, including but not limited to determinations made pursuant to paragraphs (a)-(e) of this section, and any recommendations for improvement. This report shall be submitted to the Sheriff, and Truckee Lockup facility , and the NCSO PREA Coordinator.

The auditor interviewed the Jail Commander, the PCC, and other members of the Sexual Abuse Incident Review Team. Each of the members interviewed indicated that the team considers all of the criteria identified in PREA Policy (noted above). All documentation was reviewed by the Auditor of the three (3) cases at WBCF, it was noted that all contained a section that would address any needed recommendations or improvements, if required.

The facility implements any recommendations for improvement, or its reason for not doing so. On the standardized sexual Abuse incident review form there is a section at the bottom of the form for recommendations for improvement.

During interviews with the Jail Commander, as well as an additional member of the incident review team, the auditor confirmed the incident review team:

1. Consider whether the allegation or investigation indicates a need to change policy or practice to better prevent;
2. Considers whether the incident or allegation was motivated by race; ethnicity; gender identity; lesbian, gay, bisexual, transgender, or intersex identification, status, or perceived status; gang affiliation; and/or other group dynamics at the facility;
3. Examines the area in the facility where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse;
4. Assesses the adequacy of staffing levels in that area during different shifts, and;
5. Assesses whether monitoring technology should be deployed or augmented to supplement supervision by staff.

During the interview with the Jail Commander, the auditor confirmed that the facility has a Sexual Abuse Incident Review Team which includes upper-level management officials, and allows for the input from first line supervisors, investigators, and medical and mental health practitioners. The facility uses the information from the incident review to determine whether or not policies or procedures need to be revised.

During the interview with the PREA Compliance Coordinator, the auditor confirmed the facility would conduct a sexual abuse incident review and prepare a report of its findings from reviews, including any determinations per Standard 115.86 (d)-1 through (d)-5, and any recommendations for improvement. The auditor also confirmed the reports are forwarded to the PCM for review. The PCM advised that the information from the reports are used to determine whether policies or procedures need to be revised.

Conclusion:

Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding sexual abuse incident reviews. No recommendations or corrective action is required.

115.187	<p><b>Data collection</b></p> <p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>According NCSO policy, PREA Compliance Manager is responsible for entering every PREA-related investigation information into the centralized database. The NCSO is required to collect accurate, uniform data for every incident of sexual abuse alleged to have occurred at a NCSO operated facility using a standardized instrument and set of definitions.</p> <p>The incident-based data collected shall include, at a minimum, information necessary to answer all questions from the most recent version of the Survey of Sexual Victimization (SSV) conducted by the Department of Justice.</p> <p>The NCSO policy indicates that it will conduct an annual review of the collected and aggregated incident-based sexual abuse data. The NCSO aggregates its data, submitting all required items according to the U.S. Department of Justice SSV- 2, and submits all information annually as requested to the U.S Department of Justice.</p> <p>The facility also provided documentation of aggregated data, indicating that the data is maintained, reviewed, and collected from all incident-based documents. The Auditor reviewed the submitted SSV-2 for 2021, which reflected completion of all data fields within the required timelines.</p> <p>The NCSO PREA Coordinator shall, on an annual basis, review and analyze the aggregated data to assess for compliance with the national PREA standards and to improve the effectiveness of the sexual abuse prevention and intervention program.</p> <p>The NCSO policy requires that all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews are collected, reviewed, and maintained, as needed to complete the SSV.</p> <p>The NCSO does not contact for the confinement of its detainee population, as a result 115.87 (e) is not applicable.</p> <p>The NCSO policy requires that once requested, the NCSO shall provide all relevant data from the previous calendar year to the Department of Justice.</p> <p>The NCSO aggregates all of its data, submitting all required items according to the U.S. Department of Justice SSV- 2 on June 30 from the previous calendar year to the U.S Department of Justice.</p> <p>Conclusion:</p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding data collection. No recommendations or corrective action is required.</p>
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115.188	<b>Data review for corrective action</b>
	<p><b>Auditor Overall Determination:</b> Meets Standard</p> <p><b>Auditor Discussion</b></p> <p>The Truckee Lockup facility PREA Compliance Manager is required to review data collected and aggregated pursuant to standard (§115.87), in order to assess and improve the effectiveness of the facility's sexual abuse prevention, detection, and response policies, practices, training, as well as:</p> <ol style="list-style-type: none"> <li>1. Identifying problem areas;</li> <li>2. Identifying corrective actions taken;</li> <li>3. Recommending corrective actions;</li> <li>4. Comparing current annual data and corrective actions with those from prior years;</li> <li>5. Assessing the office's progress in addressing sexual abuse.</li> </ol> <p>The annual report shall include a comparison of the data and corrective actions from the current year with those from prior years and shall provide an assessment of the progress made in addressing sexual abuse.</p> <p>Upon completion, the Truckee Lockup facility PREA annual report is forwarded to the NCSO PREA Coordinator for consolidation in order to make it readily available to the public through its website or through other means.</p> <p>According to NCSO policy, the annual reports shall be approved by the NCSO Sheriff, and made readily available to the public through the NCSO website.</p> <p>As required by the PREA standard, the NCSO places all annual reports onto its website, accessible for public review as required. The attached weblink allows access to NCSO PREA webpage which contains each annual report since 2014. See attached link:</p> <p><a href="https://www.mynevadacounty.com/DocumentCenter/View/39153/PREA-Report-2020-PDF">https://www.mynevadacounty.com/DocumentCenter/View/39153/PREA-Report-2020-PDF</a></p> <p>During the interview with the Sheriff, she advised that she approves every annual report.</p> <p>The PREA Coordinator indicated during her interview that the agency reviews data collected pursuant to 115.87 and assesses the effectiveness of the Department's sexual abuse prevention, detection, and response policies, practices, and training. The Agency then prepares an annual report and posts the information on the website. She further stated that the only information redacted from the agency report is any personal identifying information. All other information is included in the annual report.</p> <p>During the interview with the Jail Commander, the auditor was informed that each allegation is reviewed by the Facility PREA/Incident Review Committee, and that the information is provided to the NCSO PREA Coordinator for the annual review. Any issues or concerns identified during the Facility PREA/Incident Committee are addressed at that time.</p> <p>Conclusion:</p> <p>Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding data review for corrective action. No recommendations or corrective action is required.</p>

