

# Collaborative Stakeholder Structure (CSS) Meeting 12/19/2025

Revitalizing Western Nevada County  
Veteran's Halls Project (SGC24112)



# Welcome to the CRC Collaborative Stakeholder Structure (CSS)

## Agenda:

- Welcome & Introductions
- Project Updates
- Decision-Making & Governance
- Community Engagement & Outreach
- Resiliency Services & Programs
- Program Administration & Evaluation
- Open Discussion and Q&A
- Next Steps



# SGC Acknowledgement

The California Strategic Growth Council's (SGC) Community Resilience Centers Program (CRC) funds neighborhood-level resilience centers to provide shelter and resources during climate and other emergencies, as well as year-round services and programming that strengthen community connections and ability to withstand disasters. For more information, visit

<http://sgc.ca.gov/grant-programs/crc>.



## Community Resilience Centers Program

Strengthening community resilience in neighborhoods across California



# Project Background – Scope of Work

## Task 1 Renovate CRC Veterans' Halls

- A. Procurement of Professional Services
- B. Develop Plans & Spec
- C. GC Award
- D. Renovations
  - A. Shell
  - B. Interiors
  - C. Services
  - D. Equipment
  - E. Other Building Construction
  - F. Site Work

## Task 2 Collaborative Stakeholder Structure (CSS), Community Engagement, and Outreach

- A. Partnership Agreement
- B. CSS Meetings
- C. IFM Community Engagement, Marketing, Outreach, Fundraising
- D. Outreach/Coordination of Community Partners
- E. Nisenan Community Resilience
- F. FREED Local Playbook Action Plan

## Task 3 Resiliency Services & Programs

- A. GCSS Community Cooking Classes
- B. FREED Emergency Preparedness Classes
- C. GCSS Senior Green Energy Program & Outreach
- D. IFM Food Rescue/compliance w/ SB 1383
- E. IFM Food Home Delivery & Food Distribution Program
- F. IFM Educational Programs, Cooking Classes, Nutrition, Meal Planning
- G. Commercial Cottage Industry Programming
- H. Emergency Services & Response

## Task 4 Program Administration & Evaluation

- A - Evaluation - Community Engagement
- B - Grant Evaluation - Data Tracking & Indicator Tracking
- C - Grant Reporting Requirements
- D - Long Term Use of CRC Facility
- E - Operations & Maintenance Plans
- F - CRC Emergency Plan
- G - CRC Year-Round Community Resilience Plan

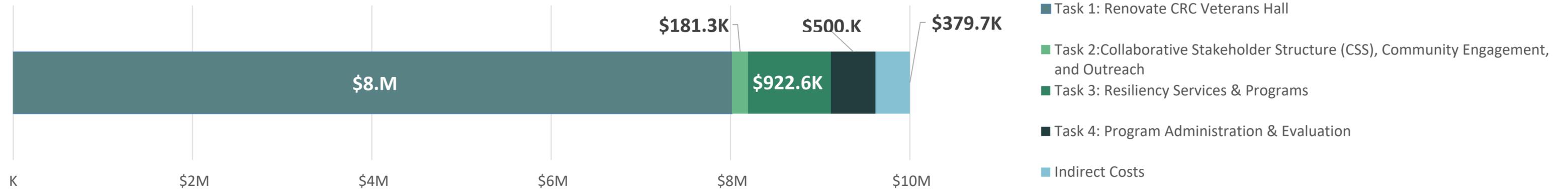
**Priorities:**  
Climate Resilience  
Community Resilience

# Project Background

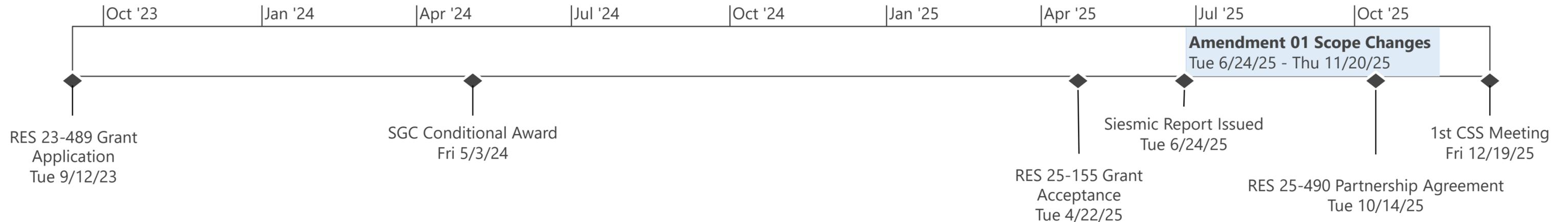
## Partners & Co-applicants:



