

# ENCROACHMENT PERMITS

## Vegetation Removal



### When is an Encroachment Permit (EP) needed?

An Encroachment Permit is required any time work is performed in the County of Nevada right of way (ROW) that can obstruct the free use of the County roadway by the public. This includes any excavation or other construction activity within the County roadway, the placement of any structure or object in, under, or over any portion of the County roadway or any activity which may cause water to back onto any portion of the County roadway or which may obstruct maintenance of or travel on the County roadway including any shoulders, drainage ditches and/or facilities, and any turnouts.



### EPs for Vegetation Removal

#### What requires a Vegetation Removal EP?

- Work that is within the ROW and on a County Maintained Mileage road. Some examples are:
  - Roadside vegetation/weed clean-up
  - Tree/brush removal
  - Firewise Community events
  - Utility Tree Company jobs



### More information

Please contact the Department of Public Works for more information.

**WHEN:** 8 a.m.-4 p.m. Monday - Friday

**WHERE:** Community Development Agency Lobby  
Public Works Counter  
950 Maidu Ave, Nevada City, CA 95959



**NEVADA  
COUNTY**  
CALIFORNIA

**Public  
Works**

**[Public.Works@nevadacountyca.gov](mailto:Public.Works@nevadacountyca.gov)**  
**[nevadacountyca.gov/PublicWorks](https://www.nevadacountyca.gov/PublicWorks) 530-265-1411**



### Requirements

- **Encroachment Permit Application**
- **Site Plan**
  - Detailed drawing/map showing where proposed work will be done. Planned route with start/end, if applicable.
- **Certificate of Insurance**
  - *Utility/simple job scope:* Minimum Coverages are \$1 million General Liability and \$2 million General Aggregate
  - *Event/large job scope:* Minimum Coverages \$2 million General Liability and \$4 million General Aggregate
  - County of Nevada, Public Works named as additional insured
- **Traffic Control Plan**
  - Detailed traffic control plan - MUTCD
  - Support Letter from CHP/Sheriff, if applicable
- **Permit Fees**
  - \$157.58 permit fee
  - Larger/more detailed projects may require an inspection fee of \$ 146.59

For more Encroachment Permit info, visit: <https://www.nevadacountyca.gov/3131/Encroachment-Permit>