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**NEVADA COUNTY
RESOURCE CONSERVATION DISTRICT**

**FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT
for the year ended June 30, 2021**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Nevada County Resource Conservation District
Grass Valley, California

Report on the Financial Statements

We have audited the accompanying financial statements of Nevada County Resource Conservation District, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nevada County Resource Conservation District as of June 30, 2021, and the respective change in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America, as well as the accounting systems prescribed by the State Controller's Office and State Regulations governing Special Districts.

Other-Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and other required supplementary information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. Management has omitted the Management's Discussion and Analysis. Our opinion on the basic financial statements is not affected by this missing information. We have applied certain limited procedures to the other required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements.

Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.



Citrus Heights, California
October 21, 2021

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET
June 30, 2021

ASSETS AND DEFERRED OUTFLOWS	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
Cash (Note 3)	\$ 552,525	\$ -	\$ 552,525
Accounts receivable	-	-	-
Capital assets (Note 4)	-	15,093	15,093
Less, accumulated depreciation	-	(10,735)	(10,735)
Deferred outflows (Note 5)	<u>-</u>	<u>24,700</u>	<u>24,700</u>
Total assets and deferred outflows	<u>\$ 552,525</u>	<u>\$ 29,058</u>	<u>\$ 581,583</u>
LIABILITIES AND DEFERRED INFLOWS			
Accounts payable	\$ 1,159	\$ -	\$ 1,159
Accrued payroll liabilities	-	-	-
Accrued vacation	1,479	-	1,479
Net pension liability (Note 5)	-	62,140	62,140
Deferred inflows (Note 5)	<u>-</u>	<u>5,159</u>	<u>5,159</u>
Total liabilities and deferred inflows	<u>2,638</u>	<u>67,299</u>	<u>69,937</u>
FUND BALANCE/NET POSITION			
Fund balances (Note 6):			
Restricted	-	-	-
Committed	200,000	(200,000)	-
Unassigned	<u>349,887</u>	<u>(349,887)</u>	<u>-</u>
Total fund balances	<u>549,887</u>	<u>(549,887)</u>	<u>-</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 552,525</u>		
Net position (Note 6):			
Net investment in capital assets		4,358	4,358
Unrestricted		<u>507,288</u>	<u>507,288</u>
		<u>\$ 511,646</u>	<u>\$ 511,646</u>

See notes to financial statements

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
for the year ended June 30, 2021

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Program expenditures/expenses:			
Conservation services	\$ 232,630	\$ 14,343	\$ 246,973
Administrative	8,377	-	8,377
Capital outlay	-	-	-
Depreciation	<u>-</u>	<u>1,450</u>	<u>1,450</u>
Total program expenditures/expenses	<u>241,007</u>	<u>15,793</u>	<u>256,800</u>
Program revenues:			
Operating grants	-	-	-
Charges for services	<u>474</u>	<u>-</u>	<u>474</u>
Total program revenues	<u>474</u>	<u>-</u>	<u>474</u>
General revenues:			
Property taxes	286,772	-	286,772
Contributions	10,000	-	10,000
Interest income	<u>8,009</u>	<u>-</u>	<u>8,009</u>
Total general revenues	<u>304,781</u>	<u>-</u>	<u>304,781</u>
Excess of revenues over (expenditures)/ changes in net position	64,248	(15,793)	48,455
Beginning fund balances/ Net position	<u>485,639</u>	<u>(22,448)</u>	<u>463,191</u>
Ending fund balances/net position	<u>\$ 549,887</u>	<u>\$ (38,241)</u>	<u>\$ 511,646</u>

See notes to financial statements

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
for the year ended June 30, 2021

	<u>Budget</u>	<u>Actual</u>	Favorable/ (Unfavorable) <u>Variance</u>
Revenues:			
Property taxes	\$ 255,000	\$ 286,772	\$ 31,772
Merchandise sales	-	47	47
Interest income	6,400	8,009	1,609
Seminar income	-	-	-
Other income	<u>-</u>	<u>10,427</u>	<u>10,427</u>
Total revenues	<u>261,400</u>	<u>305,255</u>	<u>43,855</u>
Expenditures:			
Salaries	125,000	119,242	5,758
Payroll taxes	9,361	9,712	(351)
Group insurance	32,619	31,957	662
WC	1,100	799	301
CAL PERS	18,922	16,369	2,553
Miscellaneous	-	83	(83)
Supplies	100	-	100
Educational materials	100	93	7
Communications	750	706	44
Donations/contributions	250	-	250
Insurance and bonds	6,510	4,230	2,280
Memberships	1,100	911	189
Office expenses	3,000	2,233	767
Professional services	18,600	15,922	2,678
Project expenses	23,000	16,908	6,092
Public and legal	500	-	500
Special events	13,700	3,200	10,500
Travel/training	-	607	(607)
Travel/conference	-	20	(20)
Travel general expense	250	16	234
Taxes and assessments	6,000	6,144	(144)
Wildlife project	600	-	600
Workshop expenses	500	286	214