## Grant Funds Awarded: Total \$10M



## Grant Award Timeline:



# Introductions

- Steering Committee



- Partners



# Project Updates – County of Nevada

## Task 1 Renovations:

- 1A. Procurement of Professional Services
- 1B. Develop Plans and Specs
- 1C. General Contractor Award
- 1D. Renovations

## Task 2 Community Engagement & Outreach:

- 2A: Partnership Agreement
- 2B: Collaborative Stakeholder Meetings
- 2E. Nisenan Community Resilience
- 2F. FREED - Local Playbook Action Plan

## Task 3 Resiliency Services & Programs:

- 3A: GCSS – Community Cooking Classes
- 3B: FREED – Emergency Preparedness Classes
- 3C: GCSS – Senior Green Energy Program Outreach and Education
- 3G: Programs (warming/cooling center & commercial cottage industry lessons)
- 3H. Programs (outreach to encourage utilization of CRC for 1st Aid/CPR CERT classes)
- 3I. Emergency Services & Response

## Task 4 Program Administration & Evaluation:

- 4A. Evaluation – Community Engagement
- 4B. Grant Evaluation – Data and Indicator Tracking
- 4C. Grant Reporting Requirements
- 4D. Long Term Use of CRC Facility
- 4E. Operations and Maintenance Plan
- 4F. CRC Emergency Plan
- 4G. CRC Year-Round Community Resilience Plan



# Project Updates – County of Nevada

## Financial Updates and Grant Reporting:

### Cost Summary

- **Total Budget \$10,589,600**
  - Grant: \$10,000,000
  - Leveraged Funds: \$589,600
- **Committed to date: \$2,174,767** (20.5% of budget)
  - Includes all funds allocated to Partners and County
- **Billed to date: \$66,912** (0.6% of budget)
- **Grant Invoiced to Date: \$33,532** (0.4% of budget)

