

PENN VALLEY FIRE PROTECTION DISTRICT
Final Budget - Operating
 July 2017 through June 2018

Ordinary Income/Expense	17-18 Actuals	17-18 Budget	18-19 Budget	Update
Income				
4001 · CUR SEC	376,264.99	377,900.00	385,400.00	393,000.00
4003 · CUR UNSEC	6,099.21	6,500.00	6,600.00	6,800.00
4004 · PRIOR UNSECURED	112.85	100.00	100.00	100.00
4017 · SUPP SEC	7,613.69	1,000.00	5,000.00	5,000.00
4018 · SUPP UNSEC	111.55			
4028 · SUP PR UNSEC	46.39			
4044 · ST-OTHER IN LIEU	25.87			
4301 · INT	16,739.97	3,200.00	6,000.00	8,000.00
4419 · HME OWNERS PROP	3,414.69	3,500.00	3,500.00	3,500.00
4444 · ST FIRE REIMBURSEMENT	233,408.20	55,000.00	55,000.00	75,000.00
4496 · PROP 172 PUBLIC SAFETY	96,437.86	99,800.00	99,800.00	103,800.00
4518 · ASSMT-FIRE SUPPRESSION BENEFIT	508,169.37	509,400.00	525,000.00	522,000.00
4547 · SPEC ASSESSMT-RESCUE	732,990.64	735,000.00	750,000.00	746,000.00
4580 · AMBULANCE REVENUE				
4580B · Ambulance Fees- PFY	44,196.01			
4580 · AMBULANCE REVENUE - Other	415,103.78	320,000.00	380,000.00	380,000.00
Total 4580 · AMBULANCE REVENUE	459,299.79	320,000.00	380,000.00	380,000.00
4590 · Cost Recovery Program	3,880.82	2,000.00	2,000.00	2,000.00
4606 · SALES-FIXED ASSETS	10.00			
4620 · OTHER REVENUE				
4620A · Special Event Standby	2,225.60	1,500.00	1,800.00	1,800.00
4620C · Oth Rev-Miscellaneous	829.97	200.00	200.00	200.00
4620E · Oth Rev-RENTS				
4620E-2 · Oth Rev Rent Grounds	4,184.93	4,000.00	4,000.00	4,000.00
4620E-3 · Oth Rev Rent Mtg Rm	2,509.00	900.00	1,200.00	1,200.00
Total 4620E · Oth Rev-RENTS	6,693.93	4,900.00	5,200.00	5,200.00
4620G · Oth Rev-Signs	1,565.00	400.00	500.00	500.00
4620H · Oth Rev-Subpna	214.15			
4620K · CPR and First Aid Classes	560.00	300.00	300.00	300.00
4620L · Plan Review	1,700.00	2,800.00	2,800.00	2,800.00
4620M · Field Inspection	1,040.00	1,200.00	1,200.00	1,200.00
Total 4620 · OTHER REVENUE	14,828.65	11,300.00	12,000.00	12,000.00
4640 · DONATIONS				
4640B · Designated				
4640B-1 · Smoke Detector Program	1,364.00			
Total 4640B · Designated	1,364.00			
4640E · Misc Donations	2,140.00			
Total 4640 · DONATIONS	3,504.00			
Total Income	2,462,958.54	2,124,700.00	2,230,400.00	2,257,200.00
Gross Profit	2,462,958.54	2,124,700.00	2,230,400.00	2,257,200.00
Expense				
5100 · WAGES				
5101 · Wages				
5107 · Intern Pay	12,375.00	20,000.00	16,000.00	18,000.00
5102 · FTFF	1,039,117.99	968,000.00	1,016,400.00	1,016,400.00
5103 · Part Time	35,647.29	65,000.00	68,000.00	68,000.00
5104 · ADMIN	102,812.49	108,000.00	116,000.00	122,000.00
5106 · Wages-Disability	10,169.68			
5101 · Wages - Other	109,795.78	108,000.00	122,000.00	125,000.00
Total 5101 · Wages	1,309,918.23	1,269,000.00	1,338,400.00	1,349,400.00

