



Election Administration Plan

Nevada County Elections

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2024-2027 EAP Update

Executive Summary

Nevada County Elections aims to carry out elections with a spirit of innovation, integrity, accessibility, transparency, and efficient use of taxpayer resources.

Our office implemented the Voter's Choice Act (VCA) in June 2018. Under the VCA, voters are provided more choices on how, when, and where they vote. Every registered voter in Nevada County receives a vote-by-mail ballot automatically. Voters are then able to drop off their voted ballots in one of our many secure drop-off locations throughout the county, return the ballot by mail, or surrender that mailed ballot to vote in person at a vote center. If a voter chooses to vote in person, he or she is not limited to a single polling place on a single day. A voter may go to any vote center in the county.

The VCA also requires counties to publish an Election Administration Plan (EAP) every four years. The EAP is an opportunity for the public to provide our office with input about our plans. We post a draft EAP, hold a public hearing, and post an amended draft EAP if needed. Our EAP describes how we plan to educate the public regarding the choices that come with the VCA model. It includes information about our proposed vote centers and drop off locations, how they are chosen, and how we maintain their integrity. With this EAP, we hope to provide the public with a clear idea of how our office administers elections in Nevada County and our efforts to educate the public. The EAP also includes a robust set of appendices with more details, including a glossary of terms.

Two vote centers will be open 10 days before the election and six vote centers will be open three days before the election through Election Day, including weekends. Additionally, a "pop up," i.e., one day voter center will be available to those who would otherwise have to travel a significant distance to reach the nearest vote center, for a total of nine Election Day vote centers.

This EAP proposes one location change to our list of available vote centers and one additional drop box. It was put together by Nevada County Elections in collaboration with our community.

We welcome any questions or comments the public may have about the Voter's Choice Act or any of the details contained in this EAP.

Happy Voting!

Sincerely,

Natalie Adona
Nevada County Clerk-Recorder/Registrar of Voters

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Election Administration Plan (EAP) Overview

The Voter's Choice Act (VCA) requires all participating counties to produce an Election Administration Plan (EAP). Counties must produce the EAP in the first year of VCA implementation, then again after two years, and then every four years after that. Nevada County has produced the EAP in 2018, 2020, and now in 2023 in preparation for the 2024 and 2026 election cycles.

The EAP is at the heart of every elections operation. It provides information on voter outreach plans, proposed vote center and drop box locations, information on advisory committees, elections costs, and contingency plans for any known issues that may affect voting. The EAP must incorporate community feedback as needed after undergoing public notice and comment, and the Voter Education and Outreach Plan must be approved by the California Secretary of State.¹

Voter's Choice Act (VCA) Overview

Nevada County was one of the first five counties to implement the VCA in June 2018, along with Napa, Madera, Sacramento, and San Mateo. As of May 2023, there are a total of 27 counties administering VCA elections, covering 76 percent of registered voters statewide.²

If a county adopts the VCA, the law requires that elections officials 1) mail all active, registered voters a ballot³; 2) offer robust early voting options; 3) establish vote centers; 4) establish vote by mail drop off locations; and 5) conduct extensive voter education and outreach.

VCA voters have several options for how to return their voted ballot:

1. **US Mail.** Several thousand Nevada County voters rely on the US Postal Service to receive and return their ballots.
2. **Official drop box.** VCA counties must provide at least one drop box for every 15,000 registered voters. Nevada County exceeds the minimum, with most located in grocery stores.
3. **In person.** Officials must establish one vote center for every 50,000 registered voters beginning 10 days before an election, and one vote center for every 10,000 registered voters starting three days before an election.⁴ Any voter in the county may vote at any vote center location without the need to vote provisionally in most circumstances.

Since implementing the VCA, more Nevada County voters are choosing to return their ballots by mail or by drop box, fewer voters are voting provisionally at the polls, and the elections canvass is completed more quickly than in years past. Overall elections costs have decreased, due mostly to the release of state funds for voting systems and pandemic relief, and the increased number of state

⁶ Elec. Code § 4005(a)(10)(E)(i)

⁷ For more information about participating VCA counties, please visit [myux24 | | 3ctx3f3t{4{tyjw2mtmhj2hy](#) (last visited May 26, 2023).

³ The legislature now requires all counties to mail a ballot to voters, regardless of whether the county opts into the Voter's Choice Act. See Elec. Code § 3000.5.

⁹ Elec. Code § 4005(a)(3)-(4). This formula establishing the number of vote centers applies only to regularly scheduled elections.

mandates that makes Nevada County eligible for reimbursements.

Voter Education and Outreach Plan

Overview

State law requires VCA counties to include educational materials in regular publications like the County Voter Information Guide (CVIG) and via direct contacts. Nevada County provides emphasis on the following aspects of the VCA and state law:

- Ballots go in the mail starting at E-29 (specific dates provided)
- Drop boxes open no later than E-28 (specific dates provided)
- Nevada County voters may choose the method of voting (in person, by mail, using a drop box) that best suits their own needs
- Any Nevada County voter may vote at any county vote center location—in most cases, without the need to cast a provisional ballot
- Vote center locations open on staggered schedules beginning at E-10 (specific dates and hours of operation provided)
- Voters may drop off their ballot at any vote center location in the state, as long as the ballot is dropped off before the close of polls on Election Day

The CVIG provides voters with basic information about vote center and drop off locations, including hours of operation. Our office aims to mail CVIGs starting at E-40. To further bolster the availability of vote centers and inform voters about ballot return, Nevada County Elections also uses its two required direct contacts to provide specific locations and office contact information, including the toll-free voter assistance hotline.

Nevada County Elections will use its resources⁵ on voter education and outreach efficiently to ensure that voters are fully informed about VCA elections in the county, in the following ways:

- Promote remote accessible vote by mail and the toll-free voter assistance hotline using social media, newspapers, radio, and television, including outlets that serve language minority communities.
- Attend community events to promote basic information and build faith and trust around the elections process.⁶
- Provide timely elections and voting information on the Nevada County Elections website, ensuring that this information is accessible.
- Host voter education workshops via our Advisory Committees, including at least one bilingual

⁵ Details about the Nevada County Elections education and outreach budget are provided in Appendix I.

⁶ See Appendix J for details on public events.

voter education workshop, that covers information about how all voters may access elections and voting services.

- Publish public service announcements that inform voters of upcoming elections and the toll-free voter assistance hotline, targeted for English-speaking (including voters who are deaf or hard of hearing and voters who are blind or visually impaired) and non-English speaking citizens throughout the county.
- Mail at least two direct contacts within 30 days preceding an election to give voters important election information and our contact information, including the toll-free voter assistance hotline.
- Promote the Nevada County Elections website, which provides timely and accurate information about voter registration, rights restoration, election-specific news (including deadlines), and details about the VCA, the county voting system, and election observation.

In addition to the minimum activities that Nevada County Elections conducts to educate voters, our staff is also mindful of the growing distrust in elections, much of which is rooted in misinformation and disinformation. We have targeted action items that can support our current activities and help promote greater transparency and trust in the system.

VCA Committees

Nevada County Elections has three advisory committees to assist us in our planning and outreach efforts: the Voter Accessibility Advisory Committee, Language Accessibility Advisory Committee, and Voter Education and Outreach Committee. Our staff wants to get ahead of the 2024 election cycle by reinvigorating all Advisory Committees and promoting robust membership and participation.

Voting Accessibility Advisory Committee (VAAC)

The Voting Accessibility Advisory Committee's mission is to collaborate with community advocates around the creation of accessible solutions that allow all of Nevada County's voters to get the information they need to vote privately and independently.

The VAAC was established on August 29, 2017. VAAC members are well connected to the disability community. The Committee consists of dedicated advocates that will continue to assist our staff in developing plans that best serve voters with disabilities in Nevada County.⁷

Nevada County Elections held one voter education workshop to increase accessibility and participation of eligible voters with disabilities in Spring 2023 and will likely hold at least one more meeting before the end of the year. The date, time, and location of all workshops are publicly announced at least 10 days prior to its scheduled time.

As a result of ongoing engagement with the VAAC, Nevada County Elections has received positive feedback and will continue building upon the following services:

- [Accessible Elections Website](#). Our office works with the Nevada County Information Services staff to ensure that all election information is available in an accessible format. We strive to optimize our content for accessible readers and provide the full URL for linked pages and information. Nevada County also includes Google Translate for all department pages, including

⁷ Please see Appendix A for materials regarding this committee.

the Nevada County Elections website.

- Accessible Options at Vote Centers and Ballot Drop Off Locations. Each vote center will have accessible parking available and will be compliant with the Americans with Disabilities Act (ADA).⁸ Vote centers are surveyed by staff to ensure that each vote center has the equipment and materials needed to be ADA compliant. All vote centers are equipped with at least three Ballot Marking Devices (BMDs, also called Verity Print) that include audio and visual accessibility options and sip-and-puff ports. Elections staff are experienced using BMDs, receive sensitivity training, and will train our vote center staff to assist any voter. All exterior and interior ballot drop off locations will be accessible and as near to public transportation routes as possible. The 24-hour ballot drop off location at the Nevada County Government Building (Rood Center) is accessible and on a public transportation route.
- Access to Remote Accessible Vote by Mail Ballots. All registered voters will receive a vote by mail ballot and educational materials. Each voter will also receive an application for requesting a remote accessible vote by mail ballot. Voters requesting an accessible vote by mail ballot need only fill it in and return it to Nevada County Elections. Voters may also request an accessible vote by mail ballot and receive other information about accessible voting via our website. Nevada County Elections will continue to use the Democracy Live platform to distribute remote accessible vote by mail ballots.
- Information on Requesting a Replacement Ballot. All voter, including voters with disabilities, can find information on how to request a replacement ballot. The application for the request is found on the Nevada County Elections website. Voters can also call, appear in person, or visit any vote center to request a replacement ballot. The last day replacement vote by mail ballots can be **mailed** is seven days before the election. Any Nevada County voter may also visit any vote center to receive a replacement ballot or to vote on accessible voting equipment.
- Toll-Free Hotline for Deaf and Hard of Hearing Voters. Nevada County Elections has a toll-free TTY hotline (530-265-1335) for deaf and hard of hearing voters available Monday – Friday: 8:00 am – 5:00 pm and 7:00 am – 8:00 pm on Election Day. The toll-free hotline number is posted on the Nevada County Elections website and included in voting materials sent to voters.
- Address Disparities in Voter Accessibility and Participation. After every election, Nevada County Elections will make a reasonable effort to address significant disparities in voter accessibility and participation. Nevada County Elections will meet with the Nevada County VAAC to address and discuss any issues that ensued during the election. Furthermore, Nevada County Elections will survey all vote center staff to evaluate and address any disparities regarding voter accessibility and participation.
- Host voter education workshops and meetings using Zoom and Teams. Since the pandemic, Nevada County Elections now offers remote meeting options for our LAAC members. Tools like Zoom and Teams offer closed captioning services that all attendees may use to better communicate with others. For our in person meetings, we are able to provide demonstrations of the accessible voting equipment. Videos on how our voting equipment works is also available on the Nevada County Elections website.

⁸ Americans With Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.

Language Accessibility Advisory Committee (LAAC)

The Language Accessibility Advisory Committee's mission is to collaborate with community advocates around the creation of language solutions that allow all of Nevada County's voters who require elections materials in other languages to get the assistance they need.

The LAAC was established on August 29, 2017. The purpose of the LAAC is to facilitate our efforts to best reach and inform the Spanish speaking population in Nevada County.⁹ Under state law, Nevada County Elections is required to provide facsimile ballots and other elections materials in Spanish.¹⁰ Since the creation of the LAAC, Nevada County Elections has experienced several challenges in identifying groups that serve Spanish speaking voters in the county, despite evidence that the Spanish speaking community is growing. While we have had members join our LAAC meetings, none are native Spanish speakers. We continue to conduct outreach and have asked for assistance from the Secretary of State. Our office will also continue conducting the following activities:

- Identify Language Minority Voters. Nevada County Elections identifies language minority voters by their language preference indicated on voter registration forms. Minority language voters may also email or call Nevada County Elections to designate their language preference. We collect and store these data in our election management system. We also receive information about the language minority communities from the US Census Bureau's American Communities Survey.¹¹
- Host Bilingual Voter Education Workshops. Due to challenges presented by the COVID-19 pandemic, Nevada County Elections was unable to hold bilingual voter education workshops in 2020. Our office attempted to relaunch these workshops but attendance for the LAAC has been extremely poor. Nevada County Elections will make future attempts to host bilingual voter education workshops during the 2024 election cycle. The date, time, and location of these workshops will be publicly announced, in English and Spanish, at least 10 days prior to their scheduled times. Materials and information that may be offered in our bilingual workshops may include facsimile ballots, the EAP, information about how to become a poll worker, and discussion around elections misinformation and disinformation.
- Publish Media and Public Service Announcements. When the VCA was first implemented, the Elections Office was made aware of several Spanish radio stations. However, none were based in Nevada County or targeted its residents. In consultation with the public, the LAAC concluded that advertising through nonlocal outlets would be confusing for voters living in counties that have not yet adopted the VCA. Nevada County Elections will make all reasonable efforts to reach Spanish speaking communities through the distribution of educational materials in Spanish. We will provide more bilingual materials and social media posts than we have in past years and will offer bilingual materials for groups to include in their member emails, newsletters, and flyers, including the Family Resource Center in Truckee. Public service announcements will be posted in Spanish in The Union and Sierra Sun newspapers and other local media.
- Spanish Toll-Free Voter Assistance Hotline. Nevada County Elections will provide a toll-free voter assistance hotline for Spanish speakers in Nevada County. This hotline will be operational 29 days before the election through 5:00 p.m. the day after the election. The

⁹ See Appendix B for materials regarding this committee.

¹⁰ Elec. Code § 14201

¹¹ The ACS is found at <https://www.census.gov/programs-surveys/acs>.

number for this hotline will be posted on the Nevada County Elections website and in voting materials sent to voters.

Voter Education and Outreach Committee (VEOC)

The Voter Education and Outreach Committee's mission is to foster faith and trust in the democratic process by giving Nevada County voters the tools they need to understand their voting rights, empowering our residents to learn more about the elections process, and providing Nevada County with the information needed to instill confidence in elections results.¹²

The VEOC was established on August 29, 2017. Once the VCA was implemented in Nevada County in 2018, the Committee meetings were discontinued. Due to the extraordinary challenges with communicating and delivering factual, nonpartisan information to voters in a hyper partisan environment, our office decided it was time to re-establish and reinvigorate the VEOC. Members were drawn from several sectors of our community, including educators, nonprofit organizations serving young voters, local media, and county department leaders. VEOC goals include:

- Refresh the Voter Education and Outreach Committee by inviting interested stakeholders to become advisory members
- Establish a baseline for understanding Nevada County's informational needs and make all efforts to meet people where they're at
- Consistently publish updated information about the elections process, on the Nevada County Elections website and through other media/social media outlets
- Engage with low-information voters, including but not limited to voters with language accessibility needs, military and overseas voters, and young voters
- Host informational meetings with the opportunity to receive public comments
- Participate in County events and offer information to voters about upcoming elections and their rights

One function of the VEOC is to identify and address current challenges to voter education not covered by the county LAAC and VAAC. Nevada County Elections has identified key challenges our office faces in the foreseeable future, which we believe we can overcome with help from all our committees.

Overcoming Voter Education Challenges

While voter education and outreach has never been easy, the 2020 Presidential General Election presented elections officials across the nation with unprecedented challenges. Over the course of that election cycle, officials were forced to take a close look at how we communicate with voters and what we can do to improve and amplify education and outreach efforts. Several jurisdictions, including Nevada County, have increased engagement on social media, in traditional media outlets, and in public events.

Even still, Nevada County Elections continues to face communications challenges and seeks to get

¹² See Appendix C for materials regarding this committee.

ahead of them. The top three communications challenges that Nevada County Elections is dedicated to addressing include:

1. Combatting the threat of elections misinformation and disinformation.
2. Reaching and meeting the needs of voters who require materials and assistance in Spanish.
3. Lack of baseline data describing Nevada County's knowledge about the elections and voting process and the resources voters access to learn about voting.

What follows is an overview of these education and outreach challenges, and proposed action items to help overcome these challenges and increase voter knowledge, trust, and confidence in election results.

Challenge 1. Elections Misinformation and Disinformation

Elections misinformation and disinformation makes our efforts to provide voters with factual information extraordinarily challenging. If recent elections are any indicator, then we can expect that the 2024 and 2026 elections cycles will oversaturate voters with information about the candidates and about elections processes. Instead of forcing the voter to dig through a mountain of online data to find relevant, factual information, we want to put it right in front of them.

Nevada County Elections uses a variety of communications tools to educate Nevada County's voting age population. Our office uses local media and social media resources to promote election information¹³, as well as our contact information (including our toll-free voter assistance hotline). We will continue to put that information front and center, with the hope that it is even easier than ever for voters to find basic election information.

One lesson our office learned from 2020 is that it is very difficult, especially with a small staff, to track election information from all possible sources and to know which misinformation and disinformation will upset and worry voters. In 2021 and 2022, our office responded by dedicating staff time to monitor social media. Our staff addressed specific voter questions and tackled mis- and disinformation once it was discovered, through social media and in Q&A publications submitted to the local paper. Though we are dedicated to improving that process, our office does not have the staff or the budget to respond strategically to every piece of false information voters may have access to.

In furtherance of our goal to push back on elections misinformation and disinformation and provide voters with nonpartisan, factual information about elections and voting, we plan on carrying out the following action items:

Action Item: Increase community presence through public service announcements, regular social media engagement, and attendance at local events

Nevada County Elections maintains partnerships with several community-based organizations and schools to reach voters. Our office has enjoyed the most success with organizations serving voters with disabilities such as FREED Center for Independent Living, Sierra Services for the Blind, and Meals on Wheels. Nevada County Elections will continue to emphasize the

¹³ A list of local media in Nevada County can be found in Appendix D.

availability of accessible voting options, including remote accessible vote by mail (RAVBM).

We plan on continued, consistent outreach to new organizations and leaders to let them know that our office is available to speak to their members and to invite them to join one of our advisory committees. Many of these organizations receive official media for purposes of education and outreach from Nevada County Elections.

Our office has dedicated staff resources to monitor and address comments made about elections on social media. We will continue to dedicate this time to address elections misinformation and disinformation. We will provide staff with the tools and training they need to create effective messages, many of which are offered at low or no cost. We will also continue to use the social media kits offered by the Secretary of State's Office.

Nevada County Elections has attended local events to offer further engagement with the community. At these events, we provide materials and resources for voters to register, check the status of their registration, pre-register, and ask questions about upcoming elections. Community event attendance is published on the Elections website (nevadacountyca.gov/elections) when confirmed.¹⁴

Action Item: Tap the expertise of all members of our Advisory Committees and work collaboratively on appropriate messaging.

By law, all VCA counties must establish a Language Accessibility Advisory Committee (LAAC) and a Voter Accessibility Advisory Committee (VAAC). The purpose of the county LAAC and VAAC is to provide opportunities for two way communication between the elections official and the public, so that voters with specific needs can better understand and access elections and voting. Similarly, Nevada County Elections has re-established its Voter Education and Outreach Committee (VEOC), and it has the same purpose of acting as an information and communications conduit between our office and the community. More specific information about each of these committees is found in this EAP, below.

Our LAAC, VAAC, and VEOC meetings provide Nevada County Elections with the opportunity to ask our advisors about what kinds of misinformation and disinformation are affecting their constituents. We have begun the process of making these inquiries and, as necessary, will work collaboratively on appropriate messaging.

Action Item: Regularly engage with local media sources ahead of every election, especially around key election dates.¹⁵

Nevada County Elections will continue to strategically reach out to the voting age population and will time its communications as close as reasonable to key election dates (rather than several months prior).

The Union and YubaNet newspapers continue to be the primary media for which voter education and outreach occurs. We recently heard from members of our VEOC, which encouraged our team to put more content on YubaNet if feasible. Sierra Sun and Moonshine Ink are other news media sites with growing readership, which we will continue to use to reach

¹⁴ See Appendix J for a list of events of Nevada County Elections plans to attend.

¹⁵ See Appendix D for more information regarding the choice of media sources.

as many potential voters as possible.

Radio and secondary newspapers are also used to reach a wider audience. KNCO and KVMR are the two most popular local radio stations in Nevada County and have a variety of programming that appeal to different demographics.

Action Item: Improve voting information and materials on the Nevada County Elections website.

Since the last EAP, Nevada County updated its website to a .gov. This shift gave the Elections Office the opportunity to update both the look of the website and how the content is organized.

In past elections, voters have sometimes found it difficult to find key information on the website and sometimes encountered information from past elections that were no longer relevant. Some pages contained links to information without context, and others might have not been updated for several years.

Nevada County Elections website updates are nearly complete. Old pages have been archived and information has been expanded to address voters most frequently asked questions. We plan to engage our VAAC, LAAC, and VEOC on how to further iterate and improve our website.

Challenge 2. Reaching Voters Who Require Spanish Language Assistance

Nevada County Elections increased its engagement on social media, in newspapers, and publicly, compared to when it first administered a VCA election. Our office must take the same approach for the Spanish speaking residents.

The 2020 US Census data provide information about where residents who speak languages other than English are located.¹⁶ At this time, we are not sure what the needs of Spanish speaking voters are or how to address specific informational challenges. Our LAAC has tried, several times and without success, to reach out to community organizations that serve Spanish speaking constituents, identify Spanish language radio stations targeting Nevada County voters, and identify other Spanish language media.

Our office has consistently worked with the Clerk at the Town of Truckee to engage with the LAAC and identify local groups that may provide Spanish speaking voters with services. The LAAC has only gotten 1-2 people to participate, none of whom are native Spanish speakers. For a short period of time, we worked with a community group in Western County that focuses on engagement with historically marginalized populations, but the head of the organization slowed down operations due to illness.

In furtherance of our goal to improve language assistance to voters, we plan on conducting the following activities:

Action Item: Identify state and local groups that can introduce our office to individuals and organizations that serve voters who require Spanish language assistance.

Some of our existing state groups work regularly with other organizations that serve Spanish

¹⁶ See Appendix H for detailed maps on where communities of voters live in Nevada County.

speaking populations. Specifically, Disability Rights Coalition is a regular participant in our VAAC and may be able to connect our office with nonprofits that will be a good fit for our LAAC. We have been regularly engaged with the Office of the Secretary of State and local groups to identify organizations that may provide Spanish speaking voters with services.

Action Item: Offer more elections information in Spanish, including direct outreach materials, the Nevada County Elections website, and county voter information guide.

Nevada County Elections will invite voters who require language assistance into the elections process by publishing more elections information and materials in Spanish. We hope that by doing so, our office will be more inviting to Spanish speaking voters.

Challenge 3. Baseline Data About Nevada County Voters

Our office has never established a baseline of voter knowledge on which to form a comprehensive communications plan.

To truly “pre-bunk” bad and misleading elections information and better serve our electorate, Nevada County Elections must learn more about our audience and address their specific needs. We are unclear, for example, how many voters are familiar with the VCA, how voters understand their options for returning a ballot, or which sources of elections information that they trust. Having a baseline of information could help our office get ahead of any potential mis- and disinformation about the VCA and the services our office provides to facilitate safe and secure voting.

In furtherance of our goal to improve our understanding of Nevada County voters, we plan on conducting the following activities:

Action Item: Engage with researchers who can help us conduct research on voter knowledge and resources.

Nevada County Elections will pull together existing research on communicating with voters and determine how to apply research findings to our activities in Nevada County, if feasible. Our office will also reach out to scholars to find unpublished research that could be helpful and, if necessary, partner with a survey firm to conduct original research.

Action Item: Get more specific data on Nevada County voter needs and areas for targeted communications.

Nevada County Elections is working in collaboration with the County Public Information Officer on targeted communications during elections. We will ramp up our social media presence and work with the County PIO when our office goes out for community events.

Proposed Vote Center and Drop Box Locations

Nevada is one of many counties that use a voter center siting tool to facilitate the process of finding proposed vote center and drop box locations.¹⁷ The siting tool uses the state's 15 location parameters to create a heat map showing optimal areas to site vote centers and drop boxes.¹⁸ It is then incumbent on the elections official to follow up with locations.

Proposed Vote Center Locations

Nevada County Elections anticipates that it will continue to offer nine in person voting locations throughout the county. Eight vote centers are required based on population (one vote center per 10,000 registered voters starting three days before the election). We will also continue to offer one "pop up" vote center, i.e., a location that offers in person services on Election Day only, in the North San Juan community. North San Juan was selected as a pop up location based on feedback from that community and because it would have required residents to travel 14 miles to the nearest vote center to vote in person.

Nevada County offers early in person voting at its headquarters starting 29 days before an election before officially opening up as a 10 Day Vote Center. Our office then opens another 10 Day Vote Center at Truckee Town Hall, six more 3 Day Vote Centers, and then one pop-up vote center in North San Juan on Election Day. Our office will open more vote centers as required by law if the registered population surpasses 80,000 by 88 days before Election Day.

All vote centers will be open for at least eight hours a day during the early voting period. Each vote center's hours of operation are posted ahead of every election on the Nevada County Elections website and included in every County Voter Information Guide. Each vote center will tentatively have at least five paid staff members including a vote center manager. Vote centers are designed to ensure that each voter has the right to cast a ballot privately and independently. Voting equipment and ballot drop boxes are placed strategically in the vote center so that they are easily identifiable by voters and can be monitored by vote center staff.¹⁹

On Election Day, all vote centers will be open from 7:00 a.m. to 8:00 p.m., as required by law.²⁰

¹⁷ The vote center siting tool is hosted by the Center for Inclusive Democracy, a nonpartisan research center located at the University of Southern California. Advocates and the public are encouraged to use the tool and provide our office with feedback. The tool is available at <https://ca.cidsitingtool.org/> (last visited February 14, 2023).

¹⁸ See Appendix E for a description of the 15 location parameters used to site vote center and drop box locations.

¹⁹ See Appendix F for a general design layout of vote centers.

²⁰ Elec. Code § 14212

10 Day Vote Centers
<p>Eric Rood Administration Center, 2nd Floor, Providence Mine Room 950 Maidu Ave., Nevada City, CA 95959</p> <p>Truckee Town Hall, Upstairs-Prosser Room 10183 Truckee Airport Rd., Truckee, CA 96161</p>
3 Day Vote Centers
<p>Gold Miners Inn, Ballroom 121 Bank St., Grass Valley, CA 95945</p> <p>Higgins Lions Community Center, Main Room 22490 E Hacienda Dr., Grass Valley, CA 95949</p> <p>The Love Building, Condon Park 660 Minnie Street, Grass Valley, CA 95945</p> <p>Nevada County Fairgrounds, Main Event Hall 11228 McCourtney Rd., Grass Valley, CA 95949</p> <p>Western Gateway Park, Buttermaker's Cottage 18560 Penn Valley Dr., Penn Valley, CA 95946</p> <p>Truckee Donner Public Utility District, Board Room 11570 Donner Pass Rd., Truckee, CA 96161</p>
1 Day Vote Center
<p>North San Juan Community Center, Main Room 29190 State Hwy. 49, North San Juan, CA 95960</p>

The Elections Office will consider the feasibility and cost of mobile and pop-up vote centers in addition to North San Juan. Any additional vote center locations are based on community feedback and need. If any vote centers are added, including mobile and pop-up vote centers, Nevada County Elections will notify the public via its official website and in voting materials sent to voters.

Proposed Ballot Drop Off Locations

The VCA requires Nevada County to establish at least five ballot drop off locations in Nevada County. Because of the County's high vote by mail usage, Nevada County Elections establishes many more drop off locations than the minimum.