(continued)

See notes to financial statements

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES, continued
BUDGET AND ACTUAL
for the year ended June 30, 2021

	<u>Budget</u>	<u>Actual</u>	<u>Favorable/ (Unfavorable) Variance</u>
Office equipment/maintenance	\$ 7,000	\$ 8,483	\$(1,483)
Promotional	500	-	500
Special event advertising	2,000	1,167	833
Advertising	1,000	900	100
Maintenance equipment	2,000	1,019	981
Capital outlay	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>274,462</u>	<u>241,007</u>	<u>33,455</u>
Excess of revenues (expenditures)	<u>\$(13,062)</u>	<u>\$ 64,248</u>	<u>\$ 77,310</u>

See notes to financial statements

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
for the year ended June 30, 2021

1. Organization:

Nevada County Resource Conservation District (the "District") was established, pursuant to Division 9 of the California Public Resources Code. Since 1944, the District has worked with willing landowners, government agencies and other organizations to facilitate the conservation and restoration of Nevada County's and western Sierra County's natural resources. The District's vision is to educate and assist landowners and land managers to establish a balance between rural environment, a biologically diverse landscape, and a healthy economy for the community. The District's financial and administrative functions are governed by a five member Board of Directors appointed by the Nevada County Board of Supervisors.

The following in-kind materials and services are provided by the USDA/NRCS to the RCD:

- Office space
- Utilities
- Office equipment – copier, printers, fax and telephone
- Office supplies

2. Summary of Significant Accounting Policies:

The financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the standard-setting body for establishing GAAP for state and local government organizations. The District's significant accounting policies are described below.

Measurement Focus and Basis of Accounting

The District reports a *General Fund* that is used to account for all financial resources except those required or designated by the Board of Directors to be accounted for in another fund.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Non-exchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements and donations. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended June 30, 2021

2. Summary of Significant Accounting Policies (continued):

Measurement Focus and Basis of Accounting, continued

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers revenues to be available if they are collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues that are accrued include property taxes, interest income, and charges for current services. Revenues that are not accrued include permits and fines, forfeitures, and penalties, if applicable. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due. General capital assets are reported as expenditures in governmental funds. Proceeds of general long-term and capital assets are reported as other financing sources.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Capital Assets

Capital assets are recorded at historical cost if purchased or constructed. Amortization of assets acquired under capital lease is included in depreciation. Equipment and building are depreciated using the straight-line method over their estimated useful lives, which range from three to forty years.

Budgets

In accordance with the provisions of Sections 13901 through 13906 of the California Health & Safety Code and other statutory provisions, commonly known as the Budget Act, the District prepares and legally adopts a final balanced budget for each fiscal year.

Compensated Absences

Vested or accumulated vacation that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability. Sick pay is not vested.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended June 30, 2021

2. Summary of Significant Accounting Policies (continued):

Cash

The District maintains a cash balance with the Treasurer of Nevada County in an interest-bearing pooled investment account. All cash invested is within the State statutes.

Property Taxes

The District receives property taxes from Nevada County. Property taxes receivable are recorded in the fiscal year for which the tax is levied based on the assessed value as of September 1 of the preceding fiscal year. They become a lien on the first day of the year they are levied. Secured property tax is levied on September 1 and due in two installments, on November 1 and March 1. They become delinquent on December 10 and April 10, respectively. Unsecured property taxes are due on July 1, and become delinquent on August 31. The District elected to receive the property taxes from the County under the Teeter Bill Program. Under this Program, the District receives 100% of the levied property taxes in periodic payments, with the County assuming responsibility for delinquencies.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results may differ from those estimates.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended June 30, 2021

2. Summary of Significant Accounting Policies, continued:

Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense) until that future time.

Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

Net Position

Net position is classified in the following categories:

Net Investment in capital assets – groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

Restricted – presents external restrictions imposed by creditors, grantors, contributors or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted – represents the net position of the District, which are not restricted or invested in capital assets net of related debt.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended June 30, 2021

2. Summary of Significant Accounting Policies (continued):

Fund Balance

Fund balance is classified in the following categories:

Restricted – includes fund balance amounts that are subject to externally enforceable legal restrictions or constrained for a specific purpose by external parties, constitutional provisions or enabling legislation.

Committed – includes fund balance amount that can only be used for specific purposes pursuant to constraints imposed by the formal actions of the District's Board of Directors.

Assigned – includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed.

Unassigned – includes fund balance which has not been classified within the above mentioned categories.

3. Cash:

The District had the following cash balances at June 30, 2021:

Petty cash		\$ 94
Cash with County – general	\$ 352,431	
– operating reserve	<u>200,000</u>	
		<u>552,431</u>
		<u>\$ 552,525</u>

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended June 30, 2021

4. Capital Assets:

Changes in capital assets for the year ended June 30, 2021 are as follows:

	<u>Balance, beginning of year</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance, end of year</u>
Vehicles & equipment	\$ <u>15,093</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>15,093</u>

5. Defined Benefit Retirement Plan:

Plan Description

The District contributes to the California Public Employees Retirement System (CalPERS), a cost sharing multiple-employer defined benefit pension plan. The District participates in the miscellaneous 2.5% at 55 risk pool and 2% at 62 risk pool. CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public employers within the State of California. CalPERS require agencies with less than 100 active members in the plan to participate in the risk pool. All District permanent employees are eligible to participate in the System. Benefits vest after five years of service. A menu of benefits provision as well as other requirements is established by State Statutes within the Public Employees Retirement Law. The plan selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through District resolution. CalPERS issues a separate comprehensive annual financial report. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, 95814.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended June 30, 2021

5. Defined Benefit Retirement Plan, continued:

Funding Policy

The Plan's provisions in effect at June 30, 2021 are summarized as follows:

	<u>PEPRA</u>	<u>Classic</u>
Benefit formula	2% at 62	2.5% at 55
Benefit vesting schedule	5 years	5 years
Benefit payments	monthly for life	monthly for life
Retirement age	55+	55+
Required employee contribution rates	6.30%	8.0%
Required employer contribution rates	7.732%	12.361%

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2021, the contributions recognized as part of pension expense were as follows:

	<u>Miscellaneous</u>
Contributions – employer	\$ 11,072
Contributions – employee	\$ 7,964

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended June 30, 2021

5. Defined Benefit Retirement Plan, continued:

A. *Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions:*

As of June 30, 2021, the District reported net pension liability as follows:

Net pension liability	\$ <u>62,140</u>
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The District's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2020, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2019 rolled forward to June 30, 2020 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The District's proportionate share of the net proportionate share of the net pension liability for the Plan as of June 30, 2020 was as follows:

	<u>Misc. Plan</u>
Proportion – June 30, 2019	.00147%
Proportion – June 30, 2020	<u>.00046%</u>
Change – Increase/(Decrease)	<u>.00101%</u>

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended June 30, 2021

5. Defined Benefit Retirement Plan, continued:

At June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes in assumption	\$ -	\$ 674
Differences between expected and actual experiences	4,869	-
Net differences between projected and actual earnings on pension plan investment	2,807	-
Changes in employer's proportion	5,952	170
Difference between actual and proportionate share	-	4,315
Pension contributions subsequent to measurement date	<u>11,072</u>	<u>-</u>
	<u>\$ 24,700</u>	<u>\$ 5,159</u>

\$11,072 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended June 30</u>	<u>Annual Amortization</u>
2022	\$ 1,827
2023	3,400
2024	1,897
2025	1,345
2026	-

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended June 30, 2021

5. Defined Benefit Retirement Plan, continued:

Actuarial Assumptions – The total pension liabilities in the June 30, 2021 actuarial valuations were determined using the following actuarial assumptions:

	<u>Miscellaneous</u>
Valuation date	June 30, 2019
Measurement date	June 30, 2020
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount rate	7.15%
Inflation	2.50%
Payroll Growth	3.0%
Projected Salary Increase	3.3%-14.2%
Investment Rate of Return	7.15%

Discount Rate – The discount rate used to measure the total pension liability was 7.15% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended June 30, 2021

5. Defined Benefit Retirement Plan, continued:

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The table below reflects the expected real rate of return by asset class.