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5105 · PAYROLL TAX EXPENSE	25,443.76	26,000.00	28,000.00	28,000.00
5150 · PERS				
5170 · UNFUNDED LIABILITY	32,643.84	33,000.00	35,000.00	44,400.00
5151 · DIST NORML - SAFETY	68,562.54	80,000.00	74,000.00	74,000.00
5153 · DIST NORML - ADMIN	7,615.93	9,000.00	9,000.00	10,000.00
5161 · DIST PAID MOU	37,367.67	40,000.00	40,000.00	38,000.00
5150 · PERS - Other	29,502.54	27,000.00	32,000.00	32,000.00
Total 5150 · PERS	175,692.52	189,000.00	190,000.00	198,400.00
Total 5100 · WAGES	1,511,054.51	1,484,000.00	1,556,400.00	1,575,800.00
5120 · HEALTH INSURANCE	202,926.61	225,000.00	229,500.00	225,000.00
5121 · WORKERS COMP	86,905.00	87,000.00	88,700.00	73,400.00
5200 · MISCELLANEOUS	0.00	1,500.00	1,500.00	1,500.00
5202 · CLOTHING	11,876.35	14,000.00	14,000.00	14,000.00
5203 · COMMUNICATIONS				
5203B · Communications-Internet	4,713.52	4,500.00	4,600.00	4,600.00
5203C · Communications-Cell Phones	3,646.76	3,000.00	3,500.00	3,600.00
5203E · Communications-Miscellaneous	845.28	700.00	700.00	900.00
5203F · Communications-NCFA	634.60	1,000.00	1,000.00	1,000.00
5203H · Communications-Pager/HT Repairs	4,186.24	2,500.00	2,500.00	2,500.00
5203I · Communications-Telephone	2,720.00	4,500.00	3,600.00	3,600.00
5203J · Commcnctns-Web Site Maintenance	94.89	300.00	300.00	300.00
Total 5203 · COMMUNICATIONS	16,841.29	16,500.00	16,200.00	16,500.00
5204 · EMERGENCY COMMAND CENTER	49,259.34	50,000.00	50,000.00	50,000.00
5205 · FOOD	1,476.39	1,500.00	1,500.00	1,500.00
5206 · HOUSEHOLD SUPPLIES	2,945.41	5,000.00	5,000.00	5,000.00
5207 · LIABILITY INSURANCE	15,594.00	16,000.00	16,500.00	16,500.00
5209 · EQUIPMENT MAINT				
5209A · Equip Maint-Air Station	1,194.31	1,200.00	1,200.00	1,200.00
5209E · Equip Maint-Ladders	453.30	800.00	800.00	800.00
5209F · Equip Maint-Biomedical	2,500.00	4,000.00	2,000.00	2,000.00
5209G · Equip Maint-Miscellaneous	9,200.29	6,000.00	6,000.00	6,000.00
5209I · Equip Maint-SCBA	2,188.52	2,000.00	2,000.00	2,000.00
Total 5209 · EQUIPMENT MAINT	15,536.42	14,000.00	12,000.00	12,000.00
5210 · STRUCTURE MAINTENANCE				
5210A · Structure Maint-Miscellaneous	10,872.75	9,700.00	10,000.00	10,000.00
5210B · Structure Maint-Pest Control	2,352.00	2,400.00	2,400.00	2,400.00
Total 5210 · STRUCTURE MAINTENANCE	13,224.75	12,100.00	12,400.00	12,400.00
5211 · VEHICLE MAINTENANCE	44,856.50	30,000.00	30,000.00	30,000.00
5212 · MEMBERSHIPS	3,151.39	2,800.00	3,000.00	3,000.00
5213 · MEDICAL SUPPLIES	37,743.32	36,500.00	36,500.00	40,000.00
5214 · OFFICE EXPENSE				
5214A · Office Exp-Miscellaneous	4,250.50	5,300.00	5,000.00	5,000.00
5214C · Office Exp-Software	720.71	1,200.00	1,200.00	1,200.00
5214E · Office Exp-Maint & Contracts	6,659.30	6,500.00	6,500.00	6,500.00
Total 5214 · OFFICE EXPENSE	11,630.51	13,000.00	12,700.00	12,700.00
5215 · PROFESSIONAL SVCS				
5215B · Prof Svcs-Audit	5,000.00	5,500.00	5,500.00	7,500.00
5215D · Prof. Svcs-Benefit Assessmt			10,000.00	10,000.00
5215D-1 · Prof Svcs-Assmt Fee Collection	3,412.00	4,200.00	4,000.00	4,000.00
Total 5215D · Prof. Svcs-Benefit Assessmt	3,412.00	4,200.00	4,000.00	4,000.00
5215G · Prof Svcs-LafCo	1,674.00	1,800.00	1,800.00	1,800.00
5215H · Prof Services, S-SV fee	1,402.00	1,500.00	1,500.00	1,500.00