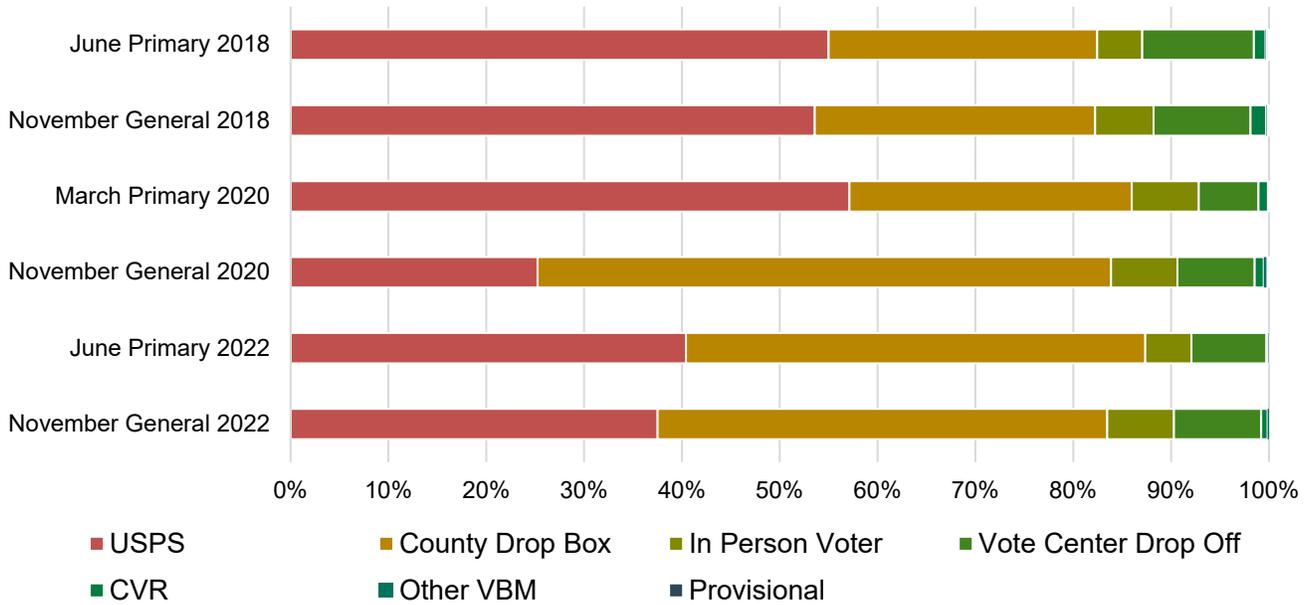
Grass Valley
<p>BriarPatch Food Co-op, 290 Sierra College Dr., Daily, 7am – 10pm</p> <p>Chicago Park Store, 19077 Colfax Highway, Daily, 7am – 7pm (extended during summer)</p> <p>Grocery Outlet, 616 Sutton Way, Daily, 7am – 9pm</p> <p>SPD Market, 129 W McKnight Way, Daily, 7am – 9pm</p> <p>SaveMart, 2054 Nevada City Highway, Daily, 6am – 10pm</p> <p>Gold Miners Inn Lobby, 121 Bank Street, Daily 24 hours</p> <p>Hills Flat Lumber Co., 380 Railroad Avenue, M-F 8am – 6pm, Sat – Sun, 8am – 5pm</p> <p>Sierra College, 250 Sierra College Dr. Bldg. N-1, M-Th 8:30am-5pm</p>
Nevada City
<p>Eric Rood Center Parking Lot, 950 Maidu Avenue, Daily, 24 hours</p>
Penn Valley
<p>Holiday Market, 11324 Pleasant Valley Road, Daily, 7am – 10pm</p>
South County
<p>Holiday Market, 21656 Higgins Road, Daily, 7am – 10pm</p>
North San Juan
<p>Sweetland Garden Mercantile, 29435 Hwy 49, M-Sat 9am – 5pm</p>
Truckee
<p>Truckee Town Hall, 10183 Truckee Airport Rd, Daily, 24 hours</p> <p>SaveMart, 11399 Deerfield Drive, Daily, 6am – 10pm</p> <p>Grocery Outlet, 11213 Donner Pass Road, Daily, 7am – 10pm</p>

All ballot drop off locations must open no later than 28 days before the election through Election Day and remain open during normal business hours. All locations close at the close of polls, 8 p.m. on Election Night. Exact times of each drop off location's operation are posted on the Nevada County

Elections website and are included in the County Voter Information Guide.²¹

Our office anticipates that drop box use will continue to be robust for all federal election cycles. For the November 2020 election, we note that drop box usage exceeded US Mail and continued to outpace use of traditional mailboxes in 2022. Nevada County Elections will maintain and replace drop boxes as needed to ensure proper ballot security.

Ballot Return Methods, by Election



²¹ See Appendix E for maps of proposed vote center and ballot drop off locations in Nevada County, as well as a list of requirements for siting locations.

Contingency Plans, Prevention Measures, and Potential Disruptions

All elections and vote center staff will be prepared for potential disruptions at vote centers.²² Nevada County Elections will have experienced warehouse staff on duty to distribute needed replacement materials and equipment. Warehouse staff will be prepared to troubleshoot equipment. All vote centers will have cell phones in order to connect quickly with elections and warehouse staff when necessary.

Nevada County Elections will ensure the security of voting conducted at vote centers using the following methods and standards:

- All vote center staff will be well trained and prepared to assist eligible voters in every way possible. All vote center staff will also be versed in proper chain of custody procedures and the operation of voting equipment.
- Vote center staff will have access to the same election management system (EMS) used in the County office. To ensure that every eligible voter casts the ballot he or she is eligible to vote in each election, the EMS allows vote center staff determine whether a voter is properly registered, whether the voter has received a ballot, whether the voter has returned a ballot, and what type of ballot to issue the voter.
- All laptops connected to the EMS are connected to VoteCal, the official statewide voter registration database managed by California Secretary of State. VoteCal tracks voters across the state and notifies vote center staff if a voter is actively registered in another county and if the voter has received and/or returned a ballot in another county.
- All equipment connected to the EMS server is fully compliant with all security measures and regulations.²³ We ensure compliance in partnership with the Nevada County Information and General Services staff.
- Each vote center will have voting equipment, resources, and signage placed strategically to ensure that every voter can cast a private and independent vote.
- The HART Verity voting equipment is a paper-based system and does not connect to any network. All equipment is secured with tamper-evident seals. Vote center staff will shut down and lock voting equipment securely when vote centers are not open.
- Any and all recorded votes, including paper ballots, conditional voter registration (CVR) ballots, provisional ballots, and vote by mail ballots, will be transported securely to Nevada County Elections daily after the vote center closes.

Nevada County Elections will also be prepared for any contingencies occurring outside of vote centers and is coordinating its efforts with other county departments and with local law enforcement. Our office has also incorporated our plans for infectious diseases and pandemics. See Appendices L-O for an overview of all our contingency plans.

²² See Appendix L for a list of potential disruptions and responses that elections and vote center staff will implement in the event of a disruption.

²³ 2 CCR § 20158

Estimated Cost of Voter Education and Outreach

Nevada County Elections determined that costs exceeded savings upon initial implementation of the VCA in 2017-2018. Short-term costs included purchasing ballot on demand printers, laptop computers and monitors for vote centers, secure internet connections at all vote centers, extensive training for staff, purchasing of ballot drop boxes, and facility rentals. Several of these items represented one-time implementation costs.

Overall, the VCA encourages cost savings by reducing the number of voting locations, staff time processing provisional ballots, overall staff processing time, and state reimbursements for voter education and outreach. Over time, the VCA will encourage savings similar to those calculated in Colorado, which implemented a similar elections model. According to a report published by The Pew Charitable Trusts, election costs declined 40 percent on average after the implementation of Colorado's Voter Access and Modernized Elections Act of 2013.²⁴ More detailed information about the cost of elections since the VCA can be found on the Nevada County Elections website.²⁵

Nevada County Elections expects to spend more on voter education and outreach than in previous years. First, the COVID-19 pandemic made hosting and attending in person voter education events difficult, if not impossible. Second, the current political climate makes voter education and outreach even more crucial as elections officials across the state and country are asked to rebuild faith and trust in the elections process.

See Appendix I for a snapshot of cost per voter trends over time and a comparison of actual voter education and outreach costs for March 2020 versus budgeted costs in March 2024.

²⁴ Election Initiatives. "Colorado Voting Reforms: Early Results." Pew Charitable Trusts. Found at <https://www.pewtrusts.org/en/research-and-analysis/issue-briefs/2016/03/colorado-voting-reforms-early-results> (last visited May 26, 2023).

²⁵ Election Costs, Nevada County Elections website: <https://nevadacountyca.gov/3245/Election-Costs>.

Appendices



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Appendix A: Voting Accessibility Advisory Committee

The Nevada County Voter Education and Outreach Committee was established on August 29, 2017. The following pages represent documents related to this committee between July 2021 and April 2023.

NOTICE OF PUBLIC MEETING

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETING WILL BE HELD FOR A VOTING ACCESSIBILITY ADVISORY MEETING (VAAC).

NOTICE IS HEREBY GIVEN by Gregory J. Diaz, Nevada County Clerk-Recorder-Registrar of Voters, in accordance with the provisions of the Elections Law of the State of California, that on July 29, 2021, the Nevada County Elections Office will hold a VAAC Meeting at 10 a.m. via Zoom or by Telephone.

NOTICE IS FURTHER GIVEN that any interested members of the public may attend the meeting. For any questions please contact the Elections Office at 530-265-1298, or by email at elections.mail@co.nevada.ca.us.

Gregory J. Diaz
Nevada County Clerk-Recorder/Registrar of Voters



Nevada County Elections Invites You

To Attend A Meeting of the
**Voting Accessibility Advisory Committee
(VAAC)**

Thursday, July 29, 2021

Via Zoom or by Telephone

10:00 – 11:00 a.m.

Our Committee will include representatives from the disability community and community organizations that advocate on behalf of, or provide services to, individuals with disabilities. The VAAC is designed to advise, assist and provide recommendations so that voters with disabilities can vote independently and privately.

**Please RSVP 530-265-1604 or email
peggy.lee@co.nevada.ca.us**



Invitation

Voting Accessibility Advisory Committee

Thursday, July 29, 2021

via Zoom or by Telephone

10:00-11:00 a.m.

We would like to invite you to attend our Voting Accessibility Advisory Committee meeting on July 29, 2021 at 10:00 a.m. via Zoom or by Telephone. Our committee will include representatives from the disability community and community organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities.

Please RSVP 530-265-1604 or by email at peggy.lee@co.nevada.ca.us. If you are unable to attend, but have information you would like to pass along, please feel free to email that information.

Warm Regards,

Peggy Lee

Clerk Recorder Assistant I

Nevada County Elections

Voting Accessibility Advisory Committee (VAAC)

10:00 a.m., Thursday, July 29, 2021

Rood Center 950 Maidu Ave., Nevada City, CA 95959

Meeting to be held via Zoom/Telephone

Please email elections.mail@co.nevada.ca.us or

call 530-265-1604 for Zoom Meeting Information

MEETING AGENDA

- **Welcome and Introductions of Staff and Attendees**

- **Review of Voter's Choice Act (VCA)**

- **Review Remote Accessible Vote By Mail (RAVBM)**

- **Review Potential Vote Center Locations**

- **New Website Being Developed**

- **What's New and Community Outreach**

Questions, Comments, Feedback:

➤ **Have you experienced any barriers concerning:**

Access to Voter Registration?

Voting Technology?

Voting by Mail?

Vote Centers?

➤ **Do you have any suggestions or ideas for vote center locations?**

➤ **Do you have any vote center location accessibility concerns?**

➤ **Are there any ways that we can improve on any accessibility issues?**

➤ **Do you have any suggestions or ideas for the new website?**

VAAC MEETING

July 29, 2021 10:00 am

<u>Host</u>	Peggy Lee	Election Official Clerk Recorder Assistant I
<u>Participants</u>	Gregory Diaz	Clerk Recorder Registrar of Voters
	Natalie Adona	Clerk Recorder Assistant Registrar of Voters
	Jaime Melugin	Election Official Clerk Recorder Assistant II
	Myra Davies	Election Official Clerk Recorder Assistant II
	Carl Sigmond	FREED
	Doug	League of Women Voters
	Joanne	League of Women Voters
	Douglas Bianchi	Concerned Citizen

Questions and Comments

Carl Sigmond

Back up plans for PPS ?

Natalie Adona – We do have generators available at sites where needed. PGE is aware that we have an Election on September 14th and they will try to give us advance notice of PPS, if possible.

Internet Connectivity ?

Natalie Adona – We do have internet back up for access to voter information. Should this fail, voters will be required to complete a conditional/provisional ballot until access is restored. To be clear though, internet access is not used for voting.

Carl Sigmond (Continued)

Comments on Website ...

Website good for the most part.

Video about the RAVBM is great

Comments on LIFT ...

Distribute postcards to nursing facilities

More advertisement for LIFT

Additional comment ...

Presentation very informative 😊

Excellent Job Peggy ... YEAH 😊



Voting Accessibility Advisory Committee (VAAC)

Welcome and Introductions

Elections Staff Introductions

- **Peggy Lee- Chairperson/Clerk-Recorder Assistant I- Elections**

I am happy to welcome you to our VAAC meeting. I'm looking forward to working with the Accessible community so that every registered voter has the opportunity to vote privately and independently. This committee is very important so that we can get ideas and information to advise our Elections team on how we can best serve the Accessible members of our community.

Other members of our Elections team joining us today are:

- **Gregory Diaz- Nevada County Registrar of Voters**
- **Natalie Adona- Assistant Registrar of Voters**
- **Kyle Kenney- Senior Clerk-Recorder Technician- Elections**
- **Jaime Melugin- Clerk-Recorder Assistant II- Elections**
- **Myra Davies-Easley- Clerk-Recorder Assistant II- Elections**

Attendee Introductions and Affiliation

- Please introduce yourself and affiliation.

Voters Choice Act (VCA)

- With the passage of the Voters Choice Act in 2016 and implementation in 2018 in Nevada County, every registered voter receives a ballot in the mail
- The Voters Choice Act is designed to make voting more convenient and accessible.
 - **You choose HOW you vote:** Whether using the mail, a Drop Box or a Vote Center, you choose the method that works best for you. Voters with disabilities may use their own accessible technology to mark their ballot at home.
 - **You choose WHEN you vote:** Instead of just one day to vote, you can vote in person for up to 11 days – even on the weekends.
 - **You can choose WHERE you vote:** You can vote at home or at any vote center in your county.
 - **You can get the SUPPORT you need:** Vote Center staff will be there to help you have a great voting experience, including providing assistance in multiple languages and helping voters with disabilities.

The Voter's Choice Act required the development of two committees, with participation from the public: Voter Accessibility Advisory Committee (VAAC) and the Language Accessibility Committee (LAC) EC4005 (10) (A)

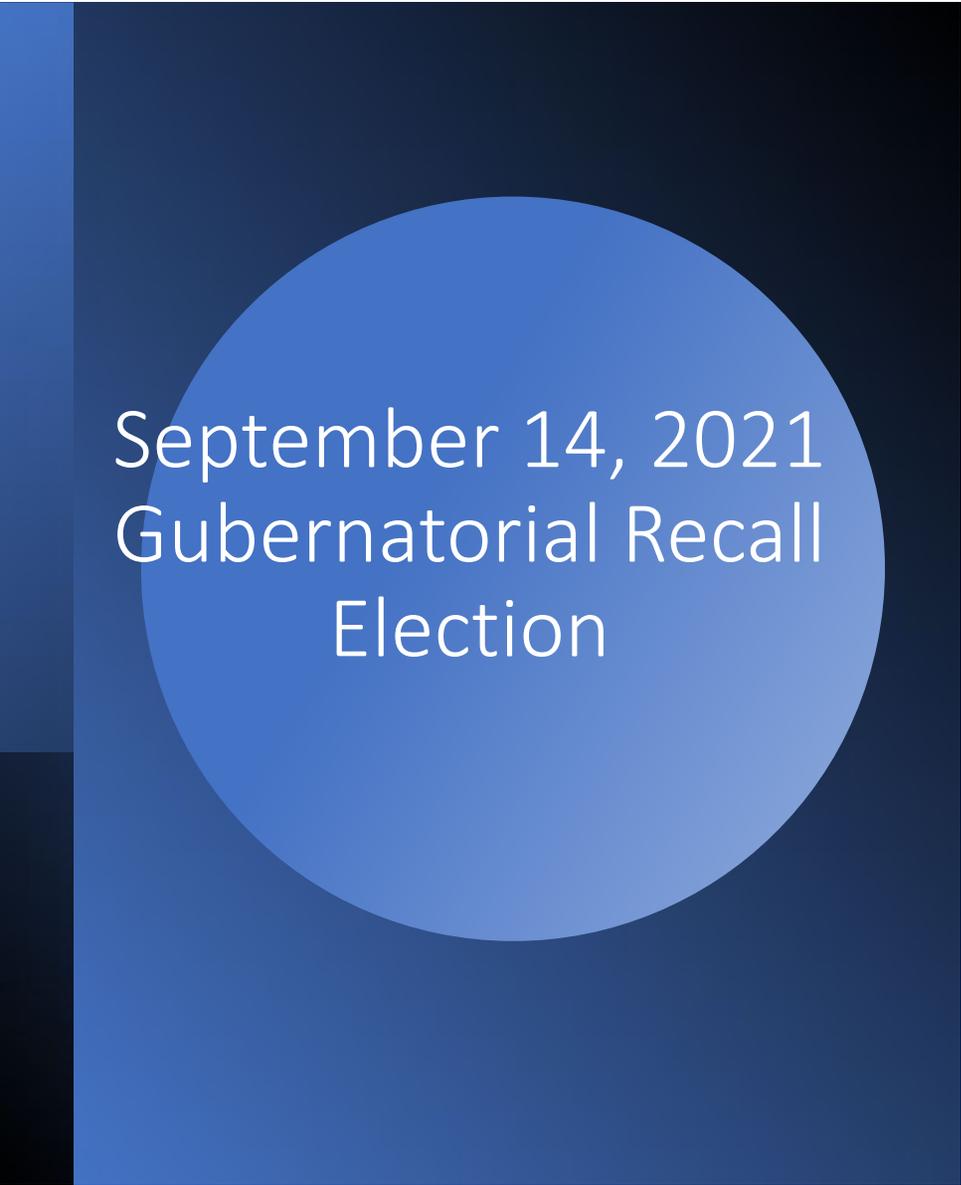
Remote Accessible Vote By Mail (RAVBM)

Elections Office: 530-265-1298

Email: elections.mail@co.Nevada.ca.us

- **How To Use the RAVBM System:**
- You can request a RAVBM ballot by contacting the County Elections Office by phone, mail or email.
- Mark the ballot on your own computer using assistive technology if needed. Review your ballot and make any necessary corrections. Download and print your ballot.
- Place your printed ballot into the return envelope and seal the envelope. You must then SIGN the envelope, which has specially punched holes to indicate where someone with a sight disability should sign.
- You can return your completed ballot by mailing it, taking it to the County Elections Office, dropping it into any drop box in the County, or by taking it to a Vote Center.

- ❖ **Has anyone experienced any barriers concerning Voting By Mail?**
- ❖ **Have you had any problems using Voting Technology?**
- ❖ **Have you experienced any issues with Voter Registration?**



September 14, 2021 Gubernatorial Recall Election

On September 14, 2021, there will be a Recall Election for the office of Governor.

It's important to note that the recall is in two parts. You can choose to vote "YES" or "NO" on whether to recall the Governor **AND** you can vote for a replacement candidate.

So, even if you vote "NO" on recalling the Governor, you can still choose a replacement candidate.

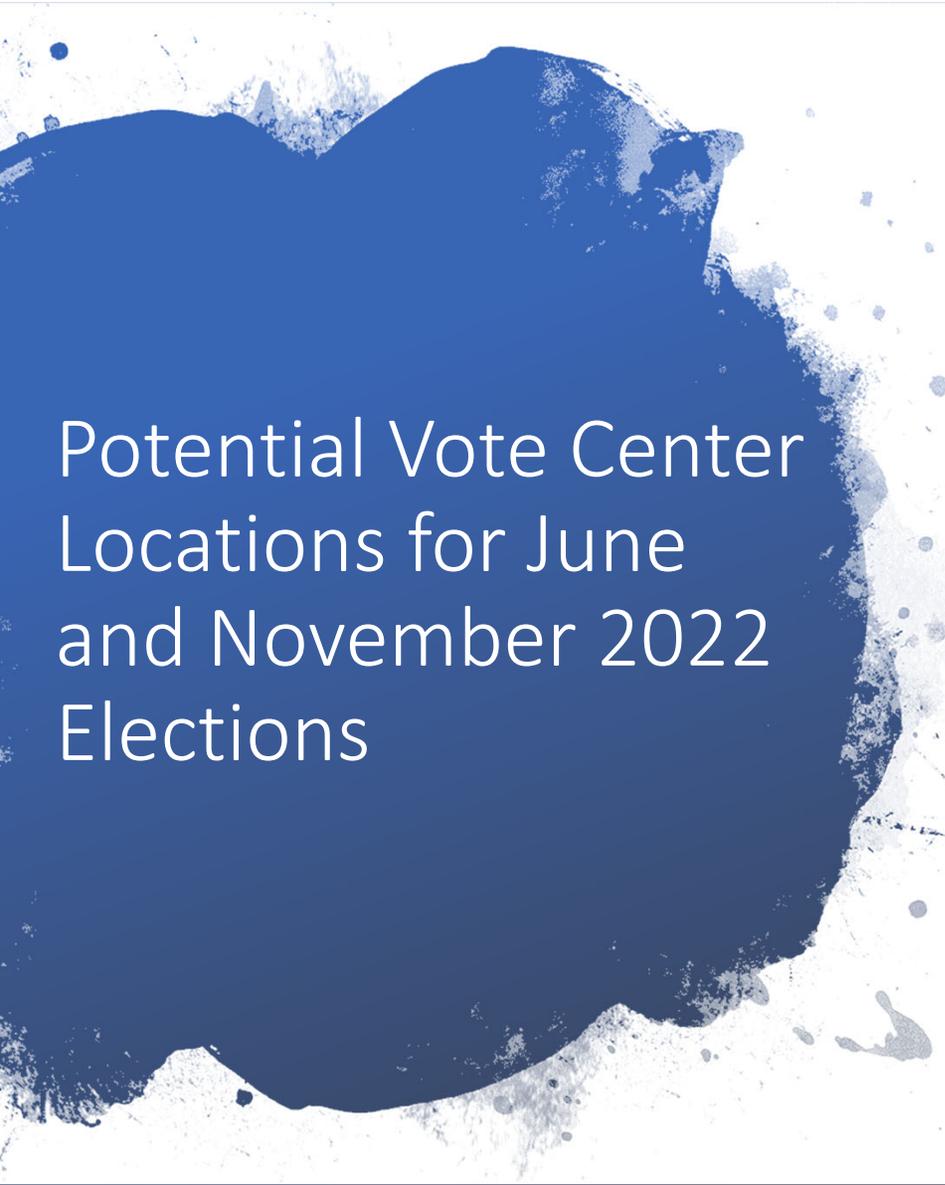
Free Bus Fares to Local Vote Centers

Nevada County Elections has partnered with Gold Country Lift to provide free rides to local vote centers for the Recall Election on:

- ❖ Saturday, September 11
- ❖ Monday, September 13
- ❖ Tuesday, September 14

Participating local vote centers are The Rood Center, Higgins Community Center and Gold Miners Inn.

To reserve a date/time you can call Gold Country Lift at **530-271-7433**



Potential Vote Center Locations for June and November 2022 Elections

- **Eric Rood Admin. Center -Providence Mine Conference Room-2nd Floor-**
- 950 Maidu Ave., Nevada City 95959
- **Truckee Town Hall-**
- 10183 Truckee Airport Rd., Truckee 96161
- **Tahoe Truckee Unified School Gymnasium-**
- 11603 Donner Pass Rd., Truckee 96161
- **Higgins Lions Community Center-**
- 22490 Hacienda Dr., Grass Valley 95949
- **Buttermaker's Cottage Western Gateway Park-**
- 18567 Penn Valley Dr., Penn Valley 95946
- **North San Juan Community Center-**
- 29190 State Hwy 49, North San Juan 95960
- **Gold Miner's Inn Ballroom-**
- 121 Bank Street, Grass Valley 95945
- **The Love Building-**
- 660 Minnie St., Grass Valley, CA 95945

- ❖ Do you have any vote center location accessibility concerns?
- ❖ Have you experienced any barriers at a Vote Center?
- ❖ Do you have any suggestions for Vote Center Locations?

What's New and Community Outreach

- **New Website**

Nevada County Elections is working on creating a new website. We are still in the early stages, but we are excited about it.

We welcome your suggestions and input on ways to make it more accessible.

- **Petition Updates**

In a recent VAAC meeting with the Secretary of State's office, Petitions were discussed. Currently, the address portion of the petition must be filled out in the signer's own handwriting in order for the petition signature to be counted. The SOS is working on adding a Witness Signature line so that someone else can fill out the address portion for a voter who is unable to do so. The voter can then sign the petition and the signature would be considered valid.

The SOS is also in the process of updating the VAAC Toolkit on their website.

- **Community Outreach**

Gold Country Senior Services has decided that they would like to be part of our VAAC.

Meals On Wheels was asked if they would let us include voting information along with the delivery of meals. It is understood that they would have to approve the materials before distributing them, but I think that this would be a great way of reaching voters who may be in need of assistance.

- ❖ **Do you have any suggestions for the new website?**
- ❖ **Are there any ways that we can improve on any accessibility issues?**
- ❖ **Does anyone have any agenda items for the next VAAC meeting?**
- ❖ **Any other Questions, Concerns or Comments?**

NOTICE OF PUBLIC MEETING

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETING WILL BE HELD FOR A VOTER ACCESSIBILITY ADVISORY MEETING.

NOTICE IS HEREBY GIVEN by Gregory J. Diaz, Nevada County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections Law of the State of California, that on Friday, September 16, 2022, the Nevada County Elections Office will hold a Voter Accessibility Advisory Meeting at 10 a.m. via Teams. You can find the link on our website at <https://www.nevadacountyca.gov/elections>

NOTICE IS FURTHER GIVEN that any interested members of the public may attend the meeting. For any questions, please contact the Elections Office at 530-265-1298, or by email at elections.mail@nevadacountyca.gov.

Gregory J. Diaz
Nevada County Clerk-Recorder/Registrar of Voters



Nevada County Elections **Invites you**

**TO ATTEND A MEETING OF THE
Voting Accessibility Advisory Committee
(VAAC)**

Wednesday, September 17, 2022
via Zoom or by Telephone
10:00 – 11:00a.m.

Our committee will include representatives from our local community and community organizations that advocate on behalf of, or provide services to, individuals with disabilities. The VAAC is designed to advise, assist and provide recommendations so that voters with disabilities can vote independently and privately.

**Please RSVP 530-265-1298 or email
elections.mail@co.nevada.ca.us**



950 Maidu Avenue, Suite 210
Nevada City, CA 95959

Clerk Recorder
Registrar of Voters

GREGORY J. DIAZ
Clerk-Recorder/Registrar of Voters

NATALIE ADONA
Assistant Clerk-Recorder/Registrar of Voters

Invitation

Voting Accessibility Advisory Committee (VAAC)

Friday September 16, 2022

via Teams or by Telephone

10:00 – 11:00a.m.

We would like to invite you to attend our Voting Accessibility Advisory Committee meeting on September 16, 2022 at 10:00a.m. Our committee will include representatives from the disability community and community organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities.

Please RSVP 530-265-1341 or by email at tamara.juergenson@co.nevada.ca.us. If you are unable to attend, but have information you would like to pass along, please feel free to email that information.

Warm Regards,

Tamara Juergenson

Clerk-Recorder Assistant I
Nevada County Elections



950 Maidu Avenue, Suite 210
Nevada City, CA 95959

Clerk Recorder
Registrar of Voters

GREGORY J. DIAZ
Clerk-Recorder/Registrar of Voters

NATALIE ADONA
Assistant Clerk-Recorder/Registrar of Voters

Invitation

Voting Accessibility Advisory Committee

Tuesday May 17, 2022

via Zoom or by Telephone

10:00 – 11:00a.m.

We would like to invite you to attend our Voting Accessibility Advisory Committee meeting on May 17, 2022 at 10:00a.m. Our committee will include representatives from the disability community and community organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities.

Please RSVP 530-265-1341 or by email at tamara.juergenson@co.nevada.ca.us. If you are unable to attend, but have information you would like to pass along, please feel free to email that information.

Warm Regards,

Tamara Juergenson

Clerk-Recorder Assistant I
Nevada County Elections

MEETING MINUTES

VOTING ACCESSIBILITY ADVISORY (VAAC)

Date: September 16, 2022

Time: 10:00am

Meeting called to order by: Tamara Juergenson

IN ATTENDANCE

Peggy Lee, Myra Davies – Easley, Michael Lloyd, Greg Diaz, Lise Hinman, Carol Cunningham, William Rutherford, Esther Leon, Angelina Andes, Danielle Fleschute, Carl Sigmond, Paul Spencer, and Courtney Williams

WELCOME

Tamara welcomes everyone to the meeting.

VOTERS CHOICE ACT

Discussed how we are a VCA county and what that intel's

REMOTE ACCESSIBLE VOTE BY MAIL (RVBM)

We discussed how accessible the RVBM link is and how we can improve it. Paul was concerned about the language and how it should be simple more like a 3-4 grade reading level. The link to accessible ballots should be more visible. Michael suggested that we have the link in 2 locations. Carl asked about how to get a RVBM. Michael said it is simpler now that anyone in California can request a RVBM. Michael said that if anyone has any questions to email him. Carl thinks it fabulous to have more than one link.