<u>Asset Class (a)</u>	<u>Current Target Allocation</u>	<u>Real Return Years 1-10(b)</u>	<u>Real Return Years 11+(c)</u>
Global Equity	50.0%	4.80%	5.98%
Global Fixed Income	28.0%	1.00%	2.62%
Inflation Sensitive	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Estate	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00%	-0.92%
Total	<u>100%</u>		

(a) In the System's AFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-Term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.

(b) An expected inflation of 2.00% used for this period.

(c) An expected inflation of 2.92% used for this period.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended June 30, 2021

5. Defined Benefit Retirement Plan, continued:

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the District’s proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>Miscellaneous</u>
1% Decrease Net Pension Liability	6.15% \$ 99,232
Current Discount Rate Net Pension Liability	7.15% \$ 62,140
1% Increase Net Pension Liability	8.15% \$ 31,491

Pension Plan Fiduciary Net Position – Detailed information about each pension plan’s fiduciary net position is available in the separately issued CalPERS financial reports.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended June 30, 2021

6. Equity:

General fund:

Total fund balances consist of:

Restricted		\$ -
Committed for operating reserve:		200,000
Unassigned:		<u>349,887</u>
		<u>\$ 549,887</u>

Statement of net position:

Total net position consist of:

Net investment in capital assets		\$ 4,358
Restricted		-
Unrestricted:		
Board designated:	\$ 200,000	
Undesignated:	<u>307,288</u>	<u>507,288</u>
		<u>\$ 511,646</u>

7. Related Party:

The District leases the minimum – till drill for \$1 a year to a board member (the “lessee”). The lessee collects and keeps the rental fees for the drill. The lessee is responsible for maintenance, repair and insurance of the drill. The drill is to be used by landowners within the District to help conserve soil, water and rangeland.

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended June 30, 2021

8. Risk of Loss

Nevada County Resource Conservation District is exposed to various risks of loss related to theft of, damage to, and destruction of assets; and injuries to employees. During the 2021 fiscal year, the District purchased certain commercial insurance coverages to provide for these risks.

9. Subsequent Events:

Management has evaluated subsequent events through October 21, 2021, the date these June 30, 2021 financial statements were available to be issued.

10. COVID-19 Effects:

In March 2020, the World Health Organization declared a global health pandemic of the Coronavirus disease COVID-19. The District is determined to maintain continuity of operations to facilitate conservation and restoration of Nevada County's and western Sierra County's natural resources. To date there has been very little adverse effect on the District's financial position.

REQUIRED SUPPLEMENTARY INFORMATION

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
 SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET
 PENSION LIABILITY

As of June 30, 2021

Last 10 years (1)

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Proportion of the net pension liability	0.00147%	0.00052%	0.00046%	0.00122%
Proportionate share of the net pension liability	\$ 62,140	\$ 53,521	\$ 44,412	\$ 48,239
Covered – employee payroll	\$ 106,706	\$ 106,942	\$ 105,482	\$ 100,524
Proportionate Share of the net pension liability as percentage of covered-employee payroll	58.235%	50.047%	42.104%	47.987%
Plan's fiduciary net position	\$ 361,678	\$ 293,573	\$ 266,386	\$ 196,814
Plan fiduciary net position as a percentage of the total pension liability	85.34%	84.58%	85.71%	80.31%

Notes to Schedule:

Changes in assumptions: None

(1) Fiscal year 2016 was the 1st year of implementation, therefore only six years are shown.

<u>2017</u>	<u>2016</u>
-------------	-------------

0.00109%	0.00113%
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\$ 37,761	\$ 30,922
-----------	-----------

\$ 112,991	\$ 107,779
------------	------------

33.419%	28.690%
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\$ 159,483	\$ 143,937
------------	------------

80.86%	82.32%
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NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
SCHEDULE OF CONTRIBUTIONS FOR PENSIONS

As of June 30, 2021

Last 10 years (1)