<b>115.189</b>	<b>Data storage, publication, and destruction</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<p data-bbox="242 210 453 235"><b>Auditor Discussion</b></p> <p data-bbox="242 271 1485 365">The Truckee Lockup facility PCM will ensure that data collected pursuant to (§115.87) is securely retained. All aggregated sexual abuse data from the Nevada County Sheriff's Office facilities and private facilities with which it contract shall be made available to the public at least annually through its office website.</p> <p data-bbox="242 398 1372 456">Before submitting aggregated sexual abuse data to NCSO PREA Coordinator, the Truckee Lockup facility PREA Compliance Manager will remove all personal identifiers.</p> <p data-bbox="242 490 1473 584">The NCSO is required to maintain sexual abuse data (including incident reports, investigative reports, detainee information, case disposition, and evaluation findings) collected pursuant to §115.87 for at least 10 years after the date of the initial collection, unless legally required otherwise.</p> <p data-bbox="242 611 1171 636">The auditor confirmed the PREA Annual Reports contains the sexual abuse statistics to date.</p> <p data-bbox="242 669 357 694">Conclusion</p> <p data-bbox="242 728 1481 786">Based upon the review and analysis of all available evidence, the auditor has determined that Truckee Lockup facility meets standard regarding data storage, publication, and destruction. No recommendations or corrective action is required.</p>

115.401	<b>Frequency and scope of audits</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<b>Auditor Discussion</b>
	<p>During the pre-audit, the auditor was provided with a completed PAQ, and all relevant documentation related to the audit. During the site visit, the auditor requested additional documentation and was provided with this information promptly. The auditor was given access to, and observed, all areas of the Truckee Lock-up.</p> <p>During the site visit, the auditor and assistant were provided access to a small conference room. All staff and detainee interviews were conducted one-on-one with the auditor/assistant, in a private and confidential manner.</p> <p>Approximately six weeks prior to the audit, the auditor provided the facility with a Notification of Audit that the auditor required the facility to post in all housing units and throughout the facility. The Notification of Audit contained the auditor's mailing address. During the site visit, the auditor observed the notification in some areas of the facility. During the detainee interviews, he confirmed that he had observed the audit notification posted throughout the facility.</p>

<b>115.403</b>	<b>Audit contents and findings</b>
	<b>Auditor Overall Determination:</b> Meets Standard
	<b>Auditor Discussion</b>
	The annual reports are accessible through the agency website. The link was provided to the auditor with pre-audit materials to check for easy accessibility. All personal information is redacted from the reports.

<b>Appendix: Provision Findings</b>		
<b>115.111 (a)</b>	<b>Zero tolerance of sexual abuse and sexual harassment</b>	
	Does the agency have a written policy mandating zero tolerance toward all forms of sexual abuse and sexual harassment?	yes
	Does the written policy outline the agency's approach to preventing, detecting, and responding to sexual abuse and sexual harassment?	yes
<b>115.111 (b)</b>	<b>Zero tolerance of sexual abuse and sexual harassment</b>	
	Has the agency employed or designated an agency-wide PREA Coordinator?	yes
	Is the PREA Coordinator position in the upper-level of the agency hierarchy?	yes
	Does the PREA Coordinator have sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards in all of its lockups?	yes
<b>115.112 (a)</b>	<b>Contracting with other entities for the confinement of detainees</b>	
	If this agency is law enforcement and it contracts for the confinement of its lockup detainees in lockups operated by private agencies or other entities, including other government agencies, has the agency included the entity's obligation to adopt and comply with the PREA standards in any new contract or contract renewal signed on or after August 20, 2012? (N/A if the law enforcement agency does not contract with private agencies or other entities for the confinement of detainees.)	na
<b>115.112 (b)</b>	<b>Contracting with other entities for the confinement of detainees</b>	
	Does any new contract or contract renewal signed on or after August 20, 2012 provide for agency contract monitoring to ensure that the contractor is complying with the PREA standards? (N/A if the law enforcement agency does not contract with private agencies or other entities for the confinement of detainees OR the response to 115.112(a)-1 is "NO".)	na
<b>115.113 (a)</b>	<b>Supervision and monitoring</b>	
	Does the agency ensure that it has developed for each lockup a staffing plan that provides for adequate levels of staffing and, where applicable, video monitoring, to protect detainees against sexual abuse?	yes
	Does the agency ensure that it has documented for each lockup a staffing plan that provides for adequate levels of staffing and, where applicable, video monitoring, to protect detainees against sexual abuse?	yes
	Does the agency ensure that it takes into consideration the 4 criteria below in calculating adequate staffing levels and determining the need for video monitoring: The physical layout of each lockup?	yes
	Does the agency ensure that it takes into consideration the 4 criteria below in calculating adequate staffing levels and determining the need for video monitoring: The composition of the detainee population?	yes
	Does the agency ensure that it takes into consideration the 4 criteria below in calculating adequate staffing levels and determining the need for video monitoring: The prevalence of substantiated and unsubstantiated incidents of sexual abuse?	yes
	Does the agency ensure that it takes into consideration the 4 criteria below in calculating adequate staffing levels and determining the need for video monitoring: Any other relevant factors?	yes
<b>115.113 (b)</b>	<b>Supervision and monitoring</b>	
	In circumstances where the staffing plan is not complied with, does the lockup document and justify all deviations from the plan? (N/A if no deviations from staffing plan.)	na

