



Law Enforcement

# Supervisory Course

February 26, 2024 - March 8, 2024

## Course Information

### Description

This 80-hour P.O.S.T. SUPERVISORY COURSE includes: values and ethics, role identification, leadership styles, assertive leadership, legal/liability issues, employee performance appraisal, counseling, discipline, employee relations, administrative support, press relations, planning and organizing, communications, stress, and the transition into a supervisory role. This curriculum is presented in a facilitated discussion format, which requires the active participation of all students.

THIS COURSE MEETS P.O.S.T. REGULATION 1005(b)(1): Every peace officer promoted, appointed or transferred to a first-level supervisory position shall satisfactorily complete a certified Supervisory Course 12 months prior to promotion or within 12 months after the initial promotion, appointment or transfer to such position.

### Designed For

This course is specifically designed for sworn first-level supervisors and may not be compatible with the needs of students who are other than sworn first-line supervisors.

### Requirements

All prospective students must have completed the P.O.S.T. Basic Course or its equivalent prior to enrollment in the Supervisory Course.

### Hours

80.0 Hour(s)

### Units

2.00 Semester Unit(s)



## **Certification**

Certificate awarded upon completion.

College Application Process

### **College Application Process**

This program is presented through the South Bay Regional Public Safety Training Consortium of Community Colleges (SBRPSTC), which includes Gavilan College, Monterey Peninsula College, Ohlone College, Hartnell College, Lake Tahoe Community College, College of San Mateo, and Cabrillo College.

*Only courses and programs presented for college credit will be funded, transcribed and certified through one of the above accredited institutions.*

Funds generated through this process offset the costs of each course, thereby reducing student fees for the student/agency and allowing us to present more courses. Consequently, we require all students taking one of our college-based courses to apply to the designated college using OpenCCC, the online college application system by which the majority of community colleges collects registration and transcription information.

Students will receive reservation confirmation and class information along with college application instructions approximately 45 days before the class starts. If applicable, students will also be required to complete the college application process and submit a South Bay Registration Form, to include the OpenCCC and applicable College ID numbers no later than 30 days before the class start date. ***\*Additional fees will apply to Non-College Registered Students. Contact our main office at (408) 229-4299 for specific amounts.***

Lodging

For hotel reservations, call 855-235-3915 and mention "2402SOUTH" for week 1 and "2403SOUTH" for week 2, special rates (\$125+ per night)

Your room block and group government rate is available for arrival Sunday and departure Friday each week. If you would like to stay through the weekend, that will require a separate reservation offered at prevailing rates.

Payment / Registration Information

### **Payment Information**

We accept Visa and MasterCard (a non-refundable transaction fee of 2% will apply), cash, money order and cashier's checks (made payable to SBRPSTC). Agency billing may also be arranged. Financial aid and VA benefits may be available.



\*ALL FEES ARE SUBJECT TO CHANGE. When possible, students will be advised of any fee changes prior to course start date. Tuition fee increases made at any time by the State Chancellor's office may require collection of additional fees from students.

Students who have not lived in California for at least one (1) year and (1) day prior to start of college semester or do not meet other college criteria may be considered "out-of-state" students, and subject to additional fees to the ones listed above. Please check with our staff for details and exact costs.

## **Reservations**

*Agency personnel:* Call (408) 229-4299 or email to: [sbrpstc@theacademy.ca.gov](mailto:sbrpstc@theacademy.ca.gov) the following information:

Class Requested, Date

Agency Name

Training Officer (TO) Name

TO's Email Address

Phone Number

Attendee Name(s) and Email Address

Method of payment if applicable

*Self-sponsored students:* Contact our main office at (408) 229-4299 to register. Be prepared to submit full or partial payment, depending on the class

*Non-U.S. Citizens:* If you are not a U.S. citizen, but wish to attend one of our courses, one of our Instructional Staff Assistants may contact you for more information.

## **Cancellation/Refund Policy**

Out of consideration for students on waiting lists, cancellations must be made no later than 30 days prior to the first day of class. For cancellation deadlines, please refer to the **Fee Information** tab on this flyer. There may be a minimum cancellation fee of \$50 assessed for material expenses associated with cancellations. Substitutions or transfer of your reservations to another student is permitted upon approval.

## **Course Cancellation by South Bay**

Each class has a minimum enrollment requirement. If the minimum enrollment is not reached for the course three weeks prior to the beginning of the class, the class may be cancelled and any deposits/payments will be refunded in full (minus non-refundable processing fee). 

## Fee Information

\$1511.65

\*Fees for POST reimbursable students will be invoiced directly to POST

*Additional fees may apply to Non-College Registered Students. Contact our main office at 408-229-4299 for specific amounts.*

POST Plan IV

CCN #2540-00400-23-006

### **Late Cancellation Fee**

N/A

**Start:** Mon Feb 26, 2024

**End:** Fri Mar 8, 2024

Monday – Friday

0800 – 1700

**College of Record:** Monterey Peninsula College

**College Term:** SPRING

## **Location**

**Carmel Mission Inn**

*3665 Rio Road*

*Carmel, CA 93923 United States*

