

MEMORANDUM

To: POST Commissioners

Date: September 27, 2024

From: MANNY ALVAREZ, Executive Director
Commission on Peace Officer Standards & Training

Subject: **POST COMMISSION MEETING: November 19 - 21, 2024**

Meeting will take place at:
**Commission on POST
(Training Rooms A & B)
860 Stillwater Road
West Sacramento, CA 95605**

Lodging arrangements have been made for the November 2024, Commission Meetings.
A block of rooms has been secured at a local hotel as follows.

Where	Residence Inn, Sacramento Capitol Park 1121 15 th Street Sacramento, CA 95814
Rate	\$145.00, plus tax, per night. (A complimentary, hot breakfast buffet is available every morning) Parking: \$25 per day with in and out privileges PLEASE NOTE: LOA reimbursement information will be emailed after the meeting.
1 Night	Check-in: Tues, Nov 19th / Check-out: Wed, Nov 20 th (Advisory Committee Meeting) Check-in: Wed, Nov 20th / Check-out: Thurs, Nov 21st (Commission Meeting)
Contact	Reservations can be made under POST November 2024 Commission by contacting: 1-916-443-0500 by October 20, 2024, to ensure that a room will be reserved for you at the negotiated rate. Or CLICK the booking link below to make your reservation. POST November 2024 Commission Room Block Link A credit card for guarantee of reservation will be required at the time of booking.

Other Helpful Information

- Your out-of-pocket expenses will be reimbursed by POST Letter of Agreement (LOA). Please make sure you retain your airfare and car rental receipts (if applicable) to submit with your reimbursement forms.
- If you need transportation from the Sacramento International airport (SMF) please use an Uber, Lyft, a taxi or carpool with your colleagues.

Meeting Information

1st Day: Tues 11/19/2024	10:00 AM – 5:00 PM Advisory Committee Meeting
2nd Day: Wed 11/20/2024	10:00 AM – 5:00 PM Commission Meeting
3rd Day: Thurs 11/21/2024	8:00 AM – 2:00 PM Commission Serious Misconduct Hearing (Or until Adjourned)
Location	Commission on POST (Training Rooms A & B) 860 Stillwater Road West Sacramento, CA 95605

The Commission meeting agenda and reference materials will be in electronic format and available online, November 05, 2024, on the POST website. If you have any questions or concerns do not hesitate to contact Brandy Essex at (916) 227-2803 or by email at Brandy.Essex@post.ca.gov

We look forward to seeing you at the November 2024 meeting in West Sacramento, CA!