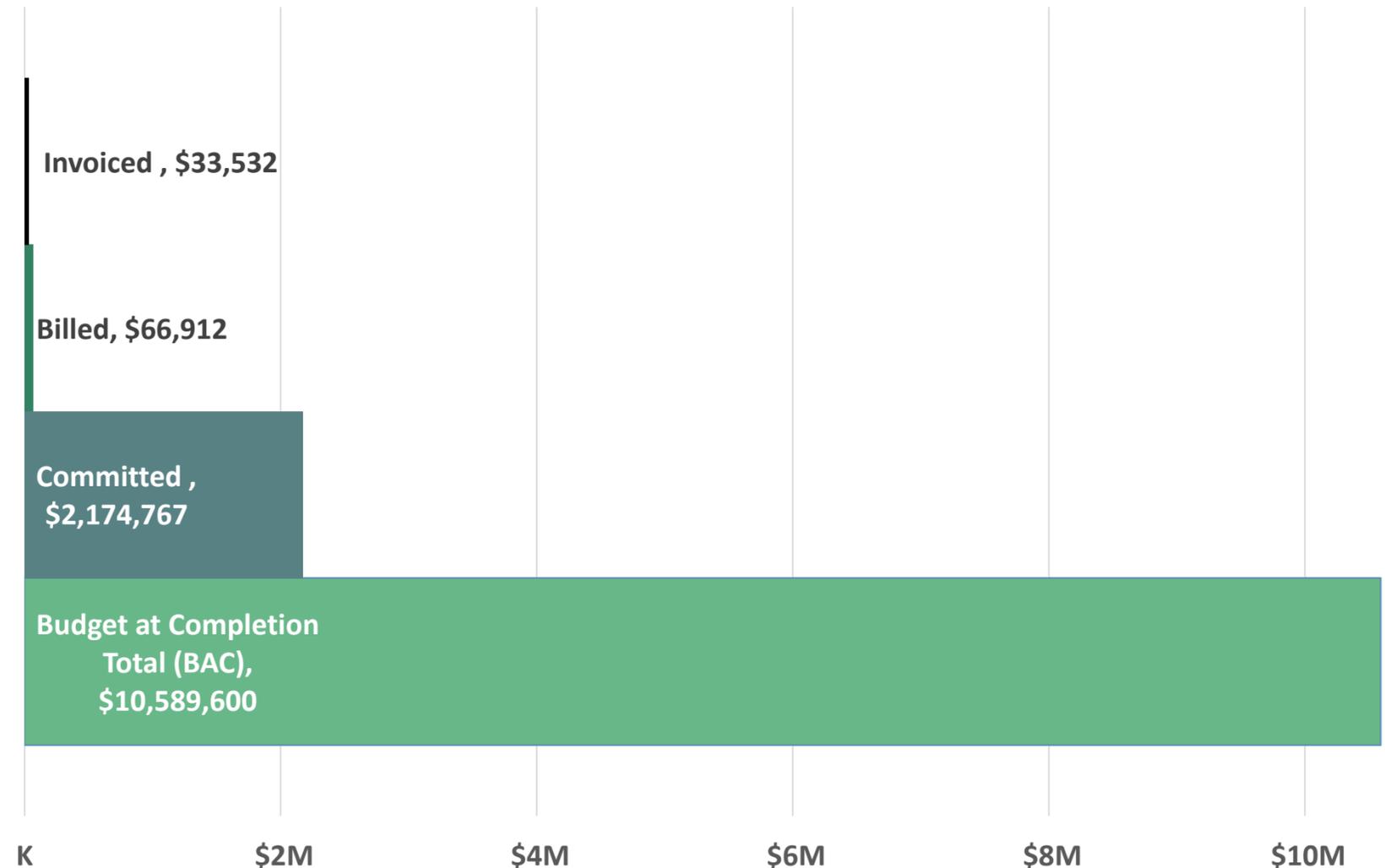
### Grant Reporting

- Invoice 03 submitted
- Annual Report #1 Submitted

### Upcoming Milestones and Deadlines

- Annual Report #1 due 12/19/25
- Invoice & Progress Report #03 due 12/31/25
- Design-Build RFQ Responses due January 21

## Budget Status



# Project Updates – FREED

## Task 2 Community Engagement & Outreach:

- 2A. Partnership Agreement:
- 2B. Collaborative Stakeholder Meetings
- 2D. Outreach/Coordination of Community Partners
- 2F. Local Playbook Action Plan

## Task 3 Resiliency Services & Programs:

- 3B. FREED – Emergency Preparedness Classes

## Task 4 Program Administration & Evaluation:

- 4A. Evaluation – Community Engagement
- 4C. Grant Reporting Requirements

# Project Updates – GCSS

## Task 2 Community Engagement & Outreach:

- 2A. Partnership Agreement:
- 2B. Collaborative Stakeholder Meetings
- 2D. Outreach/Coordination of Community Partners

## Task 3 Resiliency Services & Programs:

- 3A. Community Cooking Classes
- 3C. Senior Green Energy Program Outreach and Education
- 3I. Emergency Services and Response

## Task 4 Program Administration & Evaluation:

- 4A. Evaluation – Community Engagement
- 4C. Grant Reporting Requirements

# Project Updates – IFM

## Task 2 Community Engagement & Outreach:

- 2A. Partnership Agreement:
- 2B. Collaborative Stakeholder Meetings
- 2C. Community Engagement, Marketing, Outreach, Fundraising
- 2D. Outreach/Coordination of Community Partners

## Task 3 Resiliency Services & Programs:

- 3D. Food Rescue/Compliance with SB1383
- 3E. Food Home Delivery and Distribution Program
- 3F. Educational Programs, Cooking Classes, Nutrition, Meal Planning, Budgeting

