



## Fire-Damaged Structure Clean-Up Guidance For Property Owners and Licensed Contractors

1. The contractor must submit to Nevada County Environmental Health (NCDEH):
  - Debris Removal and Cleanup Work Plan (see requirements below)
  - Demolition Permit application (Building Department) or “EHF” application via Accela Citizen Access (includes 1-hr fee + Agreement to Pay). *Note: Contact the Building Department to confirm if a demolition permit is required.*
2. Cleanup must be completed promptly; NCDEH approvals expire after one year.
3. Properties with onsite wells or septic systems may need system assessments before rebuilding  
**\*\* Please note, Asbestos testing of the site must be completed before any clean up activities.**

### Licensing and Safety Requirements

- Contractors must hold the appropriate license(s) for the work being performed.
- Personal protective equipment (PPE) must be worn at all times when handling burned debris.

### Work Plan Requirements

1. **Property Information**
  - Owner’s name, address, and phone number
  - Site address, parcel number, and (if known) GPS coordinates of burned structure(s)
2. **Contractor Information**
  - Primary contractor’s name, address, phone number, and license number
3. **Disposal Information**
  - Name and location of all authorized disposal facilities for non-hazardous waste
  - Name and location of all authorized hazardous waste disposal facilities
  - Name and license number of the hazardous waste transporter
4. **Asbestos Assessment**
  - Name and license number of the Certified Asbestos Consultant performing debris assessment
  - If asbestos abatement is required, provide the licensed Asbestos Abatement Contractor information
5. **Waste Handling and Characterization**
  - How materials will be sorted, handled, and transported
  - How non-hazardous debris will be characterized for acceptance by disposal facilities (include names of analytical tests and laboratories)
  - If hazardous waste is generated, provide the EPA Identification Number to be used, or explain how it will be obtained
6. **Environmental Protection Measures**
  - Dust mitigation strategies and Erosion control measures
7. **Final Reporting**
  - Description and timeline for submitting a Final Completion Report to NCDEH. Report must include all disposal receipts, laboratory reports, asbestos reports and any other relevant documentation
  - If fire left an ash footprint, collect at least one post-scraping soil sample beneath the footprint. Test for antimony, arsenic, barium, beryllium, cadmium, chromium, cobalt, copper, lead, mercury, molybdenum, nickel, selenium, silver, thallium, vanadium, and zinc by EPA 6020, and mercury by EPA 7473.

### Soil Test Info



AGREEMENT TO PAY

Nevada County Community Development Agency fees are based on Board of Supervisor approved fee schedules. Hourly fees and fees for services in excess of a minimum fee collected, including re-inspections, are billed to the applicant based on the Board approved fee schedule in effect at the time the work is performed by staff. This Agreement To Pay form must be signed and original signatures submitted to the NCCDA along with the completed permit forms and the initial payment of fees. Copies of current fee schedules are available from our Customer Service Staff or on the web at http://www.nevadacountyca.gov

I/We understand that the NCCDA will bill as services are rendered, and I/We agree to pay such billing within thirty (30) days of the mailing of such billing for the project/permit. If payments on outstanding invoices are not made within thirty (30) days after the date of the invoice, County staff may cease work on the project until the required payment is made, subject to any other provisions of the law. All fees must be paid prior to the granting of any permits, approvals, or any land use entitlement for which services are required. The collection of fees, however, does not guarantee the granting of any permits, approvals, or land use entitlements for which I/We are applying.

Site Information:

Invoices and/or notices to be mailed to:

Table with 2 columns: Site Information and Invoices and/or notices to be mailed to. Rows include APN, Property Owner/Business Name, Address, Telephone, and Email.

NCCDA Staff is authorized to consult with necessary governmental agencies and the following individuals concerning this project:

I certify under proof of perjury that I am the property owner or that I am authorized to enter into this fee agreement on his/her behalf. I have read the conditions concerning Nevada County Community Development Agency Fees and I understand that in the event that the billing party I have indicated does not pay required fees, I will be responsible for payment. I further agree to advise the department in writing should I no longer be associated with the above referenced project/property, rendering this agreement invalid as of the change of the date that the letter is received by the Nevada County Community Development Agency.

Printed Name: \_\_\_\_\_ Dated: \_\_\_\_\_ CDL# \_\_\_\_\_

Signature: \_\_\_\_\_

THIS SECTION FOR OFFICE USE ONLY

Form for office use only with fields for Service, Amount, Check #, Program, Receipt #, Job No, and Date of Receipt.

# Residential Fire Clean Up

## Contractor Information/Site Address/Site Plan

Date:

Contractor Name:

Contractor Business Address:

Contractor License No:

License Type:

Contractor Business Name (if any)

Residential Clean-up Site Address:

Site Plan

Using blank area, indicate location of burned structure(s), major access roads, waterways/creeks/ponds, outline footprint of remediation (site cleanup) area(s) and septic tank and well locations.

## Residential Fire Contractor Additional Information

Asbestos/Soil Testing Company Name:

Asbestos/Soil Testing Company Address:

Asbestos/Soil Testing Company Representative Name & Phone No.

**\*IMPORTANT NOTES:** Asbestos Testing is required prior to any cleanup activity. Review of Test Results by Nevada County Environmental Health Department and approval required prior to any cleanup activity.

Soils Testing - a minimum of 1 sample (may require additional depending upon size of burn area) is required once all fire debris is removed from the site. Test must be reviewed and approved by the EH Department for Final clearance letter.

**PLEASE NOTE:** McCourtney Road Transfer Station does NOT accept residential fire debris for disposal.

Recology Ostrom Road Landfill located at 5900 Ostrom Road, Wheatland, CA 95692 will accept Fire Burn Debris. You will need to call and set up a commercial account with Recology for the disposal PRIOR to hauling to their location. Phone: (530) 743-6321

Please fill in the disposal site location information below.

Disposal Site/Landfill location Name:

Disposal Site/Landfill location address:

List items that will be disposed of at Landfill:

List items for proposed recycling (e.g. metal frames)

I/We, \_\_\_\_\_ (Contractor(s) Name or Owner(s) Name), understand the testing and disposal requirements. All testing results and Disposal Receipts will be provided to Nevada County Environmental Health Department for approval.

Signature

Printed Name