<b>115.113 (c)</b>	<b>Supervision and monitoring</b>	
	In the past 12 months, has the lockup assessed, determined, and documented whether adjustments are needed to: 1. The staffing plan established pursuant to paragraph (a) of this section?	yes
	In the past 12 months, has the lockup assessed, determined, and documented whether adjustments are needed to: Prevailing staffing patterns?	yes
	In the past 12 months, has the lockup assessed, determined, and documented whether adjustments are needed to: The lockup's deployment of video monitoring systems and other monitoring technologies?	yes
	In the past 12 months, has the lockup assessed, determined, and documented whether adjustments are needed to: The resources the lockup has available to commit to ensure adequate staffing levels?	yes
<b>115.113 (d)</b>	<b>Supervision and monitoring</b>	
	If vulnerable detainees are identified pursuant to the screening required by § 115.141, does security staff provide such detainees with heightened protection, to include: Continuous direct sight and sound supervision?	yes
	If vulnerable detainees are identified pursuant to the screening required by § 115.141, does security staff provide such detainees with heightened protection, to include: Single-cell housing or placement in a cell actively monitored on video by a staff member sufficiently proximate to intervene, unless no such option is determined to be feasible?	yes
<b>115.114 (a)</b>	<b>Juveniles and youthful detainees</b>	
	Are juveniles and youthful detainees held separately from adult detainees? (N/A if the facility does not hold juveniles or youthful detainees (detainees <18 years old).)	na
<b>115.115 (a)</b>	<b>Limits to cross-gender viewing and searches</b>	
	Does the lockup always refrain from conducting any cross-gender strip searches or cross-gender visual body cavity searches, except in exigent circumstances or by medical practitioners?	yes
<b>115.115 (b)</b>	<b>Limits to cross-gender viewing and searches</b>	
	Does the lockup document all cross-gender strip searches and cross-gender visual body cavity searches?	yes
<b>115.115 (c)</b>	<b>Limits to cross-gender viewing and searches</b>	
	Does the lockup implement policies and procedures that enable detainees to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks?	yes
	Does the lockup require staff of the opposite gender to announce their presence when entering an area where detainees are likely to be showering, performing bodily functions, or changing clothing?	yes
<b>115.115 (d)</b>	<b>Limits to cross-gender viewing and searches</b>	
	Does the lockup always refrain from searching or physically examining transgender or intersex detainees for the sole purpose of determining the detainee's genital status?	yes
	If a detainee's genital status is unknown, does the lockup determine genital status during conversations with the detainee, by reviewing medical records, or, if necessary, by learning that information as part of a broader medical examination conducted in private by a medical practitioner?	yes

115.115 (e)	<b>Limits to cross-gender viewing and searches</b>	
	Does the agency train law enforcement staff in how to conduct cross-gender pat down searches in a professional and respectful manner, and in the least intrusive manner possible, consistent with security needs?	yes
	Does the agency train law enforcement staff in how to conduct searches of transgender and intersex detainees in a professional and respectful manner, and in the least intrusive manner possible, consistent with security needs?	yes
115.116 (a)	<b>Detainees with disabilities and detainees who are limited English proficient</b>	
	Does the agency take appropriate steps to ensure that detainees with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Detainees who are deaf or hard of hearing?	yes
	Does the agency take appropriate steps to ensure that detainees with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Detainees who are blind or have low vision?	yes
	Does the agency take appropriate steps to ensure that detainees with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Detainees who have intellectual disabilities?	yes
	Does the agency take appropriate steps to ensure that detainees with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Detainees who have psychiatric disabilities?	yes
	Does the agency take appropriate steps to ensure that detainees with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Detainees who have speech disabilities?	yes
	Does the agency take appropriate steps to ensure that detainees with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including: Other? (if "other," please explain in the overall determination notes.)	yes
	Do such steps include, when necessary, ensuring effective communication with detainees who are deaf or hard of hearing?	yes
	Do such steps include, when necessary, providing access to interpreters who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary?	yes
	Does the agency ensure that written materials are provided in formats or through methods that ensure effective communication with detainees with disabilities including detainees who: Have intellectual disabilities?	yes
	Does the agency ensure that written materials are provided in formats or through methods that ensure effective communication with detainees with disabilities including detainees who: Have limited reading skills?	yes
	Does the agency ensure that written materials are provided in formats or through methods that ensure effective communication with detainees with disabilities including detainees who: are blind or have low vision?	yes

<b>115.116 (b)</b>	<b>Detainees with disabilities and detainees who are limited English proficient</b>	
	Does the agency take reasonable steps to ensure meaningful access to all aspects of the agency's efforts to prevent, detect, and respond to sexual abuse and sexual harassment to detainees who are limited English proficient?	yes
	Do these steps include providing interpreters who can interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary?	yes
<b>115.116 (c)</b>	<b>Detainees with disabilities and detainees who are limited English proficient</b>	
	Does the agency always refrain from relying on detainee interpreters, detainee readers, or other types of detainee assistants except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise the detainee's safety, the performance of first-response duties under §115.164, or the investigation of the detainee's allegations?	yes
<b>115.117 (a)</b>	<b>Hiring and promotion decisions</b>	
	Does the agency prohibit the hiring or promotion of anyone who may have contact with detainees who: Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997)?	yes
	Does the agency prohibit the hiring or promotion of anyone who may have contact with detainees who: Has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse?	yes
	Does the agency prohibit the hiring or promotion of anyone who may have contact with detainees who: Has been civilly or administratively adjudicated to have engaged in the activity described in the bullet immediately above?	yes
	Does the agency prohibit the enlistment of services of any contractor who may have contact with detainees who: o Has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997)?	yes
	Does the agency prohibit the enlistment of services of any contractor who may have contact with detainees who: Has been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse?	yes
	Does the agency prohibit the enlistment of services of any contractor who may have contact with detainees who: Has been civilly or administratively adjudicated to have engaged in the activity described in the bullet immediately above?	yes
<b>115.117 (b)</b>	<b>Hiring and promotion decisions</b>	
	Does the agency consider any incidents of sexual harassment in determining whether to hire or promote anyone, or to enlist the services of any contractor, who may have contact with detainees?	yes
<b>115.117 (c)</b>	<b>Hiring and promotion decisions</b>	
	Before hiring new employees who may have contact with detainees, does the agency: Perform a criminal background records check?	yes
	Before hiring new employees who may have contact with detainees, does the agency: Consistent with Federal, State, and local law, make its best efforts to contact all prior institutional employers for information on substantiated allegations of sexual abuse or any resignation during a pending investigation of an allegation of sexual abuse?	yes
<b>115.117 (d)</b>	<b>Hiring and promotion decisions</b>	
	Does the agency perform a criminal background records check before enlisting the services of any contractor who may have contact with detainees?	yes

<b>115.117 (e)</b>	<b>Hiring and promotion decisions</b>	
	Does the agency either conduct criminal background records checks at least every five years of current employees and contractors who may have contact with detainees or have in place a system for otherwise capturing such information for current employees?	yes
<b>115.117 (f)</b>	<b>Hiring and promotion decisions</b>	
	Does the agency ask all applicants and employees who may have contact with detainees directly about previous misconduct described in paragraph (a) of this section in written applications or interviews for hiring or promotions?	yes
	Does the agency ask all applicants and employees who may have contact with detainees directly about previous misconduct described in paragraph (a) of this section in any interviews or written self-evaluations conducted as part of reviews of current employees?	yes
	Does the agency impose upon employees a continuing affirmative duty to disclose any such misconduct?	yes
<b>115.117 (g)</b>	<b>Hiring and promotion decisions</b>	
	Does the agency consider material omissions regarding such misconduct, or the provision of materially false information, grounds for termination?	yes
<b>115.117 (h)</b>	<b>Hiring and promotion decisions</b>	
	Unless prohibited by law, does the agency provide information on substantiated allegations of sexual abuse or sexual harassment involving a former employee upon receiving a request from an institutional employer for whom such employee has applied to work? (N/A if providing information on substantiated allegations of sexual abuse or sexual harassment involving a former employee is prohibited by law. )	yes
<b>115.118 (a)</b>	<b>Upgrades to facilities and technologies</b>	
	If the agency designed or acquired any new lockup or planned any substantial expansion or modification of existing lockups, did the agency consider the effect of the design, acquisition, expansion, or modification upon the agency's ability to protect detainees from sexual abuse? (N/A if agency/facility has not acquired a new facility or made a substantial expansion to existing facilities since August 20, 2012, or since the last PREA audit, whichever is later.)	na
<b>115.118 (b)</b>	<b>Upgrades to facilities and technologies</b>	
	If the agency installed or updated a video monitoring system, electronic surveillance system, or other monitoring technology, did the agency consider how such technology may enhance the agency's ability to protect detainees from sexual abuse? (N/A if agency/facility has not installed or updated a video monitoring system, electronic surveillance system, or other monitoring technology since August 20, 2012, or since the last PREA audit, whichever is later.)	yes
<b>115.121 (a)</b>	<b>Evidence protocol and forensic medical examinations</b>	
	If the agency is responsible for investigating allegations of sexual abuse in its lockups, does the agency follow a uniform evidence protocol that maximizes the potential for obtaining usable physical evidence for administrative proceedings and criminal prosecutions? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.)	yes

<b>115.121 (b)</b>	<b>Evidence protocol and forensic medical examinations</b>	
	Is this protocol developmentally appropriate for youth where applicable? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations.)	yes
	Is this protocol, as appropriate, adapted from or otherwise based on the most recent edition of the U.S. Department of Justice's Office on Violence Against Women publication, "A National Protocol for Sexual Assault Medical Forensic Examinations, Adults/Adolescents," or similarly comprehensive and authoritative protocols developed after 2011? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations. )	yes
<b>115.121 (c)</b>	<b>Evidence protocol and forensic medical examinations</b>	
	Does the agency offer all victims of sexual abuse access to forensic medical examinations, whether on-site or at an outside facility, without financial cost, where evidentiarily or medically appropriate?	yes
	Are such examinations performed by Sexual Assault Forensic Examiners (SAFEs) or Sexual Assault Nurse Examiners (SANEs) where possible?	yes
	If SAFEs or SANEs cannot be made available, is the examination performed by other qualified medical practitioners (they must have been specifically trained to conduct sexual assault forensic exams)?	yes
	Has the agency documented its efforts to provide SAFEs or SANEs?	yes
<b>115.121 (d)</b>	<b>Evidence protocol and forensic medical examinations</b>	
	If the detainee is transported for a forensic examination to an outside hospital that offers victim advocacy services, does the agency permit the detainee to use such services to the extent available, consistent with security needs?	yes
<b>115.121 (e)</b>	<b>Evidence protocol and forensic medical examinations</b>	
	If the agency itself is not responsible for investigating allegations of sexual abuse, has the agency requested that the investigating entity follow the requirements of paragraphs (a) through (e) of this section? (N/A if the agency/facility is responsible for conducting any form of criminal or administrative sexual abuse investigations.)	na
<b>115.122 (a)</b>	<b>Policies to ensure referrals of allegations for investigations</b>	
	Does the agency ensure an administrative or criminal investigation is completed for all allegations of sexual abuse?	yes
	Does the agency ensure an administrative or criminal investigation is completed for all allegations of sexual harassment?	yes

<b>115.122 (b)</b>	<b>Policies to ensure referrals of allegations for investigations</b>	
	If another law enforcement agency is responsible for conducting investigations of allegations of sexual abuse and sexual harassment in its lockups, does the agency have a policy in place to ensure that such allegations are referred for investigation to an agency with the legal authority to conduct criminal investigations, unless the allegation does not involve potentially criminal behavior? (N/A if agency is responsible for conducting administrative and criminal investigations of sexual abuse or sexual harassment. See 115.121(a).)	na
	Has the agency published such policy, including a description of responsibilities of both the agency and the investigating entity, on its website or, if it does not have one, made the policy available through other means? (N/A if agency is responsible for conducting administrative and criminal investigations of sexual abuse or sexual harassment. See 115.121(a).)	na
	Does the agency document all such referrals? (N/A if agency is responsible for conducting administrative and criminal investigations of sexual abuse or sexual harassment. See 115.121(a).)	na
<b>115.131 (a)</b>	<b>Employee and volunteer training</b>	
	Does the agency train all employees and volunteers who may have contact with lockup detainees to be able to fulfill their responsibilities under agency sexual abuse prevention, detection, and response policies and procedures, including training on: Its zero-tolerance policy and detainees' right to be free from sexual abuse and sexual harassment?	yes
	Does the agency train all employees and volunteers who may have contact with lockup detainees to be able to fulfill their responsibilities under agency sexual abuse prevention, detection, and response policies and procedures, including training on: The dynamics of sexual abuse and sexual harassment in confinement, including which detainees are most vulnerable in lockup settings?	yes
	Does the agency train all employees and volunteers who may have contact with lockup detainees to be able to fulfill their responsibilities under agency sexual abuse prevention, detection, and response policies and procedures, including training on: The right of detainees and employees to be free from retaliation for reporting sexual abuse or harassment?	yes
	Does the agency train all employees and volunteers who may have contact with lockup detainees to be able to fulfill their responsibilities under agency sexual abuse prevention, detection, and response policies and procedures, including training on: How to detect and respond to signs of threatened and actual sexual abuse?	yes
	Does the agency train all employees and volunteers who may have contact with lockup detainees to be able to fulfill their responsibilities under agency sexual abuse prevention, detection, and response policies and procedures, including training on: How to communicate effectively and professionally with all detainees?	yes
	Does the agency train all employees and volunteers who may have contact with lockup detainees to be able to fulfill their responsibilities under agency sexual abuse prevention, detection, and response policies and procedures, including training on: How to comply with relevant laws related to mandatory reporting of sexual abuse to outside authorities?	yes
<b>115.131 (b)</b>	<b>Employee and volunteer training</b>	
	Have all current employees and volunteers who may have contact with detainees received such training?	yes
	Does the agency provide each employee and volunteer with annual refresher information to ensure that they know the agency's current sexual abuse and sexual harassment policies and procedures?	yes
<b>115.131 (c)</b>	<b>Employee and volunteer training</b>	
	Does the agency document, through employee signature or electronic verification, that employees understand the training they have received?	yes