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5215I · Prof Svcs-Legal	7,858.00	5,000.00	5,000.00	5,000.00
5215J · Prof Svcs-Medical Director	6,500.00	6,000.00	6,000.00	6,000.00
5215K · Prof Svcs-Miscellaneous	12,615.85	12,500.00	12,500.00	12,500.00
5215N · Prof Svcs-SB2557 Prop Tx Admin	7,644.00	7,400.00	7,800.00	7,800.00
5215O · Prof Svcs-Software/Tech Support	8,089.00	7,500.00	7,500.00	7,500.00
5215P · Prof Svcs-Tax Roll Collect. RES	3,412.00	3,600.00	3,600.00	3,600.00
5215R · Prof Svcs-Plan Review	300.00	3,200.00	3,200.00	3,200.00
5215S · Prof Svcs-Ambulance Billing	25,650.70	19,200.00	22,800.00	22,800.00
Total 5215 · PROFESSIONAL SVCS	83,557.55	77,400.00	91,200.00	93,200.00
5216 · PUBLCTN	137.22	700.00	700.00	700.00
5218 · RENTS	1.00	1.00	1.00	1.00
5219 · FIRE PREVENTION				
5219A · Code Publications	703.40	1,500.00	1,500.00	500.00
5219B · Investigation Supplies	1,160.67	500.00	500.00	2,500.00
Total 5219 · FIRE PREVENTION	1,864.07	2,000.00	2,000.00	3,000.00
5220 · SPEC DEPT EXPENSE				
5220A · Spec Dept Exp-Smoke	1,784.83			
5220D · Spec Dept Exp-House Signs	1,736.13	1,000.00	1,000.00	1,000.00
5220F · Spec Dept Exp-Miscellaneous	0.00	1,000.00	1,000.00	1,000.00
Total 5220 · SPEC DEPT EXPENSE	3,520.96	2,000.00	2,000.00	2,000.00
5221 · EQUIPMENT	0.00	600.00	600.00	600.00
5223 · FUEL	29,414.35	25,000.00	28,000.00	28,000.00
5224 · UTILITIES				
5224A · Util-Garbage	3,037.47	3,200.00	3,000.00	3,200.00
5224B · Util-Water Service	3,751.54	3,300.00	3,300.00	3,800.00
5224C · Util-PG&E	21,090.31	24,000.00	12,000.00	24,000.00
5224D · Util-Propane	2,779.14	2,800.00	2,800.00	2,800.00
5224E · Annual Sewer Use & Waste Fees				
5224E-1 · EDUs	5,226.38	6,000.00	5,600.00	5,600.00
Total 5224E · Annual Sewer Use & Waste Fees	5,226.38	6,000.00	5,600.00	5,600.00
Total 5224 · UTILITIES	35,884.84	39,300.00	26,700.00	39,400.00
5225 · TRAINING				
5225S · Training - Staff	5,714.80	6,000.00	6,000.00	6,000.00
5225P · Training - Public	629.09	1,000.00	1,000.00	1,000.00
Total 5225 · TRAINING	6,343.89	7,000.00	7,000.00	7,000.00
5510 · CONTINGENCIES	0.00	25,000.00	25,000.00	25,000.00
TRANSFER OUT	30,000.00	30,000.00	30,000.00	30,000.00
Total Expense	2,215,745.67	2,217,901.00	2,299,101.00	2,318,201.00
Net Ordinary Income	247,212.87	(93,201.00)	(68,701.00)	(61,001.00)
Net Income	247,212.87	(93,201.00)	(68,701.00)	(61,001.00)