## Task 4 Program Administration & Evaluation:

- 4A. Evaluation – Community Engagement
- 4C. Grant Reporting Requirements

# Decision-Making and Governance

## Discussion on Any Critical Decisions or Changes to Project Scope

## Review of Any Performance Issues and Conflict Resolution

## Updates on the Selection and Involvement of Resident Representatives

- Beginning at the first scheduled meeting, the CSS will define the Resident Representative selection criteria to identify the qualities and qualifications desired in a Resident Representative.
  - The Resident Representatives are required to live within Western Nevada County and must demonstrate they are trusted members of the community.
  - Unless modified by the CSS, the default selection criteria for evaluating candidate Resident Representatives shall be:
    - Community Involvement
    - Leadership Skills
    - Communication Abilities
    - Commitment to the Community

**Any objections to finalizing the default selection criteria?**



# Community Engagement and Outreach

## Upcoming Outreach Events and Strategies

### 2B. Collaborative Stakeholder Meetings

- **Responsible Party:**
  - CSS
- **High Level Activities:**
  - Convene quarterly CSS meetings of Revitalizing Western Nevada County Veterans Halls with partners, key stakeholders, and public participation to coordinate climate and community resiliency efforts and steer development of the CRCs.
- **Deliverables:**
  - Meeting Summaries (attendance log, materials, minutes) for ongoing CSS convenings
- **Timeline:**
  - Month 1 - Month 51
- **Notes**
  - Proposing to schedule future meetings on the 4th Wednesday of the month, every 3 months, starting January 28, 2026

# Community Engagement and Outreach

## Upcoming Outreach Events and Strategies

### 2C. IFM- Community Engagement, Marketing, Outreach, Fundraising

- **Responsible Party:**
  - IFM
- **High Level Activities:**
  - To engage the community into the CRC grant implementation process, IFM has a broad reach to various audiences including clients receiving food, volunteers, donors, and partner organizations.
  - In Year 1, complete at least 1000 survey responses gathering feedback about CRC related programs, activities, and needs.
  - At least 6 times per year, share CRC related info through IFM's usual channels of communication, including newsletters, social media posts, print media, radio, and website.
- **Deliverables:**
  - Summary of Survey Findings
  - Publicity Materials (print copy of social media post, print media, website posting, and newsletter)
- **Timeline:**
  - Month 4 - Month 48

# Community Engagement and Outreach

## Upcoming Outreach Events and Strategies

### 2D. Outreach/Coordination of Community Partners

- **Responsible Party:**
  - FREED
  - GCSS
  - IFM
- **High Level Activities:**
  - Ensure community engagement and outreach via the (FREED) Network of 34 CBOs in Nevada County, IFM clients (~10k residents), and FREED partners. Information sharing via emails, outreach material distribution, cross-trainings, advisory committee meetings, and at outreach events.
  - A survey will be drafted and provided biannually to resident participants.
- **Deliverables:**
  - Summary of Survey Findings
  - Summary of Outreach Engagement
  - Publicity Materials (print copy of emails distributed, outreach materials)
- **Timeline:**
  - Month 1 - Month 48

# Community Engagement and Outreach

## Upcoming Outreach Events and Strategies

### 2E. Nisenan Community Resilience

- **Responsible Party:**
  - Nevada County
  - NCRNT
- **High Level Activities:**
  - Meetings twice each year for five years in the Grass Valley Veterans Hall for the Nevada City Rancheria Nisenan Tribe to gather as a group to build social cohesion and discuss goals and strategies.
  - Activities and outreach to be provided by the NCRNT at their discretion.
- **Deliverables:**
  - Meeting materials (e.g. agendas/handouts)
- **Timeline:**
  - Month 4 - Month 48

# Community Engagement and Outreach

## Upcoming Outreach Events and Strategies

### 2F. FREED – Local Playbook Action Plan

- **Responsible Party:**
  - Nevada County
  - FREED
- **High Level Activities:**
  - Fund and coordinate workgroups to identify strategic actions related to increasing access to transportation, healthcare, housing, increasing caregiver workforce, and increasing social participating to advance community and climate resiliency strategies.
  - Consultant to be onboarded to assess programs and accomplishments.
  - Collected data will be compiled and analyzed to inform workgroup actions, update workplan, and be incorporated into the CRC Emergency Plan.
- **Deliverables:**
  - Plan Evaluation
  - Data Metrics (shared database tracking system monitoring outcomes of strategic action work)
  - Progress Summary Report
  - Finalized Action Plan
- **Timeline:**
  - Month 1 - Month 48

