

WCWD 23/24 Budget

Revenue

Water Sales	\$124,920	
Prop 172 For WF	\$8,945	
Current Unsecured Taxes	\$607	
Current Secured Taxes	\$38,425	
Other Taxes	\$3,804	
Total Revenue		\$176,701

Expenses

Salary & Wages	\$65,840	
Payroll Taxes	\$6,796	
Total Payroll Expenses		\$72,209
Fire Department Budget	\$15,000	
Automobile Expenses	\$3,452	
Nevada County Accounting Fees	\$332	
Computer and Internet Exepense	\$7,088	
Dues & Subscriptions	\$771	
Insurance Expense	\$15,841	
USDA Loan	\$5,377	
Office Supplies	\$1,488	
Permits & Licenses	\$2,725	
Postage & Delivery	\$734	
Professional Fees		
	Auditor	\$9,792
	Legal	\$0
Repairs and Maintenance	\$15,756	
Telephone Expense	\$941	
Utilities	\$3,908	
Reserves		\$20,859
Total Expenses		\$176,701

WASHINGTON COUNTY WATER DISTRICT

Minutes

Regular Meeting

June 6th , 2023

6:15 P.M.

Washington School

.Please Note: In compliance with the Federal "Americans with Disabilities Act", any person who requires special accommodations in order to attend or participate in the meeting, please contact 265-4720 - prior to the meeting.

Open Meeting : 6:22

Approval of the Agenda: Alyssa W. motioned Charity J. 2nd all approved

Approval of minutes : Alyssa W. motioned Charity J. 2nd all approved

Public Comment on Agenda item only , total elapsed time 15 minute, 3 minutes per individual speaker: Phone in : Lori T. Public present Randy S. Board members present Debbie S., Charity J. Alyssa W. absent board member Maye M. Tina J.and Kym J. present.

Fire Department Meeting:

Fire Chief Report: Mike not present, Debbie S. said Mike asked to tell that the chicken BBQ planning was going well. Person who was lost at Bridgeport has not been found.

. Water Agency Meeting :

I. New Business: For Discussion and possible Motion

A. Warrants (Kym J. Charity J)Warrant list was read by Charity J..Charity j. motioned Alyssa W. 2nd all approved warrant to be paid. (see attachment)

B. Operation report (Tina J.) Read by Tina J.(see attachment)

C. Bookkeeping report (Kym J) Read by Kym ,(see attachment)

D. Randy new Resident on Alpha Loop (Kym J)Randy stated that he is Interested in being on the water board. Board asked Tina to look if Randy is in the District.

E. 2024 Fiscal Budget (see attachment) Charity J., Debbie S.)Read by Kym J. Debbie S. motioned Charity J. 2nd all approved.

F. Fourth of July meeting . (All) Debbie S. motioned to move the July 4th meeting to July 11th. Debbie S. motioned Charity J. 2nd all approved.

II, Old business : For Discussion and or possible Motion

- A. New meters update (Tina J) Working to get Debbie S. or Dennis A. to witch water lines .. Making an appointment with Jesse L. to help find water lines.**
- B. Line across river (Tina J.) Tina has got glue mortar for the anchor, waiting for rain to stop.**
- C. Clean up Water line (Tina J.) Tina got an estimate from Alphase to clear the line, now we are waiting on FEMA.**
- D. Backflow : Board asked that Tina send out Final Notice.**

Correspondence: Dean Miner's letter of Resignation. (see attachment). Debbie S. received a call from State CA. form Paul Rasey asking for more info from rate changes for conflict of interest. Board asks that Tina Help find anything else on the matter.

Closed Session:

Close of the Water District Meeting:

**IF ANY BOARD MEMBER NEED TO ATTEND THE MEETING VIA CONFERENCE CALL,
OR ANYONE WISHING TO JOIN THE MEETING BY CONFERENCE CALL CAN DIAL
1-978-990-5000 WITH THE CODE OF 890273# FOR ALL BUT CLOSED SESSIONS.**