PENN VALLEY FIRE PROTECTION DISTRICT

Final Budget - Building

July 2018 through June 2019

	<u>17-18 Actuals</u>	<u>17-18 Budget</u>	<u>18-19 Budget</u>
Ordinary Income/Expense			
Income			
TRANSFER IN	30,000.00	30,000.00	30,000.00
4301 · INT	3,469.72	800.00	1,000.00
4606 · SALES-FIXED ASSETS	7,500.00		
4640 · DONATIONS			
4640A · Aux	95,000.00	100,000.00	100,000.00
4640 · DONATIONS - Other	30,000.00	0.00	0.00
Total 4640 · DONATIONS	<u>125,000.00</u>	<u>100,000.00</u>	<u>100,000.00</u>
Total Income	<u>165,969.72</u>	<u>130,800.00</u>	<u>131,000.00</u>
Gross Profit	165,969.72	130,800.00	131,000.00
Expense			
5202 · CLOTHING			
5202B · Clothing-Miscellaneous	635.46	2,000.00	2,000.00
5202E · Clothing-Turnouts	4,653.93	11,000.00	7,000.00
Total 5202 · CLOTHING	<u>5,289.39</u>	<u>13,000.00</u>	<u>9,000.00</u>
5221 · EQUIPMENT			
5221B · Equip-Hose	204.60	2,000.00	2,000.00
5221C · Equip-Miscellaneous	2,874.55	3,000.00	3,000.00
5221F · Equip-SCBA	0.00	2,000.00	2,000.00
Total 5221 · EQUIPMENT	<u>3,079.15</u>	<u>7,000.00</u>	<u>7,000.00</u>
5402 · STRUCTRS/IMPROVMTS	643.93	35,000.00	35,000.00
5403 · OFFICE EQUIPMENT			
Computers	0.00	4,000.00	4,000.00
Other	0.00	2,500.00	2,500.00
Total 5403 · OFFICE EQUIPMENT	<u>0.00</u>	<u>6,500.00</u>	<u>6,500.00</u>
5404 · AUTO EQUIP			
New Engine Eq	26,769.98	27,000.00	27,000.00
PickUp Truck	14,253.51	0.00	0.00
5404 · AUTO EQUIP - Other	87,281.24	24,000.00	0.00
Total 5404 · AUTO EQUIP	<u>128,304.73</u>	<u>51,000.00</u>	<u>27,000.00</u>
5405 · OTHER EQUIPMENT	2,723.46	5,000.00	5,000.00
5510 · CONTINGENCIES	0.00	1,000.00	1,000.00
Total Expense	<u>140,040.66</u>	<u>118,500.00</u>	<u>90,500.00</u>
Net Ordinary Income	<u>25,929.06</u>	<u>12,300.00</u>	<u>40,500.00</u>
Net Income	<u>25,929.06</u>	<u>12,300.00</u>	<u>40,500.00</u>