NEVADA COUNTY OBSERVER PANEL

The Nevada County Election Observer Panel will be hosting a presentation on October 12, 2022 at 11:00am. We will be going over observer guidelines and any questions and concerns.

Carl said that FREED was invited by Nevada County Elections to be an Election Observer. Carl wants to thank us for inviting his team to participate and recruiting FREED as a resource – which they are. He said they are certainly willing to observe again. Paul Spencer from DRC said he would be willing to attend as well. Cal says the one observation Courtney observed at the last election

was that magnifiers and signature guides were not very visible. Paul would like the materials more visible at the sign in table.

Buttermaker's has accessible parking on the opposite side of the entrance. He would like better signage posted.

QUESTIONS, COMMENTS, FEEDBACK

Paul asked about the map of the vote centers on our website. He couldn't find them. Tamara said she would investigate that.

Paul would like to help find more members for our VAAC Committee. He asked if he could do an email blast. Some suggestions are long time election workers, transportation dept representative, Sierra Services for the Blind.

Carl would like data from the June Election. Paul said the VCA report is due out in a couple of months and a recall report as well that's more than 6 months behind. Carl wants to know if the County can provide more information on the June Election. Tamara will check into that.

Paul suggests a layout map of vote centers so that when using an electronic device, you can see where possibly there needs to have extra signage.

NEXT MEETING

Paul and Carl said that they are willing to help us between meetings to put together an agenda.

Paul suggests quarterly meetings. It would be more consistent and encourage more participation.

Fridays work well for Paul. Tamara will look at the calendar and let them know.

Voting Accessibility Advisory Committee (VAAC)

Welcome and Introduction

Elections Team Introduction

- Tamara Juergenson- Clerk-recorder Assistant I –Elections/Chairperson

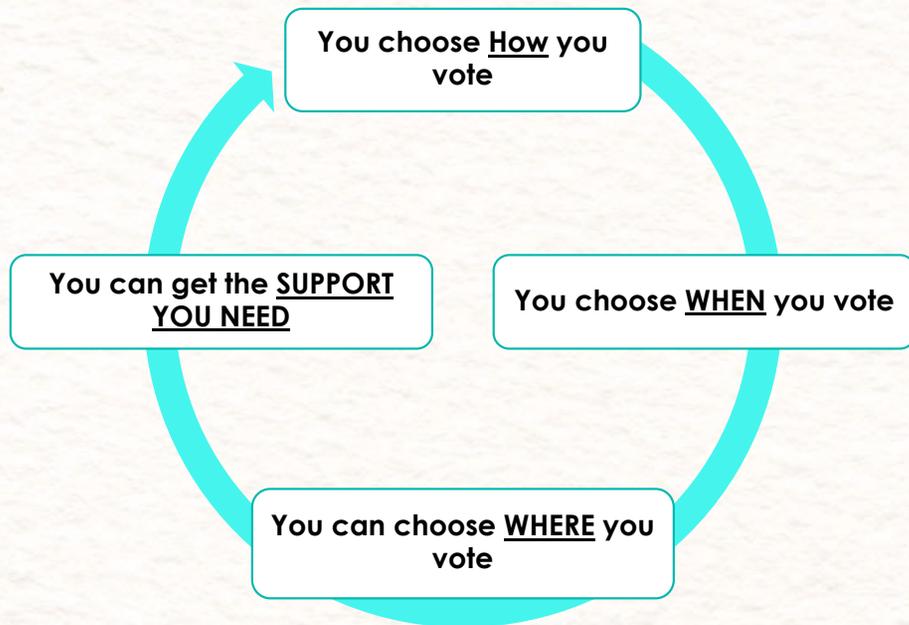
I would like to take the time to welcome you to our VAAC meeting. It is my pleasure to be working with the Accessible community so that every registered voter has the opportunity to vote privately and independently. This committee is very important so that we can get ideas and information to advise our Elections team on how we can best serve the Accessible members of our community.

Other members of our Elections Team that are here with us today are:

- Gregory Diaz- Nevada County Registrar of Voters
- Peggy Lee- Clerk-Recorder Assistant II- Elections
- Michael Llyod- Senior Clerk Recorder Technician
- Myra Davies-Easley - Clerk-recorder Assistant I –Elections

Attendee Introductions and Affiliation

Voters Choice Act (VCA)



- With the passage of the Voters Choice Act in 2016 and implementation in 2018 in Nevada County, every registered voter receives a ballot by mail.
- The Voters Choice Act is designed to make voting time more convenient and accessible.
 1. **You choose How you vote:** Whether using the mail, a Drop Box or a Vote Center, you choose the method that works best for you. Voters with disabilities may use their own accessible technology to mark their ballots at home.
 2. **You choose WHEN you vote:** Instead of just one day to vote, you can vote in person for up to 11 days- even on the weekends.
 3. **You can choose WHERE you vote:** You can vote at home or at any vote center in your county.
 4. **You can get the SUPPORT YOU NEED:** Vote Center staff will be there to help you have a great voting experience, including providing assistance in multiple languages and helping voters with disabilities

The Voter's Choice Act required the development of two committees, with participation from the public:

Voter Accessibility Advisory Committee (VAAC) and the Language Accessibility Committee (LAC) EC4005 (10) (A)

Remote Accessible Vote By Mail (RAVBM)

Elections: 530-265-1298

Email: elections.mail@nevadacountyca.gov

How to use RAVBM system:

- You can request a RAVBM ballot by contacting the County Elections Office by phone, mail or email.
- Mark the ballot on your own computer using assistive technology if needed. Review your ballot and make any necessary corrections. Download and print your ballot.
- Place your printed ballot into the return envelope and seal the envelope. You must then SIGN the envelope.
- You can return your completed ballot by mailing it, taking it to the County Elections Office, dropping it into any drop box County wide, or by taking it to a Vote Center.

Vote Center Locations for June 2022 Statewide General Elections

Free Bus Fare to Local Vote Centers

Nevada County Elections has partnered with Gold Country Liff to provide free rides to all local vote center locations for the General Elections on:

- Saturday, November 5
- Monday, November 7
- Tuesday, November 8

To reserve a date/time you can call Gold Country Liff

530-271-7433

- * Vote in Person
- * Same Day Voter Registration
- * Ballot Drop Off
- * Replacement Ballots
- * Voter Questions



Ballot Drop Boxes Open Oct. 11 - Nov. 8

VOTE CENTER HOURS & LOCATIONS

11 - Day Vote Centers Open Saturday, October 29 to Monday, November 7: 8am - 5pm & Election Day, November 8: 7am - 8pm
Eric Rood Administration Center—Providence Mine Room 950 Maidu Avenue, Nevada City, CA 95959 <i>Ample parking, curbside voting, early voting begins October 11</i>
Truckee Town Hall—Upstairs, Prosser Room 10183 Truckee Airport Road, Truckee, CA 96161 <i>Central Truckee location, ample parking, curbside voting</i>
4 - Day Vote Centers Open Saturday, November 5 to Monday, November 7: 8am - 5pm & Election Day, November 8: 7am - 8pm
Gold Miners Inn—Ballroom 121 Bank Street, Grass Valley, CA 95945 <i>Convenient downtown location, ample parking, curbside voting</i>
Peace Lutheran Church—Classroom 5 828 West Main Street, Grass Valley, CA 95945 <i>Ample parking, curbside voting</i>
Nevada County Fairgrounds—Main Event Hall 11228 McCourtney Road, Grass Valley, CA 95949 <i>Easily accessible location, ample parking, curbside voting</i>
Higgins Lions Community Center 22490 E Hacienda Drive, Grass Valley, CA 95949 <i>Convenient south county location, ample parking, curbside voting</i>
Western Gateway Park—Buttermaker's Cottage 18560 Penn Valley Drive, Penn Valley, CA 95946 <i>Ample parking, curbside voting</i>
Truckee Donner Public Utility District 11570 Donner Pass Road, Truckee, CA 96161 <i>Easy access from the freeway, curbside voting</i>
Open Election Day Only Tuesday, November 8: 7am - 8pm
North San Juan Community Center 29190 State Highway 49, North San Juan, CA 95960 <i>One-day vote center serving North San Juan, curbside voting</i>

DROP BOX HOURS & LOCATIONS

Drop Off Location	Hours
Grass Valley	
Brian Patch Food Co-op 290 Sierra College Drive	Daily 7am - 10pm November 8: 7am - 8pm
Chicago Park Store 19077 Colfax Highway	Daily 7am - 7pm November 8: 7am - 7pm
Gold Miners Inn Lobby 121 Bank Street	Daily 24 hours November 8: until 8pm
Grocery Outlet 616 Sutton Way	Daily 7am - 9pm November 8: 7am - 8pm
Hills Flat Lumber Co. 380 Railroad Avenue	M-F 8am - 6pm, S-S 8am - 5pm November 8: 8am - 6pm
SPD Market 129 W McKnight Way	Daily 7am - 9pm November 8: 7am - 8pm
Save Mart 2054 Nevada City Highway	Daily 6am - 10pm November 8: 6am - 8pm
Nevada City	
Eric Rood Center Parking Lot 950 Maidu Avenue	Daily 24 hours November 8: until 8pm
North San Juan	
Sweetland Garden Mercantile 29435 Highway 49	M-Sat 9am - 5pm November 8: 9am - 5pm
Penn Valley	
Holiday Market 11324 Pleasant Valley Road	Daily 7am - 10pm November 8: 7am - 8pm
South County	
Holiday Market 21656 Higgins Road	Daily 7am - 10pm November 8: 7am - 8pm
Truckee	
Grocery Outlet 11213 Donner Pass Road	Daily 7am - 10pm November 8: 7am - 8pm
Truckee Town Hall 10183 Truckee Airport Road	Daily 24 hours November 8: until 8pm
Save Mart 11399 Deerfield Drive	Daily 6am - 10pm November 8: 7am - 8pm

All Locations are ADA Accessible

- What's New

- Community Outreach

- **New Website Address**

Nevada County Elections has successfully created and completed our new website. We encourage you to take the time to look at our website and let us know if you have any suggestions on its accessibility. Our new mail address is www.nevadacountyca.gov/elections

- **Nevada County Observer Panel**

The Nevada County Election Observer Panel will convene on October 12, 2022 at 11:00AM in the Providence Mine Room located in the Eric Rood Administrative Center at 950 Maidu Avenue in Nevada City. Our esteemed Nevada County Clerk-Recorder Elect, Natalie Adona will present our observer guidelines and address any questions or concerns you may have.

Questions, Comments, Feedback



Have you experienced any obstacles with:

Access to Voter Registration?

Voting Technology?

Voting by Mail?

Vote Centers?

Do you have any suggestions or ideas for our future vote center locations?

Do you have any vote center location accessibility concerns?

Are there any recommendations we can improve on any accessibility issues?

Thank You

NOTICE OF PUBLIC MEETINGS

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETINGS WILL BE HELD FOR A VOTER ACCESSIBILITY ADVISORY MEETING (VAAC) AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE (LAAC).

NOTICE IS HEREBY GIVEN by Natalie Adona, Nevada County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections Law of the State of California, that on Friday, April 28, 2023, the Nevada County Elections Office will hold a Voter Accessibility Advisory Committee Meeting (VAAC) at 10:00 a.m. at the Eric Rood Administrative Center located at 950 Maidu Ave, Nevada City, CA 95959 on the 2nd Floor in the Providence Mine Room or via Teams. The Language Accessibility Advisory Committee (LAAC) will be held at 11:00 a.m. at the Town of Truckee Town Hall located at 10183 Truckee Airport Rd, Truckee, CA 96161 or via Teams.

NOTICE IS FURTHER GIVEN that any interested members of the public may attend the meeting. For any questions, please contact the Elections Office at 530-265-1298, or by email at elections.mail@nevadacountyca.gov.

Natalie Adona
Nevada County Clerk-Recorder/Registrar of Voters

NOTICE OF PUBLIC MEETING

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETING WILL BE HELD FOR A VOTER ACCESSIBILITY ADVISORY MEETING (VAAC).

NOTICE IS HEREBY GIVEN by Natalie Adona, Nevada County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections Law of the State of California, that on Friday, March 24, 2023, the Nevada County Elections Office will hold a Voter Accessibility Advisory Committee Meeting (VAAC) at 10:30 a.m. at the Eric Rood Administrative Center located at 950 Maidu Ave, Nevada City, CA 95959 on the 2nd Floor in the Providence Mine Room and via Teams.

NOTICE IS FURTHER GIVEN that any interested members of the public may attend the meeting. For any questions, please contact the Elections Office at 530-265-1298, or by email at elections.mail@nevadacountyca.gov.

Natalie Adona
Nevada County Clerk-Recorder/Registrar of Voters



950 Maidu Avenue, Suite 210
Nevada City, CA 95959

Invitation

Voting Accessibility Advisory Committee (VAAC)

Friday, April 28, 2023

**Eric Rood Administrative Center
950 Maidu Ave Nevada City, CA
Providence Mine Room A, and Virtual on Teams
10:00 am – 11:00 am**

We would like to invite you to attend our Voting Accessibility Advisory Committee meeting on April 28, 2023 at 10:00 am. Our committee will include representatives from the disability community and community organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities.

Please RSVP 530-265-1341 or by email at tamara.juergenson@nevadacountyca.gov If you are unable to attend, but have information you would like to pass along, please feel free to email that information.

Warm Regards,

Tamara Juergenson

Clerk-Recorder Assistant I
Nevada County Elections

Meeting Minutes

Voting Accessibility Advisory Committee

Date: April 28, 2023

Time: 10am

Location: Providence Mine Room at the Eric Rood Administrative Center

Meeting called to order by: Tamara Juergenson

In attendance:

Peggy Lee, Michael Lloyd, Richard Crandell, and Paul Spencer

Welcome:

Tamara welcomed everyone to the meeting and asked everyone to introduce themselves.

Mission:

The Voting Accessibility Advisory Committee's mission is to collaborate with community advocates around the creation of accessible solutions that allow all of Nevada County's voters to get the information they need to vote privately and independently.

Discussion:

Tamara went over the agenda list.

A. Election's Observer

- Carl from Freed was going to give us feedback regarding the November 8, 2022 Statewide General Election. Unfortunately, Carl couldn't join us today.

B. Revising our Election Administration Plan

- Tamara explained how we are updating the plan. Talked about revamping our Voter Education and Outreach Committee.

C. Updating Web Content

- Paul quickly looked at our website and checked how easy it was to locate the RAVBM system. Michael explained the new EMS system and was asked about the new RAVBM system. Paul liked the new updated website and RAVBM page. He likes it a lot and says it is descriptive. The link takes you directly to the Omni ballot. Good job! Much improved.

D. New Data and Research Portal

- Tamara demonstrated how the new data portal shows voting locations and census data. Need to confirm if it is on our website.

E. Assembly Bill 545

- Paul explains what the bill is about. It would make curbside voting a requirement, and to have access to signature guides, magnifiers and to have proper signage to indicate where the curbside voting is location.

Question from Paul. How does curbside voting work in Nevada County? Tamara responds that we have a designated handicap space that has a sign on a pole with a call bell and a sign in front of the parking space. We offer the voter a paper ballot or a tablet device. We also offer magnifiers and signature guides. Paul thinks Nevada county is already complying with the bill. The bill requires paper or devices. If anyone has questions about the bill Paul invites others to reach out to him. He would love to see it passed so that all vote centers have everything they need to vote easily.

Question, comments, and feedback:

Paul provided Vote Center link so that we can track vote center locations. [CID | California Voting Location and Outreach Tool \(cidvlot.org\)](https://cidvlot.org) . This helps people identify where vote centers can be located.

Richard Crandall said he is concerned about the definition of “Disability”. One in three people will be legally blind by the age of 80. The senior population is a huge part of the disabled community but not represented because some people don’t come forward.

Richard would like to see audio versions of the Voter Information Guide out earlier. He also mentioned his office needs updated information. Richard informed us that Folsom Prison does audio versions of lots of books/publications in case we need help getting the audio version.

Elections Administration Plan (EAP) was first implemented in Nevada County in 2018 and last updated in 2020. We are currently updating it for 2023. Paul asked when will the EAP draft be done and public hearings scheduled. Tamara will get timeline and email it to Paul. Paul says sooner is better than later. He suggested to hold more than one public hearing in person, remote and publicize it on the website. Maybe do a meeting in Nevada City and in Truckee, especially since it’s been 4 years since our last update.

Michael mentioned how Nevada County Elections is implementing more community events, collaborating with our local community college, Language Accessibility Advisory Committee, and Voting Accessibility Advisory Committee.

Paul asked if there were any special elections in place. Tamara responded that currently there are no special elections scheduled.

Paul asked about how often VAAC will be. We can aim for quarterly meetings.

Tamara was asked if we have a LAAC and VAAC page on the website. Paul suggested having a page for each committee so people can see when the meetings will be. Paul also suggested to try to pick the next meeting and time at the end of every meeting once we get our committees more solidified.

Next meeting will be Friday July 21st at 10:00am.

Voting Accessibility Advisory Committee



**NEVADA
COUNTY**
CALIFORNIA

Elections
Registrar of Voters



Introductions

- Name
- Current position
- Affiliation

Mission

The Voting Accessibility Advisory Committee's mission is to collaborate with community advocates around the creation of accessible solutions that allow all of Nevada County's voters to get the information they need to vote privately and independently.

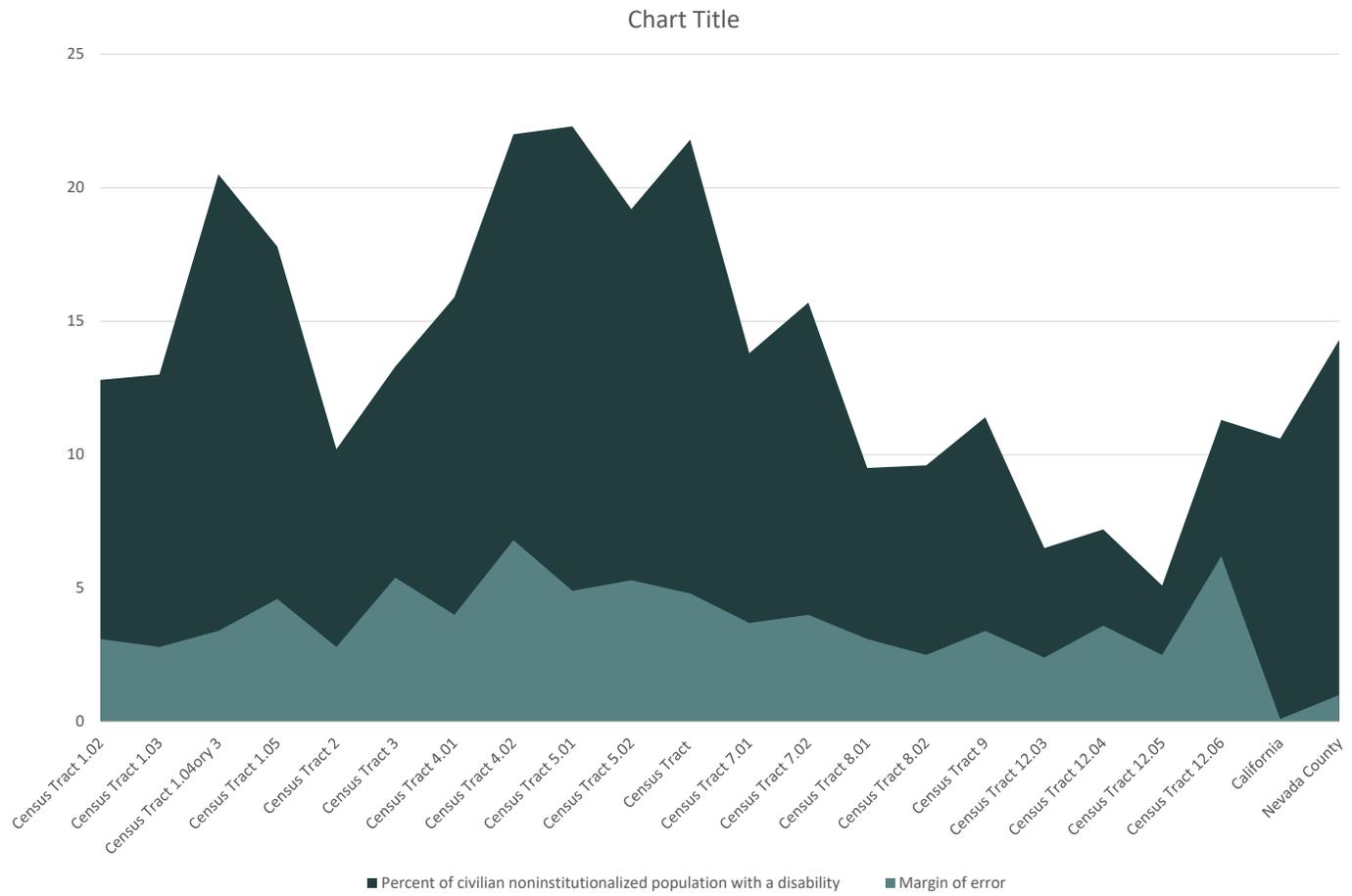


Voters Choice Act (VCA)

- With the passage of the Voters Choice Act in 2016 and implementation in 2018 in Nevada County, every registered voter receives a ballot in the mail
- The Voters Choice Act is designed to make voting more convenient and accessible.
 - **You choose HOW you vote:** Whether using the mail, a Drop Box or a Vote Center, you choose the method that works best for you. Voters with disabilities may use their own accessible technology to mark their ballot at home.
 - **You choose WHEN you vote:** Instead of just one day to vote, you can vote in person for up to 11 days – even on the weekends.
 - **You can choose WHERE you vote:** You can vote at home or at any vote center in your county.
 - **You can get the SUPPORT you need:** Vote Center staff will be there to help you have a great voting experience, including providing assistance in multiple languages and helping voters with disabilities.

The Voter's Choice Act required the development of two committees, with participation from the public:

Voter Accessibility Advisory Committee (VAAC) and the Language Accessibility Committee (LAC) EC4005 (10) (A)





Agenda

- **Elections Observer**

 - Feedback from FREED

- **Current Elections Activities**

 - Revising our Election Administration Plan

 - Updating web content

 - Updating informational materials

 - Installing new mail sorter

 - Piloting new elections management system

 - Replacement vote center location

- **Questions, Comments, Feedback**

Thank You!

Appendix B: Language Accessibility Advisory Committee

The Nevada County Voter Accessibility Advisory Committee was established on August 29, 2017. The following pages represent documents related to this committee between August 2021 and April 2023.

Amended NOTICE OF PUBLIC MEETING

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETING WILL BE HELD FOR A LANGUAGE ACCESSIBILITY ADVISORY MEETING.

NOTICE IS HEREBY GIVEN by Gregory J. Diaz, Nevada County Clerk-Recorder-Registrar of Voters, in accordance with the provisions of the Elections Law of the State of California, that on August 11, 2021, the Nevada County Elections Office will hold a Language Accessibility Advisory Meeting at 1 pm via Zoom.

NOTICE IS FURTHER GIVEN that any interested members of the public may attend the meeting at <https://us02web.zoom.us/j/83086246755?pwd=YmdPamdCZ24vTTZpNGVmT3pYT29pZz09>

For any questions please contact the Elections Office at 530-265-1298, or by email at elections.mail@co.nevada.ca.us.

Gregory J. Diaz
Nevada County Clerk-Recorder/Registrar of Voters



950 Maidu Ave Suite 210, Nevada City, CA 95959
950 Maidu Ave Suite 210, Nevada City, CA 95959
mynevadacounty.com/nc/recorder

• Recorder (530) 265-1221 • Fax (530) 265-9842
• Elections (530) 265-1298 • Fax (530) 265-9829
mynevadacounty.com/nc/elections

Attention Nevada County Residents

You are invited to the Voter Language Accessibility Advisory Committee (LAAC) Meeting.

The purpose of the LAAC is the following:

- To provide a public forum to voice concerns or make recommendations to improve the electoral process for voters with limited English proficiency.
- To allow the Public to assist and advise the Registrar of Voters regarding access to the electoral process for voters with limited English proficiency.

Agenda items will include the following:

- Staff and attendee introductions
- An overview of the LAAC objectives
- A roundtable discussion of the November 2020 election services regarding minority language accessibility.
- A discussion of future LAAC goals.

This meeting is scheduled for:

DATE: August 11, 2021

Time: 1pm-2pm

LOCATION: Sierra Community House, 11695 Donner Pass Road Truckee, CA 96161

If you would like to attend this meeting or wish to volunteer as a committee member please contact Kyle Kenney at (530)265-1771 or email Kyle.Kenney@co.nevada.ca.us for more information.



You are invited to the **Voter Language Accessibility Committee Meeting**

Wednesday, August 11, 2021

1:30pm – 2:30pm

Family Resource Center of Truckee

11695 Donner Pass Rd, Truckee, CA, California

The Language Accessibility Committee, in consultation with the public, has been formed to ensure that the voting process can be utilized effectively by voters for whom English is a second language. The Committee includes representatives from the language access community and community organizations and individuals that advocate on behalf of, or provide services to individuals with language barriers.

Our agenda will include introductions from staff and attendees and a debrief of the 2020 general election. We will discuss what what right and/or wrong in rearguards to language accessibility and take feedback on how we can improve our process to better serve individuals with language barriers.

We have posted all of the meeting materials on our website, www.mynevadacounty.com, which includes audio of the last meeting. The following information is attached for your review:

1. Published articles by Gregory J. Diaz, Nevada County Clerk-Recorder/Registrar of Voters
2. Voter's Choice Act Presentation and Flier
3. Agenda, minutes, and feedback pages from the language committee meeting held on August 29, 2017
4. Language Accessibility feedback questions

Click [here](#) for the link to the Voter's Choice Act legislation (aka SB 450). If you're interested in researching Elections Code you can do so [here](#). The bulk the Voter's Choice Act requirements are in Elections Code §4005.

Please RSVP by phone 530-265-1771, or by email Kyle.Kenney@co.nevada.ca.us to confirm your space at the meeting. If you are unable to attend, but have information that you would like to pass along, please feel free to email that information. The meeting agenda will be emailed in the near future.

Best Regards,

Kyle Kenney

Nevada County Elections Department



950 Maidu Ave Suite 210, Nevada City, CA 95959
950 Maidu Ave Suite 210, Nevada City, CA 95959
mynevadacounty.com/nc/recorder

• Recorder (530) 265-1221
• Elections (530) 265-1298
mynevadacounty.com/nc/elections

• Fax (530) 265-9842
• Fax (530) 265-9829

Voter Language Accessibility Committee Meeting Agenda

Committee Chair:

Family Resource center Truckee

Agenda

- 1) **Staff introductions**
- 2) **Attendee introductions**
- 3) **Objective of the Voter Language accessibility Committee:**

❖ **The Language Accessibility Committee, in consultation with the public, has been formed to ensure that the voting process, under the requirements of the Voter's Choice Act, can be utilized effectively by voters for whom English is a second language.**

4. **The goal of this discussion is to examine our election services during the 2020 elections and identify what we did right and what we can improve on. Topics should include the following regarding language accessibility:**

- **Vote center accessibility**
- **Ballot accessibility/legibility**
- **Vote outreach. Did voters get the information they needed to participate in the election?**
- **Website and phone accessibility**
- **Dropbox accessibility**

- 5) **Q&A**

Kyle Kenney
[.Kyle.Kenney@co.nevada.ca.us](mailto:Kyle.Kenney@co.nevada.ca.us)

530-265-1771

NOTICE OF PUBLIC MEETING

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETING WILL BE HELD FOR A LANGUAGE ACCESSIBILITY ADVISORY MEETING.

NOTICE IS HEREBY GIVEN by Gregory J. Diaz, Nevada County Clerk-Recorder-Registrar of Voters, in accordance with the provisions of the Elections Law of the State of California, that on May 20, 2022, the Nevada County Elections Office will hold a Language Accessibility Advisory Meeting at 1 pm via Zoom.

NOTICE IS FURTHER GIVEN that any interested members of the public may attend the meeting at <https://zoom.us/j/6727708154?pwd=NGhaRkFjc3FCMmY4aIFWbDJraHZzZz09>

For any questions please contact the Elections Office at 530-265-1298, or by email at elections.mail@co.nevada.ca.us.

Gregory J. Diaz
Nevada County Clerk-Recorder/Registrar of Voters



LAAC

Welcome to the 2022 Language Accessibly Advisory Committee Meeting.

