

**Regular Meeting**

**September 26th**

**6:15 P.M.**

**At The SCHOOL**

**Please Note:** In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

**APPROVAL OF THE AGENDA. K. KOZLOSKI, W. HELM 2ND, ALL APPROVE**

**APPROVAL OF THE MINUTES FROM SPECIAL MEETING ON SEPTEMBER 5TH, 2019. K. KOZLOSKI, AMY BOYLE 2ND , ALL APPROVE**

**Fire Department Meeting**

- I. Monthly Fire Chief's Report (Department Representative) D. Cole- Read Report See Attachment.
- II. Fire Chief Reports Siren Up and Running. Was Paid for by Anonymous Donor
- III.
- IV. Money that was collected for siren was used for new pump for Brush Rig and boots and gloves.
- V. Tested Siren Saturday 1 minute, If for real evacuation 30 seconds on 30 seconds off. 3 30 second cycles.
- VI.
- VII. Shed repair on going.
- VIII.
- IX. Fire wise coalition meeting 2 hour meeting found a grant: founding for fuel reduction on Maybert Road. Hoping to get that Grant.
- X.
- XI. Western Nevada county Fire Agency -Have to be on 2020 Ballet -Cost \$250.00. They would decided our share if any and Then it would be Hand me down equipment, standard training and more support for Fire Chief. Polling sheet and Info in a few days
- XII.
- XIII. South Yuba Cohort Meeting-Sheriff issued 159 tickets at \$151.00 per ticket and are trying to get funding for a satellite phone for Edward crossing. Fire Band looks to be staying as is.
- XIV.
- XV. State Parks -46 thousand hikers from Purdons crossing to Edwards crossing. 52 hundred contacts from out of area.
- XVI.
- XVII. Talked with Truckee fire Chief about Transit Tax, has Lawyer looking into the Transit Taxes. Trying to get transit tax raised looking into that.
- XVIII.
- XIX. Nevada county fleet looking into a replacement for the F150 .
- XX.
- XXI. Engine 60 operations. Water systems training, Water training on Relief Hill Road, and Rescue Knots training.
- XXII.

**Closure of the Fire District Meeting- W. Helm , K Kozloski 2nd- All APPROVE**

B. Director's Announcements (Directors) None at this time

C. System Operations Report: Amy/Tina/Board

T. Jackson report-- Phone calls being answered as soon as possible .

Found two leaks , where repaired as soon as possible.

T. Jackson signed up for class at Sac. state and sent off for D-1 testing'

2 new meters installed

Large Blue valve was delivered to Dublin waiting on return .

T. Jackson, A. Boyle, C. Jackson, walked the line from tank to half way clearing some brush and cutting smaller trees off the line.

**II. Old business: for information, discussion and possible motion.**

A. Discuss budget and rate increase

Was on New Business and discussed

B. Update bookkeeper's contract to reflect original agreement

Was done at the last Meeting. Shouldn't of been on Agenda. All approved last month.

C. Post board member position

Done - Have One interest.

D. Meeting more often for budget discussions every other week until budget is completed.

W, Helm, K. Kozloski 2nd - ALL APPROVED . Start October 10th.

E. Approve final FY 19/20 budget as presented with possibilities to revise

W. HELM , K. Kozloski 2nd -ALL APPROVED

F. Sand purchase.

Working on this found out that the Company quoted for shipping to UT. state .They are working on new quote for us with the specs. on the right sand.

**III. New Business: for information, discussion and possible motion**

A. Discuss another rate increase with water increase combination

Talked about and will be talked about again when Revisions of the Budget are done. For this month of September bills are being billed at the flat rate with no overages because there are to many errors being made on the overage calculations and transfer of numbers. All Approved.

B. Talk about Brad Faultersack and contract/compensation

Brad Faltersack Approve by All W. Helm will write up Contract.

C. Possible approval of new board member

Interested Party present at meeting. Deborah Shipley new Board Member Approved by all