# Community Engagement and Outreach

Feedback from Community Surveys and Meetings

# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3A. GCSS – Community Cooking Classes

- **Responsible Party:**
  - Nevada County
  - GCSS
- **High Level Activities:**
  - Monthly free cooking classes, will be provided to:
  - Provide healthy nutrition and build sustainable healthy food choices through cooking classes and nutrition educational programs
  - Increase knowledge and adherence to health code standards
  - Introduce wide variety of cooking techniques
  - Provide access to entrepreneurial and small business opportunities using the commercial kitchen.
- **Deliverables:**
  - Class Materials (e.g. agenda, handouts)
  - Participant Feedback Notes
  - MOU of Commercial Kitchen Use for Entrepreneurial and Small Businesses
  - Summary of Outcomes (# of entrepreneurs using kitchen)
- **Timeline:**
  - Month 5 - Month 50

# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3B. FREED - Emergency Preparedness Classes

- **Responsible Party:**
  - Nevada County
  - FREED
- **High Level Activities:**
  - Group classes held quarterly in Emergency Preparedness including the specific needs of individuals with disabilities and older adults.
  - Goal to train 250 individuals and provide 200 personalized Emergency Preparedness Plans, over the course of 5 years.
- **Deliverables:**
  - Class Materials (e.g. agenda, handouts)
  - Participant Feedback Notes
  - Class Schedules
  - Outreach Materials
- **Timeline:**
  - Month 6 - Month 50

# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3C. GCSS - Senior Green Energy Program Outreach and Education

- **Responsible Party:**
  - Nevada County
  - GCSS
- **High Level Activities:**
  - Develop educational programs, in coordination with GCSS, to improve technological equity and competency.
  - Promote the use of green energy through providing community members with access to education focusing on:
    - Access to solar energy credits and programs
    - Access to broadband and low cost cellular and internet services
    - Green waste management.
- **Deliverables:**
  - Class Materials (e.g. agenda, handouts, flyers, pamphlets)
  - Sign-In Logs
- **Timeline:**
  - Month 6 – End of Grant Term

# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3D. IFM - Food Rescue / Compliance w SB1383

- **Responsible Party:**
  - IFM
- **High Level Activities:**
  - SB1383 is an unfunded mandate. IFM already has relationships with all the large grocery stores in western Nev Co but need expanded staff capacity and supplies to support the existing team of 40 volunteers rescuing the food from going to the landfill. Rescued food is provided to IFM client families and partner agencies and would be available to CRC grant partners.
  - By the end of Year 2, have written Food Rescue Contracts with each grocery store 10,000+ sq ft.
  - By the end of Year 2, establish a system for the weighing and reporting of the poundage of the food rescued.
  - In Year 3, rescue at least 350,000 pounds of food.
  - Explore food leftovers after CRC site events for rescue
  - Rescued food will be used to supply ingredients for a community meal program at the CRC site
- **Deliverables:**
  - Executed Contract at Year 3
  - Summary of Tracking Metrics for Rescued Food
  - Summary Report of Rescued Food at Year 4
  - Outreach Materials for Community Meal Program
  - Summary Report (# of community meals each year)
  - Summary Report (# of people at each community meal)
- **Timeline:**
  - Month 1 - Month 48

# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3E. IFM - Food Home Delivery and Distribution Program