PENN VALLEY FIRE PROTECTION DISTRICT

Final Budget - Impact

July 2018 through June 2019

	<u>17-18 Actuals</u>	<u>17-18 Budget</u>	<u>18-19 Budget</u>
Ordinary Income/Expense			
Income			
4301 · INT	1,015.06	500.00	500.00
4527 · DEVELOPMENT FEES	32,570.85	18,000.00	18,000.00
4640 · DONATIONS			
4640E · Misc Donations	1.62	0.00	0.00
Total 4640 · DONATIONS	<u>1.62</u>	<u>0.00</u>	<u>0.00</u>
Total Income	<u>33,587.53</u>	<u>18,500.00</u>	<u>18,500.00</u>
Gross Profit	33,587.53	18,500.00	18,500.00
Expense			
5402 · STRUCTRS/IMPROVMTS	0.00	10,000.00	10,000.00
5403 · OFFICE EQUIPMENT	0.00	1,000.00	1,000.00
5404 · AUTO EQUIP			
New Engine Eq	11,472.85	11,500.00	11,500.00
PickUp Truck	3,563.38	0.00	0.00
5404 · AUTO EQUIP - Other	11,113.77	5,800.00	0.00
Total 5404 · AUTO EQUIP	<u>26,150.00</u>	<u>17,300.00</u>	<u>11,500.00</u>
5405 · OTHER EQUIPMENT	367.30	5,000.00	5,000.00
5510 · CONTINGENCIES	0.00	2,000.00	2,000.00
Total Expense	<u>26,517.30</u>	<u>35,300.00</u>	<u>29,500.00</u>
Net Ordinary Income	<u>7,070.23</u>	<u>(16,800.00)</u>	<u>(11,000.00)</u>
Net Income	<u><u>7,070.23</u></u>	<u><u>(16,800.00)</u></u>	<u><u>(11,000.00)</u></u>

Chief's Report

September 4, 2018

By: Don Wagner

For the month of July, we were dispatched to 140 calls for service, compared to 168 in 2017 and 114 in 2016. There were 14 instances of two calls within one hour, once we had three calls within an hour and twice we had four calls within one hour.

For the month of August 2018 as of this report writing we have been dispatched to 127 calls for service. In 2017 August saw 128 calls and in 2016 we had 121 calls for service. This past month we had 18 instances of two calls in one hour, and five instances of three calls in one hour.

We remain staffed fully staffed with 12 full time personnel. We recently moved an Intern FF to part time and now have two part time FF/EMTS, and six intern firefighters. FF Rhodri Minnock has been licensed as a Paramedic and as of August 12th is now a Firefighter/Paramedic. One of the part time firefighters is completing the field internship and believes will be finished before the end of the year. The other part time firefighter is beginning Paramedic training program shortly. The first Paramedic Scholarship has been awarded to Colin Gault and he begins the program this fall as well and is attending with the part time firefighter. We advertised for part time Firefighter/Paramedic to establish a list and future and received only one application and that testing process will begin shortly. We also have two firefighters who now meet the requirements to be tested as Lieutenants to work out of class and that is in process.

We continue to support the state and federal partners in the wildland fire area with sending personnel out of county. We have sent out personnel as Fireline EMT, Fireline Paramedic, Strike team leader and trainee, Medical until leader and trainee. We have had personnel assigned to the following incidents, County Fire, Pawnee Fire, Ferguson Fire, Steele Fire, Mendocino Complex, Klamathon, Whaleback Fire, Carr Fire and Hirz Fire. Lt Robinson is currently assigned to the Hirz fire as a medical until leader trainee. Chief Wagner, FC Thomas, Lt's Robinson and Bertolucci, FF's Gault and Solario to date we have logged over 2,000 hours of out of county responses and we are only part way through fire season.

The concrete v ditch between the meeting room and engine bay has a portion that has failed and is crumbling. I have contacted Franza paving to replace that damaged portion. They will also be repairing a damaged driveway where an engine was making a turn around and damaged some asphalt. The cost for both repairs will be \$3,500 and will be completed before winter. If not repaired the damage will be worsened with the winter rains.

The breathing air trailer was delivered on July the 13th and it had a couple of issues. The manufacturer is currently reengineering the rear door assembly, producing the necessary parts and will send personnel out to install the new parts. The unit is in service and we are filling bottles here now. We are not using it as a mobile unit presently due to the door issue. They are planning to have the work completed by mid-September. Once that is completed we will begin some drivers training and put together a response plan.

We are making progress on the solar energy at station 43 and have been approved through SDC energy that will be the initial owner that is passing along a 15% discount. The financing through M-power is waiting for the completion of the land and building appraisal. I contracted with an appraisal firm that we have previously used and that was completed on the 28th and once that is finalized and submitted to M-Power it shouldn't take long for approval. California Solar is looking at installation in October tentatively.