Introductions

- **Kyle Kenney- Chairperson/ Senior Clerk Recorder Technician**

Other members of our Elections team joining us today are:

- **Gregory Diaz- Nevada County Registrar of Voters**
- **Natalie Adona- Assistant Registrar of Voters**
- **Peggy Lee- Clerk-Recorder Assistant I- Elections**

Attendee Introductions

- Please introduce yourself and affiliation(if any).

Our Mission

- The Language Accessibility Committee, in consultation with the public, has been formed to ensure that the voting process, under the requirements of the Voter's Choice Act, can be utilized effectively by voters for whom English is a second language.
- The goal of this discussion is to examine our election services and identify how we can better serve these members of our community.

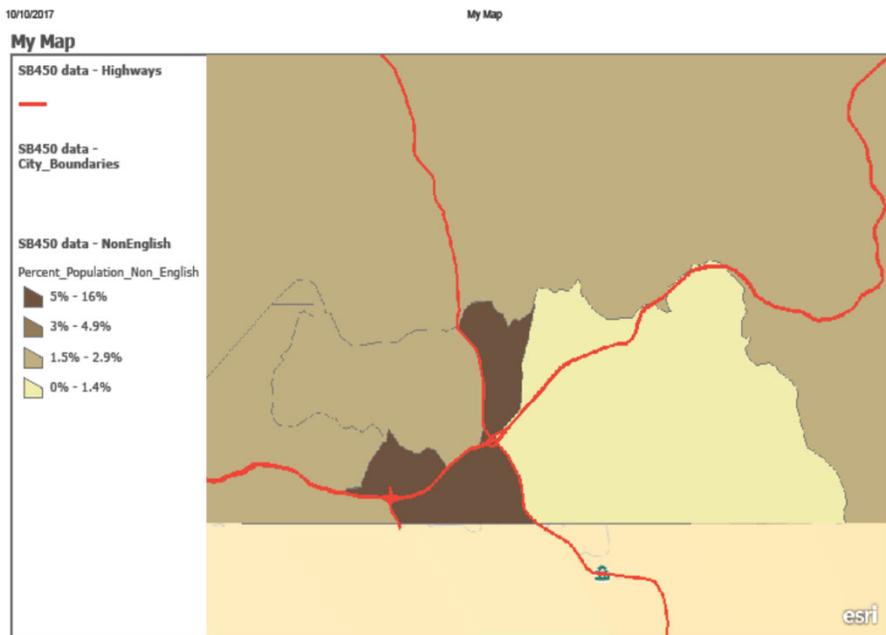
Topics of Discussion

- Vote Center and Ballot accessibility
- Voter outreach

What is required

- California Elections Code section 14201(B)(1)
- “In determining if it is appropriate to provide the election materials in Spanish or other languages, the Secretary of State shall determine the number of residents of voting age in each county and precinct who are members of a single language minority, and who lack sufficient skills in English to vote without assistance. If the number of these residents equals 3 percent or more of the voting-age residents of a particular county or precinct, or if interested citizens or organizations provide the Secretary of State with information that gives the Secretary of State sufficient reason to believe a need for the furnishing of facsimile ballots, the Secretary of State shall find a need to provide at least two facsimile copies with the ballot measures and ballot instructions printed in Spanish or other applicable language in the affected polling places.”

What is required pt. 2



Nevada County GIS | Nevada County GIS, County of Nevada Board of Supervisors | Nevada County GIS, Nevada County Board of Supervisors

Nevada County has 32 precincts that fit into this category.

County	Section 203 Covered Languages	14201 Covered Languages	Number of Precincts Meeting 14201 Coverage
		Filipino	14 (Tagalog-14)
Nevada		Spanish	32
Orange	Chinese		
	Korean		
	Hispanic		
	Vietnamese		
		Filipino	63 (Tagalog-63)
		Persian	71
		Gujarati	4
		Hindi	1
		Japanese	22

Language Help at the Vote Centers

Preview Ballot
04/22/2022 13:46:25

BOLETA ELECTORAL OFICIAL CONDADO DE NEVADA

Página 1 de 4

7 DE JUNIO DE 2022, ELECCIÓN PRIMARIA DIRECTA A NIVEL ESTATAL

CP01-BT 4

1er Distrito del Congreso

1er Distrito de la Asamblea Estatal

INSTRUCCIONES PARA LOS VOTANTES

COMO VOTAR:
- PARA VOTAR POR UN CANDIDATO CUYO NOMBRE APARECE EN LA BOLETA ELECTORAL, MARQUE LA CASILLA DE VOTACION JUNTO AL NOMBRE DEL CANDIDATO, CUANDO DEBAN ELEGERSE DOS O MAS CANDIDATOS PARA EL MISMO CARGO, MARQUE JUNTO A LOS NOMBRES DE TODOS LOS CANDIDATOS PARA EL CARGO POR EL QUE DESEE VOTAR. SIN EXCEPER, NO OIBSTANTE, EL NUMERO DE CANDIDATOS QUE SI VAYAN A ELEGIR.
- PARA VOTAR POR UN CANDIDATO CALIFICADO POR ESCRITO, ESCRIBA EL NOMBRE DE LA PERSONA EN EL ESPACIO EN BLANCO PREVISTO PARA ESO EN DESPUES DE LOS NOMBRES DE LOS OTROS CANDIDATOS PARA EL MISMO CARGO.
- PARA VOTAR POR CUALQUIER MEDIDA, MARQUE EL INDICADOR DE VOTO JUNTO A LA PALABRA "SI" O JUNTO A LA PALABRA "NO".
- MARCAR LA BOLETA ELECTORAL FUERA DEL ESPACIO DESIGNADO PARA VOTAR POR UN CANDIDATO O MEDIDA PUEDE COMPROMETER EL CARACTER SECRETO DE LA BOLETA.
- SI MARCA DE MANERA INCORRECTA, ROMPE O DESPRECIARA ESTA BOLETA ELECTORAL, DEVUELVA AL MIEMBRO DE LA JUNTA DEL RECINTO Y SOLICITE OTRA.
- EN LAS BOLETAS ELECTORALES DE VOTO POR CORREO, MARQUE CON PLUMA O LAPIZ.

Cargos Nominados por los Votantes y No Partidistas:
Todos los votantes, independientemente de la preferencia de partido que hayan mencionado en el momento de la inscripción, o de la negativa a revelar una preferencia de partido, pueden votar por cualquier candidato para un cargo nominado por los votantes o no partidista. La preferencia de partido, si la hay, designada por un candidato para un cargo nominado por los votantes es seleccionada por el candidato y se muestra sólo para información de los votantes. No implica que el candidato sea nominado o respaldado por el partido o que el partido apruebe al candidato. La preferencia de partido, si la hay, de un candidato a un cargo no partidista no aparece en la boleta.

ESTADO

Gobernador

Vote por UNO

MICHAEL SHELLENBERGER
Preferencia de Partido: Ninguno
Defensor de Políticas para Personas sin Hogar

FREDERIC C. SCHULTZ
Preferencia de Partido: Ninguno
Abogado de Derechos Humanos

WOODROW "WOODY" SANDERS III
Preferencia de Partido: Ninguno
Emprendedor/Director/Ingeniero

REINETTE SENUM
Preferencia de Partido: Ninguno
No tiene designación de boleta

LONNIE SORTOR
Preferencia de Partido: Republicano
Proprietario de Empresa

AMANDO "MANDO" PEREZ-SERRATO
Preferencia de Partido: Demócrata
No tiene designación de boleta

JAMES G. HANINK
Preferencia de Partido: Ninguno
Educativo Jubilado

SHAWN COLLINS
Preferencia de Partido: Republicano
Oficial Militar/Abogado

HEATHER COLLINS
Preferencia de Partido: Verde
Proprietario de Pequeña Empresa

ANTHONY "TONY" FANARA
Preferencia de Partido: Demócrata
Proprietario de Restaurante

SERGE FIANKAN
Preferencia de Partido: Ninguno
Proprietario de Pequeña Empresa

LUIS JAVIER RODRIGUEZ
Preferencia de Partido: Verde
Escritor/ poeta

LEO S. ZACKY
Preferencia de Partido: Republicano
Empresario/Agricultor/Comentarista

BRADLEY ZINK
Preferencia de Partido: Ninguno
Actuador de Libros para Niños

JENNY RAE LE ROUX
Preferencia de Partido: Republicano
Emprendedora/Planificadora

DAVID LOZANO
Preferencia de Partido: Republicano
Oficial Ejecutivo/Abogado

RONALD A. ANDERSON
Preferencia de Partido: Republicano
Contratista/Ingeniero/Empresario

GAVIN NEWSOM
Preferencia de Partido: Demócrata
Gobernador de California

ROBERT C. NEWMAN II
Preferencia de Partido: Republicano
Agricultor/Planificador

BRIAN DAHLE
Preferencia de Partido: Republicano
Senador/Agricultor

JOEL VENTRESCA
Preferencia de Partido: Demócrata
Asesor en Ingresos Adicionales

MAJOR WILLIAMS
Preferencia de Partido: Republicano
Empresario/Empresario

RON JONES
Preferencia de Partido: Republicano
No tiene designación de boleta

ANTHONY TRIMINO
Preferencia de Partido: Republicano
Emprendedor/Director Ejecutivo

DANIEL R. MERCURI
Preferencia de Partido: Republicano
Padre/Proprietario de Empresa

CRISTIAN RAUL MORALES
Preferencia de Partido: Republicano
Director de Operaciones

Escribir en

Vicegobernadora
Vote por UNO

CLINT W. SAUNDERS
Preferencia de Partido: Republicano
Tecnólogo de Salud Mental

WILLIAM CAVETT "SKEE" SAACE
Preferencia de Partido: Demócrata
Abogado/Elijente de California

DAVID HILLBERG
Preferencia de Partido: Ninguno
Mecánico de Autos/Activo

ANGELA E. UNDERWOOD JACOBS
Preferencia de Partido: Republicano
Empresaria/Alcaldeza Adjunta

DAVID FENNEL
Preferencia de Partido: Republicano
Empresario

ELENI KOUNALAKIS
Preferencia de Partido: Demócrata
Vicegobernadora

MOHAMMAD ABE
Preferencia de Partido: Paz y Libertad
Empresario

JEFFREY HIGHEAR MORGAN
Preferencia de Partido: Demócrata
Empresario/Ingeniero

Escribir en

Secretario de Estado
Vote por UNO

JAMES "JW" PAINE
Preferencia de Partido: Republicano
Carnicero Sindicalizado con
Tatuajes

RACHEL HAMM
Preferencia de Partido: Republicano
Actuador

MATTHEW D. CINQUANTA
Preferencia de Partido: Ninguno
Investigador Privado

RAUL RODRIGUEZ JR.
Preferencia de Partido: Republicano
Trabajador de Alimentos Jubilado

GARY N. BLENNER
Preferencia de Partido: Verde
Muestrador

ROB BERENSKY
Preferencia de Partido: Republicano
Director de Finanzas

SHIRLEY A. WEBER
Preferencia de Partido: Demócrata
Secretaría de Estado Designada de
California

Escribir en

Leer ambos lados de la boleta

- A Spanish facsimile ballot is offered at every vote center.
- Any voter can request a facsimile ballot mailed to them or pick one up at our office or any Vote Center

NEVADA COUNTY



HELPING YOU

VOTE

ONE LANGUAGE AT A TIME

WE CAN HELP YOU VOTE
IN OVER 200 LANGUAGES
AS WELL AS
AMERICAN SIGN LANGUAGE



PODEMOS AYUDARTE A VOTAR
EN MÁS DE 200 IDIOMAS
ASÍ COMO EL LENGUAJE DE
SEÑAS AMERICANO



LanguageLine Solutions		Interpretation Services Available	
Arabic	عربي	Burmese	မြန်မာ
Burmese	မြန်မာ	Chinese	中文
Chinese	中文	English	English
English	English	French	Français
French	Français	German	Deutsch
German	Deutsch	Haitian Creole	Kreyòl Ayisyen
Haitian Creole	Kreyòl Ayisyen	Hindi	हिन्दी
Hindi	हिन्दी	Japanese	日本語
Japanese	日本語	Korean	한국어
Korean	한국어	Spanish	Español
Spanish	Español	Tamil	தமிழ்
Tamil	தமிழ்	Tagalog	Tagalog
Tagalog	Tagalog	Vietnamese	Việt Nam
Vietnamese	Việt Nam		

VIDEO INTERPRETING
SERVICES
AVAILABLE AT THIS
VOTE CENTER.

Language Help at the Vote Centers

- Nevada county partners with LanguageLineSolutions.
- LanguageLine offers video and audio translation services in over 200 different languages as well as American Sign Language.
- This service is available at every vote center location during operation hours.



Providing Voters with Language Access

NEVADA COUNTY

LanguageLine Solutions

HELPING YOU **VOTE**

ONE LANGUAGE AT A TIME

WE CAN HELP YOU VOTE
IN OVER 200 LANGUAGES
AS WELL AS
AMERICAN SIGN LANGUAGE

PODEMOS AYUDARLE A VOTAR
EN MÁS DE 200 IDIOMAS
ASÍ COMO EL LENGUAJE DE
SEÑAS AMERICANO

VIDEO INTERPRETING
SERVICES
AVAILABLE AT THIS
VOTE CENTER.




Over 200 languages and American Sign Language (ASL) interpreters are available at each vote center in Nevada County! We are proud to be among the first counties in California to partner with LanguageLine Solutions. Offering state of the art online video interpreting services at each vote center, we can help you vote in any language.

Additionally, Spanish language ballots are available at all vote centers.

¡Hay intérpretes disponibles para más de 200 idiomas y para el Lenguaje de Señas Americano (American Sign Language, ASL) en cada centro de votación del condado de Nevada! Nos enorgullece ser de los primeros condados de California en asociarse con LanguageLine Solutions. Al ofrecer servicios de vanguardia de interpretación por video en línea en cada centro de votación, podemos ayudarle a votar en cualquier idioma.

Además, hay boletas en idioma Español disponibles en todos los centro de votación.

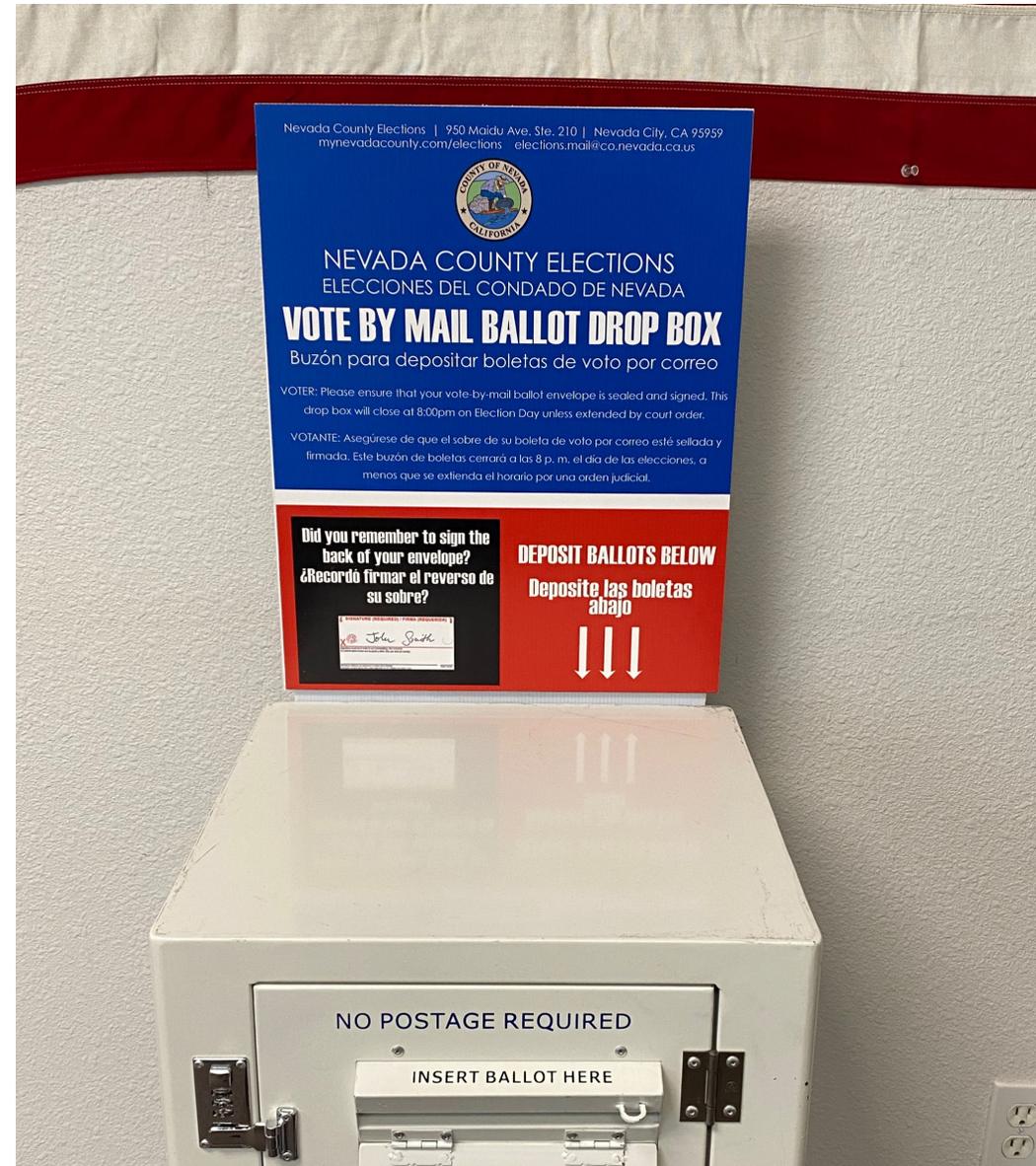
September 14, 2021 California Gubernatorial Recall Election

Language Help at the Vote Centers Cont...

- This information is translated in our county voter information guide

Drop Box language

- All Drobox banners are multilingual.



Voter Outreach Goals

To Instill confidence in the voting process for voters with limited English proficiency.

Questions to be answered:

- How can the elections department better reach out to the members of these communities?
- What are the biggest barriers that will prevent these members of our community from participating in the voting process.
- How can the elections department work towards recruiting more bilingual vote center workers?

Thank You

- Question or comments?
- If any questions come of after this meeting please feel to email or call me at:
- kyle.kenney@co.nevada.ca.us
- 530-265-1771



LAAC

Welcome to the April 2023 Language Accessibility Advisory Committee Meeting

Our Mission

- The Language Accessibility Committee, in consultation with the public, has been formed to ensure that the voting process, under the requirements of the Voter's Choice Act, can be utilized effectively by voters for whom English is a second language.
- The goal of this discussion is to examine our election services and identify how we can better serve these members of our community.

Topics of Discussion

- Vote center and ballot accessibility
- Voter outreach

Spanish Facsimile Ballot

Preview Ballot
10/07/2022 16:37:32

8 DE NOVIEMBRE DE 2022 ELECCIÓN GENERAL DE TODO EL ESTADO CP01

Condado de Nevada BOLETA ELECTORAL OFICIAL

Página 1 de 5

3. ER DISTRITO CONGRESIONAL
1. ER DISTRITO PARA LA ASAMBLEA

INSTRUCCIONES PARA LOS VOTANTES

PARA VOTAR POR UN CANDIDATO A PRESIDENTE DE LA SUPREMA CORTE DE JUSTICIA DE CALIFORNIA, JUEZ ASOCIADO DE LA SUPREMA CORTE DE APELACIÓN, O JUEZ ASOCIADO DE LA CORTE DE APELACIÓN, MARQUE EL INDICADOR DE VOTO JUNTO A LA PALABRA "SI". PARA VOTAR EN CONTRA DE ESE CANDIDATO, MARQUE EL INDICADOR DE VOTO JUNTO A LA PALABRA "NO".

PARA VOTAR POR CUALQUIER OTRO CANDIDATO DE SU SELECCIÓN, MARQUE LA CUESTA DE VOTACIÓN JUNTO AL NOMBRE DEL CANDIDATO. CUANDO OMBAN ELEGIR DOS O MÁS CANDIDATOS PARA EL MISMO CARGO, MARQUE JUNTO A LOS NOMBRES DE TODOS LOS CANDIDATOS PARA EL CARGO POR EL QUE DESEE VOTAR, SIN EXCEDER, NO OBTENER, EL NÚMERO DE CANDIDATOS QUE SE VAYAN A ELEGIR.

PARA VOTAR POR UN CANDIDATO CALIFICADO POR ESCRITO, ESCRIBA EL NOMBRE DE LA PERSONA EN EL ESPACIO EN BLANCO PREVISTO PARA ESE FIN DESPUÉS DE LOS NOMBRES DE LOS OTROS CANDIDATOS PARA EL MISMO CARGO.

PARA VOTAR POR CUALQUIER MEDIDA, MARQUE EL INDICADOR DE VOTO JUNTO A LA PALABRA "SI" O JUNTO A LA PALABRA "NO".

MARCAR LA BOLETA ELECTORAL FUERA DEL ESPACIO DESIGNADO PARA VOTAR POR UN CANDIDATO O MEDIDA PUEDE COMPROMETER EL CARÁCTER SECRETO DE LA BOLETA.

SI MARCA DE MANERA INCORRECTA, ROMPE O DESFIGURA ESTA BOLETA ELECTORAL, DÉVALVALA AL MIEMBRO DE LA JUNTA DEL REINTO Y SOLICITE OTRA.

EN LAS BOLETAS ELECTORALES DE VOTO POR CORREO, MARQUE CON PLUMA O LÁPIZ.

Cargos Nominados por los Votantes y No Partidistas
Todos los votantes, independientemente de la preferencia de partido que hayan mencionado en el momento de la inscripción, o de la negativa a revelar una preferencia de partido, pueden votar por cualquier candidato para un cargo nominado por los votantes o no partidista. La preferencia de partido, si la hay, designada por un candidato para un cargo nominado por los votantes es seleccionada por el candidato y se muestra sólo para información de los votantes. No implica que el candidato sea nominado o respaldado por el partido o que el partido apruebe al candidato. La preferencia de partido, si la hay, de un candidato a un cargo no

ESTADO:

Gobernador
Vote por uno

BRIAN DAHLE
Preferencia de Partido:
Republicano
Senador/Agricultor

GAVIN NEWSOM
Preferencia de Partido:
Demócrata
Gobernador de California

Vicegobernadora
Vote por uno

ANGELA E. UNDERWOOD
JACOBS
Preferencia de Partido:
Republicano
Empresaria/Alcaldesa
Adjunta

ELENI KOUNALAKIS
Preferencia de Partido:
Demócrata
Vicegobernadora

Secretario de Estado
Vote por uno

ROB BERNOSKY
Preferencia de Partido:
Republicano
Director de Finanzas

SHIRLEY N. WEBER
Preferencia de Partido:
Demócrata
Secretaria de Estado
Designada de California

Controlador
Vote por uno

MALIA M. COHEN
Preferencia de Partido:
Demócrata
Miembro de la Junta de
Ecuilización del Estado de
California

LANHEE J. CHEN
Preferencia de Partido:
Republicano
Asesor Fiscal/Educador

Tesorero
Vote por uno

FIONA MA
Preferencia de Partido:
Demócrata
Tesorera Estatal/Contadora
Pública Certificada

JACK M. GUERRERO
Preferencia de Partido:
Republicano
Miembro del Consejo/
Contador Público
Certificado/Economista

Procurador General
Vote por uno

ROB BONTA
Preferencia de Partido:
Demócrata
Procurador General
Designado del Estado de
California

NATHAN HOCHMAN
Preferencia de Partido:
Republicano
Asesor Jurídico General

Leer ambos lados de la boleta

- A Spanish facsimile ballot is offered at every vote center.
 - Any voter can request a facsimile ballot mailed to them or pick one up at our office or any Vote Center.
- (Request forms included with all Voter Information Guides)

NEVADA COUNTY



HELPING YOU

VOTE

ONE LANGUAGE AT A TIME

WE CAN HELP YOU VOTE
IN OVER 200 LANGUAGES
AS WELL AS
AMERICAN SIGN LANGUAGE



PODEMOS AYUDARTE A VOTAR
EN MÁS DE 200 IDIOMAS
ASÍ COMO EL LENGUAJE DE
SEÑAS AMERICANO



LanguageLine Solutions		Interpretation Services Available	
Arabic	عربي	Bosnian	Босански
Burmese	မြန်မာ	Chinese	中文
Castilian	Castellano	English	English
Chinese	中文	French	Français
English	English	German	Deutsch
Spanish	Español	Hebrew	עברית
Tagalog	Tagalog	Hindi	हिन्दी
Vietnamese	Việt Nam	Japanese	日本語
Yiddish	יידיש	Korean	한국어
		Portuguese	Português
		Russian	Русский
		Spanish	Español
		Tamil	தமிழ்
		Urdu	اردو
		Vietnamese	Việt Nam

VIDEO INTERPRETING
SERVICES
AVAILABLE AT THIS
VOTE CENTER.

Language Help at the Vote Centers

- Nevada county partners with LanguageLine Solutions.
- LanguageLine offers video and audio translation services in over 200 different languages as well as American Sign Language.
- This service is available at every vote center location during operating hours.



Providing Voters with Language Access

NEVADA COUNTY
LanguageLine Solutions HELPING YOU
VOTE
ONE LANGUAGE AT A TIME

WE CAN HELP YOU VOTE
IN OVER 200 LANGUAGES
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Además, hay boletas en idioma Español disponibles en todos los centro de votación.

Language Help at the Vote Centers

- This information is translated in our county voter information guide.
- Election notices including the “Voter Bill of Rights” are posted at each voter center in English and Spanish.
- Additional copies of the California State Voter Information Guide available in English and Spanish.

Drop Box language

- All Drobox banners offer English and Spanish
- Notices about Electioneering and Corruption of the Voting Process are posted on each drop box in English and Spanish



Voting In Person

- Voters may bring up to two people with them to the polls to assist with voting.
- These individuals must not be representatives of the voter's employer or union.



Ongoing Plans

- Translate more materials and mailers.
- Send voters more information on LanguageLine and translation options.
- Increased community outreach.

Voter Outreach Goals

To instill confidence in the voting process for voters who require language assistance.

Questions for Discussion:

- How can the Elections Office better reach out to the voters who require language assistance?
- What are the largest barriers that will prevent these voters from participating in the voting process?
- How can the Elections Office help combat misinformation about the voting process?
- How can the Elections Office work towards recruiting more bilingual vote center workers?

Thank You

- Question or comments?
- If you have any additional ideas or questions, please email us at:
Elections.Mail@nevadacountyca.gov
Michael.Lloyd@nevadacountyca.gov
- 530-265-1771

Appendix C: Voter Education and Outreach Committee

The Nevada County Language Accessibility Advisory Committee was established on August 29, 2017. The following pages represent documents related to this committee between March 2023 and May 2023.

NOTICE OF PUBLIC MEETING

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETING WILL BE HELD FOR A VOTER EDUCATION AND OUTREACH COMMITTEE MEETING (VEOC).

NOTICE IS HEREBY GIVEN by Natalie Adona, Nevada County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections Law of the State of California, that on March 20, 2023 the Nevada County Elections Office will hold a VEOC Meeting at 1:00 pm in the Providence Mine Room on the 2nd Floor of the Eric Rood Administrative Center located at 950 Maidu Ave., Nevada City, CA 95959 and via Teams.

NOTICE IS FURTHER GIVEN that any interested members of the public may attend the meeting. For any questions please contact the Elections Office at 530-265-1298, or by email at elections.mail@nevadacountyca.gov.

Natalie Adona
Nevada County Clerk-Recorder/Registrar of Voters

MEETING MINUTES

VOTER EDUCATION AND OUTREACH COMMITTEE (VEOC)

Date: May 30, 2023

Time: 1:00 pm

Meeting called to order by: Natalie Adona

IN ATTENDANCE:

Natalie Adona, Nick Wilczek, Ariel Lovett, Scott Lay, Taylor Wolfe, Karen O'Hara, Michael Lloyd, Peggy Lee, Tamara Juergenson

WELCOME

Natalie welcomed everyone to the meeting.

MISSION:

The Voter Education and Outreach Committee's mission is to foster faith and trust in the democratic process by giving Nevada County voters the tools they need to understand their voting rights, empowering our residents to learn more about the elections process, and providing Nevada County with the information needed to instill confidence in elections results.

COMMITTEE GOALS:

Natalie went over the goals of our committee which included establishing a baseline for understanding Nevada County's informational needs and making efforts to meet people where they're at.

Some goals were:

- To consistently publish updated information about the elections process—on the Nevada County Elections website as well as through other media/social media outlets.
- Engage with low information voters including voters with disabilities, overseas and military voters and voters with language barriers.
- Host informational meetings with the opportunity to receive public comment.
- Participate in County events and offer information to voters about upcoming elections and their rights.

WEBSITE UPDATES:

Natalie let everyone know that our website has been updated—thanks to the hard work of Taylor Wolfe and her team. We have now changed to a .gov on our website. Natalie walked everyone through the new icons and categories of information, which are now much clearer and make it easier to find the information that you are looking for. She also explained how the Elections Data Explorer works using data from the last Census. Scott Lay commented that the website is much improved. Natalie encouraged everyone to take the time to explore the new features when they get a chance.

REGISTRATION DRIVES:

Ariel Lovett asked about registration drives and said that the League of Women Voters would be interested in doing a registration drive.

Natalie explained that there are certain steps to follow and that perhaps we can compose a few guidelines and rules to follow if others are interested.

Karen O'Hara said that Sierra College has not yet done a registration drive, but they are thinking about doing a Civic Engagement Day and a drive could be done then.

It was discussed that voters who are age 16/17 can pre-register if they want to. Natalie mentioned that Peggy Lee has gone to Sierra Academy for Expeditionary Learning (SAEL) high school to pre-register high school students. Scott Lay said that he would be happy to facilitate engagement with local high schools. Peggy will reach out to Scott and work with him to set up more ways to pre-register local high school students.

ELECTION ADMINISTRATION PLAN (EAP):

Natalie discussed the Election Administration Plan and Elections Code § 4005(a)(10)(I)(i): voter education and outreach plan and what it must include:

- How we will use the media that serve language minority communities for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.
- How we will use the media to inform voters of the availability of a vote-by-mail ballot in an accessible format and how to request it.
- How the county will have a community presence to educate voters.
- The county will have an accessible internet website with accessible information available.
- How we will identify language minority voters.
- How we will educate and communicate to the disability community, including holding workshops to increase participation of eligible voters.
- Provide voter materials and assistance in a language other than English and hold at least one bilingual workshop for each covered language.
- How the county will spend the necessary resources on voter education and outreach to ensure that voters are fully informed about the election.
- Required public service announcements and at least two direct contacts with voters to inform them of the upcoming election details.

ELECTIONS MISINFORMATION AND DISINFORMATION

Natalie discussed how important it is that we work on combating elections misinformation and disinformation. She said that the committee can definitely help us with this. Previously, Nick had suggested that elections visiting the Farmer's Market or other community events would be a good way to engage with the public. Natalie mentioned that elections participated in the Earth Day festival in Nevada City and it was well attended. We also have a booth booked at the upcoming Nevada County Fair in August.

REACHING VOTERS WHO REQUIRE SPANISH LANGUAGE ASSISTANCE

Natalie explained that elections has a real challenge in connecting with individuals who require Spanish language assistance. Elections would like to identify state or local groups who can introduce our office to organizations who serve voters requiring Spanish language assistance.

Nick mentioned that there are multiple Spanish speakers on staff at the Truckee Library that have relationships with the community. Scott Lay said that he has a Spanish speaking liaison that works in our three Family Resource Centers, as well as a group called Equity Leadership that may be able to

help. Taylor said that Jazmin Breaux is our HHS Program Manager for Eastern County and may be another good contact in addition to Nick's library staff. She also suggested that 211 Connecting Point might have some good leads on connecting with different populations and communities as well.

PROPOSED DROP BOX LOCATIONS

Natalie went over the updated maps and proposed drop box locations. She thanked Sierra College for providing an extra place for a drop box. Currently there is no drop box location in the Alta Sierra area. It was discussed that a drop box was once located at a Pizza place but was discontinued for unknown reasons. Karen said that there is a mailbox store next to a barbershop that might be a good location. Michael mentioned the clubhouse, gym and marketplace as possible locations. Natalie asked that Michael look into the possibilities so that maybe we can have an Alta Sierra drop box.

COMMENTS, QUESTIONS

Ariel said that she appreciated all of our efforts and information. She said that the League of Women Voters will be happy to support us and that she will pass on the information from today's meeting. Natalie let everyone know that the EAP will be published and there will be opportunity for public comment, and she will let everyone know when that will be. Natalie will follow up with Taylor on county surveys. Taylor said that the county is looking at doing the next survey in the Fall of 2023. Normally the National Citizen's Survey is done every 3 years, but the last one was in 2017 and then the pandemic happened. Natalie would like to know how they select the researchers or what the county process is. Natalie thanked everyone for joining the meeting.

Meeting was adjourned at 2.44 pm.

Respectfully Submitted,

Peggy Lee

Voter Education and Outreach Committee

March 20, 2023



**NEVADA
COUNTY**
CALIFORNIA

Elections
Registrar of Voters



Welcome!

Meeting Overview

- Introductions
- Summary of Voting in Nevada County
- Discussion



Introductions

- Name
- Current position
- Interest in the VEOC
- Memorable election experience

Mission

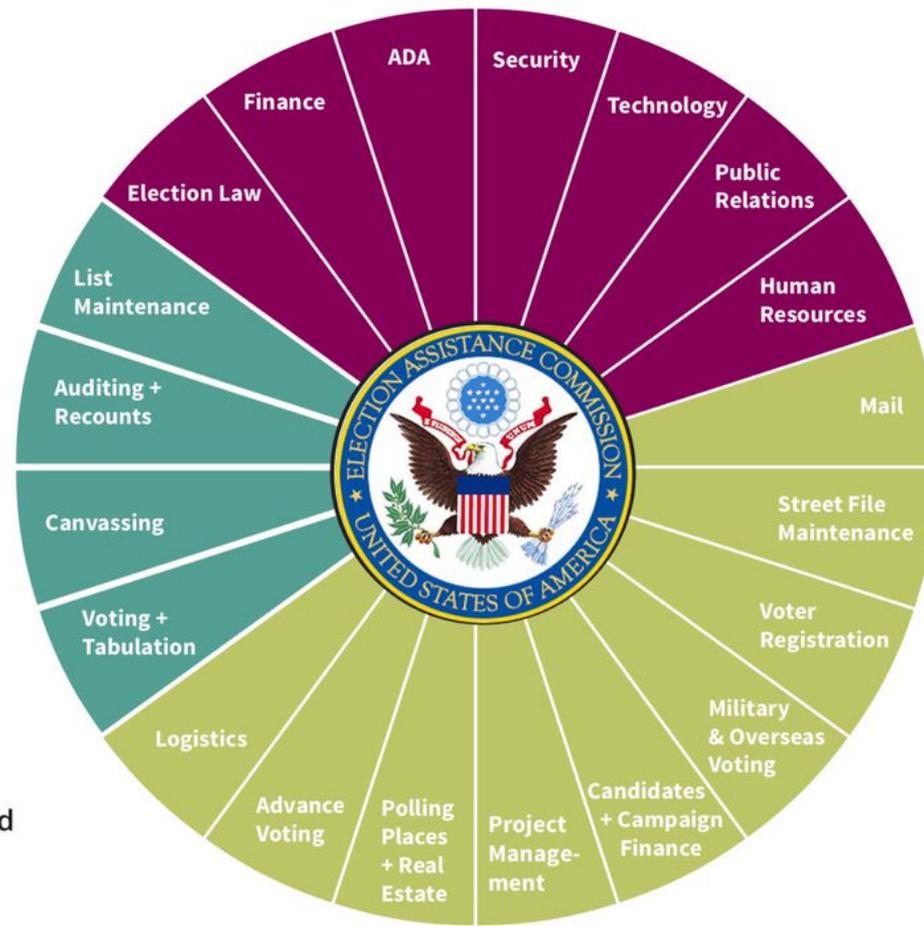
The Voter Education and Outreach Committee's mission is to foster faith and trust in the democratic process by giving Nevada County voters the tools they need to understand their voting rights, empowering our residents to learn more about the elections process, and providing Nevada County with the information needed to instill confidence in elections results.

Goals

- Refresh the Voter Education and Outreach Committee by inviting interested stakeholders to become advisory members
- Establish a baseline for understanding Nevada County's informational needs and make all efforts to meet people where they're at
- Consistently publish updated information about the elections process, on the Nevada County Elections website and through other media/social media outlets
- Engage with low-information voters, including but not limited to voters with language accessibility needs, military and overseas voters, and young voters
- Host informational meetings with the opportunity to receive public comments
- Participate in County events and offer information to voters about upcoming elections and their rights

Election Administration

- Technical process for hosting elections
- Nonpartisan in nature
- Critical infrastructure (designation in 2017)
- Patchwork of federal, state, and local laws, procedures
- California Voter Bill of Rights
- County and city officials are elections officials
- Districts and parties may host their own elections
- Requires elections officials to be experts in several categories of knowledge to be considered competent



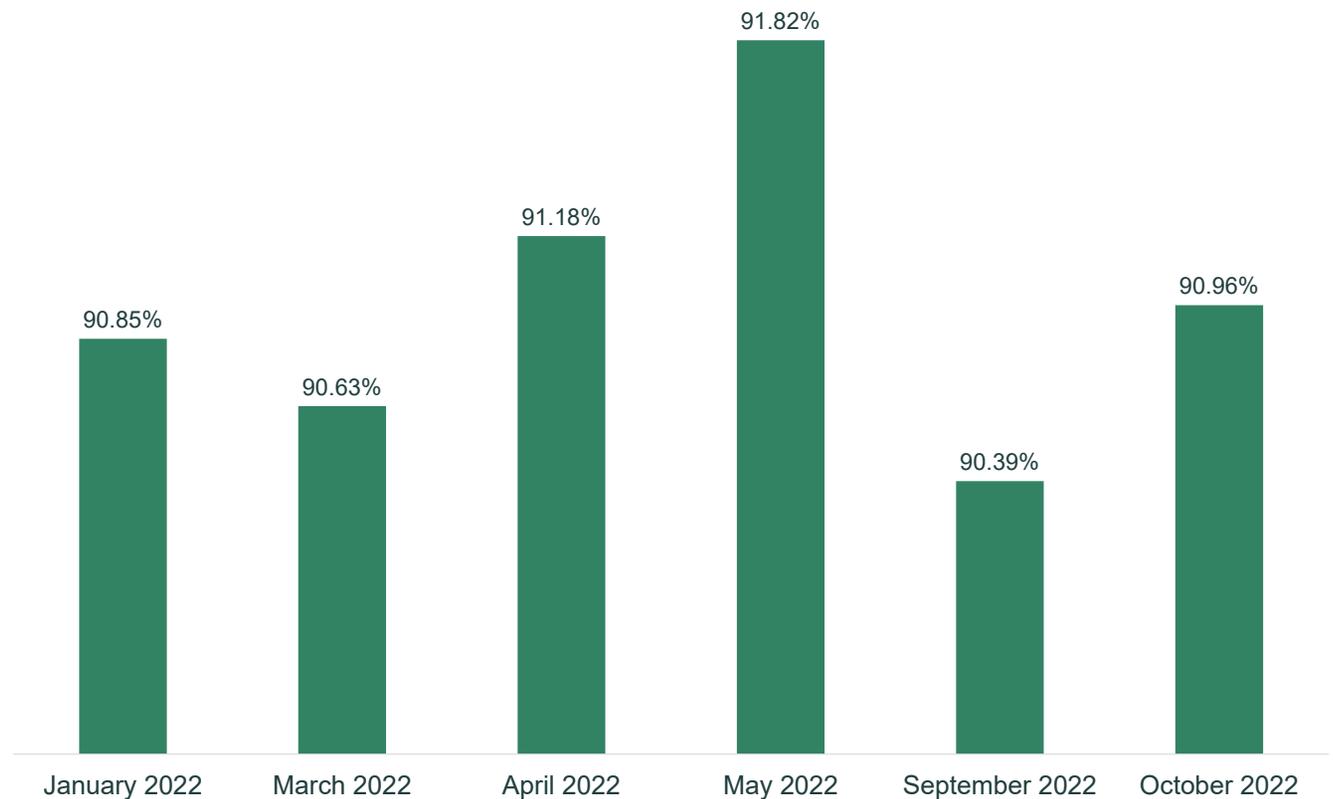
- Ongoing
- Election Preparation
- Election Night & Beyond

- Physical and Cyber security
- Communications
- Data management
- De-escalation tactics

Communities of Voters Served

- Frequent voters
- Partisan and NPP voters
- Historically disenfranchised voters
- Voters with specific needs (e.g., language, disability)
- Military and overseas (UOCAVA/MOVE)
- Voters re-entering civic life (former felons, conservatees)
- Young voters/students
- New citizens
- Voters who are unhoused
- Pre-registrants

Percent of Eligible Registered Voters in Nevada County, 2022

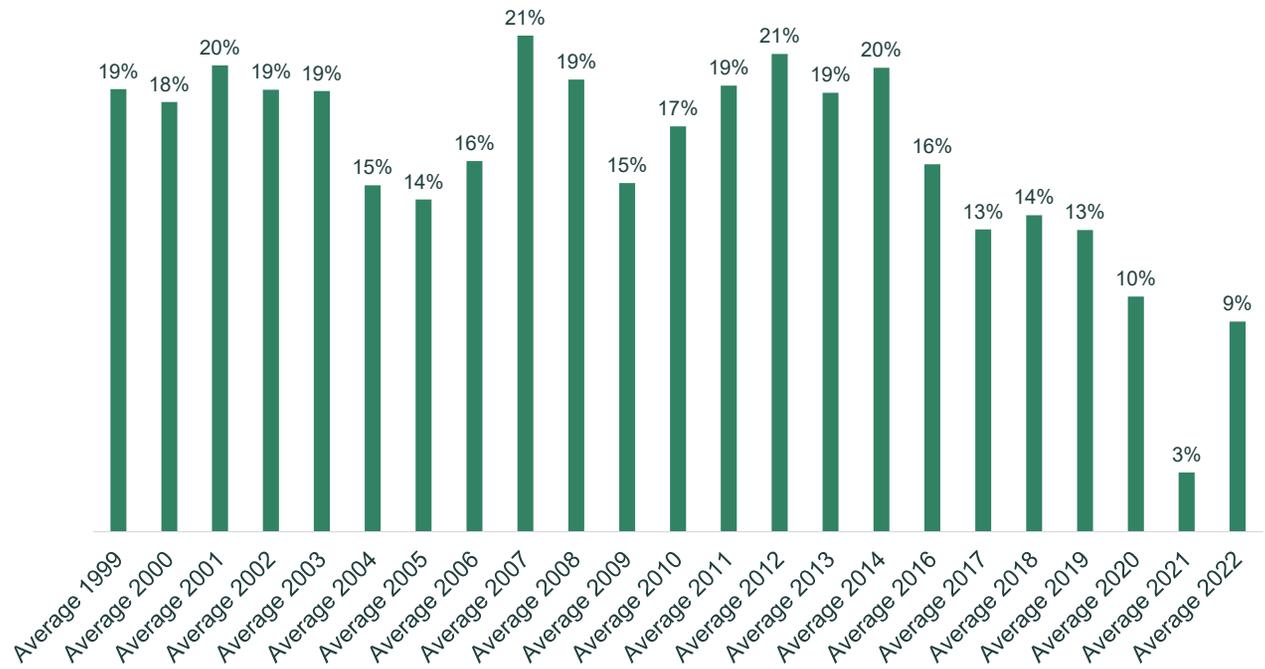


VAP vs VEP

Voting Age Population:
estimated by the Census,
considers anyone over the age
of 18

Voting Eligible Population:
estimated by the state and other
organizations, takes the VAP
and subtracts out populations
disqualified from registration

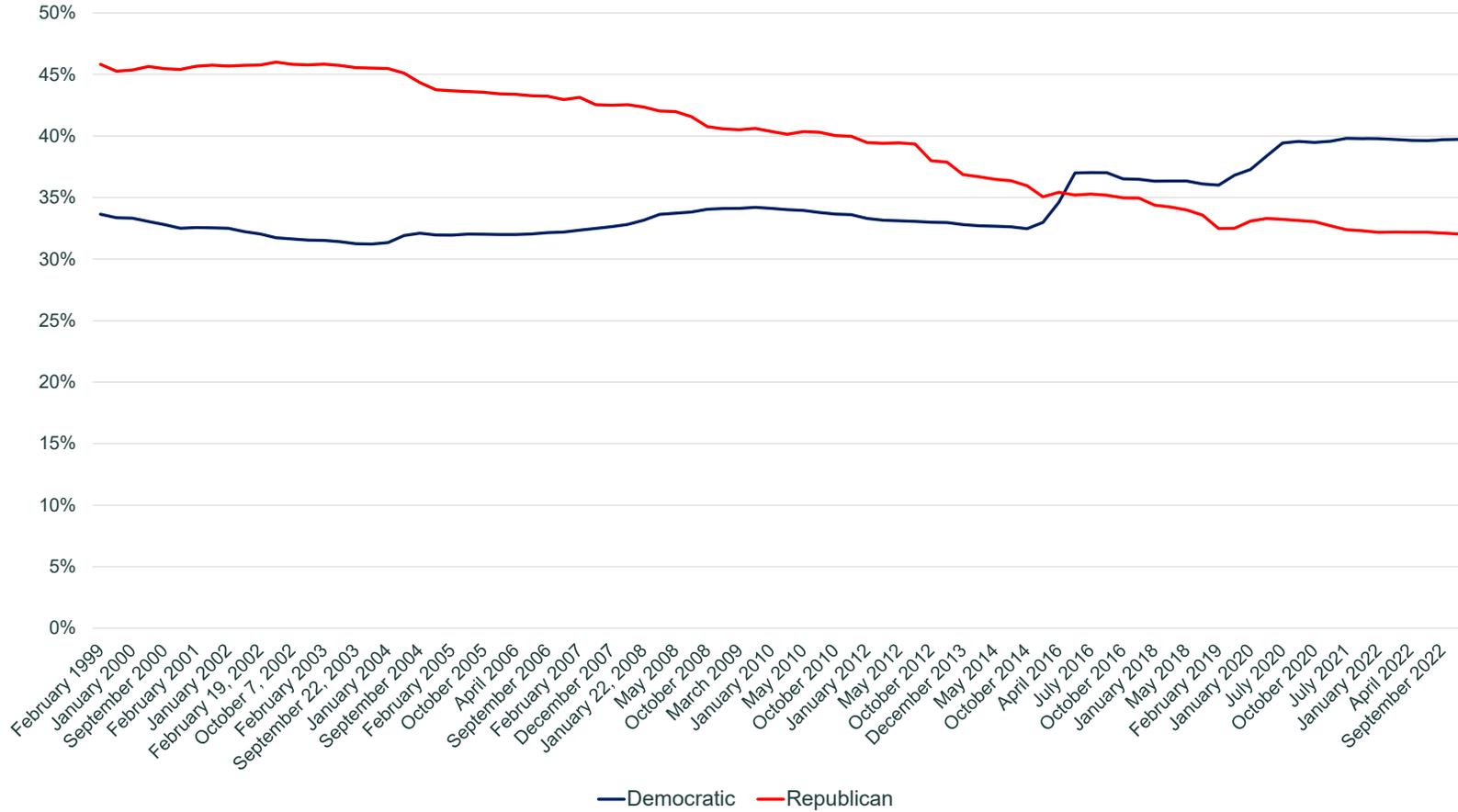
Average Eligible to Registered Gap by Year, Nevada County



Quick statistics:

- 75,000+ registered voters
- 100,000+ residents
- Average of RORs by year
- No individual level data
- Upward surge during pandemic
- Highly engaged voting population

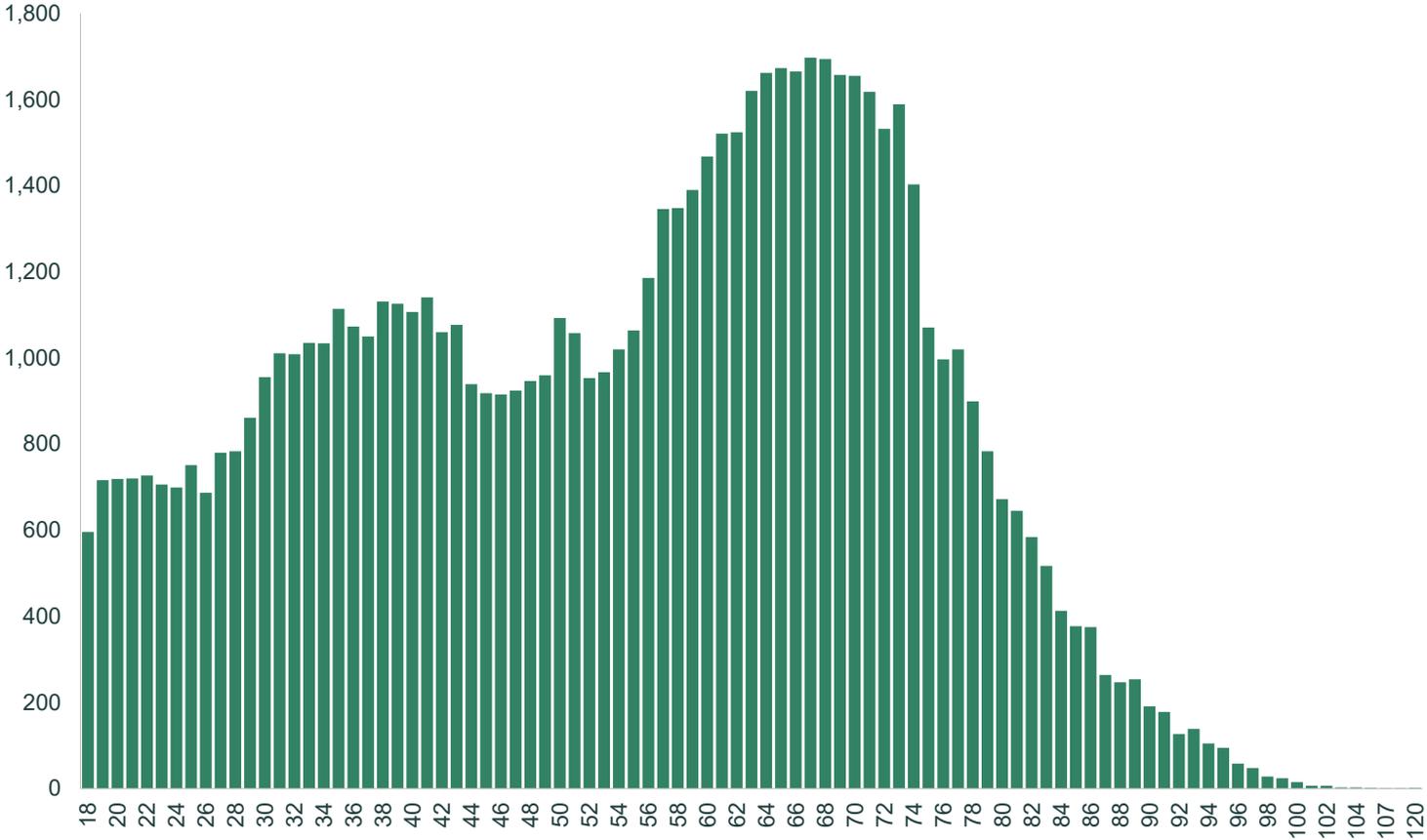
Nevada County Registered Democrats and Republicans Since 1999, by Percent Eligible



NEVADA COUNTY
Elections Registrar of Voters

Summary of Voting In Nevada County

Nevada County Active Registrants, by Age, December 2020



Elections Registrar of Voters

Summary of Voting In Nevada County

	Residents by age (2021, ACS)		Registered in 2020 (DIMS)	
		% County Pop		% of Age Pop
Under 5 years	3,766	3.64%	N/A	N/A
5 to 9 years	4,945	4.78%	N/A	N/A
10 to 14 years	5,657	5.47%	N/A	N/A
15 to 17 years	3,117	3.01%	No data	No data
18 and 19 years	1,629	1.57%	1,312	80.54%
20 years	964	0.93%	719	74.59%
21 years	596	0.58%	720	120.81%
22 to 24 years	2,447	2.36%	2,132	87.13%
25 to 29 years	4,715	4.56%	3,862	81.91%
30 to 34 years	5,161	4.99%	5,044	97.73%
35 to 39 years	4,890	4.73%	5,494	112.35%
40 to 44 years	7,358	7.11%	5,324	72.36%
45 to 49 years	6,226	6.02%	4,663	74.90%
50 to 54 years	6,384	6.17%	5,091	79.75%
55 to 59 years	7,067	6.83%	6,334	89.63%
60 and 61 years	4,575	4.42%	2,989	65.33%
62 to 64 years	5,093	4.92%	4,806	94.36%
65 and 66 years	3,548	3.43%	3,338	94.08%
67 to 69 years	6,065	5.86%	5,048	83.23%
70 to 74 years	8,266	7.99%	7,797	94.33%
75 to 79 years	5,072	4.90%	4,770	94.05%
80 to 84 years	3,564	3.44%	2,831	79.43%
85 years and over	2,382	2.30%	2,551	107.09%
Total	86,002		74,825	