- **Responsible Party:**
  - IFM
- **High Level Activities:**
  - Many vulnerable, food insecure people (especially seniors and/or those with disabling conditions) have challenges accessing IFM's Food Distribution events, and therefore need deliveries to their homes. The infrastructure and relationships from this program can be activated in times of Emerg Response.
  - IFM will contract out delivery services to an existing partner agency.
  - IFM distributes food 4 days a week. Grants funds will be used for regular food distribution and food procurement efforts, and this can all be activated and/or expanded to respond to emergencies.
  - Annually, make at least 1200 deliveries of food to client's homes.
  - Annually, distribute food to at least 8,000 unique individuals.
  - Annually, at least 50,000 instances of service to individuals (i.e. the # of individual visits to IFM for food).
  - Food delivered to clients will be supplied from drive-thru drop offs taking place @ CRC site and other locations.
- **Deliverables:**
  - Printed Outreach Materials for Drive-Thru Events at CRC Sites
  - Summary of Food Collected at Drive-Thru Events at CRC Sites
  - Annual Report of Client Home Deliveries
  - Annual Report of IFM Individual Visits
- **Timeline:** Month 1 - Month 48

# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3F. IFM - Educational Programs, Cooking Classes, Nutrition, Meal Planning, Budgeting

- **Responsible Party:**
  - IFM
- **High Level Activities:**
  - One of IFM's strategies to reduce longer term food insecurity is to provide educational opportunities to clients, volunteers, and to the community. Topics will include cooking, nutrition, recipes, kitchen tips, food safety/storage/ preservation, meal planning, budgeting, growing food/gardening, etc. Methods utilized will include in-person classes, remote options, video clips, tastings during food distribution events, work days at IFM garden sites, newsletters, etc.
  - Annually, provide at least 6 educational opportunities (half at CRC site).
  - Annually, have at least 50 participants in classes or other group instruction.
  - Annually, have at least 500 clients participate in tastings during food distribution events.
  - Each participant surveyed
- **Deliverables:**
  - Class Materials (e.g. agenda, handouts, number of participants)
  - Participant Feedback Notes
  - Outreach Materials
- **Timeline:**
  - Month 1 - Month 48

# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3G. Programs

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - CRC facility to provide Warming/Cooling Center and promote social cohesion and connectedness in the community
  - Director of Environmental Health or designee at Nevada County will provide lessons specifically aimed at commercial cottage industry production
  - Information Station of flyers, brochures, handouts, etc. related to resilience programs in the community.
- **Deliverables:**
  - Programming Plan (updated regularly as needed) – Submit by Month 12
  - Program Summaries (date/time/location/number of attendees/summary of outcomes)
  - Outreach Materials (e.g. announcements/photos from key events)
  - Program Materials (handouts/curriculums)
  - Calendar of Events
- **Timeline:**
  - Month 3 – End of Grant Term



# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3H. Programs

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - CRC facility to provide Warming/Cooling Center and promote social cohesion and connectedness in the community
  - Conduct outreach to activities within strategic priority areas to encourage utilization of the building as a resiliency center (First aid certification, Community Emergency Response Team/CERT classes, CPR)
  - Information Station of flyers, brochures, handouts etc. related to resilience programs in the community
- **Deliverables:**
  - Programming Plan (updated regularly as needed) – Submit by Month 12
  - Program Summaries (date/time/location/number of attendees/summary of outcomes)
  - Outreach Materials (e.g. announcements/photos from key events)
  - Program Materials (handouts/curriculums)
  - Calendar of Events
- **Timeline:**
  - Month 3 – End of Grant Term



# Resiliency Services & Programs

## Coordination of Resiliency Services and Programs

### 3I. Emergency Services and Response

- **Responsible Party:**
  - Nevada County
  - GCSS
- **High Level Activities:**
  - Procurement of snowplows for CRC access, resource delivery, and emergency transportation.
  - Provide meals, access to technology and emergency information and shelter during emergencies. Annual survey to be administered for feedback and program evaluation.
- **Deliverables:**
  - Inventory Report - demonstrating procurement of Snowplows
  - Summary of Services Provided (e.g. # of meals served, # of days CRC activated for emergency use)
  - Report of Feedback from Staff and Community Use Survey
- **Timeline:**
  - Month 1 – End of Grant Term

# Program Administration & Evaluation

## Coordination of Program Administration & Evaluation

### 4A. Evaluation – Community Engagement

- **Responsible Party:**
  - Nevada County
  - FREED
  - GCSS
  - IFM
- **High Level Activities:**
  - Conduct community engagement activities to evaluate the project and CRC program. Activities evaluated based on bi-annual partner surveys
- **Deliverables:**
  - Meeting Summaries (date, time, Location, number of attendees, summary of outcomes)
  - Final Meeting Materials (curriculum, handouts)
  - Publicity Materials (announcements, photos from key events)
  - Summary of Survey Questions and Results
- **Timeline:**
  - Month 3 – End of Grant Term