Emergency Medical Services

Patient Care and Transport June & July 2018:

- 68/60- patients treated (June/July)
- 49/46- patients transported (June/July)
- 72%/77%- patient transport rate (June/July)
- 82.9%- response time compliance urban area (June)
- 100%- response time compliance rural area (June)
- Updated response time statistics as below (July not yet available):

PVFPD	Urban Code 3 (10 Min. 90% of the time)				Rural Code 3 (20 Min. 90% of the time)				Urban - Code 2		Rural - Code 2		ASAP At Calls	Mutual Aid	Total # of Calls
	# of Calls	# Late	Late %	On Time %	# of Calls	# Late	Late %	On Time %	# of Calls	Avg. Response Time	# of Calls	Avg. Response Time	# of Calls	#	#
Jan-18	37	1	3%	97.3%	9	0	0%	100.0%	7	0:09:25	3	0:26:25	3	9	68
Feb-18	36	3	8%	91.7%	4	0	0%	100.0%	12	0:00:00	0	NA	5	6	63
Mar-18	38	3	8%	92.1%	15	0	0%	100.0%	15	0:10:30	1	0:08:52	3	7	79
Apr-18	21	2	10%	90.5%	7	0	0%	100.0%	13	0:09:39	2	0:16:34	4	8	55
May-18	36	4	11%	88.9%	12	1	8%	91.7%	14	0:08:22	4	0:15:07	5	14	85
Jun-18	41	7	17%	82.9%	6	0	0%	100.0%	12	0:10:54	2	0:13:19	5	11	77
Jul-18			#####	#####			#####	#####							0
Aug-18			#####	#####			#####	#####							0
Sep-18			#####	#####			#####	#####							0
Oct-18			#####	#####			#####	#####							0
Nov-18			#####	#####			#####	#####							0
Dec-18			#####	#####			#####	#####							0
Total #	209	20			53	1			73		12		25		427

= Exemption given

Response time compliance for the year has been worsening. The times for June were well below our contractual requirement at 82% in our "urban" area which is most of Lake Wildwood and the downtown area of Penn Valley proper. The District is required to reach 90% of emergent calls in our "urban" core area in ten minutes or less. That allowance increases to fifteen minutes if our ALS engine arrives first. June had the highest volume in our "urban" area this year with less mutual aid than May. In most cases the incidents that the District exceeded the response time standard were due to our units being already committed to other incidents.

As I indicated the last month couple of months continued increasing call volume, creating more instances where we are over our response time allowance, will result in the need for additional staffed units to meet that demand. The current contract with S-SV allows three months of non-compliance in a rolling, twelve-month period, before triggering a breach of the contract. We have now had two such months.

Our staff responded to the Carr Fire in Redding for a little over two days providing an ambulance to assist with evacuations in that community. We will receive reimbursement from the Shasta County Public Health Department for this deployment.

Meetings and Training:

Captain Thomas attended the S-SV Medical Control and Aircraft Operations Committee meetings on July 17th.

Fire Prevention

Engine Company Inspections:

- Engine companies are currently concentrating on assembly occupancies.

Projects:

- Bitney Springs Center- Curious Forge. A site visit was conducted with the Nevada County Building Department to assess areas for improvement and advise the owner on required steps for compliance. Plans have been reviewed and approved for fire alarm upgrades to this same building.
- Plan review has commenced on the Dollar General store to be built on Penn Valley Drive.
- Hazardous vegetation complaints- The John Born Rd. area continues to be an area of much improvement with some further issues noted through contact with community members in the area. County defensible space inspectors have been visiting the area to enforce the state Public Resources Code for clearance around structures. They are also concentrating on the Jones Bar Rd. area.
- Annual inspection of an organized camp at what was previously the John Woolman School is in progress.
- Cattle Dr. event center use permit in process
- Chief Wagner and Captain Thomas participated in the annual fireworks enforcement detail with other fire agencies in the county. Approximately five incidents were responded to.

Investigations: