



Law Enforcement

Field Training Officer

September 25, 2023 - September 29, 2023

Course Information

Description

A 40 hour course designed to introduce trainers to effective field training officer skills and techniques. The course includes: The FTO as a Role Model, Techniques of Teaching, Effective Communication Skills, Case Studies, Training Solutions, Performance Evaluations, Leadership Motivation and Training and Liability. Using the POST format presentation; this course satisfies minimum training requirements established by the Commission on Peace Officer Standards and Training for Field Training Officers. Open to all trainers wishing to or using the "San Jose Model" FTO Program.

****A laptop with a USB port is required for the course. All material will be provided electronically****

Designed For

Law Enforcement Officers

Hours

40.0 Hour(s)

Dress Code: Business Casual - No Jeans - Collared shirts for men, Women sleeveless tops need to be collared; sleeved blouses may be without collar.

Units

1.0 Semester Unit

Certification

POST Plan IV

Certificate awarded upon completion.

College Application Process



College Application Process

This program is presented through the South Bay Regional Public Safety Training Consortium of Community Colleges (SBRPSTC), which includes Gavilan College, Monterey Peninsula College, Ohlone College, Hartnell College, Lake Tahoe Community College, College of San Mateo, and Cabrillo College.

Only courses and programs presented for college credit will be funded, transcribed and certified through one of the above accredited institutions.

Funds generated through this process offset the costs of each course, thereby reducing student fees for the student/agency and allowing us to present more courses. Consequently, we require all students taking one of our college-based courses to apply to the designated college using OpenCCC, the online college application system by which the majority of community colleges collects registration and transcription information.

Students will receive reservation confirmation and class information along with college application instructions approximately 45 days before the class starts. If applicable, you will be required to complete the college application process and submit your South Bay Registration Form, to include your OpenCCC and applicable College ID numbers no later than 30 days before the class start date. ****Additional fees will apply to Non-College Registered Students. Contact our main office at (408) 229-4299 for specific amounts.***

Lodging

[Click here to reserve a special rate with Hampton Inn Morgan Hill](#)

[Click here to reserve a special rate with Residence Inn Marriott](#)

Payment / Registration Information

Payment Information

All classes require full payment or a designated deposit **at time of reservation**. We accept Visa and MasterCard (a non-refundable transaction fee of 2% will apply), cash, money order and cashier's checks (made payable to SBRPSTC). Courses that allow online reservations accept Visa, Mastercard, Discover, and American Express and will have a non-refundable transaction fee of \$.30 + 2.9%. Agency billing may also be arranged. Financial aid and VA benefits may be available.

*ALL FEES ARE SUBJECT TO CHANGE. When possible, students will be advised of any fee changes prior to course start date. Tuition fee increases made at any time by the State Chancellor's office may require collection of additional fees from students.



Students who have not lived in California for at least one (1) year and (1) day prior to start of college semester or do not meet other college criteria may be considered “out-of-state” students, and subject to additional fees to the ones listed above. Please check with our staff for details and exact costs.

Reservations

Agency personnel: For courses not accepting online reservations, please phone in (or email to: sbrpstc@theacademy.ca.gov) the following information:

Class Requested

Agency Name

Training Officer (TO) Name

TO’s Email Address

Phone Number

Attendee Name(s), Email Address, DOB

Method of payment if applicable

Self-sponsored students: For courses not accepting online reservations, contact our main office at (408) 229-4299 to register. Be prepared to submit full or partial payment, depending on the class

Non-U.S. Citizens: If you are not a U.S. citizen, but wish to attend one of our courses, one of our Instructional Staff Assistants may contact you for more information.

Cancellation/Refund Policy

Out of consideration for people who are on a waiting list, we ask that you advise us of any cancellations no later than 30 days prior to the first day of class. For cancellation deadlines, please refer to the **Fee Information** tab on this flyer. There may be a minimum cancellation fee of \$50 assessed for material expenses associated with cancellations. Substitutions or transfer of your reservation to another student is permitted upon approval.

Course Cancellation by South Bay

Each class has a minimum enrollment requirement. If the minimum enrollment is not reached for the course three weeks prior to the beginning of the class, the class may be cancelled and any deposits/payments will be refunded in full (minus non-refundable processing fee).

Fee Information

\$177.00



Course Control #2540-31725-23-002

Additional fees may apply to Non-College Registered Students. Contact our main office at 408-229-4299 for specific amounts.

Late Cancellation Fee

\$50 for cancellations after 9/8/2023

Start: Mon Sep 25, 2023

End: Fri Sep 29, 2023

Monday – Friday

0800 – 1700 hours

College of Record: Gavilan

College Term: FALL

Location

The Academy (Coyote Valley Campus)

560 Bailey Ave.

San Jose, CA 95141 United States

(408) 229-4299

[View Venue Website](#)

Fees

\$177.00