# Program Administration & Evaluation

## Coordination of Program Administration & Evaluation

### 4B. Grant Evaluation – Data Collection & Indicator Tracking. Evaluation – Community Engagement

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - Hire and onboard staff Grant Manager to facilitate management of grant activities for tracking and monitoring.
  - Coordinate with SGC third-party evaluator to identify indicators for tracking and monitoring of project. Complete associated evaluation activities as required by SGC.
- **Deliverables:**
  - Hire and assign staff Grant Manager - COMPLETE
  - Coordination with Third Party Evaluator
  - Project Related Data for Tracking and Monitoring (measure outcomes achieved, lessons learned, and potential recommendations for overall program improvement)
- **Timeline:**
  - Month 3 – End of Grant Term

# Program Administration & Evaluation

## Coordination of Program Administration & Evaluation

### 4C. Grant Reporting Requirements

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - Comply with invoicing, administrative, inventory, and progress reports as required by CRC Grant.
- **Deliverables:**
  - Bi-annual Check In with CRC Staff (align with invoicing schedule)
  - Annual Progress Reports
  - Final Report (including lessons learned, barriers, and success stories)
  - Annual Inventory Report of Purchased Equipment
  - Regular Revision of Workplan and Budget
  - Proof of Insurance
- **Timeline:**
  - Month 1 – End of Grant Term

# Program Administration & Evaluation

## Coordination of Program Administration & Evaluation

### 4D. Long Term Use of CRC Facility

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - Establish that the facilities will remain dedicated to use as Community Resilience Centers for a minimum of 15 years after project implementation is complete.
- **Deliverables:**
  - Recorded Deed Restriction or Memorandum of Unrecorded Deed Restriction (MOUGA)
- **Timeline:**
  - Month 1 – Month 24

# Program Administration & Evaluation

## Coordination of Program Administration & Evaluation

### 4E. Operations and Maintenance Plans

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - Revise and finalize the Operations and Maintenance Plan.
- **Deliverables:**
  - Finalized Operations and Maintenance Plan (Grass Valley CRC)
- **Timeline:**
  - Month 1 – Month 48

# Program Administration & Evaluation

## Coordination of Program Administration & Evaluation

### 4F. CRC Emergency Plan

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - Revise and finalize CRC Emergency Plan to meet CRC requirements and state requirements for mutual aid to include:
    - Emergency Communication Plan
    - Energy Resilience Plan
    - Mobility Plan For Resident Transportation If Needed
    - Coordination With Emergency Response And Relevant Departments/ Organizations
    - Processes For Activating CRC In Event Of Emergency
    - Procedure For Resolving Reasonable Accommodations For Individuals With Disabilities
- **Deliverables:**
  - Finalized Emergency Plan (submitted to CAL-OES)
  - Signed Letter of Commitment or MOU with City and County Emergency Entities
- **Timeline:**
  - Month 1 – Month 48

# Program Administration & Evaluation

## Coordination of Program Administration & Evaluation

### 4G. CRC Year-Round Community Resilience Plan

- **Responsible Party:**
  - Nevada County
- **High Level Activities:**
  - Finalize the Year-Round Community Resilience Plans with CSS that outlines services and programs that meet community needs and will operate out of the CRC year-round.
  - Provide updated Project Area map as required.
  - Each CRC Facility will meet all required features and functions in compliance with CRC Round 1 Guidelines by end of Grant Term.
- **Deliverables:**
  - Finalized Year-Round Community Resilience Plan
  - Updated Project Area Map
  - Compliant with CRC Facility Requirements
- **Timeline:**
  - Month 1 – Month 48

# Open Discussion and Q&A

**Open floor for any additional topics or questions from members**

**Public comment period**

# Next Steps and Action Items

Summary of action items and responsibilities

Schedule for the next meeting

Thank You



NEVADA  
COUNTY  
CALIFORNIA