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Contractually required contribution (actuarially determined)	\$ 11,072	\$ 10,399	\$ 9,216	\$ 9,104
Contributions in relation to the actuarially determined contributions	<u>11,072</u>	<u>(10,399)</u>	<u>(9,216)</u>	<u>(9,104)</u>
Contribution deficiency (excess)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Covered – employee payroll	\$106,706	\$106,942	\$105,482	\$100,524
Contributions as a percentage of covered employee payroll	10.38%	9.72%	8.74%	9.06%
Notes to Schedule:				
Valuation date:	6/30/2019	6/30/2018	6/30/2017	6/30/2016

Methods and assumptions used to determine contribution rates:

Amortization method	Entry Age Normal Cost Method
Remaining amortization period	15 years
Asset valuation method	Market Value
Inflation	2.50%
Salary increases	Varies by Entry Age and Service
Discount rate	7.15%

(1) Fiscal year 2016 was the 1st year of implementation, therefore only six years are shown.

<u>2017</u>	<u>2016</u>
\$ 12,563	\$ 37,429
<u>(12,563)</u>	<u>(45,983)</u>
\$ <u>-</u>	<u>\$(8,554)</u>
\$112,991	\$107,779
11.12%	42.66%
6/30/2015	6/30/2014

SUPPLEMENTAL DATA

NEVADA COUNTY RESOURCE CONSERVATION DISTRICT
PRINCIPAL OFFICIALS
for the year ended June 30, 2021

Board of Directors:

David Barhydt	President
Patti Kiehl	Vice-President
Jim Drew	Director
Linda Miller	Director
Robert Ingram	Director

Operations:

Sabrina Nicholson	District Manager
Anne Solik	Administrative Assistant

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**NEVADA COUNTY RESOURCE
CONSERVATION DISTRICT**

**REPORT ON ACCOUNTING CONTROLS
AND PROCEDURES**

June 30, 2021

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AUDITOR CONTROLLER



Robert W. Johnson
an accountancy corporation

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www.bob-johnson-cpa.com

October 21, 2021

To the Board of Directors
Nevada County Resource Conservation District
Grass Valley, California

We have audited the financial statements of Nevada County Resource Conservation District as of and for the year ended June 30, 2021. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's Minimum Audit Requirements for California Special Districts.

In planning and performing our audit of the financial statements of Nevada County Resource Conservation District as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered Nevada County Resource Conservation District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the second paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We have enclosed other recommendations for your consideration.

This communication is intended solely for the information and use of management and Board of Directors, and others within the District, and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Robert W. Johnson, An Accountancy Corporation

Robert W. Johnson, An Accountancy Corporation

1. Comparison of Operating Results (Enterprise Basis):

	June 30,		Favorable (Unfavorable)
	<u>2020</u>	<u>2021</u>	
Revenues	\$ 282,538	\$ 305,255	\$ 22,717
Expenses	<u>240,805</u>	<u>256,800</u>	(<u>15,995</u>)
Net income (loss)	\$ <u>41,733</u>	\$ <u>48,455</u>	\$ <u>6,722</u>
Cash	\$ <u>501,938</u>	\$ <u>552,525</u>	\$ <u>50,587</u>

Observations:

- Increased cash flow and positive net income due to no major expenditures for large projects.
- District continues to build up cash reserves. District cash increased 10% from prior year.

2. Approval of Warrants:

Observation:

One of the procedures of warrant disbursements is to have a Board member and the District Manager approve and sign-off on all requests for payment.

At the beginning of the COVID-19 pandemic, the NCRCO office was closed. Neither staff nor Board members were allowed in the office for a few weeks. During this time, staff Cc'd a Board member in an email to the bookkeeper for warrant review and approval. When the Board member and staff were satisfied the warrants were correct and approved, the warrant data was entered into the system (Fin Plus) and a hard copy generated. A warrant sticker (pre-signed by a Board member) was affixed to the warrant sheet. The warrant sticker states "*I hereby certify upon my own personal knowledge that the articles or services above have been delivered or services performed and have been approved by the District Board*". The District Manager reviewed the data entries and then signed the warrant sticker. The hard copy was scanned and e-mailed to the County's Accounts Payable department.

Currently, the aforementioned practice still continues when a Board member cannot come to the office and review warrant requests.

Recommendation:

Cease the practice of having pre-signed warrant stickers. This practice increases the risk of unapproved warrants to be issued.

The list of warrants with a blank signature sticker should be presented to a Board member along with the supporting documentation. Once approved, the Board member and District Manager can sign the list of warrants. This way, there are tighter internal controls over warrant approval.