Requests for Warrants WCWD					
Date	Number	Vendor #	Vendor	Amount	Description
6/6/2023		111959	AMCS (Waterworks/Utilibills)	\$208.95	Acct# WCWD Inv 136343 July Billing Software
6/6/2023		642	Cranmer	\$770.00	Acct 2900523 Inv GFE0384 GEL0388
6/6/2023		110608	Digital Deployment	\$50.00	June Website 2816A955-0032
6/6/2023		107950	Fechter & Company	\$6,000.00	Inv 2205 Progress Invoice for 2021/2022 Audit
6/6/2023		100195	GSRMA Golden State Risk Man	\$15,419.00	WASHCOU Annual Pay Plan Insurance INV GS2307100605
6/6/2023		110722	Kym Johnson	\$99.99	Microsoft 365 Subscription 71575ca1-33ae
6/6/2023		110722	Kym Johnson	\$55.40	Ooma Phone May Service Bill-145-o7rj9cnm3uczxrsl
6/6/2023		110722	Kym Johnson	\$120.00	Starlink Internet May INV 9927167-12187-41
6/6/2023		110722	Kym Johnson	\$532.50	QB 2023 Desktop Pro Order 20000028630793
6/6/2023		5661	PG&E Shed	\$200.00	Acct# 6127729064-1 April Electric
6/6/2023		5661	PG&E Plant	\$0.00	Acct# 6097898469-2 April Electric
6/6/2023		6236	Robinson Enterprises	\$297.26	Acct# 230230 thru 5/31/23
6/6/2023		111435	Sierra Office Supply	\$203.39	AB7007 Office Supplies
			Total	23,956.49	
Payroll and Payroll Tax Approval WCWD					
Date	Hours	Vendor #	Vendor	Amount	Description
5/15/2023		110722	Kym Johnson	\$ 450.99	Payroll 5/1/2023-5/15/2023
5/15/2023		110639	Scott Ireton	\$ 232.42	Payroll 5/1/2023-5/15/2023
5/15/2023		110578	Betina L. Jackson	\$ 1,368.67	Payroll 5/1/2023-5/15/2023
5/15/2023		111725	David Savage	\$ -	Payroll 5/1/2023-5/15/2023
5/31/2023		110722	Kym Johnson	\$ 685.50	Payroll 5/16/2023-5/31/2023
5/31/2023		110639	Scott Ireton	\$ 192.09	Payroll 5/16/2023-5/31/2023
5/31/2023		110578	Betina L. Jackson	\$ 1,619.24	Payroll 5/16/2023-5/31/2023
5/31/2023		111725	David Savage	\$ 42.94	Payroll 5/16/2023-5/31/2023
5/31/2023		111207	Dean Miner	\$ 184.70	Payroll 5/1/2023-5/31/2023
06/12/2023		109298	EDD	\$ 224.26	May 2023 State Payroll Tax Deposit
06/12/2023		106435	United States Treasury	\$ 1,144.56	May 2023 Federal Payroll Tax Deposit
			Total	\$5,694.38	
Fire Department Request for Warrants					
Date	Number	Vendor #	Vendor	Amount	Description
6/6/2023		792	AT & T	\$ 120.00	Acct# 530 265-0580 816 May Phone
6/6/2023		1599	Ferrell Gas	\$ 12.00	Yearly Equip Rental Account 56388979 INV 1035738418
6/6/2023		5661	PG&E	\$ 125.00	Acct#4972894369-4 April Electric
6/6/2023		6236	Robinson Enterprises	\$ 341.08	Acct# 230247 through 5/31/2023
6/6/2023		109153	Vector Solutions	\$240.00	Target Solutions Annual Training Membership
			Total	\$ 838.08	
			GRAND TOTAL	\$30,488.95	

Operation Report
5/31/2023

1. Looked at leak by Brad Berg , looks like spring
2. Have Talked to Dennis A. About Power to office
3. Have lined up other Water Operator Jesse Lawson
4. Dean Miner put in resignation as of June 30th
20232
5. Getting bids for debris clean up on water line
6. FEMA meetings and filing getting done by KYM
and Tina

22/23	NC Trial Balance	QB Balance	Billing	Payments	Total Out	Warrants	Payroll	Payroll Taxes
July	\$98,410.06	\$95,753.00	\$9,019.60	\$9,467.00	\$13,281.46	\$7,896.05	\$4,950.50	\$434.91
August	\$99,335.04	\$98,748.45	\$9,004.00	\$9,411.00	\$11,724.16	\$6,743.40	\$4,582.00	\$398.76
September	\$95,680.53	\$96,395.44	\$8,964.49	\$1,460.00	\$13,102.01	\$7,658.71	\$5,030.00	\$413.30
October	\$95,730.71	\$96,511.50	\$9,310.00	\$10,042.90	\$11,081.60	\$6,144.00	\$4,563.50	\$374.10
November	\$106,666.17	\$105,191.19	\$8,744.00	\$10,783.33	\$7,875.21	\$3,066.98	\$4,454.50	\$353.73
December	\$128,128.08	\$118,806.05	\$9,013.90	\$6,502.58	\$17,475.78	\$11,991.26	\$5,072.75	\$411.77
January	\$115,497.59	\$117,275.92	\$10,424.76	\$7,030.28	\$9,475.11	\$2,863.16	\$5,938.00	\$673.95
February	\$104,957.56	\$92,876.33	\$9,001.90	\$7,151.12	\$27,540.18	\$9,928.69	\$16,084.37	\$1,527.12
March	\$97,097.01	\$86,032.25	\$8,874.00	\$12,046.24	\$29,023.93	\$23,329.79	\$5,233.38	\$460.76
April	\$101,864.37	\$97,690.26	\$8,816.88	\$6,554.46	\$12,454.99	\$5,888.12	\$6,031.50	\$535.37
May	\$98,882.52	\$94,389.23	\$8,896.06	\$9,778.36	\$13,397.47	\$7,800.99	\$5,143.25	\$453.23
June					\$0.00			
			\$100,069.59	\$98,938.35	\$166,431.90	\$93,311.15	\$67,083.75	\$6,037.00

22/23 Budget \$77,984.00 \$59,400.00 \$4,800.00

TWF	Q1 Jan-Mar 23	Q2 Apr-June 23	Q3 July-Sept 23	Q4 Oct-Dec 22	
Hotel	\$83.42	\$353.83	\$381.49	\$134.02	\$58,158.63 21/22 Payroll
LTCG	\$0.00	\$523.22	\$1,294.28	\$149.48	\$60,642.71 20/21 Payroll
RR	\$67.16	\$2,896.62	\$3,261.64	\$1,301.60	\$69,789.17 19/20 Payroll
	\$150.58	\$3,773.67	\$4,937.41	\$1,585.10	\$68,544.68 18/19 Payroll

\$10,446.76

Due Paid Ahead

Utilibills AR \$8,607.40 \$15,441.84 -\$6,834.44
 QB AR \$8,607.40