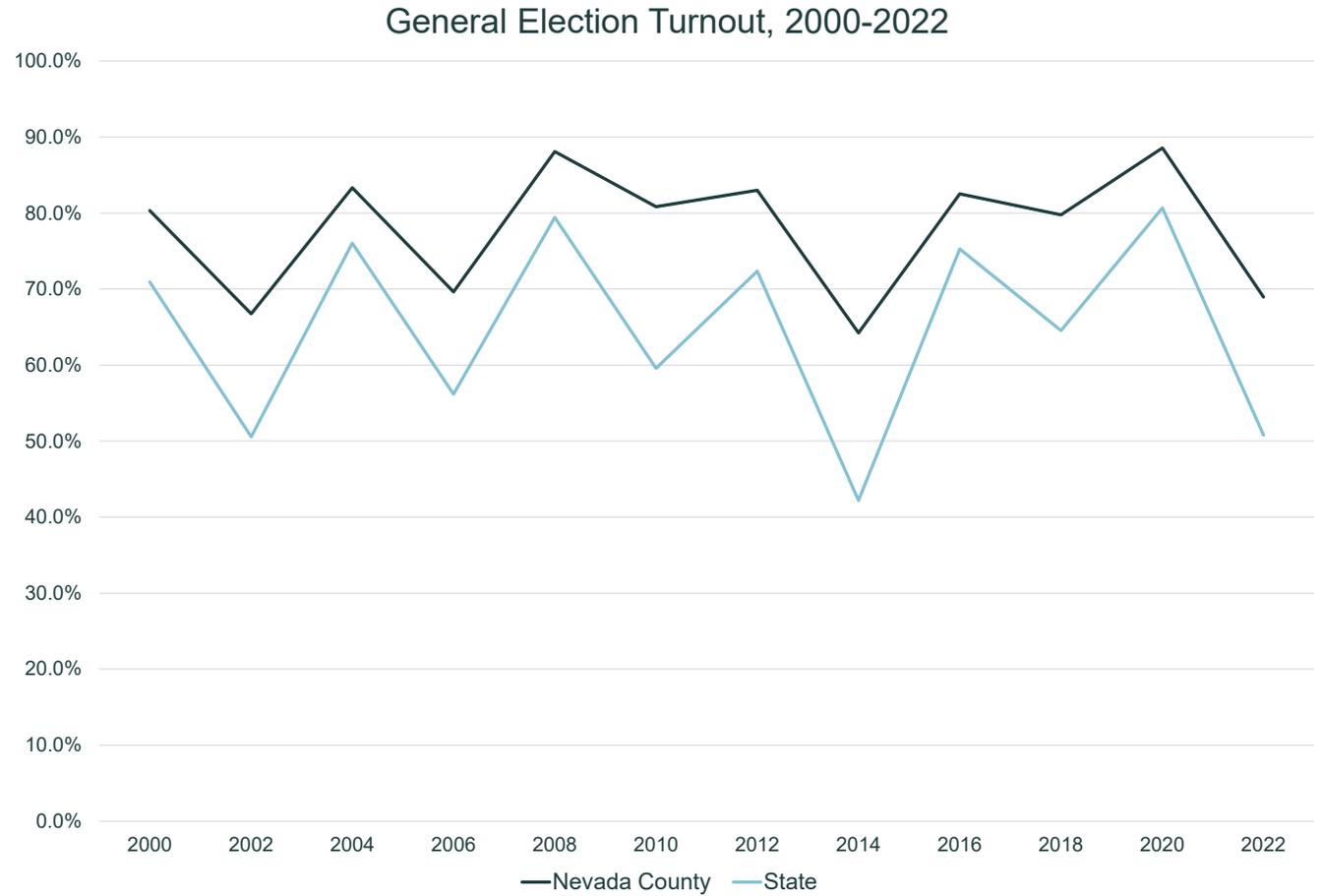


Elections
Registrar of Voters

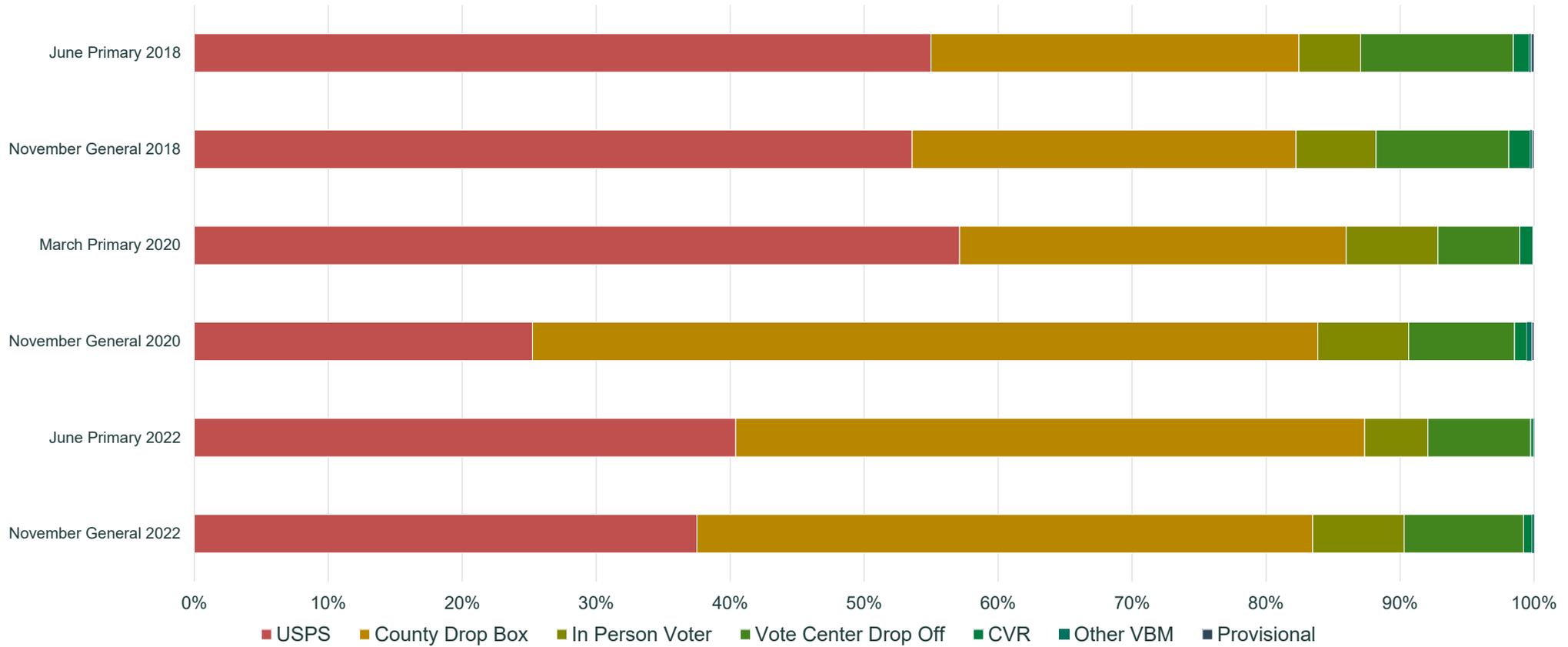
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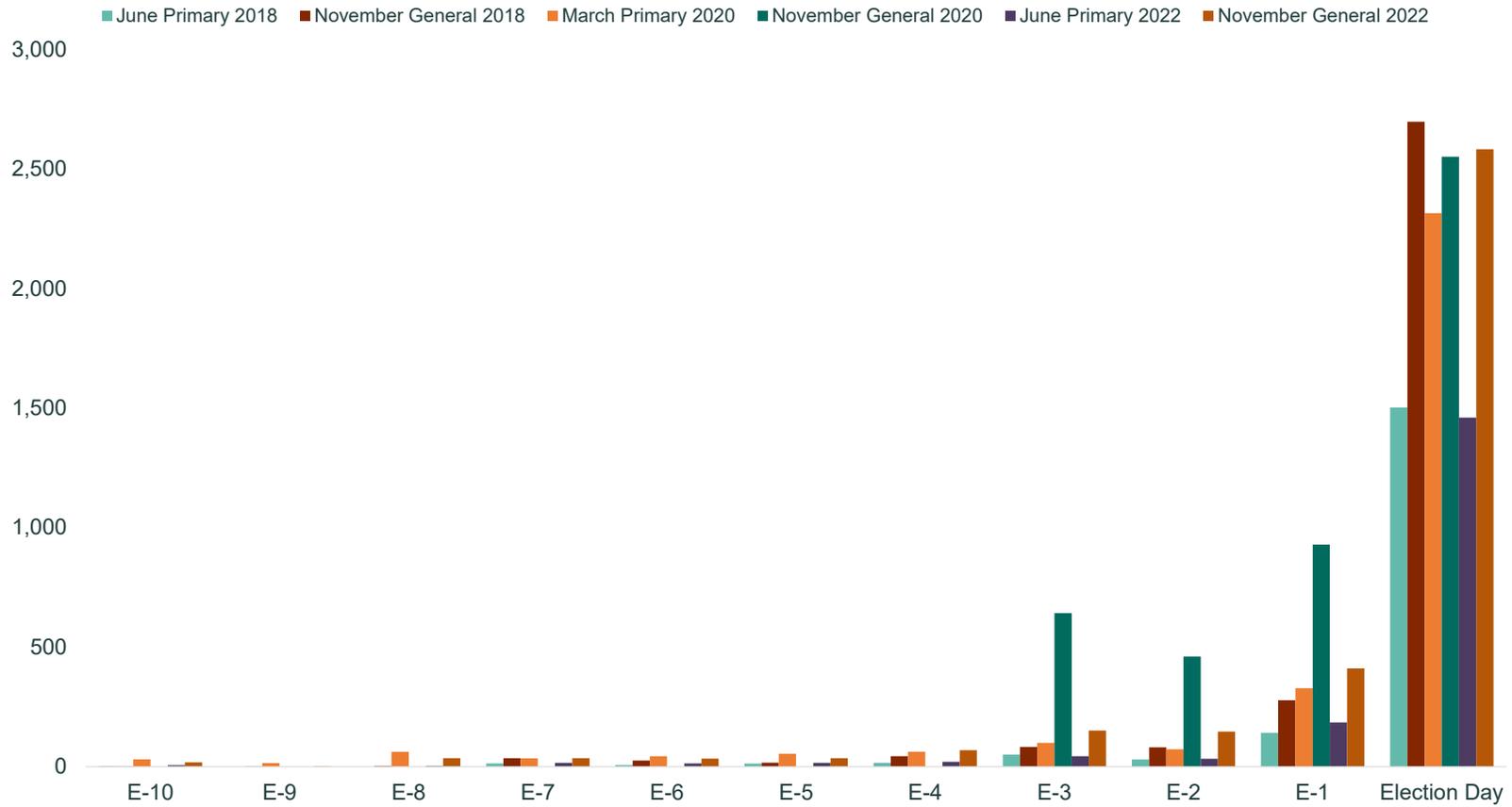
- By registered population
- High levels of voter participation
- Often in the top 5 counties
- No detailed breakdowns by age, race available in DIMS



Ballot Return Methods, by Election



Number of Voters Served at Vote Centers, by Day





NEVADA
COUNTY
CALIFORNIA

Elections
Registrar of Voters

Questions?

Current Elections Activities

- Election Administration Plan (including a voter education plan)
- Convening all Advisory Committees (VEOC, LAAC, VAAC)
- 2022 Year End Report
- Updating web content
- Updating informational materials
- Installing new mail sorter
- Piloting new election management system
- Organizing countywide tabletop exercise

Potential Discussion Questions

- “Why doesn’t the Elections Office...?”
- What events are we missing that we should be at?
- What partnerships would be helpful/needed/awesome?
- How can we be better partners to you all?
- Are there specific pieces of misinformation that we need to address?
- Which communities of voters need more help?
- Are special/school districts getting the information/attention they need?
- How can we elicit more community help for elections?
- How else can we help/do better for our community?

Follow Up

- Notes will be circulated
- My contact information
- Periodic updates of what we're up to
- Engagement around specific projects
- Other items on the group wish list?



NOTICE OF PUBLIC MEETING

NOTICE FROM THE NEVADA COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT A PUBLIC MEETING WILL BE HELD FOR A VOTER EDUCATION AND OUTREACH COMMITTEE MEETING (VEOC).

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Natalie Adona
Nevada County Clerk-Recorder/Registrar of Voters

MEETING MINUTES

VOTER EDUCATION AND OUTREACH COMMITTEE (VEOC)

Date: May 30, 2023

Time: 1:00 pm

Meeting called to order by: Natalie Adona

IN ATTENDANCE:

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WELCOME

Natalie welcomed everyone to the meeting.

MISSION:

The Voter Education and Outreach Committee's mission is to foster faith and trust in the democratic process by giving Nevada County voters the tools they need to understand their voting rights, empowering our residents to learn more about the elections process, and providing Nevada County with the information needed to instill confidence in elections results.

COMMITTEE GOALS:

Natalie went over the goals of our committee which included establishing a baseline for understanding Nevada County's informational needs and making efforts to meet people where they're at.

Some goals were:

- To consistently publish updated information about the elections process—on the Nevada County Elections website as well as through other media/social media outlets.
- Engage with low information voters including voters with disabilities, overseas and military voters and voters with language barriers.
- Host informational meetings with the opportunity to receive public comment.
- Participate in County events and offer information to voters about upcoming elections and their rights.

WEBSITE UPDATES:

Natalie let everyone know that our website has been updated—thanks to the hard work of Taylor Wolfe and her team. We have now changed to a .gov on our website. Natalie walked everyone through the new icons and categories of information, which are now much clearer and make it easier to find the information that you are looking for. She also explained how the Elections Data Explorer works using data from the last Census. Scott Lay commented that the website is much improved. Natalie encouraged everyone to take the time to explore the new features when they get a chance.

REGISTRATION DRIVES:

Ariel Lovett asked about registration drives and said that the League of Women Voters would be interested in doing a registration drive.

Natalie explained that there are certain steps to follow and that perhaps we can compose a few guidelines and rules to follow if others are interested.

Karen O'Hara said that Sierra College has not yet done a registration drive, but they are thinking about doing a Civic Engagement Day and a drive could be done then.

It was discussed that voters who are age 16/17 can pre-register if they want to. Natalie mentioned that Peggy Lee has gone to Sierra Academy for Expeditionary Learning (SAEL) high school to pre-register high school students. Scott Lay said that he would be happy to facilitate engagement with local high schools. Peggy will reach out to Scott and work with him to set up more ways to pre-register local high school students.

ELECTION ADMINISTRATION PLAN (EAP):

Natalie discussed the Election Administration Plan and Elections Code § 4005(a)(10)(I)(i): voter education and outreach plan and what it must include:

- How we will use the media that serve language minority communities for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.
- How we will use the media to inform voters of the availability of a vote-by-mail ballot in an accessible format and how to request it.
- How the county will have a community presence to educate voters.
- The county will have an accessible internet website with accessible information available.
- How we will identify language minority voters.
- How we will educate and communicate to the disability community, including holding workshops to increase participation of eligible voters.
- Provide voter materials and assistance in a language other than English and hold at least one bilingual workshop for each covered language.
- How the county will spend the necessary resources on voter education and outreach to ensure that voters are fully informed about the election.
- Required public service announcements and at least two direct contacts with voters to inform them of the upcoming election details.

ELECTIONS MISINFORMATION AND DISINFORMATION

Natalie discussed how important it is that we work on combating elections misinformation and disinformation. She said that the committee can definitely help us with this. Previously, Nick had suggested that elections visiting the Farmer's Market or other community events would be a good way to engage with the public. Natalie mentioned that elections participated in the Earth Day festival in Nevada City and it was well attended. We also have a booth booked at the upcoming Nevada County Fair in August.

REACHING VOTERS WHO REQUIRE SPANISH LANGUAGE ASSISTANCE

Natalie explained that elections has a real challenge in connecting with individuals who require Spanish language assistance. Elections would like to identify state or local groups who can introduce our office to organizations who serve voters requiring Spanish language assistance.

Nick mentioned that there are multiple Spanish speakers on staff at the Truckee Library that have relationships with the community. Scott Lay said that he has a Spanish speaking liaison that works in our three Family Resource Centers, as well as a group called Equity Leadership that may be able to

help. Taylor said that Jazmin Breaux is our HHS Program Manager for Eastern County and may be another good contact in addition to Nick's library staff. She also suggested that 211 Connecting Point might have some good leads on connecting with different populations and communities as well.

PROPOSED DROP BOX LOCATIONS

Natalie went over the updated maps and proposed drop box locations. She thanked Sierra College for providing an extra place for a drop box. Currently there is no drop box location in the Alta Sierra area. It was discussed that a drop box was once located at a Pizza place but was discontinued for unknown reasons. Karen said that there is a mailbox store next to a barbershop that might be a good location. Michael mentioned the clubhouse, gym and marketplace as possible locations. Natalie asked that Michael look into the possibilities so that maybe we can have an Alta Sierra drop box.

COMMENTS, QUESTIONS

Ariel said that she appreciated all of our efforts and information. She said that the League of Women Voters will be happy to support us and that she will pass on the information from today's meeting. Natalie let everyone know that the EAP will be published and there will be opportunity for public comment, and she will let everyone know when that will be. Natalie will follow up with Taylor on county surveys. Taylor said that the county is looking at doing the next survey in the Fall of 2023. Normally the National Citizen's Survey is done every 3 years, but the last one was in 2017 and then the pandemic happened. Natalie would like to know how they select the researchers or what the county process is. Natalie thanked everyone for joining the meeting.

Meeting was adjourned at 2.44 pm.

Respectfully Submitted,

Peggy Lee

Voter Education and Outreach Committee

May 30, 2023



**NEVADA
COUNTY**
CALIFORNIA

Elections
Registrar of Voters

Welcome!

Meeting Overview

- Introductions
- Summary of Last Meeting
- Website Updates and the Elections Data Explorer
- Proposed Voter Education and Outreach Plan
- Discussion





Introductions

- Name
- Current position
- Interest in the VEOC
- First Presidential Election (or other national election)

Mission

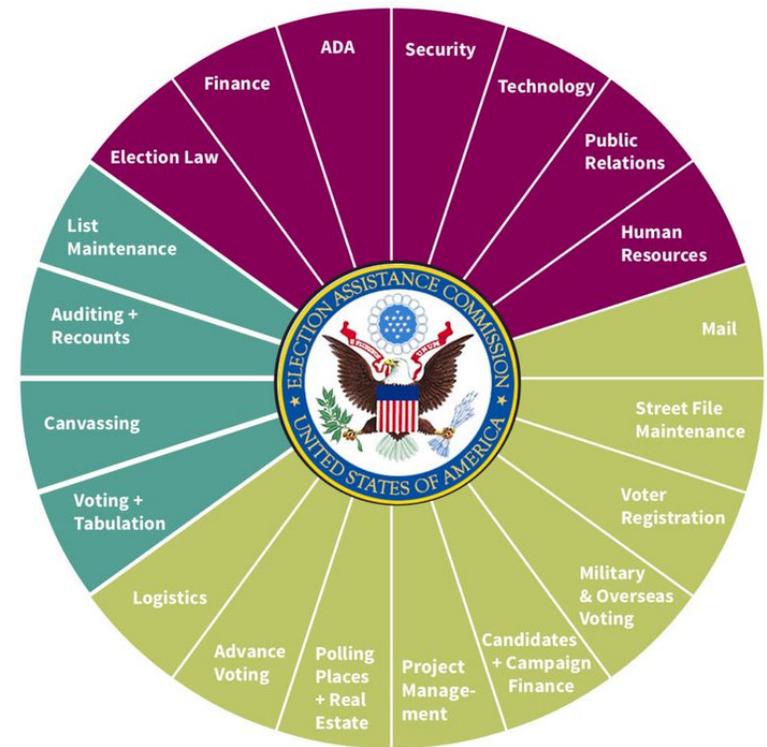
The Voter Education and Outreach Committee's mission is to foster faith and trust in the democratic process by giving Nevada County voters the tools they need to understand their voting rights, empowering our residents to learn more about the elections process, and providing Nevada County with the information needed to instill confidence in elections results.

Goals

- Refresh the Voter Education and Outreach Committee by inviting interested stakeholders to become advisory members
- Establish a baseline for understanding Nevada County's informational needs and make all efforts to meet people where they're at
- Consistently publish updated information about the elections process, on the Nevada County Elections website and through other media/social media outlets
- Engage with low-information voters, including but not limited to voters with language accessibility needs, military and overseas voters, and young voters
- Host informational meetings with the opportunity to receive public comments
- Participate in County events and offer information to voters about upcoming elections and their rights

Last time we met...

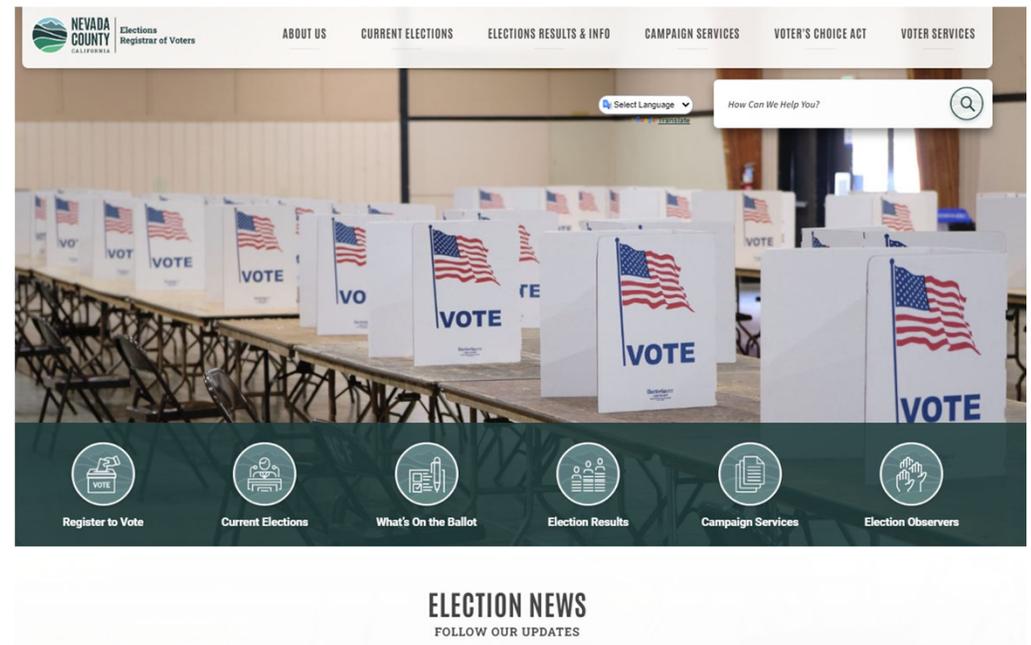
- VCA Overview
- Snapshot of Nevada County voters
- Historical registration and turnout data
- Current elections activities
- How to better engage with Nevada County voters



Website Updates

- We changed to a .gov!
- Clearer categories of information
- Streamlined elections archive
- Includes more detailed, educational information

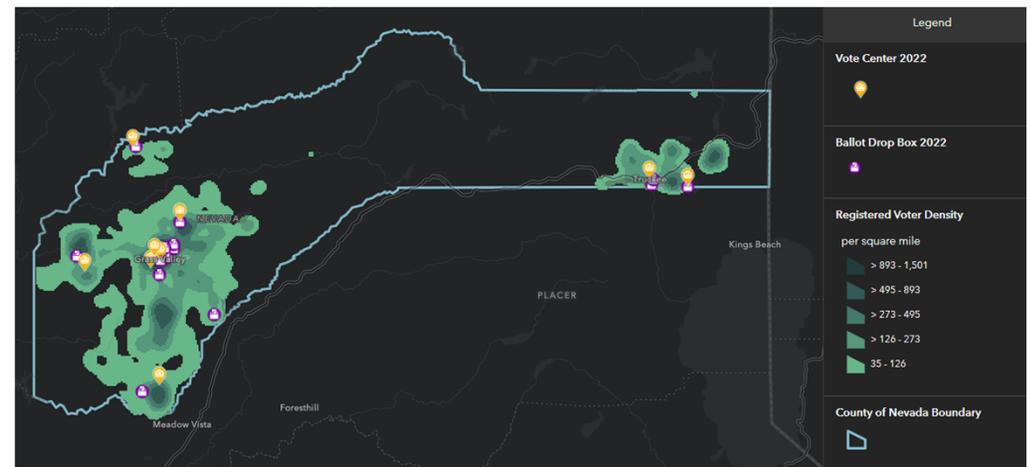
nevadacountyca.gov/elections



Elections Data Explorer

- Elections Data Explorer is live!
- Collaboration between Elections and GIS
- Visualized Census data
- Includes driving/walking distance data

<https://experience.arcgis.com/experience/35d14d2b4ea0433e8369836c0ce148e5/>



Election Administration Plan

Elections Code § 4005(a)(1)(i): voter education and outreach plan must describe

...how the county elections official will use the media, including social media, newspapers, radio, and television that serve language minority communities for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.

...how the county elections official will use the media, including social media, newspapers, radio, and television for purposes of informing voters of the availability of a vote by mail ballot in an accessible format and the process for requesting such a ballot.

...how the county elections official will have a community presence to educate voters regarding the provisions of this section.

...accessible information that will be publicly available on the accessible internet website of the county elections official.

...the method used by the county elections official to identify language minority voters.

Election Administration Plan

Elections Code § 4005(a)(1)(i): voter education and outreach plan must describe

...how the county elections official will educate and communicate the provisions of this section to the public, including:

Communities for which the county is required to provide voting materials and assistance in a language other than English. The county elections official shall hold at least one bilingual voter education workshop for each covered language.

The disability community, including organizations and individuals that advocate on behalf of, or provide services to, individuals with disabilities. The county elections official shall hold at least one voter education workshop to increase accessibility and participation of eligible voters with disabilities.

...how the county will spend the necessary resources on voter education and outreach to ensure that voters are fully informed about the election.

Election Administration Plan

Elections Code § 4005(a)(1)(i): voter education and outreach plan must describe

At least one public service announcement in the media, including newspapers, radio, and television, that serve English-speaking citizens (including voters who are deaf or hard of hearing and voters who are blind or visually impaired) for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.

At least one public service announcement in the media, including newspapers, radio, and television, that serve non-English-speaking citizens for each covered language for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline.

At least two direct contacts with voters for purposes of informing voters of the upcoming election and promoting the toll-free voter assistance hotline. The two direct contacts are in addition to any other required contacts including, but not limited to, sample ballots and the delivery of vote by mail ballots.

Election Administration Plan

- Promote remote accessible vote by mail and the toll-free voter assistance hotline using social media, newspapers, radio, and television, including outlets that serve language minority communities.
- Attend community events to promote basic information and build faith and trust around the elections process.
- Provide timely elections and voting information on the Nevada County Elections website, ensuring that this information is accessible.
- Host voter education workshops via our Advisory Committees, including at least one bilingual voter education workshop, that covers information about how all voters may access elections and voting services.
- Publish public service announcements that inform voters of upcoming elections and the toll-free voter assistance hotline, targeted for English-speaking (including voters who are deaf or hard of hearing and voters who are blind or visually impaired) and non-English speaking citizens throughout the county.
- Mail at least two direct contacts per election to inform voters of upcoming elections and promote the toll-free voter assistance hotline.

Election Administration Plan

Challenge 1. Elections Misinformation and Disinformation

- Increase community presence through public service announcements, regular social media engagement, and attendance at local events
- Tap the expertise of all members of our Advisory Committees and work collaboratively on appropriate messaging.
- Regularly engage with local media sources ahead of every election, especially around key election dates.
- Improve voting information and materials on the Nevada County Elections website.

Election Administration Plan

Challenge 2. Reaching Voters Who Require Spanish Language Assistance

- Identify state and local groups that can introduce our office to individuals and organizations that serve voters who require Spanish language assistance.
- Offer more elections information in Spanish, including direct outreach materials, the Nevada County Elections website, and county voter information guide.

Challenge 3. Baseline Data About Nevada County Voters

- Engage with researchers who can help us conduct research on voter knowledge and resources.
- Get more specific data on Nevada County voter needs and areas for targeted communications.

Updated Maps

- Disability
- Race (non-White)
- Language Minority
- Spanish Speakers
- Proposed Vote Center Locations
- Proposed Drop Box Locations



**NEVADA
COUNTY**
CALIFORNIA

Elections
Registrar of Voters

Questions? Comments?

Follow Up

- Notes will be circulated
- My contact information
- Periodic updates of what we're up to
- Engagement around specific projects
- Other items to discuss?



Appendix D: Local Media at a Glance

The Nevada County Elections Office seeks to educate and reach out to as many potential voters as possible about the California Voter's Choice Act and to promote the toll-free voter assistance hotline. To accomplish this goal, the elections office, in consultation with the public, has created a list of many types of media that have a variety of audiences. However, Nevada County's local media choices are limited by its population.

The following Nevada County media outlets were chosen with consideration of their target audience, frequency of publication, reach, accessibility, and consultation with the public.

Newspapers: The Union, Sierra Sun, and Moonshine Ink

Online News Sources: YubaNet

Radio: KNCO and KVMR

Television: NCTV

Social Media: Facebook (Nevada County Elections), Twitter (@NevCoElections), and NextDoor

Below are descriptions of the local media that explain why these specific media were chosen.

The Union: The Union is the only daily newspaper in Nevada County. It is a paid paper that is published every Monday through Saturday. It has an average daily print readership of 23,000.

Sierra Sun: Sierra Sun is a prominent publication in the Truckee area (eastern Nevada County). It is a free newspaper that is published twice weekly and has over 250 distribution points. It reaches about 10,500 readers on Wednesdays and 30,000 on Fridays.

Nevada City Advocate: Nevada City Advocate is a free, local monthly print publication that has distribution points throughout western Nevada County.

YubaNet: YubaNet is a popular news website serving the Nevada County area that reaches a substantial percentage of the local population.

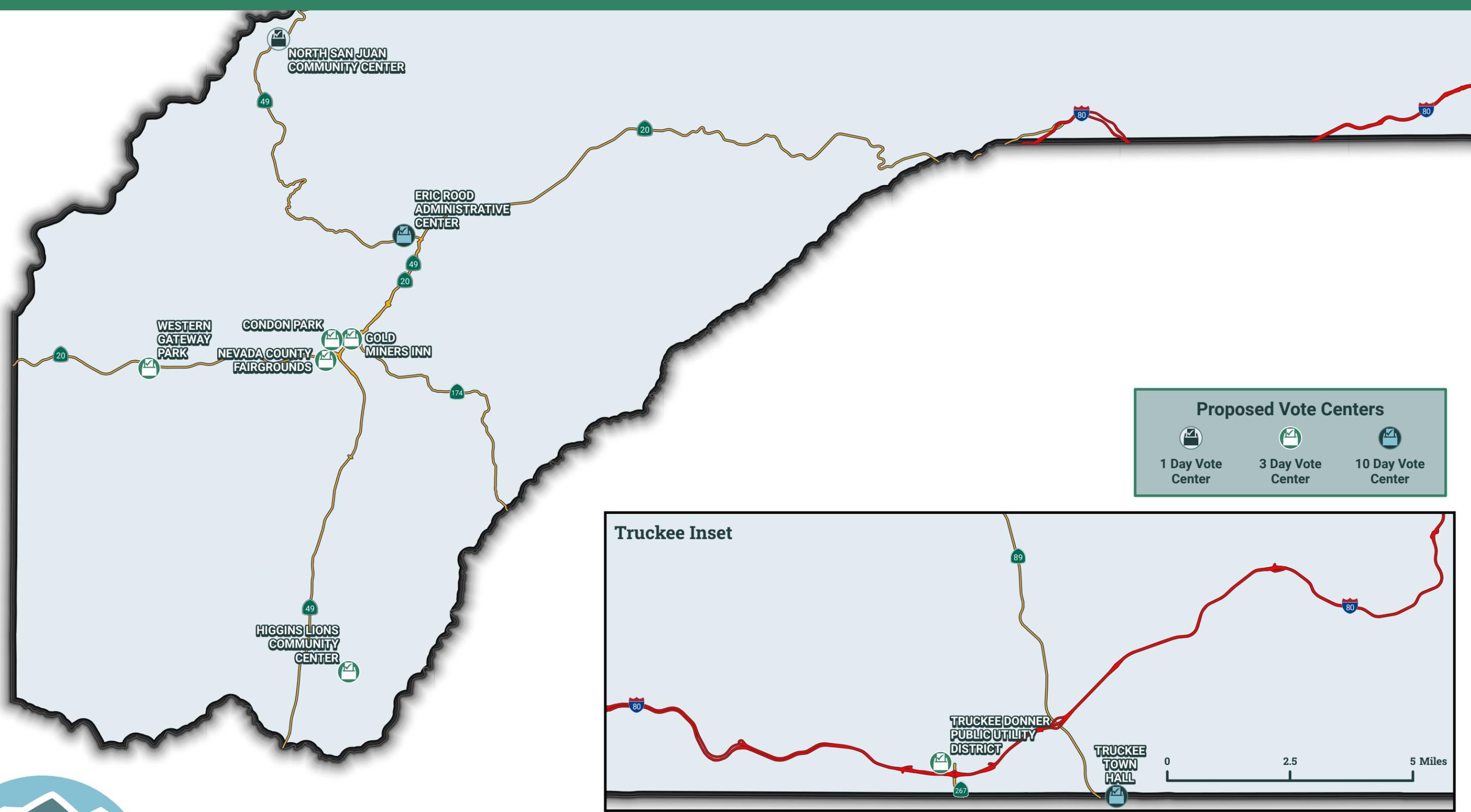
KNCO: KNCO is a local AM radio station that primarily reaches adults ages 23 and older in the Nevada County area.