I. Monthly Reports- W. Helm Open K. Kozloski 2nd- All Approve

A. Finance Coordinator Report and Approval of Warrants (Directors)

K. Kozloski Read Warrants - All Approve -W. Helm and K. Kozloski Signed warrant.

Requests for Warrants WCWD

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Date	Vendor	Amount	Description
8/28/2019	Amell Construction	357.50	Inv. 39901
8/25/2019	AT&T	100.00	530-265-0580
8/31/2019	Cranmer Engineering	375.00	Inv. GBH0620
8/7/2019	Cranmer Engineering	145.00	Inv. GBH0424, GBH0425, GBH0426, GBH0519
9/11/2019	Colantuono, Highsmith & Whatley, PC	2,001.00	Inv. 40041
8/26/2019	Employment Development Dept	88.18	Period Ending 6/30/19
7/18/2019	Hach Company	156.89	Inv. 11537791
8/12/2019	Hill Flat Lumber Co.	417.22	Acct 4497
8/16/2019	HughesNet	114.24	Internet Svc August
9/10/2019	Jessica Price	1,867.50	August 9 - September 10, 2019 Services
9/13/2019	Alexina Patterson	1,260.00	August 23 - September 13, 2019 Services
9/9/2019	Alexina Patterson	110.00	Stamps for August Statement / Mailing
9/11/2019	PG&E	12.00	August 2019 6127729064-1
8/31/2019	Robinson Enterprises	200.00	Fuel 8/1-8/31/19
	<b>Total</b>	<b>7,204.53</b>	
<b>Payroll Approval WCWD</b>			
Date	Vendor	Amount	Description
9/17/2019	Tina Jackson	481.85	Payroll 8/10-8/31/19
8/29/2019	Sara Rowland	827.72	Final Payroll 8/16-8/25
8/22/2019	Sara Rowland	1469.28	Payroll 8/1-8/15/19
8/22/2019	Tyson Hamilton	661.53	8/1-8/15/19
	<b>Total</b>	<b>3,440.38</b>	All Payroll checks have been issued
<b>Fire Department Request for Warrants</b>			
Date	Vendor	Amount	Description
8/25/2019	AT&T	100.00	530 265 4720
9/11/2019	PG&E	75.00	4972894369-4
8/31/2019	Robinson Enterprises	0.00	(107.86 credit balance on account)
9/16/2019	State Compensation Insurance Fund	1,003.77	2018 Final Audit Statement
	<b>Total</b>	<b>1,178.77</b>	
	<b>GRAND TOTAL ALL CHECKS</b>	<b>11,823.68</b>	Approved at 8.08.19 Board meeting

Amount already disbursed: 0.00 AP checks  
 Amount already disbursed: 3,440.38 Payroll Checks  
 Adjusted Amt to be disbursed: 8,383.30

FY16/17, FY17/18 FINAL 6/30.18 FY19 PROJECTE		2019-20 PROJ	WATER	FIRE			
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>Revenue</b>							
	Water Sales	110000	110000				
	Proposition 172 for WF&R	6936		6936			
	Current Unsecured Taxes	500	500				
	Current Secured Taxes	26737	26737				
	Other/Prop 84 IG						
	other taxes						
	Taxes - AR past due account						
	Interest Income	900	900				
	Revenue/Ins Prem/Work Comp Refun						
	<b>Total Revenue</b>	<b>145073</b>	<b>138137</b>	<b>6936</b>			
<b>Expense</b>							
<b>Payroll Expenses</b>							
<b>Salaries and Wages</b>							
	Salary & Wages	47340	47340			New \$9,600 health ins - no longer	
	<b>Total Salaries and Wages</b>						
	Payroll Taxes	16450	16450				
<b>Other Payroll Expenses</b>							
	Worker's Compensation	3169	3169			Reduction due to new policy	
	<b>Total Payroll Expenses</b>	<b>66959</b>	<b>66959</b>				
	Automobile Expense	500	500				
	County of Nevada Accounting Fees	600	600			Could be Zero	
	Computer and Internet Expenses	2130	2130			CAMs maint \$750	
<b>Insurance Expense</b>							
	General Liability Insurance	3100	3100			Reduction due to new policy	
	Fire Department Insurance	1450	0	1450		Reduction due to new policy	
	Interest Expense (USDA loan)	5272	5272				
	Office Supplies	600	600				
	Postage and Delivery	800	800			14 rolls of stamps & certified	
<b>Professional Fees</b>							
	Auditor	6000	6000			15/16 & 16/17 Engagement letter \$6,000	
	Legal	500	500			Lawsuit	
	Operations Manager	0	0				
	Bookkeeper	13260	13260				
	Repairs and Maintenance	20250	19000	1250		R&M Fire = fuel	
	Permits and Licenses	3200	3200				
	Telephone Expense	2800	1400	1400			
	Training	400	0	400			
	Utilities	2300	1200	1100			
	<b>Total Expense</b>	<b>130121</b>	<b>124521</b>	<b>5600</b>			
	<b>Net Ordinary Income</b>	<b>14,952</b>	<b>13,616</b>	<b>1,336</b>			
	USDA loan payment						
<b>Income Less Cash Flow</b>							