<b>115.132 (a)</b>	<b>Detainee, contractor, and inmate worker notification of the agency's zero-tolerance policy</b>	
	During the intake process, do employees notify all detainees of the agency's zero-tolerance policy regarding sexual abuse and sexual harassment?	yes
<b>115.132 (b)</b>	<b>Detainee, contractor, and inmate worker notification of the agency's zero-tolerance policy</b>	
	Does the agency ensure that, upon entering the lockup, all contractors and any inmates who work in the lockup are informed of the agency's zero-tolerance policy regarding sexual abuse and sexual harassment?	yes
<b>115.134 (a)</b>	<b>Specialized training: Investigations</b>	
	In addition to the general training provided to all employees and volunteers pursuant to §115.131, does the agency ensure that, to the extent the agency itself conducts sexual abuse investigations, its investigators have received training in conducting such investigations in confinement settings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.121(a).)	yes
<b>115.134 (b)</b>	<b>Specialized training: Investigations</b>	
	Does this specialized training include: Techniques for interviewing sexual abuse victims? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.121(a).)	yes
	Does this specialized training include: Proper use of Miranda and Garrity warnings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.121(a).)	yes
	Does this specialized training include: Sexual abuse evidence collection in confinement settings? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.121(a).)	yes
	Does this specialized training include: The criteria and evidence required to substantiate a case for administrative action or prosecution referral? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.121(a).)	yes
<b>115.134 (c)</b>	<b>Specialized training: Investigations</b>	
	Does the agency maintain documentation that agency investigators have completed the required specialized training in conducting sexual abuse investigations? (N/A if the agency does not conduct any form of administrative or criminal sexual abuse investigations. See 115.121(a).)	yes
<b>115.141 (a)</b>	<b>Screening for risk of victimization and abusiveness</b>	
	If the lockup is not utilized to house detainees overnight, before placing any detainees together in a holding cell do staff consider whether, based on the information before them, a detainee may be at a high risk of being sexually abused? (N/A if the lockup is utilized to house detainees overnight.)	yes
	When appropriate, do staff take necessary steps to mitigate such danger to the detainee? (N/A if the lockup is utilized to house detainees overnight.)	yes
<b>115.141 (b)</b>	<b>Screening for risk of victimization and abusiveness</b>	
	If the lockup is utilized to house detainees overnight, are all detainees screened to assess their risk of being sexually abused by other detainees or sexually abusive toward other detainees? (N/A if lockup is NOT used to house detainees overnight.)	yes
<b>115.141 (c)</b>	<b>Screening for risk of victimization and abusiveness</b>	
	In lockups described in paragraph (b) of this section, do staff always ask the detainee about his or her own perception of vulnerability? (N/A if lockup is NOT used to house detainees overnight.)	yes

<b>115.141 (d)</b>	<b>Screening for risk of victimization and abusiveness</b>	
	Does the screening process in the lockups described in paragraph (b) of this section consider, to the extent that the information is available, the following criteria to screen detainees for risk of sexual victimization: Whether the detainee has a mental, physical, or developmental disability. (N/A if lockup is NOT used to house detainees overnight.)	yes
	Does the screening process in the lockups described in paragraph (b) of this section consider, to the extent that the information is available, the following criteria to screen detainees for risk of sexual victimization: The age of the detainee? (N/A if lockup is NOT used to house detainees overnight.)	yes
	Does the screening process in the lockups described in paragraph (b) of this section consider, to the extent that the information is available, the following criteria to screen detainees for risk of sexual victimization: The physical build and appearance of the detainee? (N/A if lockup is NOT used to house detainees overnight.)	yes
	Does the screening process in the lockups described in paragraph (b) of this section consider, to the extent that the information is available, the following criteria to screen detainees for risk of sexual victimization: Whether the detainee has previously been incarcerated? (N/A if lockup is NOT used to house detainees overnight.)	yes
	Does the screening process in the lockups described in paragraph (b) of this section consider, to the extent that the information is available, the following criteria to screen detainees for risk of sexual victimization: The nature of the detainee's alleged offense and criminal history? (N/A if lockup is NOT used to house detainees overnight.)	yes
<b>115.151 (a)</b>	<b>Detainee reporting</b>	
	Does the agency provide multiple ways for detainees to privately report: Sexual abuse and sexual harassment?	yes
	Does the agency provide multiple ways for detainees to privately report: Retaliation by other detainees or staff for reporting sexual abuse and sexual harassment?	yes
	Does the agency provide multiple ways for detainees to privately report: Staff neglect or violation of responsibilities that may have contributed to such incidents?	yes
<b>115.151 (b)</b>	<b>Detainee reporting</b>	
	Does the agency also provide at least one way for idetainees to report sexual abuse or sexual harassment to a public or private entity or office that is not part of the agency?	yes
	Is that entity or office able to receive and immediately forward detainee reports of sexual abuse and sexual harassment to agency officials?	yes
	Does that private entity or office allow the detainee to remain anonymous upon request?	yes
<b>115.151 (c)</b>	<b>Detainee reporting</b>	
	Do staff members accept reports of sexual abuse and sexual harassment made verbally, in writing, anonymously, and from third parties?	yes
	Do staff members promptly document any verbal reports of sexual abuse and sexual harassment ?	yes
<b>115.151 (d)</b>	<b>Detainee reporting</b>	
	Does the agency provide a method for staff to privately report sexual abuse and sexual harassment of detainees?	yes

