



**PRESENTED BY  
POST REGIONAL  
CONSULTANTS**

An email confirming attendance or placement on the waitlist will be sent to all registrants in May.

## **TRAINING COORDINATOR COURSE**

This **two-day** course is intended for training staff who have responsibilities for coordinating department/agency training requirements and course certification and presentation.

This training will:

- Provide students with detailed information on course certification including new course submittal and modifications, presentation scheduling, roster entry and the “Resume Builder” and “Resume Manager.”
- Familiarize students with the POST website; the Electronic Data Interchange (EDI) program; relevant regulations; legislative training mandates; compliance audits; and resources including the Learning Portal, POST Course Catalog, and Training Managers Network.

### **REGISTRATION LINK**

<https://post.ca.gov/eventsView/eventId/863>

### **LOCATION:**

Chico Fire Training Center  
901 Fir Street  
Chico, CA

**Dates: Sept 12 & 13, 2023**

**Time: 0800-1700 hours**

**Cost: Free  
POST Plan IV**

**CCN - 9180-21991-23-004**