KVMR: KVMR is a local FM radio station that reaches 40,000 unique individuals each week.

Appendix E: Siting Vote Center and Drop Box Locations

All VCA counties are required to offer in person voting services and convenient locations for voters to drop off a voted ballot. The VCA provides 15 parameters for establishing vote center and drop box locations. Elections officials must consider the following:

- Proximity to public transportation.
- Proximity to communities with historically low vote by mail usage.
- Proximity to population centers.
- Proximity to language minority communities.
- Proximity to voters with disabilities.
- Proximity to communities with low rates of household vehicle ownership.
- Proximity to low-income communities.
- Proximity to communities of eligible voters who are not registered to vote and may need access to same day voter registration.
- Proximity to geographically isolated populations, including Native American reservations.
- Access to accessible and free parking.
- The distance and time a voter must travel by car or public transportation to the location.
- The need for alternate methods for voters with disabilities for whom vote by mail ballots are not accessible to cast a ballot.
- Traffic patterns.
- The need for mobile vote centers.
- Vote center location on a public or private university or college campus.



Nevada County Proposed Vote Centers

Map Produced by: Ian J Redding

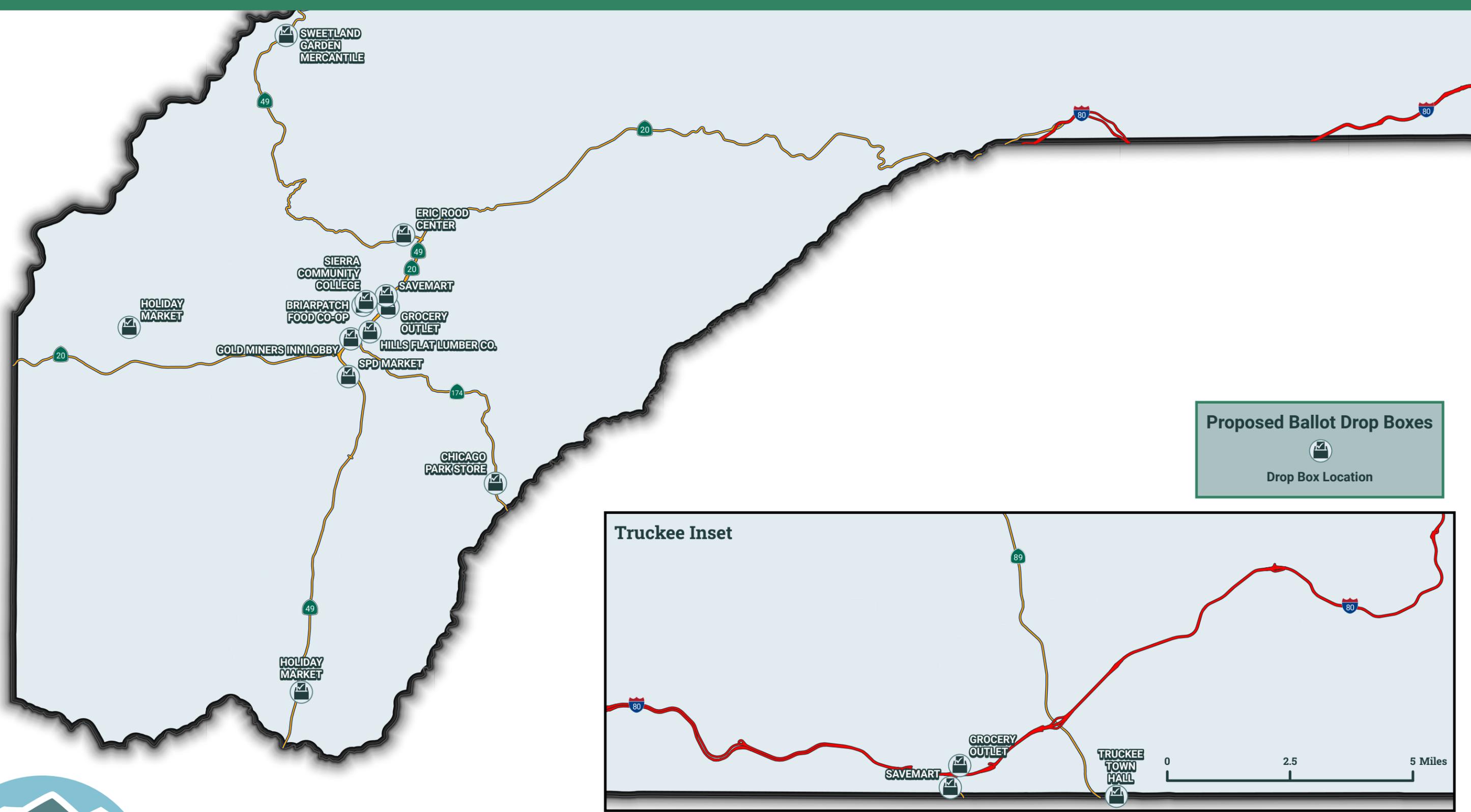
Date: 5/23/2023

Coordinate System: NAD 1983 StatePlane California II FIPS 0402 Feet



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Nevada County Proposed Ballot Drop Boxes

Map Produced by: Ian J Redding

Date: 5/23/2023

Coordinate System: NAD 1983 StatePlane California II FIPS 0402 Feet

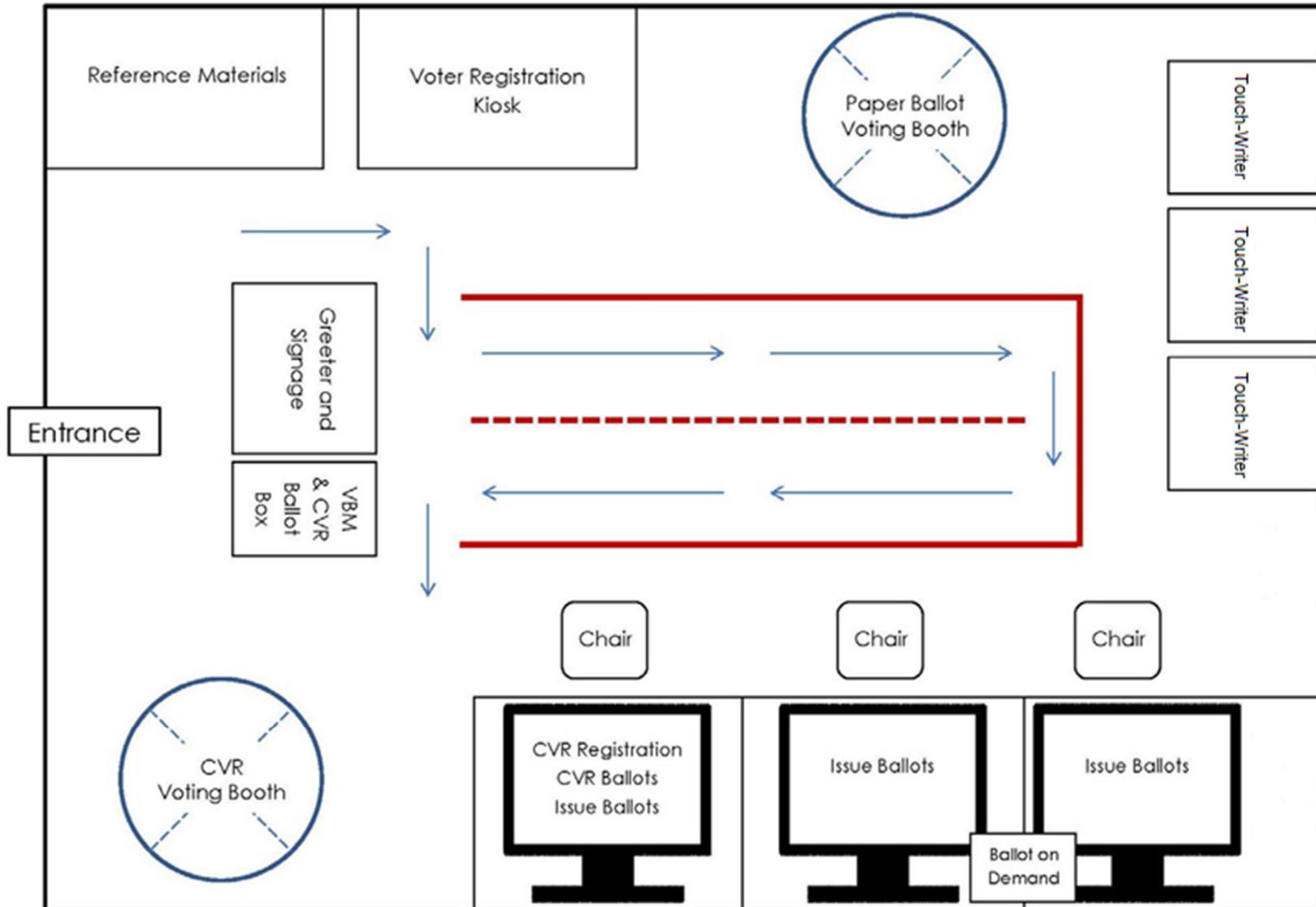


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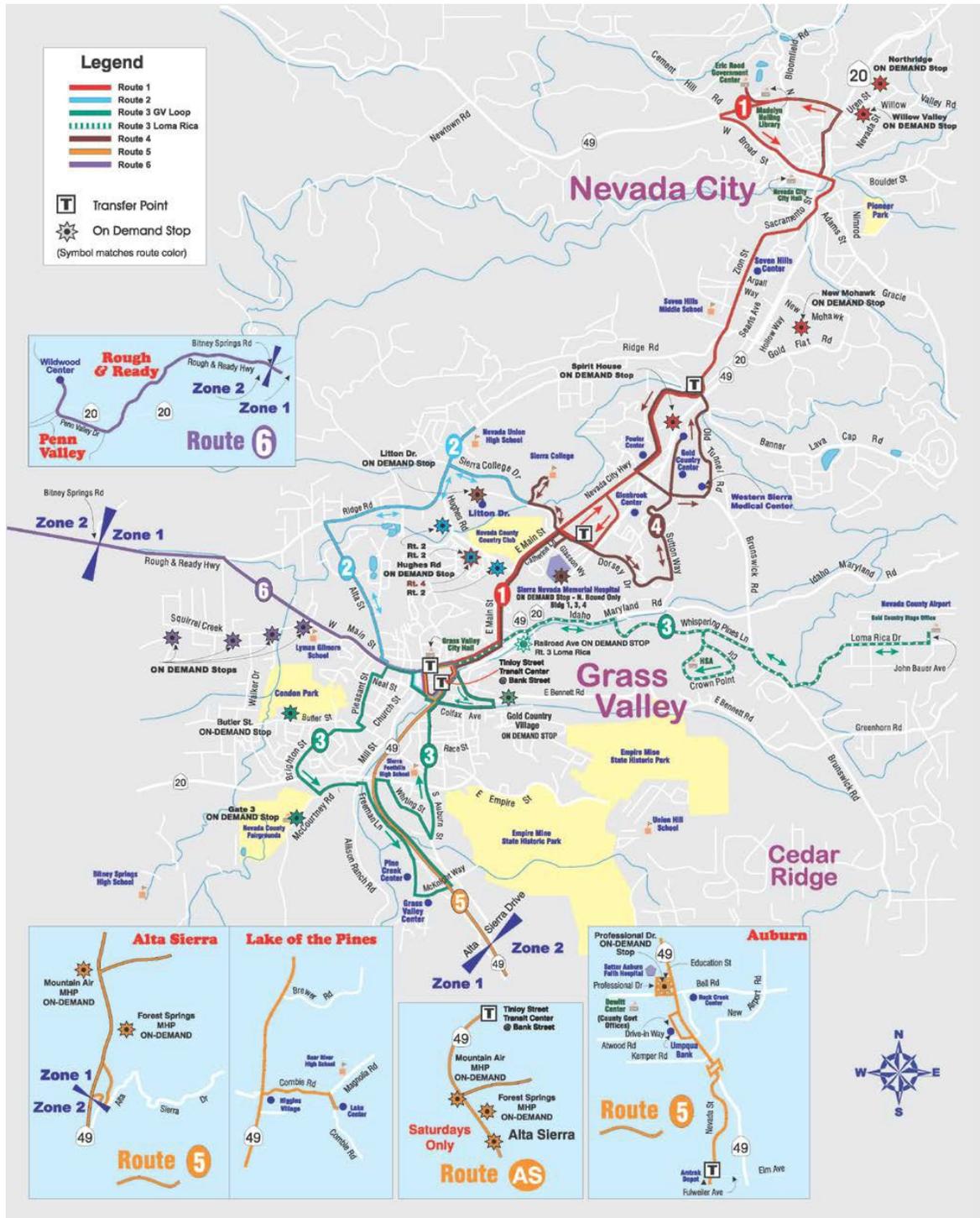
Appendix F: Vote Center Layout

VOTE CENTER LAYOUT

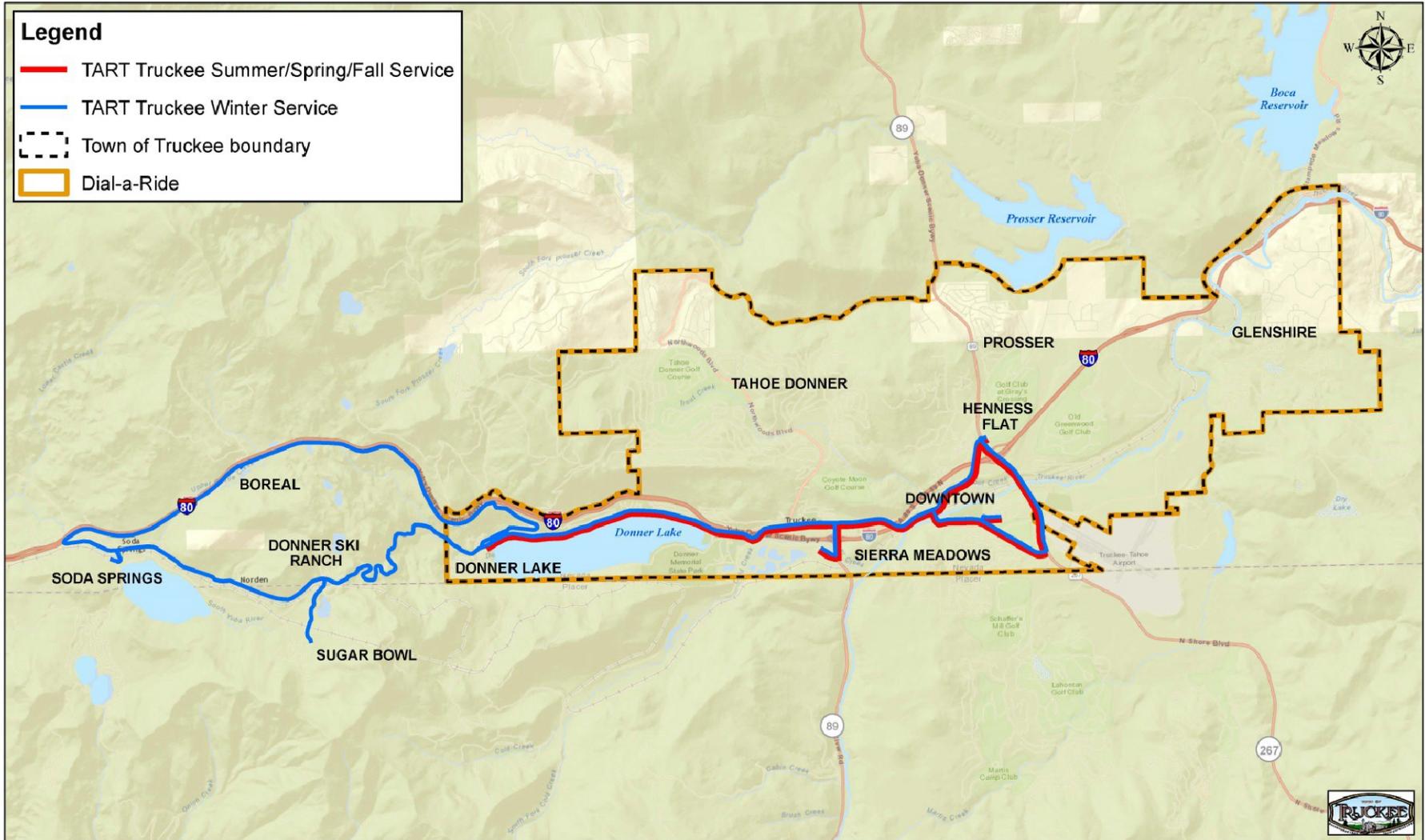


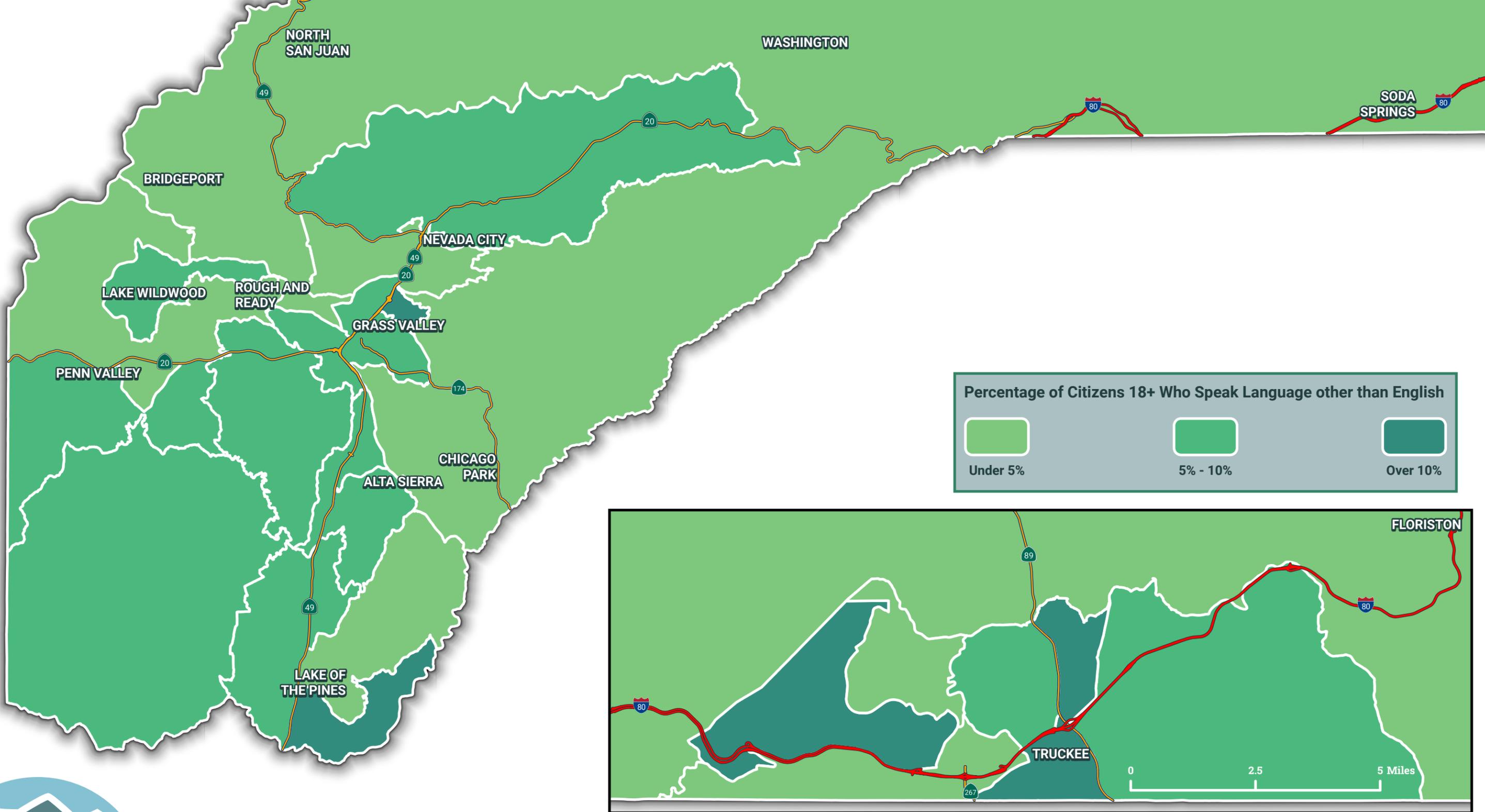
Appendix G: Public Transportation in Nevada County

Gold Country Stage Route Map (Western County)



TART Truckee Route (Eastern County)





Nevada County Language Minority by Census Tract

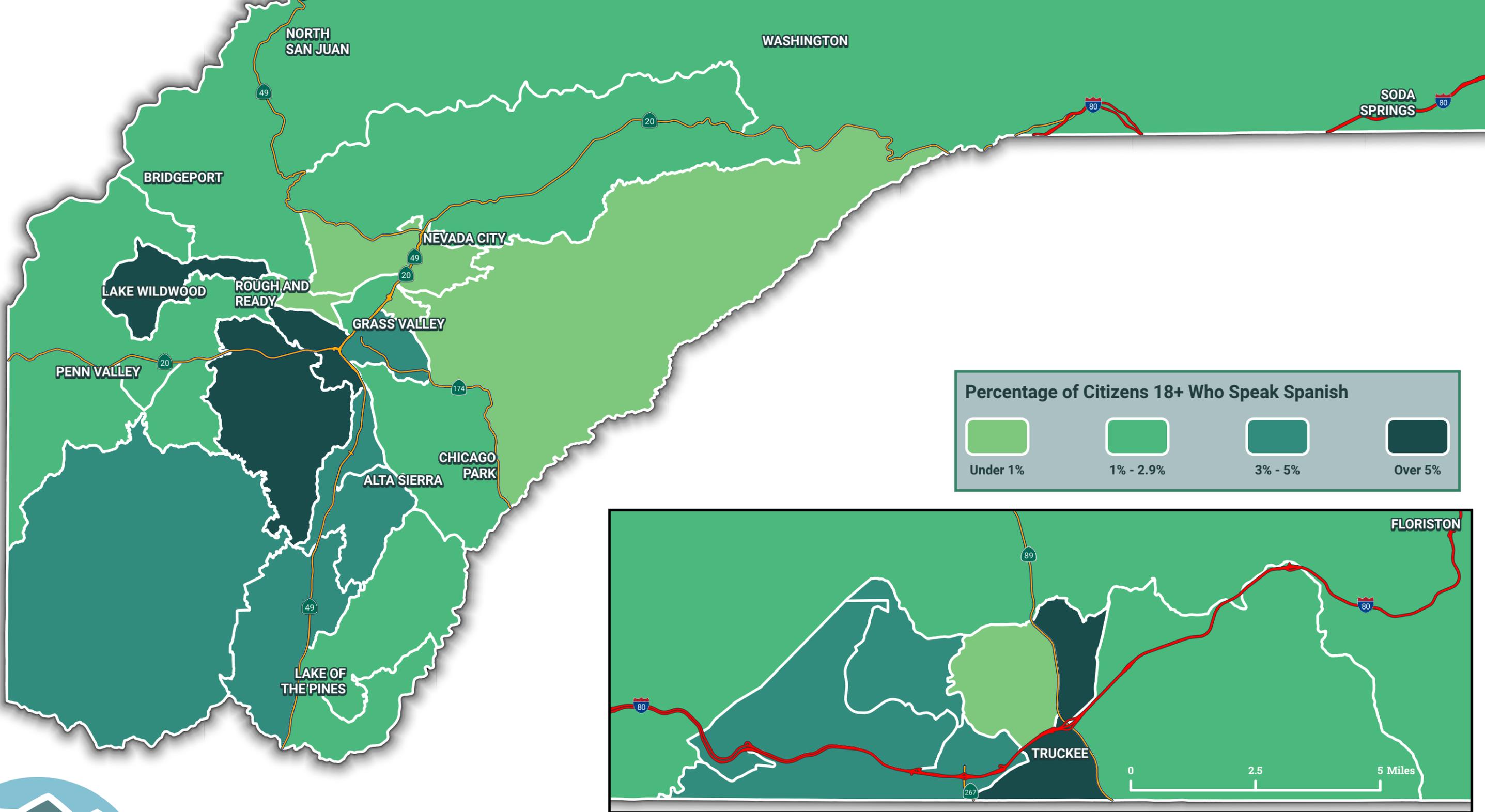
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 Date: 5/18/2023

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Nevada County Spanish Speakers by Census Tract

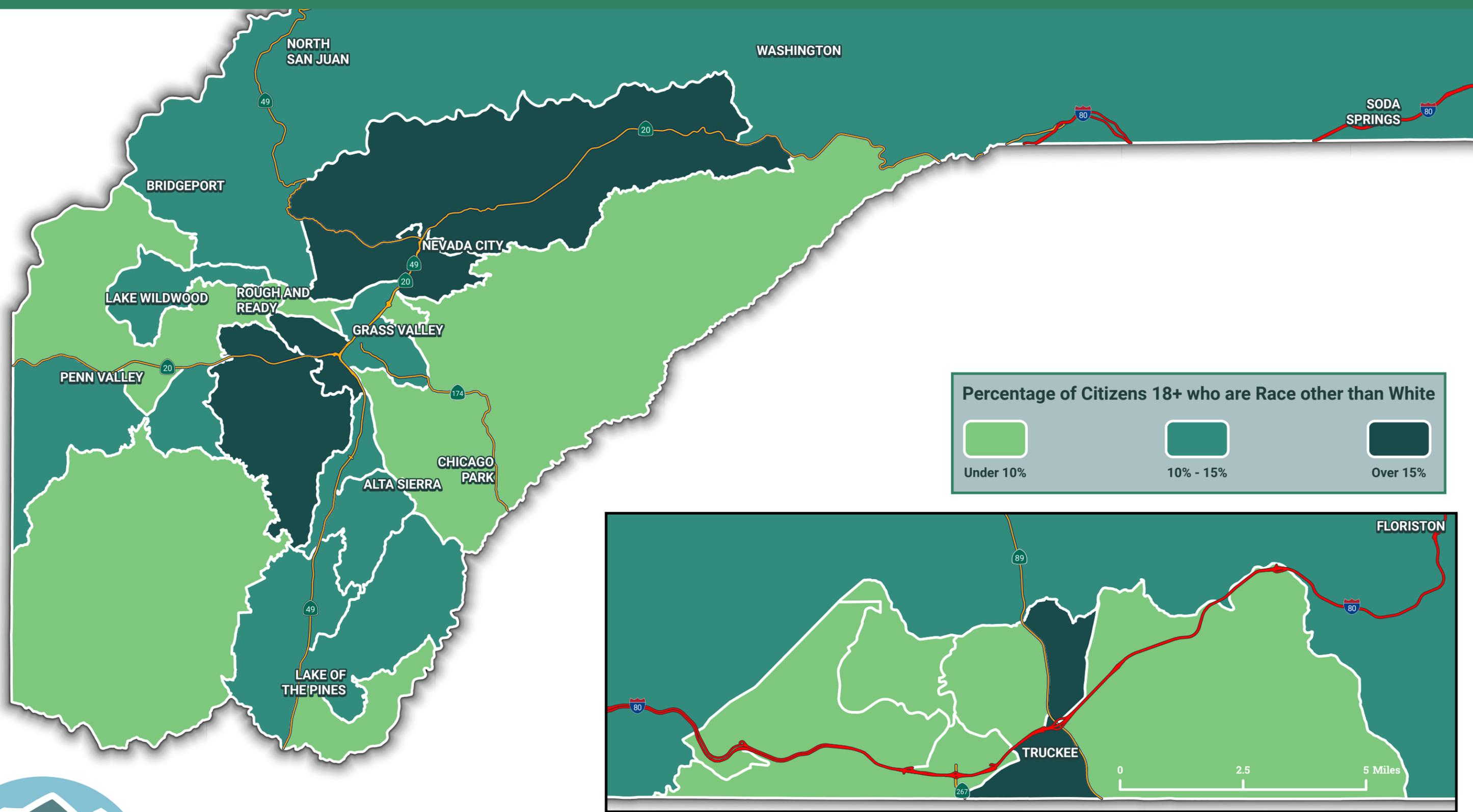
Map Produced by: Ian J Redding
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Nevada County Race other than White by Census Tract