<b>115.154 (a)</b>	<b>Third-party reporting</b>	
	Has the agency established a method to receive third-party reports of sexual abuse and sexual harassment in its lockups?	yes
	Has the agency distributed publicly information on how to report sexual abuse and sexual harassment on behalf of a detainee?	yes
<b>115.161 (a)</b>	<b>Staff and agency reporting duties</b>	
	Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding an incident of sexual abuse or sexual harassment that occurred in an agency lockup?	yes
	Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding retaliation against detainees or staff who reported such an incident?	yes
	Does the agency require all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding any staff neglect or violation of responsibilities that may have contributed to an incident of sexual abuse or sexual harassment or retaliation?	yes
<b>115.161 (b)</b>	<b>Staff and agency reporting duties</b>	
	Apart from reporting to designated supervisors or officials, do staff always refrain from revealing any information related to a sexual abuse report to anyone other than to the extent necessary, as specified in agency policy, to make treatment, and investigation decisions?	yes
<b>115.161 (c)</b>	<b>Staff and agency reporting duties</b>	
	If the alleged victim is under the age of 18 or considered a vulnerable adult under a State or local vulnerable persons statute, does the agency report the allegation to the designated State or local services agency under applicable mandatory reporting laws?	yes
<b>115.161 (d)</b>	<b>Staff and agency reporting duties</b>	
	Does the agency report all allegations of sexual abuse, including third-party and anonymous reports, to the agency's designated investigators?	yes
<b>115.162 (a)</b>	<b>Agency protection duties</b>	
	When the agency learns that a detainee is subject to a substantial risk of imminent sexual abuse, does it take immediate action to protect the detainee?	yes
<b>115.163 (a)</b>	<b>Reporting to other confinement facilities</b>	
	Upon receiving an allegation that a detainee was sexually abused while confined at another facility, does the head of the facility that received the allegation notify the head of the facility or appropriate office of the agency where the alleged abuse occurred?	yes
<b>115.163 (b)</b>	<b>Reporting to other confinement facilities</b>	
	Is such notification provided as soon as possible, but no later than 72 hours after receiving the allegation?	yes
<b>115.163 (c)</b>	<b>Reporting to other confinement facilities</b>	
	Does the agency document that it has provided such notification?	yes
<b>115.163 (d)</b>	<b>Reporting to other confinement facilities</b>	
	Does the facility head or agency office that receives such notification ensure that the allegation is investigated in accordance with these standards?	yes

<b>115.164 (a)</b>	<b>Staff first responder duties</b>	
	Upon learning of an allegation that a detainee was sexually abused, is the first law enforcement staff member to respond to the report required to: Separate the alleged victim and abuser?	yes
	Upon learning of an allegation that a detainee was sexually abused, is the first law enforcement staff member to respond to the report required to: Preserve and protect any crime scene until appropriate steps can be taken to collect any evidence?	yes
	Upon learning of an allegation that a detainee was sexually abused, is the first law enforcement staff member to respond to the report required to: Request that the alleged victim not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating, if the abuse occurred within a time period that still allows for the collection of physical evidence?	yes
	Upon learning of an allegation that a detainee was sexually abused, is the first law enforcement staff member to respond to the report required to: Ensure that the alleged abuser does not take any actions that could destroy physical evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating, if the abuse occurred within a time period that still allows for the collection of physical evidence?	yes
<b>115.164 (b)</b>	<b>Staff first responder duties</b>	
	If the first staff responder is not a law enforcement staff member, is the responder required to request that the alleged victim not take any actions that could destroy physical evidence, and then notify law enforcement staff?	yes
<b>115.165 (a)</b>	<b>Coordinated response</b>	
	Has the agency developed a written institutional plan to coordinate actions among staff first responders, medical and mental health practitioners, investigators, and facility leadership taken in response to a lockup incident of sexual abuse?	yes
	If a victim is transferred from the lockup to a jail, prison, or medical facility, does the agency, as permitted by law and unless the victim requests otherwise, inform the receiving facility of the incident and the victim's potential need for medical or social services?	yes
<b>115.165 (b)</b>	<b>Coordinated response</b>	
	If a victim is transferred from the lockup to a jail, prison, or medical facility, does the agency, as permitted by law, inform the receiving facility of the incident unless the victim requests otherwise? (N/A if the agency is not permitted by law to inform a receiving facility, where a victim is transferred from the lockup to a jail, prison, or medical facility as a result of an allegation of sexual abuse of the incident and the victim's potential need for medical or social services.)	yes
	If a victim is transferred from the lockup to a jail, prison, or medical facility, does the agency, as permitted by law, inform the receiving facility of the victim's potential need for medical or social services unless the victim requests otherwise? (N/A if the agency is not permitted by law to inform a receiving facility, where a victim is transferred from the lockup to a jail, prison, or medical facility as a result of an allegation of sexual abuse of the incident and the victim's potential need for medical or social services.)	yes
<b>115.166 (a)</b>	<b>Preservation of ability to protect detainees from contact with abusers</b>	
	Are both the agency and any other governmental entities responsible for collective bargaining on the agency's behalf prohibited from entering into or renewing any collective bargaining agreement or other agreement that limits the agency's ability to remove alleged staff sexual abusers from contact with detainees pending the outcome of an investigation or of a determination of whether and to what extent discipline is warranted?	yes

<b>115.167 (a)</b>	<b>Agency protection against retaliation</b>	
	Has the agency established a policy to protect all detainees and staff who report sexual abuse or sexual harassment or cooperate with sexual abuse or sexual harassment investigations from retaliation by other detainees or staff?	yes
	Has the agency designated which staff members or departments are charged with monitoring retaliation?	yes
<b>115.167 (b)</b>	<b>Agency protection against retaliation</b>	
	Does the agency employ multiple protection measures, such as housing changes or transfers for detainee victims or abusers, removal of alleged staff or detainee abusers from contact with victims, and emotional support services for detainees or staff who fear retaliation for reporting sexual abuse or sexual harassment or for cooperating with investigations?	yes
<b>115.167 (c)</b>	<b>Agency protection against retaliation</b>	
	Except in instances where the agency determines that a report of sexual abuse is unfounded, does the agency: Monitor the conduct and treatment of detainees or staff who have reported sexual abuse?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, does the agency: Monitor the conduct and treatment of detainees who were reported to have suffered sexual abuse?	yes
	Except in instances where the agency determines that a report of sexual abuse is unfounded, does the agency: Act promptly to remedy any such retaliation?	yes
<b>115.167 (d)</b>	<b>Agency protection against retaliation</b>	
	If any other individual who cooperates with an investigation expresses a fear of retaliation, does the agency take appropriate measures to protect that individual against retaliation?	yes
<b>115.171 (a)</b>	<b>Criminal and administrative agency investigations</b>	
	When the agency conducts its own investigations into allegations of sexual abuse and sexual harassment, does it do so promptly, thoroughly, and objectively? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations. See 115.121(a).)	yes
	Does the agency conduct such investigations for all allegations, including third party and anonymous reports? (N/A if the agency/facility is not responsible for conducting any form of criminal OR administrative sexual abuse investigations. See 115.121(a).)	yes
<b>115.171 (b)</b>	<b>Criminal and administrative agency investigations</b>	
	Where sexual abuse is alleged, does the agency use investigators who have received specialized training in sexual abuse investigations as required by 115.134?	yes
<b>115.171 (c)</b>	<b>Criminal and administrative agency investigations</b>	
	Do investigators gather and preserve direct and circumstantial evidence, including any available physical and DNA evidence and any available electronic monitoring data?	yes
	Do investigators interview alleged victims, suspected perpetrators, and witnesses?	yes
	Do investigators review prior reports and complaints of sexual abuse involving the suspected perpetrator?	yes
<b>115.171 (d)</b>	<b>Criminal and administrative agency investigations</b>	
	When the quality of evidence appears to support criminal prosecution, does the agency conduct compelled interviews only after consulting with prosecutors as to whether compelled interviews may be an obstacle for subsequent criminal prosecution?	yes

