

### WHO SHOULD ATTEND

Any project management personnel.

Upon registering, you'll receive a link to join the webinar with instructions. Check your junk mail folder in case you don't see it. Register at [policerecordsmanagement.com](http://policerecordsmanagement.com)

### OVERVIEW

Your technology project's success or failure will have lasting impact on your agency and career. Make sure it goes right by attending this high-impact learning and networking event and leave with the tools you need to fast-track getting the right system. This executive-level course is a money back guaranteed program that will lower the risk of project failure and help ensure a successful procurement process.

### Specific Learning Objectives:

- Developing the right project team
- Project planning: risk, communications, and governance
- Managing the 5 phases of the project
- Conducting the needs assessment
- Procurement and legal terms and conditions
- Writing the RFP
- Elements of the vendor selection process
- Scoring vendors

### REGISTRATION INFO

Checks and credit cards accepted. Cancellations must be made 5 days in advance to receive a refund. Otherwise, a credit will be provided for other dates or courses.

Checks should be made payable to: PRI Management Group  
150 Alhambra Circle, Ste. 1270  
Coral Gables, FL 33134



*BE AWARE OF TIME ZONE.*

### DATES:

- Nov. 2, 2022: 9am-4pm EST

*Note: please check our website for the latest course dates.*

*"Compared to other records seminars, this blows them out of the water! Not the same dry instruction, but actual real world conditions. The ideas for improving 'systems' and 'people' were sound and logical. Fantastic!"*

*– Attendee comment*