



**California State Sheriffs' Association Foundation (CSSAF)
Basic Civil Procedures School Agenda**

Time	Action Item	Chapter
Monday, February 5, 2024		
7:30 am-8:00 am	Registration & Introduction	
8:00 am-9:00 am	Legal Terms	
9:00 am-9:30 am	Fees	17
9:30 am-11:30 am	Service of Process-Part I	1
11:30 am-12:30 pm	Lunch-On Your Own	
12:30 pm-2:15 pm	Service of Process-Part II	1
2:15 pm-5:00 pm	Non-Writ Process	2
Tuesday, February 6, 2024		
8:00 am-9:00 am	Arrests	16
9:00 am-12:00 am	Attachment	3
12:00 pm-1:00 pm	Lunch-On Your Own	
1:00 pm-4:30 pm	Writs of Possession (pre/post judgment)	8
4:30 pm-5:00 pm	Non-Writ Evictions	8
Wednesday, February 7, 2024		
8:00 am-12:00 am	Money Judgment Writs	4
12:00 pm-1:00 pm	Lunch On Your Own	
1:00 pm-2:00 pm	Till Taps & Keepers	5
2:00 pm-2:45 pm	Claims	10
2:45 pm-3:45 pm	Exemptions	11
3:45 pm-4:30 pm	Tax Liens	15
4:30 pm-5:00 pm	Extraordinary Writs	9
Thursday, February 8, 2024		
8:00 am-9:15 am	Sales-Part I- Personal Property	6
9:15 am-10:45 am	Sales-Part II- Real Property	6
10:45 am-12:00 pm	Sales-Part III- Collectible Property	6
12:00 pm-1:00 pm	Lunch On Your Own	
1:00 pm-5:00 pm	Scenarios-Role Playing Exercises	
Friday, February 9, 2024		
8:00 am-8:30 am	Redemptions	7
8:30 am-9:30 am	Stays	12
9:30 am-11:00 am	Bankruptcy	14
11:00 am-11:30 am	Civilian & Officer Safety (TROs, etc)	
11:30 am-12:00 pm	Sheriff's Sale	
12:00 pm-1:00 pm	Lunch On Your Own	
1:00 pm-3:00 pm	Exam	
3:00 pm-4:45 pm	Exam Review	
4:45 pm-5:00 pm	POST Evaluations & Course Evaluations	

This is a 40-hour course and all attendees are required to take an exam at the end of the course and remain in attendance until 5:00 PM on Friday. The course schedule is 8:00am to 5:00pm each day.

Basic Civil Procedures School, February 5-9, 2024 (San Diego County)

Alexandria Macdonald <amacdonald@calsheriffs.org>

Thu 12/28/2023 12:54 PM

To: Alexandria Macdonald <amacdonald@calsheriffs.org>

Cc: Carmen Green <cgreen@calsheriffs.org>

📎 1 attachments (118 KB)

BCPS Agenda February 2024.pdf;

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To: All Civil Personnel

Re: Basic Civil Procedures School, February 5-9, 2024 (San Diego County)

Registration is now open for the California State Sheriffs' Association Foundation (CSSAF) Basic Civil Procedures School to be held February 5-9, 2024 in San Diego. Please see the attached for agenda and below for registration. **Registration link: [BCPS February 2024 Registration Link](#) (\$600)**

Hotel Information: CSSAF has secured a special room rate at The Courtyard San Diego Mission Valley/Hotel Circle located at 595 Hotel Circle South, San Diego, CA 92108 for \$179/night plus taxes. Reservations can be made online at: <https://www.marriott.com/events/start.mi?id=1703782767050&key=GRP>. **The hotel cut-off date is January 12, 2024.**

Please Note: The training location is also the hotel

A copy of the online CPM is mandatory for the class. If you would like CSSA to provide a copy, the cost is an additional **\$175.00** per attendee. If attendee arrives without a CPM, CSSAF will bill the County for the CPM provided onsite.

Alexandria Macdonald

Meeting & Events Planner

California State Sheriffs' Association

California State Sheriffs' Association Foundation

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