<b>115.171 (e)</b>	<b>Criminal and administrative agency investigations</b>	
	Do agency investigators assess the credibility of an alleged victim, suspect, or witness on an individual basis and not on the basis of that individual's status as detainee or staff?	yes
	Does the agency investigate allegations of sexual abuse without requiring a detainee who alleges sexual abuse to submit to a polygraph examination or other truth-telling device as a condition for proceeding?	yes
<b>115.171 (f)</b>	<b>Criminal and administrative agency investigations</b>	
	Do administrative investigations include an effort to determine whether staff actions or failures to act contributed to the abuse?	yes
	Are administrative investigations documented in written reports that include a description of the physical evidence and testimonial evidence, the reasoning behind credibility assessments, and investigative facts and findings?	yes
<b>115.171 (g)</b>	<b>Criminal and administrative agency investigations</b>	
	Are criminal investigations documented in a written report that contains a thorough description of the physical, testimonial, and documentary evidence and attaches copies of all documentary evidence where feasible?	yes
<b>115.171 (h)</b>	<b>Criminal and administrative agency investigations</b>	
	Are all substantiated allegations of conduct that appears to be criminal referred for prosecution?	yes
<b>115.171 (i)</b>	<b>Criminal and administrative agency investigations</b>	
	Does the agency retain all written reports referenced in 115.171(f) and (g) for as long as the alleged abuser is incarcerated or employed by the agency, plus five years?	yes
<b>115.171 (j)</b>	<b>Criminal and administrative agency investigations</b>	
	Does the agency ensure that the departure of an alleged abuser or victim from the employment or control of the lockup or agency does not provide a basis for terminating an investigation?	yes
<b>115.171 (l)</b>	<b>Criminal and administrative agency investigations</b>	
	When outside agencies investigate sexual abuse, does the agency cooperate with outside investigators and endeavor to remain informed about the progress of the investigation? (N/A if an outside agency does not conduct administrative or criminal sexual abuse investigations. See 115.121(a). )	yes
<b>115.172 (a)</b>	<b>Evidentiary standard for administrative investigations</b>	
	Is it true that the agency does not impose a standard higher than a preponderance of the evidence in determining whether allegations of sexual abuse or sexual harassment are substantiated?	yes
<b>115.176 (a)</b>	<b>Disciplinary sanctions for staff</b>	
	Are staff subject to disciplinary sanctions up to and including termination for violating agency sexual abuse or sexual harassment policies?	yes
<b>115.176 (b)</b>	<b>Disciplinary sanctions for staff</b>	
	Is termination the presumptive disciplinary sanction for staff who have engaged in sexual abuse?	yes
<b>115.176 (c)</b>	<b>Disciplinary sanctions for staff</b>	
	Are disciplinary sanctions for violations of agency policies relating to sexual abuse or sexual harassment (other than actually engaging in sexual abuse) commensurate with the nature and circumstances of the acts committed, the staff member's disciplinary history, and the sanctions imposed for comparable offenses by other staff with similar histories?	yes

<b>115.176 (d)</b>	<b>Disciplinary sanctions for staff</b>	
	Are all terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, reported to: o Law enforcement agencies, unless the activity was clearly not criminal?	yes
	Are all terminations for violations of agency sexual abuse or sexual harassment policies, or resignations by staff who would have been terminated if not for their resignation, reported to: Relevant licensing bodies?	yes
<b>115.177 (a)</b>	<b>Corrective action for contractors and volunteers</b>	
	Is any contractor or volunteer who engages in sexual abuse prohibited from contact with detainees?	yes
	Is any contractor or volunteer who engages in sexual abuse reported to: Law enforcement agencies(unless the activity was clearly not criminal)?	yes
	Is any contractor or volunteer who engages in sexual abuse reported to: Relevant licensing bodies?	yes
<b>115.177 (b)</b>	<b>Corrective action for contractors and volunteers</b>	
	In the case of any other violation of agency sexual abuse or sexual harassment policies by a contractor or volunteer, does the facility take appropriate remedial measures, and consider whether to prohibit further contact with detainees?	yes
<b>115.178 (a)</b>	<b>Referral for prosecution for detainee-on-detainee sexual abuse</b>	
	When there is probable cause to believe that a detainee sexually abused another detainee in a lockup, does the agency refer the matter to the appropriate prosecuting authority?	yes
<b>115.178 (b)</b>	<b>Referral for prosecution for detainee-on-detainee sexual abuse</b>	
	If the agency itself is not responsible for investigating allegations of sexual abuse, does the agency inform the investigating entity of this policy? (N/A if the agency/facility is responsible for administrative and criminal investigations. See 115.121(a).)	yes
<b>115.182 (a)</b>	<b>Access to emergency medical and mental health services</b>	
	Do detainee victims of sexual abuse in lockups receive timely, unimpeded access to emergency medical treatment?	yes
<b>115.182 (b)</b>	<b>Access to emergency medical and mental health services</b>	
	Are treatment services provided to the victim without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident?	yes
<b>115.186 (a)</b>	<b>Sexual abuse incident reviews</b>	
	Does the lockup conduct a sexual abuse incident review at the conclusion of every sexual abuse investigation, including where the allegation has not been substantiated, unless the allegation has been determined to be unfounded?	yes
<b>115.186 (b)</b>	<b>Sexual abuse incident reviews</b>	
	Does such review ordinarily occur within 30 days of the conclusion of the investigation?	yes
<b>115.186 (c)</b>	<b>Sexual abuse incident reviews</b>	
	Does the review team include upper-level management officials, with input from line supervisors and investigators?	yes

