

## Minutes

### WASHINGTON COUNTY WATER DISTRICT

*Special Meeting*

*July 20th, 2021*

**5:30 P.M.**

*Washington School*

*Social Distancing*

Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

**Open Meeting : 5:35**

**Approval of the Agenda: Debbie S. motioned, Alyssa Wittler 2nd All approved**

**Public Comment on Agenda item only , total elapsed time 15 minute, 3 minutes per individual speaker:NONE**

#### **Water Agency Meeting :**

##### **I. New business:**

- A. New budget for the 2021/2022 year.**The budget was approved and asked to be sent to the county with the minutes. Charity J. motioned , Debbie S. 2nd All approved.(see attachment)

##### **II, Old business : For Discussion and or possible Motion**

- A. Policy and Procedures Updating ( All Members)** Members talked about finalizing the policy and procedures with Kass K. writing them up and Charity J. proofreading them for possible motion on the 3rd of August 2021.
- B. Drought Plan update (All Members)**Board will discuss at the next board meeting with updates on the August 3rd meeting.

**Correspondence:** Tina J . showed the board the finished 16/17 audit, Kym asked that a warrant be voted on and signed for the radios Mike ordered. Charity J motioned Debbie S. 2nd All approved. (see attachment) Charity J stated that Amy B. resigned her seat on the board as of July 10th.

**Closed Session:none**

**Close of the Water District Meeting: 6:10**

**IF ANY BOARD MEMBER NEED TO ATTEND THE MEETING VIA CONFERENCE CALL,  
OR ANYONE WISHING TO JOIN THE MEETING BY CONFERENCE CALL CAN DIAL  
1-978-990-5000 WITH**

WCWD 2021/20	Passed budget		
Ordinary Income/Expense			
	Water Sales	165802	
	Proposition 172	6193	
	Current Unsecu	525	
	Current Secured	32447	
Total Revenue			<b>204967</b>
	Fire Department	15000	
	Salary & Wages	66534	
	Payroll Taxes	5563	
	Workman's Cor	1737	
Total Payroll Expenses			<b>88,835</b>
	Automobile Exp	2460	
	Nevada County	325	
	Computer & Int	1538	
	Billing Software	2388	
	Insurance Expe	9386	
	Misc./Petty Cas	2740	
	USDA Loan	5272	
	Office Supplies	1687	
	Postage & Deliv	495	
	Reserves	60172	
	Professional Fees		
	Auditor	5527	
	Legal	4504	
	Repairs & Main	14029	
	Permits & Licen	1774	
	Telephone Expe	2395	
	Utilities	1440	
Total Expenses			<b>204,967</b>
Net Ordinary Income			<b>0</b>