Map Produced by: Ian J Redding

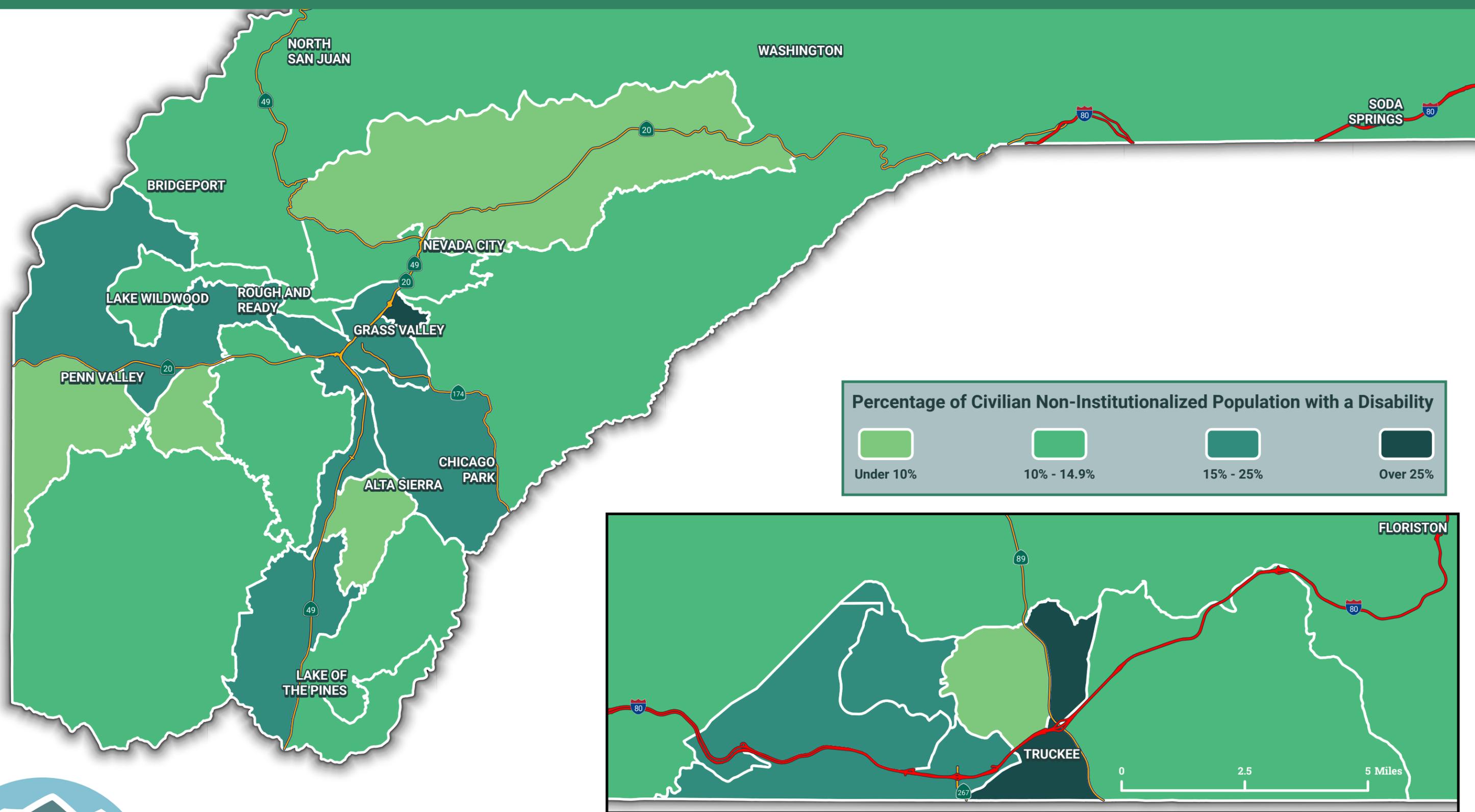
Date: 5/18/2023

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Nevada County Population with Disability by Census Tract

Map Produced by: Ian J Redding
Date: 5/18/2023

Coordinate System: NAD 1983 StatePlane California II FIPS 0402 Feet



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Appendix I: Election Costs

Cost Per Voter Trends in Nevada County, 2016-2022



Outreach Budget Comparison of 2020 State Primary Election and 2024 State Primary Election

Outreach Cost	2020 State Primary (actual)	2024 State Primary (budget)	Difference
Advertisements	\$6,353.11	\$6,850.00	\$496.89
Social Media	-	\$120.00	\$120.00
Equipment & Supplies for Events	-	\$3,039.40	\$3,039.40
Event Rentals	\$384.30	\$700.00	\$315.70
Mailings	\$69,392.71	\$88,630.00	\$19,237.29
Translation Services	\$485.11	\$1,500.00	\$1,014.89
Total Cost	\$76,615.23	\$100,839.40	\$24,224.17

Appendix J: Community Presence at Events

The Nevada County Elections Office plans on organizing and attending events to educate voters about elections and voting under the Voter's Choice Act, including but not limited to events that community organizations plan to attend to educate voters. The Elections Office will publicly notice events in advance as needed, including and will disseminate the times and locations of those events using all appropriate media channels.

Appendix K: VCA Glossary

Conditional Voter Registration: A properly executed Affidavit of Registration that is completed by a voter during the 14 days immediately prior to or on Election Day. The elector may cast a CVR ballot provisionally once the form is complete. A CVR is deemed effective after the elections official determines the voter's eligibility to register. CVRs are processed during the canvass period.

Drop Box: A secure box that allows for the safe and convenient return of voted mail ballots. Official ballot drop boxes may only be established by the county elections official and must follow the security standards and protocols set by the Secretary of State. See also Staffed Drop Box and Unstaffed Drop Box.

Drop Off Location: A location established by the Registrar of Voters where an official ballot drop box is available, either inside or outside of a site. In Voter's Choice Act counties, ballot drop off locations must conform to statutory guidelines for siting a vote center, with one available for every 15,000 registered voters registered by E-88.

Election Administration Plan (EAP): A detailed plan on the conduct of elections in the county. EAPs are required under the Voter's Choice Act. The EAP proposes vote center and ballot drop box locations, provides details on fiscal impacts, and sets out public outreach plans. The elections official invites community input and vets the EAP through a public hearing process. The EAP is posted for public comment after public hearings take place. The final EAP is reviewed, and possibly revised, within two years after implementation of the VCA, and every four years thereafter. The Voter Education and Outreach portion of the EAP is submitted to the Secretary of State for approval. Plans are published in all required languages and available on the county election official's website.

Early Voting: The period of time before Election Day when voters may cast a ballot. Voters do not need to provide a reason to vote early. In California, early voting begins 29 days prior to the election. Registered voters in Nevada County may vote early at the office of the Registrar of Voters, or at a vote center starting ten days prior to Election Day.

Language Accessibility Advisory Committee (LAAC): The LAAC (pronounced "lack") advises elections officials on matters relating to language access for voters with limited English proficiency. The LAAC is comprised of elections staff and members of the language access community, including native speakers, advocates, and community leaders. The county elections official shall consult with and consider the LAAC's recommendations, especially in the process of drafting and finalizing the EAP.

Registrar of Voters: The official responsible for administering voter registration and elections. Most California ROVs are elected officials, while others are appointed by their county boards. In Nevada County, the ROV is an elected position and splits responsibility between elections and the County Clerk-Recorder.

Secretary of State: The chief election official in the State of California. The Secretary of State is mandated by statute to promote voter registration (including preregistration), encourage eligible voters to vote, and promote civic learning and engagement to prepare students and new citizens to register and vote.

Staffed Drop Box: A secured and locked drop box that is placed in a location that is in the view of a live person who is employed at the location of the drop box, a city or county employee, or a temporary

worker or volunteer retained for the purpose of monitoring the drop box. A staffed drop box is typically not available for use 24 hours a day.

Remote Accessible Vote by Mail (RAVBM): An electronic ballot that may be used by voters with disabilities and UOCAVA voters. Anyone accessing RAVBM may not return a voted ballot by email. UOCAVA voters may fax their voted ballots back to the elections official, whereas domestic users must mail them back to the elections official. RAVBM systems must be certified and are never connected to a voting system.

UOCAVA Voter: Qualified service members and overseas Americans who are administered ballots under the laws specified by the Uniformed and Overseas Citizens Absentee Voting Act of 1986 and the Military and Overseas Voter Empowerment (MOVE) Act of 2009. UOCAVA voters typically use federal forms to register and request ballots, receive their ballots ahead of domestic voters (starting at E-60 and no later than E-45) and are permitted to return a ballot by fax. Typically treated as a single word, pronounced “you-oh-kah-vah.”

Unstaffed Drop Box: A secured and locked drop box that is not within view of a live person and is available for use 24 hours a day.

Voter’s Choice Act of 2016 (VCA): Also referred to as SB 450, the Voter’s Choice Act of modernizes the elections process and allows counties to provide voters with greater flexibility and convenience. The VCA is intended to increase voter turnout by allowing voters to choose how, when, and where to cast their ballot. This is achieved by:

1. Mailing every voter a ballot
2. Expanding in-person early voting
3. Allowing voters to cast a ballot at any vote center within the county

Voter Education and Outreach Committee (VEOC): The Voter Outreach and Education Committee advises the ROV on improving communication between the Elections Office and the public. The VEOC makes recommendations for communicating essential elections and voting information and combatting elections misinformation and disinformation. VEOC membership is comprised of community leaders in media, education, and nonprofit advocacy.

Voter Education and Outreach Plan: A required section of the county EAP. The Voter Education and Outreach Plan is reviewed and officially approved by the Secretary of State. This plan must describe how the county elections official will meet specific outreach and education provisions of the VCA, including the use of traditional media, social media, public education meetings, and direct voter contacts, to inform voters of their options and available means of assistance.

Voting Accessibility Advisory Committee (VAAC): The Voting Accessibility Advisory Committee (VAAC) (pronounced “vack”) advises the ROV on improving accessibility for voters with disabilities. The VAAC makes recommendations for establishing vote centers and for improving voter services for voters with visual impairments, voters who are deaf or hard of hearing, and voters with other physical or cognitive disabilities. VAAC membership is comprised of voters with disabilities, community leaders, and advocates.

Appendix L: Continuing Operations at Vote Centers

For every disruption, whether it be from a natural disaster, foreign or domestic threat, or other cause, Nevada County Elections is obligated to report incidents to the California Secretary of State. Reports of disruptions may be extended to local, state, and federal authorities as needed, including the Nevada County Sheriff, District Attorney, Federal Bureau of Investigation, or Department of Homeland Security.

Potential Disruption	Response
Vote Center Workers Do Not Show Up	Vote center manager will contact roving elections official to ensure timely opening and operation of the vote center. Vote center manager and roving elections official will be instructed to call the Elections Office to find replacement staff members for the vote center. A list of trained backup staff will be maintained by the Elections Office.
Vote Center Workers Cause Disruption or Pose a Threat to Normal Operations	Vote center manager will contact roving elections official to ensure timely opening and operation of the vote center. Vote center manager and roving elections official will be instructed to call the Elections Office to find replacement staff members for the vote center. A list of trained backup staff will be maintained by the Elections Office. Registrar of Voters will determine whether further action is necessary.
Vote Center Workers Locked Out of Voting Location	Vote center manager will contact roving elections official to ensure timely opening and operation of the vote center. Vote center manager and roving elections official will be instructed to call the Elections Office and begin setting up a pop up vote center outside of the voting location. All ballots cast will be provisional until the staff can enter the location. Election Office will contact the location owner or manager.
Election Management System is Unavailable	Vote center manager will notify the Elections Office and roving elections official. Elections staff will contact County IT and vendor if necessary to resolve the issue as soon as possible. If disruption is only at one vote center, voters will be directed to another vote center or given the option to vote provisionally. If the disruption is countywide, vote center staff will issue provisional ballots. Staff determine correct ballot type or precinct for voter, based on the back up list provided to vote center staff. Voters sign roster and include their name and address. Keep paper record of all voters and information to enter into EMS once system is back up and running.

Potential Disruption	Response
Power Outage	Vote center manager will notify the Elections Office and roving elections official. All vote centers have back up power generation and pre-printed ballot stock. If power outage lasts longer than 15 minutes, direct voters to another vote center. Election conduct will continue even if the power outage is a Public Safety Power Shutoff (PSPS) event. Vote center staff will be trained to administer voting in the event of a prolonged power outage. Nevada County Elections will work with vote center owners on options to continue voting uninterrupted. Public will be notified via website, phone message, news, radio, social media, etc.
Weather Disruption	Vote center manager will notify the Elections Office and roving elections official. If a vote center is unreachable or unsafe due to weather, the vote center will close, and voters will be re-directed to another location. Public will be notified via website, phone message, news, radio, social media, etc. A replacement vote center will be set up as soon as possible.
Fire or Other Disaster	All staff and voters must first be evacuated safely. Vote center manager will notify elections office. If time allows, vote center staff will do the following in order: (1) securely remove all voted ballots from the facility (VBM, V-Drives from vote center scanners, paper ballots from black ballot box, CVR ballots), (2) secure/shut down all computers accessing Election Management System and (3) secure/shut down all voting equipment. Elections Office will notify public via website, phone recording, news, radio, social media, etc., and inform public of alternate vote centers. A replacement vote center will be set up as soon as possible.
Voting Equipment Stops Working	Vote center manager will notify the Elections Warehouse and roving elections official. Warehouse manager will determine if replacement equipment is needed. Preprinted paper ballots can be issued to voters if needed. Vote center manager will follow troubleshooting instructions provided in vote center manual. If the problem is the precinct scanner, voters may cast a ballot using the auxiliary bin. All unscanned ballots will be scanned at the Elections Office.
Suspicious Person or Object Inside or in the Vicinity	Vote center manager will contact roving elections official. All vote center workers will be trained in de-escalation procedures. All roving elections officials coordinate with local law enforcement on issue spotting and procedures for contacting the police.

Potential Disruption	Response
Individual or Groups Block Access to the Vote Center	Vote center manager will contact roving elections official. Roving elections official will contact Elections Office and attempt to clear the way for voting to continue. Roving elections official will be trained to know if and when law enforcement is necessary to support a resolution. Elections Office will notify public via website, phone recording, news, radio, social media, etc., and inform public of alternate vote centers if needed. Registrar of Voters will determine whether other action is necessary.
Prohibited Electioneering Causes Voter Intimidation	Vote center manager will contact roving elections official. Roving elections official will contact Elections Office and attempt to resolve the violation. Roving elections official will be trained to know if and when law enforcement is necessary to support a resolution. Elections Office will notify public via website, phone recording, news, radio, social media, etc., and inform public of alternate vote centers if needed. Registrar of Voters will determine whether other action is necessary.
Vote Center is Unusable	If the vote center is unusable for any reason, vote center manager will notify the elections office. A list of backup vote centers will be maintained by the Elections Office. Warehouse staff will assist vote center staff in moving and setting up the new vote center. Public will be notified of a change of location via website, phone message, news, radio, social media, etc.

Appendix M: Continuing Base Operations

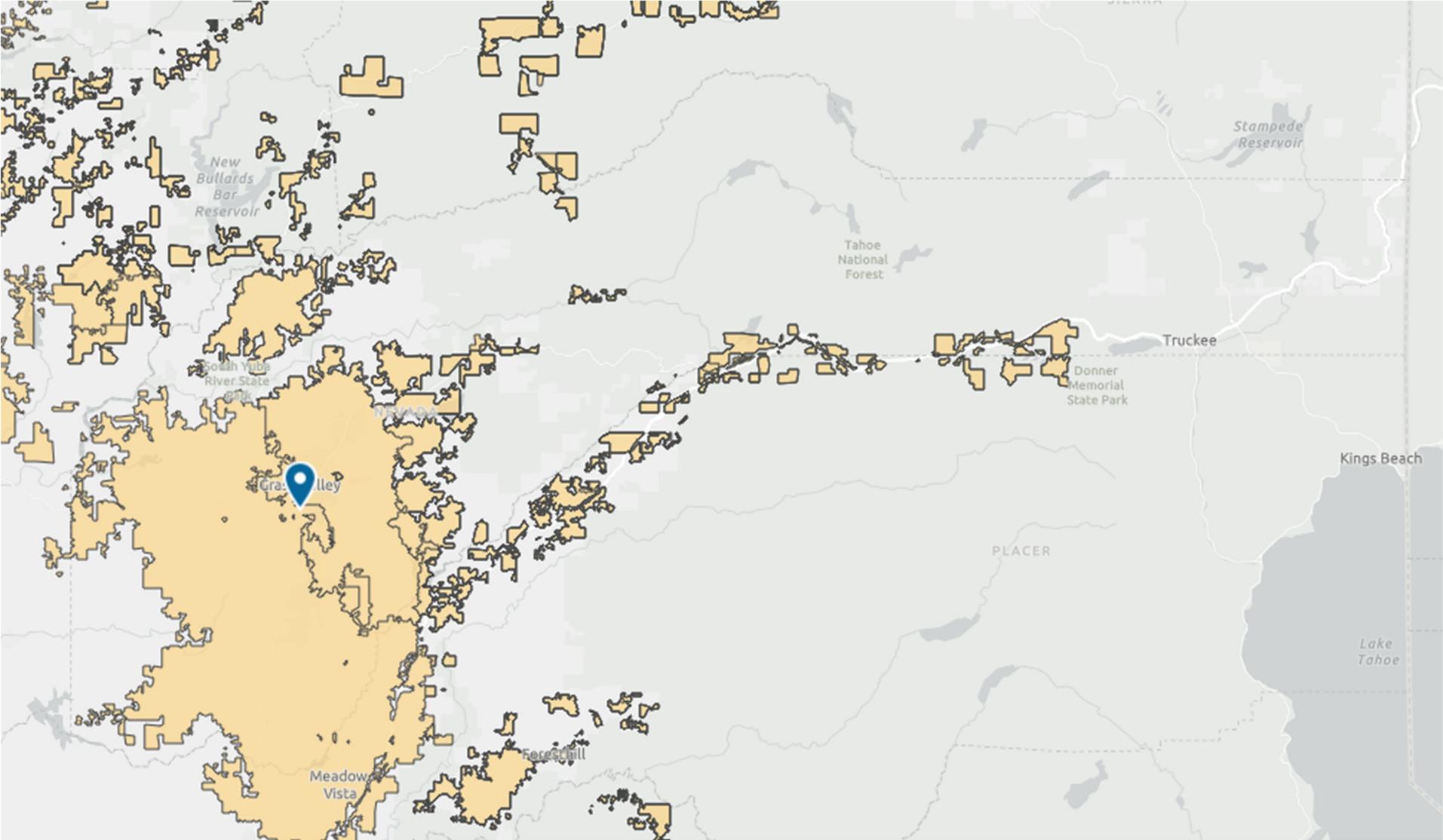
For every disruption, whether it be from a natural disaster, foreign or domestic threat, or other cause, Nevada County Elections is obligated to report incidents to the California Secretary of State. Reports of disruptions may be extended to local, state, and federal authorities as needed, including the Nevada County Sheriff, District Attorney, Federal Bureau of Investigation, or Department of Homeland Security.

Potential Disruption	Response
Unable to Access Elections Warehouse	Registrar of Voters notifies the Secretary of State and the facility owner/manager. ROV determines the fastest and safest way to regain access to the building. ROV determines the current supply of voting equipment and other essential items and assesses needs at all voting locations. ROV contacts neighboring counties to ask for assistance. Public will be notified via website, phone message, news, radio, social media, etc. as necessary to ensure the continued availability of voting.
Unable to Access Ballot Tabulation and Secure Storage Room	Registrar of Voters notifies the Secretary of State, County Facilities, and County Risk Manager. Election workers continue to bring voted ballots to headquarters unless doing so is unsafe or unreasonable under the circumstances. ROV determines the proper place to store voted ballots while ensuring strict chain of custody. Public will be notified via website, phone message, news, radio, social media, etc. as necessary to set forth the process of reporting elections results in light of the issue.
Insider Threat Disrupts Normal Operations	Registrar of Voters puts an immediate stop to the prohibited activity and notifies the Secretary of State and relevant law enforcement. ROV will determine what kind of damage, if any, has been done to the EMS or to voting systems. ROV will consult with SOS, County IT, and/or any other relevant entity on the necessary steps to mitigate or reverse any damage to the elections infrastructure. Public will be notified via website, phone message, news, radio, social media, etc. to the extent that doing so does not compromise elections security or law enforcement actions.
Foreign Threat Penetrates Elections Website	Registrar of Voters notifies the Secretary of State and County IT. ROV works in collaboration with County IT and County PIO on the extent of the problem and the steps Nevada County Elections has taken to ensure the integrity and security of election results.

Potential Disruption	Response
VoteCal Experiences a Security Breach	Registrar of Voters notifies County IT. ROV and County IT work in collaboration with SOS staff on the process for updating registration and reporting elections results, to the extent that doing so is necessary. All voters will vote provisionally at vote centers if VoteCal is unable to safely receive or transmit voter files or updates to voter history. Elections staff will report elections results to SOS by facsimile transmission or other method deemed appropriate by the VoteCal team.
Unable to Tabulate Elections Results on Election Night	Registrar of Voters notifies the Secretary of State and the voting equipment vendor. ROV works in collaboration with County PIO on communicating the extent of the problem to the public and the steps Nevada County Elections has taken to ensure the timely reporting of election results.
Unable to Safely Retrieve/Deliver Voted Ballots	Registrar of Voters assesses the exact nature of the problem and notifies the Secretary of State, law enforcement, and other relevant entities. ROV and staff take all necessary steps to ensure the safe delivery of ballots and the proper chain of custody procedures are followed.

Appendix N: PG&E Outage Map

Shaded parts of the map represent potential Public Safety Power Shutoff areas. Our office equips all voting locations with backup power generation where needed.



Appendix O: Infectious Disease and Pandemic Contingency Plan

The VCA requires participating election officials to send all registered voters in a jurisdiction a ballot by mail and to offer all voters the opportunity to vote in person at a vote center. Nevada County Elections will continue to send all registered voters a ballot in the mail as required by law.

USPS, RAVBM, BallotTrax, and Drop Boxes

As in past elections, voted vote-by-mail ballots can be returned via a secure drop box location or in the mail via the United States Postal Service (USPS). Nevada County Elections remains confident in our partnership with the USPS and will strongly encourage voters who cast a ballot by mail to follow the USPS guidelines.

In a global pandemic, there may be disruptions to international mail service, which affects residents serving in the military and others covered by the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA). Nevada County Elections will reach out to all UOCAVA voters to alert them of possible changes to international mail service and provide options like Remote Accessible Vote-By-Mail (RAVBM).

Nevada County Elections will use media resources to let voters know that they may drop off their voted ballot at any drop box location in California. There is a drop box at every vote center location and locations throughout the county. Many Nevada County drop boxes will be located at grocery stores, which remained open during the COVID-19 public health emergency. Citizens concerned with the timeliness of USPS service will be encouraged to use an official vote-by-mail drop box.

Protecting Election Workers and Voters

Our goal is to both protect the health and safety of voters and election workers and protect voting rights. Nevada County Elections will use all resources available to provide basic health protections to everyone serving our office, based on guidance from County, State, and Federal officials. Our office will work with County and State authorities on implementing a comprehensive public education plan so that voters and employees know what to expect and can take the necessary steps to keep themselves safe. We will also prepare the equipment and training needed to conduct all elections activities safely.

All Nevada County Elections workers, which will include those working in our call intake area, ballot room, signature verification area, ballot extraction and counting areas, elections warehouse, and vote centers, will be required to follow all policies and procedures. All workers will receive a check list of materials that will be included in their supplies, including supplies that help curb the spread of infection.

Nevada County Elections will work collaboratively with public health officials on basic training to keep themselves and voters safe. This training will include safety procedures for workers that process in-person voters, collect vote-by-mail ballots from drop boxes, proper use of PPE, disinfecting voting equipment, and other necessary procedures.

In Person Services

Nevada County Elections will establish and widely publicize voters' in person options. If a pandemic threatens in person voting for any election, our office will highly encourage our voters to use US Mail or drop boxes to return their ballot. This does not mean, however, that voters will be precluded from voting in person if state law requires it.

If in person services are required by law, Nevada County Elections will work in collaboration with county public health officials and vote center owners on:

- Assessing the safety of vote centers,

- Determining the limits of vote centers in terms of their ability to maintain public health, and
- Developing vote center-specific plans, available for public inspection.
- Developing and posting signage helpful to voters and the public.
- Informing the public of what to expect if choosing to vote in person, based on public health guidance and rules established by the property owners.

When checking in at a vote center, Nevada County Elections may tell voters to expect the following:

- Maintain social distance and wear PPE if public health requires it. Our office will require all vote centers to have ample PPE available to voters who need it.
- To keep wait times manageable, we may limit the time spent marking a ballot to 10 minutes, with exceptions for certain voters requiring assistance (Ca. Elec. Code § 14224).
- To control the number of people in an enclosed space, we may use a numbering system and establish a waiting area for in person voters. The waiting area will have proper social distancing markers. Voters will be served when their number is called.
- We will require all vote center workers to adhere to safe public health procedures at all times.
- We may limit the number of people allowed inside of a building at one time depending on factors affecting public health.
- In person voters will receive a ballot marking pen that they can keep.

Voting Equipment

Nevada County Elections will encourage the use of disposable gloves for voters who use the voting equipment. Vote center workers will ensure that used gloves are properly discarded.

Workers will be instructed to disinfect voting equipment after each use, using the guidelines offered by public health officials and the County's voting equipment vendor.

For voters who wish to use the audio feature, all headphones attached to ballot marking devices will have disposable ear coverings. Vote center workers will ensure that used coverings are properly discarded.

Check in clerks will provide ballot marking pens that voters can take home with them. The tops of these pens can also be used on voting equipment should the voter wish to use the Accessible Touch Writers.

Conditional Voter Registration (Same Day Registration)

Conditional Voter Registration (CVR) allows voters who missed the regular deadline for voter registration to register and vote through Election Day. Under the law, the CVR period only applies to the 14 days leading up to and including Election Day. Ca. Elec. Code § 2170. As in other jurisdictions in California, CVRs and other types of provisionally cast ballots are the result of in person voter transactions.

Nevada County Elections will strongly encourage everyone to register ahead of time using online voter registration or calling to request a paper registration form. All voters will also be encouraged to check the status of their voter registration before the regular deadline.

For those voters who still require a CVR, Nevada County Elections may establish a process for voters to access CVR, which might include a system to set an in-person appointment or use of RAVBM, whichever is feasible. This will not preclude a voter from requesting a CVR at a vote center on a first come, first served basis.

Candidate Services

Nevada County Elections will offer candidate filing services online and by appointment. Failure to make an appointment will not prevent a candidate from walking into the office to conduct filing activities. However, our office will prioritize appointments and will ask walk in candidates to wait until a staff member is available to assist.

Proponents of Ballot Measures

Nevada County Elections will implement a process for submitting petitions by mail and by appointment, similar to the appointment system available to candidates.

Observers, Researchers, and Media

Observers, researchers, and media are required to follow public health guidelines, without exception. All observers, researchers, and reporters may be informed of the following:

- We may limit the number of observers, researchers, and media allowed in our office and/or warehouse at one time, depending on the size of the space and number of people present,
- We may limit the number of observers, researchers, and media permitted inside of a vote center at one time, depending on the size of the space and number of workers present,
- We will strongly encourage research firms conducting exit polling to share their processes for maintaining health and safety of their research subjects,
- We strongly encourage all interviews about the elections and voting process to be conducted via phone, video, or email, and
- We strongly encourage media to provide our office with advance notice of in person visits, in order to help control the flow of in person traffic in our office and/or warehouse.

Other Processes

Any other health issues and processes affecting elections but not explicitly mentioned here will be addressed as soon as possible by Nevada County Elections.