<b>115.186 (d)</b>	<b>Sexual abuse incident reviews</b>	
	Does the review team: Consider whether the allegation or investigation indicates a need to change policy or practice to better prevent, detect, or respond to sexual abuse?	yes
	Does the review team: Consider whether the incident or allegation was motivated by race; ethnicity; gender identity; lesbian, gay, bisexual, transgender, or intersex identification, status, or perceived status; gang affiliation; or was motivated or otherwise caused by other group dynamics at the lockup?	yes
	Does the review team: Examine the area in the lockup where the incident allegedly occurred to assess whether physical barriers in the area may enable abuse?	yes
	Does the review team: Assess the adequacy of staffing levels in that area during different shifts?	yes
	Does the review team: Assess whether monitoring technology should be deployed or augmented to supplement supervision by staff?	yes
	Does the review team: Prepare a report of its findings, including but not necessarily limited to determinations made pursuant to §§ 115.186(d)(1)-(d)(5), and any recommendations for improvement and submit such report to the lockup head and agency PREA coordinator?	yes
<b>115.186 (e)</b>	<b>Sexual abuse incident reviews</b>	
	Does the lockup implement the recommendations for improvement, or document its reasons for not doing so?	yes
<b>115.187 (a)</b>	<b>Data collection</b>	
	Does the agency collect accurate, uniform data for every allegation of sexual abuse at lockups under its direct control using a standardized instrument and set of definitions?	yes
<b>115.187 (b)</b>	<b>Data collection</b>	
	Does the agency aggregate the incident-based sexual abuse data at least annually?	yes
<b>115.187 (c)</b>	<b>Data collection</b>	
	Does the incident-based data include, at a minimum, the data necessary to answer all questions from the most recent version of the Local Jail Jurisdictions Survey of Sexual Violence conducted by the Department of Justice, or any subsequent form developed by the Department of Justice and designated for lockups?	yes
<b>115.187 (d)</b>	<b>Data collection</b>	
	Does the agency maintain, review, and collect data as needed from all available incident-based documents, including reports, investigation files, and sexual abuse incident reviews?	yes
<b>115.187 (e)</b>	<b>Data collection</b>	
	Does the agency also obtain incident-based and aggregated data from every private facility with which it contracts for the confinement of its detainees? (N/A if the agency does not contract for the confinement of its detainees.)	yes
<b>115.187 (f)</b>	<b>Data collection</b>	
	Does the agency, upon request, provide all such data from the previous calendar year to the Department of Justice no later than June 30? (N/A if DOJ has not requested agency data.)	yes

<b>115.188 (a)</b>	<b>Data review for corrective action</b>	
	Does the agency review data collected and aggregated pursuant to § 115.187 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Identifying problem areas?	yes
	Does the agency review data collected and aggregated pursuant to § 115.187 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Taking corrective action on an ongoing basis?	yes
	Does the agency review data collected and aggregated pursuant to § 115.187 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: Preparing an annual report of its findings and corrective actions for each lockup, as well as the agency as a whole?	yes
<b>115.188 (b)</b>	<b>Data review for corrective action</b>	
	Does the agency's annual report include a comparison of the current year's data and corrective actions with those from prior years and provide an assessment of the agency's progress in addressing sexual abuse?	yes
<b>115.188 (c)</b>	<b>Data review for corrective action</b>	
	Is the agency's annual report approved by the agency head and made readily available to the public through its website or, if it does not have one, through other means?	yes
<b>115.188 (d)</b>	<b>Data review for corrective action</b>	
	Does the agency indicate the nature of the material redacted where it redacts specific material from the reports when publication would present a clear and specific threat to the safety and security of a lockup?	yes
<b>115.189 (a)</b>	<b>Data storage, publication, and destruction</b>	
	Does the agency ensure that data collected pursuant to § 115.187 are securely retained?	yes
<b>115.189 (b)</b>	<b>Data storage, publication, and destruction</b>	
	Does the agency make all aggregated sexual abuse data, from lockups under its direct control and any private agencies with which it contracts, readily available to the public at least annually through its website or, if it does not have one, through other means?	yes
<b>115.189 (c)</b>	<b>Data storage, publication, and destruction</b>	
	Does the agency remove all personal identifiers before making aggregated sexual abuse data publicly available?	yes
<b>115.189 (d)</b>	<b>Data storage, publication, and destruction</b>	
	Does the agency maintain sexual abuse data collected pursuant to § 115.187 for at least 10 years after the date of the initial collection, unless Federal, State, or local law requires otherwise?	yes
<b>115.401 (a)</b>	<b>Frequency and scope of audits</b>	
	During the prior three-year audit period, did the agency ensure that each facility operated by the agency, or by a private organization on behalf of the agency, was audited at least once? (Note: The response here is purely informational. A "no" response does not impact overall compliance with this standard.)	yes

<b>115.401 (b)</b>	<b>Frequency and scope of audits</b>	
	Is this the first year of the current audit cycle? (Note: a "no" response does not impact overall compliance with this standard.)	yes
	If this is the second year of the current audit cycle, did the agency ensure that at least one-third of each facility type operated by the agency, or by a private organization on behalf of the agency, was audited during the first year of the current audit cycle? (N/A if this is not the second year of the current audit cycle.)	no
	If this is the third year of the current audit cycle, did the agency ensure that at least two-thirds of each facility type operated by the agency, or by a private organization on behalf of the agency, were audited during the first two years of the current audit cycle? (N/A if this is not the third year of the current audit cycle.)	no
<b>115.401 (h)</b>	<b>Frequency and scope of audits</b>	
	Did the auditor have access to, and the ability to observe, all areas of the audited facility?	yes
<b>115.401 (i)</b>	<b>Frequency and scope of audits</b>	
	Was the auditor permitted to request and receive copies of any relevant documents (including electronically stored information)?	yes
<b>115.401 (m)</b>	<b>Frequency and scope of audits</b>	
	Was the auditor permitted to conduct private interviews with inmates, residents, and detainees?	yes
<b>115.401 (n)</b>	<b>Frequency and scope of audits</b>	
	Were inmates permitted to send confidential information or correspondence to the auditor in the same manner as if they were communicating with legal counsel?	yes
<b>115.403 (f)</b>	<b>Audit contents and findings</b>	
	The agency has published on its agency website, if it has one, or has otherwise made publicly available, all Final Audit Reports. The review period is for prior audits completed during the past three years PRECEDING THIS AUDIT. The pendency of any agency appeal pursuant to 28 C.F.R. § 115.405 does not excuse noncompliance with this provision. (N/A if there have been no Final Audit Reports issued in the past three years, or, in the case of single facility agencies, there has never been a Final Audit Report issued.)	yes